

APPENDIX D

Form 76-C

FINDLAY CITY SCHOOLS
Findlay, Ohio

TEACHER'S CONTINUING EDUCATION

Request for Course Approval for Salary Schedule *Advancement and Reimbursement* *

** With their application for reimbursement, employees must submit a transcript as verification of "successful completion of the course(s) completed during the preceding twelve months" or other verification acceptable to the Board Treasurer under the same conditions as set forth in Article VI, Section C of this Agreement and a receipt for, or if a receipt is not obtainable, other proof of payment of tuition and fees for eligible courses.* Each eligible employee shall submit this form, and meet all other requirements no later than September 15 and shall be paid an amount by October 15 calculated in accordance with Article VI. Section H.3 of this agreement.

Name _____ Date _____

School _____ Assignment _____

Title of Course _____ Number _____

Date Course will Begin* _____ End _____

Hours To Be Earned _____ Semester _____ Quarter _____

Cost Per Hour \$ _____ Undergraduate \$ _____ Graduate \$ _____

Name of College or University _____

Please Indicate: On Campus _____ Off Campus _____ Where _____

In what manner do you believe that this course will contribute to the improvement of your skills in your present professional assignment? _____

Approved:

By: _____ Title: _____

Date: _____