**FINDLAY CITY SCHOOLS** Form 26a

**EMPLOYEE ABSENCE RECORD** Rev: 2014

**Make a separate report for each individual.**

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| **Date** | **Name of Employee Absent** | **Name of Substitute** | **SICK** | **PERS** | **PROF** | **VAC** | **WOP** | **JURY** | **TOTAL** |
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| **Employee Signature** |  | **Principal** |
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|  |  | **Date** |