**NOTICE OF INTENT TO SUSPEND A STUDENT**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name:** |  | | | | | | |
| **Date:** |  | | | | | | |
| **You are hereby advised that you may be suspended from school.** | | | | | | | |
|  | |  | | | **In School Suspension** | | |
|  | |  | | | **Out of School Suspension** | | |
| This suspension follows an informal hearing at which your child was permitted to tell his/her version of what happened.  The reason(s) for the intended suspension is that you violated the Student Discipline Code as adopted by the Findlay City School District’s Board of Education pursuant to 3313.66 of the Ohio Revised Code.  **Specifically:** | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | |  |  | |  |  |
| **Principal Name** | | |  | **Date** | |  | **Principal Signature** |
|  | | | | | | | |
|  | | |  |  | |  |  |
| **Student Name** | | |  | **Date** | |  | **Student Signature** |

**Notice of Suspension to Parent, Guardian or Custodian**

|  |
| --- |
|  |
| **Name of Parent, Guardian or Custodian** |
|  |
| **Address** |
|  |
| **City, State Zip** |

You are hereby advised that  has been suspended out of school for  days on the following date(s) .

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | | | **In School Suspension** | | |
|  |  | | | **Out of School Suspension** | | |
| This suspension follows an informal hearing at which your child was permitted to tell his/her version of what happened.  The reason(s) for the intended suspension is that you violated the Student Discipline Code as adopted by the Findlay City School District’s Board of Education pursuant to 3313.66 of the Ohio Revised Code.  **Specifically:** | | | | | | |
|  | | | | | | |
|  | | | | | | |
|  | | | | | | |
|  | |  |  | |  |  |
| **Principal Name** | |  | **Date** | |  | **Principal Signature** |