

**MEDICAL EVALUATION OF SUPERINTENDENT, ASSISTANT  
SUPERINTENDENT, AND TREASURER**

Medical examinations of the Superintendent, Assistant Superintendent, and Treasurer shall be performed by the duly appointed school physician (or designee) according to the following guideline unless the school physician recommends an adjustment to the Board. The Board will not require an examination more than once per year.

Up to age 40 ----- examination every 3 years

From age 40 to 52 ----- examination every 2 years

After age 52 ----- examination annually.

The costs of the examination and tests shall be borne by the Board if not covered by medical insurance. If the results of the examination, in the professional judgment of the administering physician, reveals a disabling or other condition that substantially interferes with the employee's ability to perform essential job functions, a copy of the results shall be sent to the Treasurer for inclusion in the employee's personnel file and the Treasurer will alert Board members of such results.

The purpose of the examination will be to determine whether the employee is able to perform the essential functions of the job, with or without any reasonable accommodation(s). Any information obtained under this examination regarding the employee's medical condition or history will be collected and maintained on separate forms and in separate medical files and be treated as a confidential medical record, except that supervisors and managers may be informed regarding necessary restrictions on the employee's work and duties and necessary accommodations, and first aid and safety personnel may be informed, when appropriate, if a disability might require emergency treatment.

The examination shall include but not be limited to a complete medical history and physical exam with laboratory testing to include a complete blood count, urinalysis and bio-chemical profile of 25 blood chemistries, an EKG, chest X-ray, and stool guaiac determination.

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