

Creating a SchoolMessenger SafeArrival Account

Our attendance system: School Connects is now merged with School Messenger. The absence reporting number will remain the same. However, in order to access online features and set preferences please utilize these documents to help you in setting up the process. Thank you.

Go to <https://go.schoolmessenger.com>:

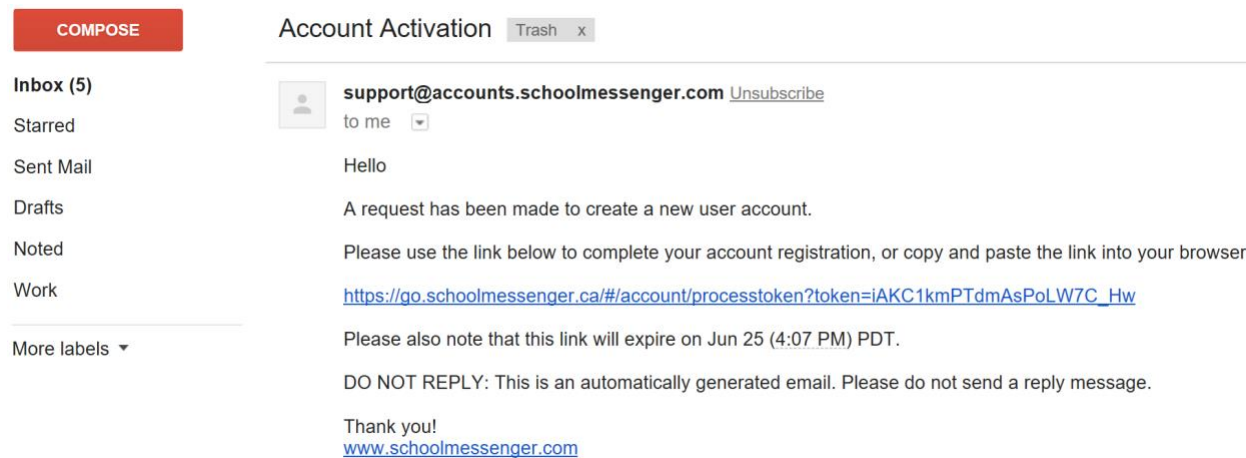


Click on the “SIGN UP” tab in the top right-hand corner.

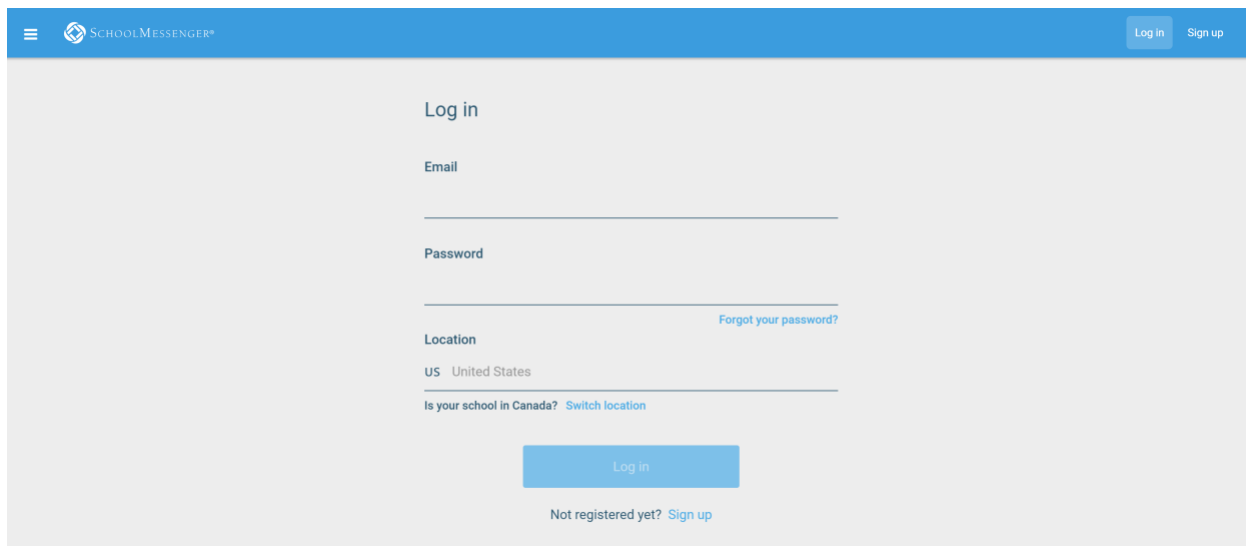
A screenshot of the SchoolMessenger sign-up page. The header is blue with the SchoolMessenger logo on the left and 'Log in' and 'Sign up' links on the right. The main content area has a light gray background. On the left, there is a circular graphic containing icons for a megaphone, a calendar, speech bubbles, a school building, and a smartphone. To the right of this graphic is the 'Sign up' section. It starts with a blue box containing the text: 'Use the same email address your school has on record. If you wish to use a different one, please contact your school and ask them to update your email address.' Below this is the 'Email' label and an input field. Then is the 'Password' label and an input field. Below the password field are two lines of text: 'One lowercase letter' and 'One uppercase letter' on the left, and 'One number' and '6 - 255 characters' on the right. Then is the 'Location' label and a dropdown menu showing 'US United States'. At the bottom is the text 'Is your school in Canada?' followed by a 'Switch location' link.

Enter your email address and create a password that is at least 6 characters and contains a lower-case letter, an uppercase letter and a number and click the “Sign up” button.

An email will be sent to you in a few moments. Open the email and click on the link within the email.



A new tab will be opened in your browser. Log in using your email address and the password you created and click “Log in”.



Enter your first name, last name and select “Parent” as your role and click “Save”. Your account has been created.

Settings

First name

Mark

Last name

Miller

Role

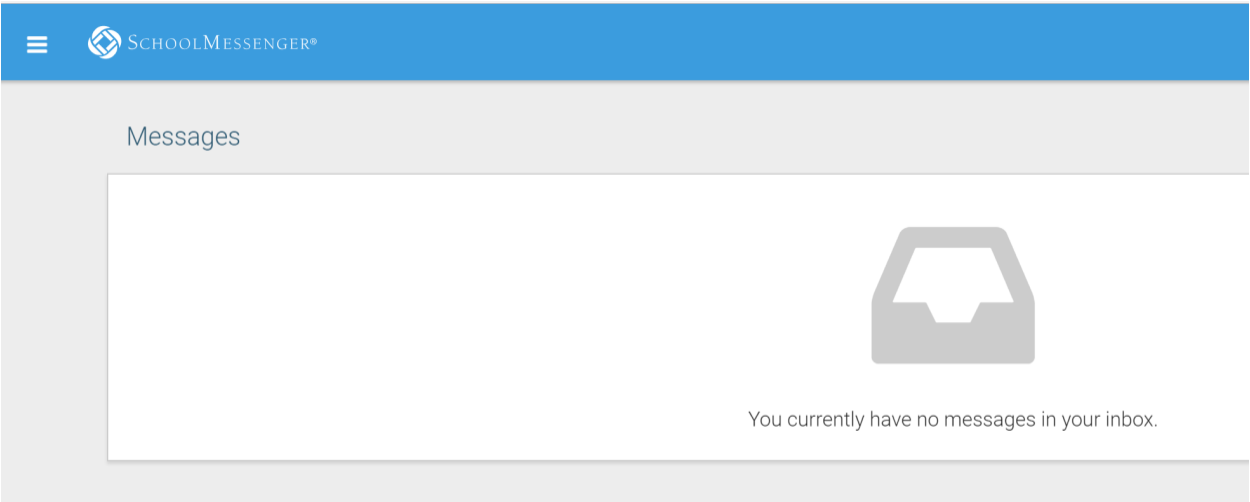
Select what type of user you are...

Parent

Teacher

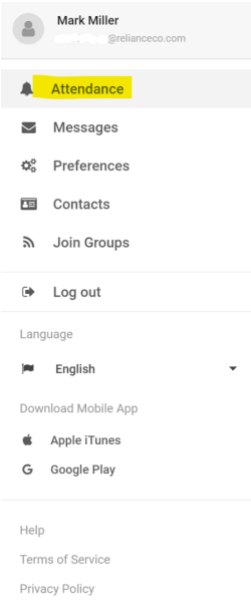
Student

To report an absence, click on the three bars on the top left hand corner.

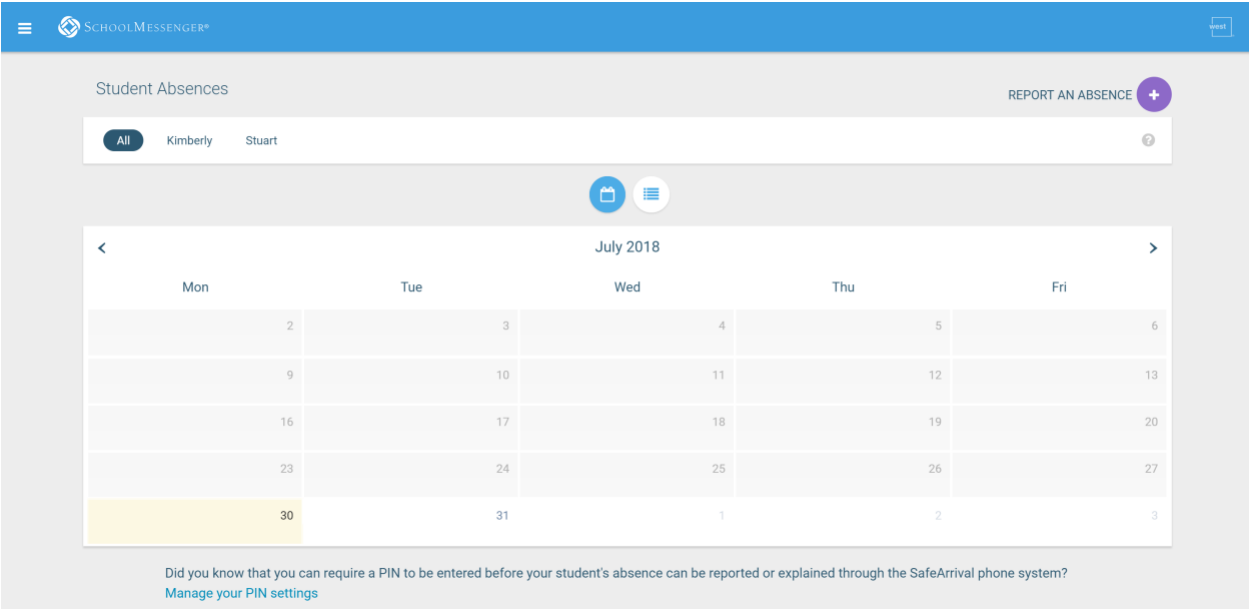


Select the

“Attendance” option



Click on the plus sign in the upper right-hand quadrant to create report an absence.



Select the appropriate option from the drop-down menus and click “Send” to create your absence.

Reporting absences just got a whole lot easier

Just tell us who will be absent, when and why, and we inform the school.

Who will be absent?

Select student...

Type of absence

Select absence type...

Reason

Select reason...

Cancel

Send