

CLERICAL PAYROLL FORM FINDLAY CITY SCHOOLS

(Due: First day after previous pay day)

NAME: _____

LAST 4-DIGITS OF SS# XXX-XX-_____

SCHOOL: _____

MONTH: _____

Fill out at beginning of year only:

Scheduled hours per day: _____

Begin (a.m.) _____

End (p.m.) _____

<u>DATE</u>	<u>HOURS</u>	<u>DATE</u>	<u>HOURS</u>
<u>1</u>	_____	<u>16</u>	_____
<u>2</u>	_____	<u>17</u>	_____
<u>3</u>	_____	<u>18</u>	_____
<u>4</u>	_____	<u>19</u>	_____
<u>5</u>	_____	<u>20</u>	_____
<u>6</u>	_____	<u>21</u>	_____
<u>7</u>	_____	<u>22</u>	_____
<u>8</u>	_____	<u>23</u>	_____
<u>9</u>	_____	<u>24</u>	_____
<u>10</u>	_____	<u>25</u>	_____
<u>11</u>	_____	<u>26</u>	_____
<u>12</u>	_____	<u>27</u>	_____
<u>13</u>	_____	<u>28</u>	_____
<u>14</u>	_____	<u>29</u>	_____
<u>15</u>	_____	<u>30</u>	_____
		<u>31</u>	_____

TOTAL _____

TOTAL _____

PRINCIPAL/SUPERVISOR: _____

DATE: _____