

FIELD TRIPS AND EXCURSIONS

The Board of Education recognizes that field trips, when used as a device for teaching and learning, are integral to the curriculum and are an educationally sound and important ingredient in the instructional program of the schools.

- A. supplement and enrich classroom content by providing learning experiences in an Environment outside the schools;
- B. develop new interests among students;
- C. help students relate school experiences to the world outside school;
- D. bring community resources - natural, artistic, industrial, commercial, governmental, educational - within the scope of a student's learning experience.

FIELD TRIPS

For purposes of this policy, a field trip can be defined as any journey by a group of students away from school premises during regular school hours or extended hours. Field trips are to be an integral part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom. They are under the direct supervision and control of a professional staff member or any advisor as designated by the Superintendent.

EXCURSIONS

Excursions shall be as defined as any planned travel activity that is part of the total educational program, but are not necessarily part of an approved course of study. An excursion shall be under the direct supervision and control of a professional staff member or any advisor as approved by the Superintendent (e.g. 8th grade Washington D.C. trip, We the People, Career Tech Competitions)

The superintendent and Board of Education shall be authorized to approve field trips and excursion trips which are planned to keep students out of the District overnight or longer, except that prior Board approval is not required for overnight trips related to athletic contests and other extracurricular competitions that arise at a time when no Board meetings are scheduled prior to the date of the trip. The Superintendent may approve overnight trips related to athletic contests and other extracurricular competitions that arise at a time when no Board meetings are scheduled prior to the date of the trip.

The Board does not endorse, support or assume liability in any way for any staff member, volunteer, or parent of this District who takes students on trips not approved by the Board or Superintendent. No staff member may solicit students of this District for such trips within the facilities or on the school grounds of the District without Board permission. Permission to solicit neither grants nor implies approval of the trip. Such approval must be obtained in accordance with the District's administrative procedures.

Parents and students should be provided with concise information pertaining to the purpose and destination of field trips and/or excursions, a timetable on the departure and return of pupils, costs, and eating arrangements.

Students participating on field trips and/or excursions are to be transported in school-owned vehicles or commercial carriers. Students may not drive privately-owned automobiles on school-sponsored field trips.

Students may, under extenuating circumstances, ride with school personnel, parents or guardians on field trips, if approved, in advance, by the principal.

Students are also permitted to drive themselves to events within the district or county if a permission slip is provided by the parent/guardian and approved by the principal.

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Reviewed 7/12/2012
Revised 3/11/2019