



Applying Instructions for 2019-2020 College Credit Plus Courses OWENS COMMUNITY COLLEGE PROCEDURES

NEW and RETURNING Owens Students

- Complete the “Intent to Participate” Google form prior to **April 1st, 2019**.
 - (This form can be found online at: <http://fhs.fcs.org/ccp.htm>)
 - Apply to Owens Community College.
 - SUMMER 2019: Applications are already open. Registration begins March 4th. Register by May 17th 2019.*
 - FALL 2019: Applications are already open. Registration begins March 4th. Register by August 23rd, 2019.*
 - Visit: www.owens.edu/collegecreditplus/steps.html
 - You will need to select if you are a *New Owens CCP Student* or a *Returning Owens CCP Student*.
 - If you a **NEW** Owens CCP Student, you will need to fill out the application.
 - Regardless if you are a new or returning Owens CCP student—you will need to inform your School Counselor that you need them to complete the electronic CCP Authorization Form.
 - When your School Counselor completes the CCP Authorization Form, *we will attach your official high school transcript.*
 - If you are taking classes online with Owens or at an Owens campus, you **NEED** to meet with an advisor to get registered. If you have completed all of the application steps and are ready to get registered, you will need to call to set up and advising appointment.
 - Owens Community College – Findlay Campus: 567-661-2387
 - Owens Community College – Toledo Campus: 567-661-7777
 - If you are a returning Owens CCP student and you know exactly which course(s) you wish to register for, please email ccp@owens.edu or email your CCP Advisor directly.
 - Once you are scheduled, provide your School Counselor with a copy of your completed Owens schedule.
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Schedule Testing & New Student Orientation

- If you have ACT/SAT scores on your transcript, those will be sent automatically to Owens when your School Counselor sends your transcript.
 - If you have Accuplacer Scores from a different college/university, you will need to contact that college/university directly and request that they send your Accuplacer scores to Owens Community College.
 - If you need to take the Accuplacer, you can schedule an appointment to test with Owens by visiting: <https://www.owens.edu/testing/>
 - **NEW** Owens CCP students will also need to complete a CCP Orientation with Owens prior to starting their first semester. You will schedule your orientation with your CCP
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Contact Owens Community College

OCC Advising Office (Findlay)
567-661-2387
ccp@owens.edu