

**Board of Education Meeting Minutes
September 23, 2013**

The Board of Education of Findlay City Schools met in regular session at 6:00 PM in the Findlay High School Library. President Pochard called the meeting to order. Present were: Mrs. Dysinger, Dr. Siebenaler Wilson, Mrs. Robertson, Assistant Superintendent Mr. Kupferberg, Treasurer Mr. Barnhart and Superintendent Dr. Wittwer.

Mrs. Lockard arrived at 4:34pm.

2013-009-005 Consent Items A-H

It was moved by Mrs. Robertson, seconded by Dr. Siebenaler Wilson to accept consent items A-H.

CERTIFICATED PERSONNEL

A. Correction to August 26, 2013 Agenda

Kristin Hudok

FROM: Dept. Chair - Elementary - Grade 3 (co-dept chair) @ \$741.62

TO: Dept. Chair – Elementary - Grade 3 @ \$1,483.24

B. Resignation

Debbie Benson (Director of Theatre)

Effective: 2013-14 School Year

Reason: Personal

C. Reclassification

Janice Panuto

From: Assistant Principal at 224 days @ MA +30, Year 3 @ \$84,091

To: Associate Principal at 224 days @ MA +30, Year 3 @ \$85,378

Effective: July 22, 2013

D. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Teachers

Alyssa Baz (FHS Spanish, 1 section)

Salary: BA, Step 0 for 162 days (1/7th time) @ \$4,239.86

Effective: 9/18/13 thru 5/30/14

James Orr (FHS Language Arts, 1 section)

Salary: MA, Step 5 for 172 days (1/7th time) @ \$6,212.64

Effective: 9/04/13 thru 5/30/14

2. Weeknight School @ \$21.68/hour (2013-2014 School Year)

Marcus Tuttle

3. Summer Testing for 2.0 hrs @ \$21.25/hour(Acct# 516-1100-112-9014)

Danielle LaFountain

4. Home Instructor – Step 2 @ \$22.26/hour(2013-2014 School Year)

Cheryl Corron

5. Building Intervention Block Grant Aides (Certified) @ \$9.60/hour

Ashley Musgrave

6. P.A.S.S. Teachers for 2013-2014 School Year

Linda Dangelo – Step 1 @ \$21.96/hour
James Orr – Step 0 @ \$21.68/hour

7. Glenwood Summer Retreat on August 7, 2013 @ \$100 Stipend for 7 hours RttT "C" (Acct#506-1100-111-9014)

Jon Ammons	Lindsey Boes	Brenda Boster
Angel Buck	Jo Croy	Joe DeVaul
Eric Dysert	Angie Emans	Alaine Emens
Kim Fillhart	Adam Gillespie	Jackie Gleason
Roseann Halliday	Josh Huber	Lori Hunt
Sharie Leo	Ryan Lindahl	Maria Little
Chad Mathewson	Don Matthews	Kim Murphy
Angie Nunn	Greg Philipp	Jenna Potteiger
Kathleen Rayle	Vicki Smalley	April Taylor
Marcus Tuttle	Loveda VanDerMolen	Lisa Warren
Teresa Yeater		

8. Glenwood Summer Retreat on August 8, 2013 @ \$50 Stipend for 3.5 hours RttT "C" (Acct#506-1100-111-9014)

Brenda Boster	Angel Buck	Eric Dysert
Angie Emans	Alaine Emens	Kim Fillhart
Adam Gillespie	Josh Huber	Lori Hunt
Ryan Lindahl	Maria Little	Don Matthews
Kim Murphy	Angie Nunn	Teresa Yeater

9. SLO Writing & Collaborative Lesson Planning for 9CP English @ \$21.68/hr for 6 hrs (Acct# 001-1100-111-16)

Leslie Cochensparger
Kim Hord
Jessica Loomis
Becky Pfaltzgraf

10. Volunteer – 2013-2014 Certified Club Advisors/Helpers

Beth Smith – Volunteer Key Club Advisor

11. Supplementals

Debbie Benson	Show Director - FHS (50%) @ \$1,036.59
Debbie Benson	Assistant Show Director - FHS (50%) @ \$834.33
James (Andy) Cantrell	Show Director - FHS (50%) @ \$1,036.59
James (Andy) Cantrell	Assistant Show Director - FHS (50%) @ \$834.33
Ray Elbin	Assistant Athletic Director (2 seasons Fall/Spring) – FHS @ \$5,056.50
Michael Leddy	Strength Coach - FHS (8/9) @ \$3,970.30
James Orr	Activities Director – FHS @ \$5,966.67

CLASSIFIED PERSONNEL

E. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application;

1. Glenwood Summer Retreat on August. 7, 2013 @ \$100 Stipend for 7 hours RttT "C" (Acct#506-1100-111-9014)

Elizabeth Bycynski

2. Glenwood Summer Retreat on August 8, 2013 @ \$50 Stipend for 3.5 hours RttT "C" (Acct#506-1100-111-9014)

Elizabeth Bycynski

3. Noon Hour Monitors @ \$9.86/hour

John Phoenix - Donnell

4. Noon Hour Monitors @ \$9.29/hour

Brittany Hreha – Jefferson
Deborah Roderick - Donnell
Joann Siferd - Jacobs
Teresa Tomlins – Bigelow Hill

F. Substitute and/or Per Diem Employees

Silas Larsen – Substitute Bus Driver @ \$12.89/hour (eff: 9/16/13)

G. Volunteer - 2013-2014 Classified Club Advisors/Helpers

Barb George – Volunteer Wrestlerette Advisor
Mallory Kemper – Volunteer Volleyball Coach

H. Resolutions of Commendation

The superintendent recommends adoption of the Resolutions of Commendation for the following certificated and classified employees who recently retired or will soon retire:

Classified:

Pat Okuly
Sharon Roddy

EXHIBIT A
EXHIBIT B

Roll call: Mrs. Robertson, aye; Dr. Siebenaler Wilson, aye; Mrs. Dysinger, aye; Mr. Pochard, aye. President Pochard declared the motion carried.

ACTION ITEM

2013-009-006 Approval of Policies 8.12 and 9.22

It was moved by Mrs. Dysinger, seconded by Mr. Pochard to approve Policies 8.12 and 9.22 as a shown in EXHIBIT C and EXHIBIT D.

Roll call: Mrs. Dysinger, aye; Mr. Pochard, aye; Mrs. Lockard, aye; Mrs. Robertson, aye; Dr. Siebenaler Wilson, aye. President Pochard declared the motion carried.

BOARD/ADMINISTRATOR UPDATE

Each building principal presented on their report card results and efforts to make improvements.

2013-009-007 ADJOURNMENT

It was moved by Mrs. Robertson, seconded by Mrs. Dysinger to adjourn the meeting at 8:08 pm.

Roll call: Mrs. Robertson, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye; Dr. Siebenaler Wilson, aye. President Pochard declared the motion carried.



EXHIBIT A

Resolution of Commendation for Patricia Okuly

Whereas, Patricia Okuly is retiring after twenty-three years of service to the Findlay City School District, and

Whereas, Patricia Okuly has fulfilled her duties as a food service worker at Glenwood Middle School with devotion and in an exemplary manner, and

Whereas, Patricia Okuly has earned the respect of the staff, students and community for her service, loyalty and dedication to the students of Findlay,

Now Be It Therefore Resolved that the Board of Education of the Findlay City School District on this 23rd day of September, 2013, does hereby commend Patricia Okuly for her service and wishes her good health and happiness in her retirement.

Shane W. Pochard

Mr. Shane Pochard, President

Dean Wittwer

Dr. Dean A. Wittwer, Superintendent

Mike Barnhart

Mr. Michael T. Barnhart, Treasurer



EXHIBIT B

Resolution of Commendation for Sharon Roddy

Whereas, Sharon Roddy is retiring after eighteen years of service to the Findlay City School District, and

Whereas, Sharon Roddy has fulfilled her duties as a food service worker at Donnell Middle School with devotion and in an exemplary manner, and

Whereas, Sharon Roddy has earned the respect of the staff, students and community for her service, loyalty and dedication to the students of Findlay,

Now Be It Therefore Resolved that the Board of Education of the Findlay City School District on this 23rd day of September, 2013, does hereby commend Sharon Roddy for her service and wishes her good health and happiness in her retirement.

Shane W. Pochard

Mr. Shane Pochard, President

Dean Wittwer

Dr. Dean A. Wittwer, Superintendent

Mike Barnhart

Mr. Michael T. Barnhart, Treasurer

INTERSCHOLASTIC ATHLETICS

It is the Board's policy to provide middle (grades 7-8) and high school (grades 9-12) students with interscholastic athletic competition in a variety of sports. Students shall be allowed to participate in individual sports on the basis of their ability and desire, according to the decision of the coaches. Qualified personnel shall be provided for coaching and supervising individual sports, which shall include certification, annual recertification, and knowledge of prevention and care of athletic injuries.

This should be done without unreasonable interference with other obligations in the school community.

It is recognized that a well-organized and well conducted athletic program is a potent factor in the morale of the middle and senior high schools' student body and an important phase of good community-school relations. Too great an emphasis on winning contests or too consistent a record of losing them are both harmful to the development of good attitudes among students and the public.

Policy Conditions:

1. Participation in interscholastic athletics is limited to students in grades 7 thru 12. Pupils must provide evidence of a current physical exam prior to practice. Pupils must have permission of parents/guardians to participate.
2. The athletic regulations for the District shall be developed by the Athletic Board of Control, subject to the approval of the Board. These regulations shall conform to the above policy and are to be consistent with the philosophy and objectives of the Board.
3. The athletic program is an integral part of the middle and senior high schools' curriculum and comes under the authority of the principal to the same degree as do all other phases of the curriculum. The Athletic Program of the District will abide by the rules and regulations of the Ohio High School Athletic Association.
- 4. All students participating in interscholastic athletics must be covered by insurance. This insurance may be available for purchase through the District. If parents choose not to purchase insurance provided by the District, the parent(s) must sign a waiver ensuring that private coverage is provided.**
- 5. Transfer Students – All transfer students must meet all OHSAA rules/regulations before participation in competitions.**
- 6. Students in grades 9 – 12 enrolled in District-sponsored community schools (FDA) are permitted to participate in the District's interscholastic athletics program and must fulfill the same academic, nonacademic and financial requirements as any other participant. The Board may require the community school student to enroll in and participate in no more than one academic course in the District as a condition to participation.**

7. Resident students (7 – 12) attending a nonpublic school are permitted to participate in the District's interscholastic athletic programs at the school to which the student would be assigned if the nonpublic school the student is enrolled in does not offer the activity. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same academic, nonacademic and financial requirements as any other participant.
8. Resident students receiving home schooling in accordance with State law are permitted to participate in the District's interscholastic athletic programs at the school to which the student would be assigned. Students must be of the appropriate age and grade level as determined by the Superintendent and must fulfill the same academic, nonacademic and financial requirements as any other participant. (see 9.22 for eligibility)
9. Foreign exchange students enrolled in a recognized visitor exchange program may be eligible to participate in interscholastic athletics in accordance with OHSAA Bylaws.

Adopted 1/9/89
Revised 4/27/92
Adopted 1/10/96
Revised 5/9/05
Reviewed 7/12/2012
Reviewed 9/9/2013

**EXTRA-CURRICULAR ACTIVITIES
RULES AND ELIGIBILITY
Grades 7 - 12**

GOALS & PHILOSOPHY

Findlay City Schools believes that all participants covered by these rules are students who have a strong influence both in our community and among the student body. With this opportunity comes the responsibility of being a good role model. Thus, these rules are designed to discourage all participants in extra-curricular activities from the use of drugs, alcohol, and tobacco in any form.

These rules are established for the benefit and well-being of the students. Your support and encouragement for your student to abide by these rules is vital. These rules are in effect year round. **The Board may require that students pay reasonable fees to participate in extra curricular activities.**

RESPONSIBILITY OF SCHOOL, COACHES AND ADVISORS

Prior to the first meeting/event of the season, coaches and advisors are to hold a meeting open to parents and students for the purpose of reviewing these rules and additional rules specific to a sport or activity, eligibility guidelines, and any other information relative to the sport or activity. We strongly encourage parents and their children to review these rules together.

ELIGIBILITY

In order to remain eligible to participate in extra-curricular activities, students must adhere to the following requirements:

- A. The current Ohio High School Athletic Association minimum standards:
 - 1. A student in grades 9-12 must have passed five or more credits during the preceding grading period.
 - 2. A student in grades 7-8 (includes incoming 9th graders) must have received passing grades in 75% of the subjects in which he/she is enrolled during the preceding grading period.
- B. Maintained a minimum 1.5 GPA in the previous grading period.
- C. Received no more than one F in classes in which he/she was enrolled during the preceding grading period, whether for full or partial credit.

It is strongly recommended students/athletes carry more than the minimum five credits since some classes are worth one full credit, some 1/2 credit, etc. **Summer school grades may NOT be used for eligibility purposes** in accordance with the Ohio High School Athletic Association standards.

If a student received home schooling in the grading period preceding the participation, the student must meet any academic requirements established by the State Board of Education for the continuation of home school to be eligible to participate in the program.

If a student did not receive home schooling in the grading period preceding participation, the student's academic performance during the preceding grading period must have met any academic and non-academic standards, as well as financial requirements established by the District for eligibility to participate in the program.

Any student who commences home schooling after the beginning of the school year and at that time was considered ineligible to participate in extracurricular activities for failure to meet academic requirements or any other requirements will be ineligible to participate in the same semester the student was deemed ineligible.

NOTE: Districts are required to allow students in grades 7 – 12 enrolled in district-sponsored community schools to participate in the district’s extracurricular activities. The district may require these students to enroll in and participate in no more than one academic course in the district as a condition for participation.

ATTENDANCE REQUIREMENTS

A student must be in attendance at school by 11:05 a.m., regardless of the start time, until the end of the school day the day of a contest/competition to be eligible. Special circumstances such as doctor appointments, funerals, and college visitation dates are permitted on a case by case basis and must be approved by the Athletic Director (sports) or Principal (other extra-curricular activities).

IN-SCHOOL AND OUT-OF-SCHOOL SUSPENSION

Any student suspended from school by in-school or out-of-school suspension shall be declared ineligible to participate during the period of suspension. Two-day (or more) suspensions that include Friday and Monday or vacation days shall render a student/athlete ineligible for all competitions/performances over the weekend or until the return to regular classes.

HAZING/BULLYING

Students may not engage in hazing/bullying and may not violate Board Policy 9.06b. Though ‘hazing’ falls under the guidelines of ORC 2903.31 and Board Policy 9.06b, it is important to address it in these rules. In part, no student may do any act or coerce another, including a victim, to do any act of initiation into any athletic team or club that causes or creates a substantial risk of mental or physical harm to any person. No person shall recklessly participate in the hazing of another. No administrator, employee or faculty member shall recklessly permit the hazing of any person. In addition to being subject to school disciplinary procedures, a person guilty of hazing is subject to punishment under ORC 2903.31.

ADDITIONAL RULES

As approved by the Principal or designee, additional rules, such as curfew, appropriate attire, etc., may be added at the discretion of the head coach for each sport, or advisor to any club. All additional rules must be presented in writing to all participants and their parents/guardians at required parent meetings.

SELF-REFERRAL

An initial self-referral (seeking help for drug or alcohol problems) reported by the student/athlete to the student/athlete’s coach, advisor or another staff member will be treated confidentially and will not be subject to disciplinary action. A self-referral will become a first offense if:

1. A law enforcement agency is involved in the investigation of a potential violation or charges have been filed.
2. Existence of a potential violation is known by any staff member.

A self-referral may be used only once during the 7-12 career of a student/athlete.

DRUG/ALCOHOL ABUSE

Rule 1

A student shall not knowingly transmit, sell, give, exchange, distribute or purchase or offer to transmit, sell, give, exchange, distribute or purchase any drugs, drug paraphernalia, tobacco, and/or alcohol at any time for any purpose is prohibited at all times. These rules are in effect year round.

A. First Offense

1. The participant shall be denied participation privileges for one calendar year from the date of the infraction.
2. The participant shall assign himself/herself to an Education and Awareness program approved by the Principal or designee and successfully complete the program **before** regaining participation privileges.
3. The participant shall serve 20 hours of community service approved by the Principal or designee. The participant shall make a written proposal for the community service hours to the Principal or designee and have the written approval by the Principal or designee.
4. The participant shall forfeit all leadership roles on his/her team as well as any leadership roles in student organizations.
5. The participant shall forfeit all awards for the season(s) in which the suspension occurs.

Before regaining participation privileges, the participant must also:

1. Appear before the Principal or designee;
2. Make a statement explaining why he/she should regain his/her participation privileges
3. Accept the Principal or designees directives regarding his/her participation privileges.

- B. **Second Offense** (A second offense occurs any time in a participant's career after a first offense violation.)

(Middle School (grades 7-8, ending on the last day of eighth grade) and High School (grades 9-12, beginning after the last day of eighth grade) are considered separate careers.)

The participant shall be denied participation privileges in the extra-curricular program for the remainder of his/her career.

Rule 2

The possession or use of drugs and/or drug paraphernalia (except as medically required) or a positive drug test, tobacco, and/or alcohol, or being under the influence of drugs or alcohol (except as a consequence of required medical use) is prohibited at all times. Participants are encouraged to set a proper example in all areas of participation. These rules are in effect year round.

A. First Offense

1. The participant shall be denied participation privileges for one calendar year from the date of the infraction. This denial of participation privileges may be reduced to 50% of the regularly scheduled games, performances, events or competitions upon meeting the requirements listed in (2) and (3) below.

In cases where the suspension is reduced to 50% and a fraction results, the number will be rounded off to the nearest whole number.

If the participant cannot sit out the required number of suspended games, performances, events or competitions in the current season, the percentage of games, performances, events or competitions missed in the current season (including tournaments) will be calculated. The remaining percentage (of the original 50% suspension) will be used to calculate how many additional games, performances, events or competitions will be missed in the next season of participation, even if this season goes into a new school year.

The student must participate in the extra-curricular activity from the first day through the last day (including the year-end banquet). If the student is not considered a member of the extra-curricular activity for one or more days of its season, then none of the contests/competitions involving that activity shall be counted toward the 50% reduction in participation privileges.

2. The participant shall assign himself/herself to an Education and Awareness program approved by approved by the Principal or designee, and successfully complete the program **before** regaining participation privileges.
3. The participant shall serve 20 hours of community service approved in advance by the by the Principal or designee. The participant shall make a written proposal for the community service hours to the Principal or designee and have the written approval by the Principal or designee.
4. The participant shall forfeit all leadership roles on his/her team as well as any leadership roles in student organizations.
5. The participant shall forfeit all awards for the season(s) in which the suspension occurs.

Before regaining participation privileges, the participant must also:

- a) Appear before the building Athletic Director/Principal;
- b) Make a statement explaining why he/she should regain his/her participation privileges;
- c) Accept the Athletic Director's /Principal's directives regarding his/her participation privileges.

B. **Second Offense** (A second offense occurs any time in a participant's career after a first offense violation. Middle School (grades 7-8, ending on the last day of eighth grade) and High School (grades 9-12, beginning after the last day of eighth grade) are considered separate careers.)

1. The participant shall be denied participation privileges in the extra-curricular program for one calendar year from the date of the violation.
2. The participant shall assign himself/herself to an education and awareness program approved by the Athletic Director/Principal, and successfully complete the program before regaining participation privileges.
3. The participant shall serve 20 hours of community service approved in advance by the Principal or designee. The participant shall make a written proposal for the community service hours to the Principal or designee and have the written approval by the Athletic Director/Principal.
4. The participant shall forfeit all leadership roles on his/her team as well as any leadership roles in student organizations.

The participant shall forfeit all awards for the season(s) in which the suspension occurs.

Before regaining participation privileges, the participant must also:

- a) Appear before the Principal or designee;
- b) Make a statement explaining why he/she should regain his/her eligibility;
- c) Accept the Principal or designee directives regarding his/her eligibility.

C. **Third Offense** (A third offense occurs any time in a participant's career after a second offense violation. Middle School (grades 7-8, ending on the last day of eighth grade) and High School (grades 9-12, beginning after the last day of eighth grade) are considered separate careers.)

1. The participant shall be denied eligibility in the extra-curricular program for the remainder of his/her career.

Rule 3

Conduct --and the penalty for such conduct, if any -- will be evaluated case-by-case, taking into consideration the following factors, among others:

1. The degree to which the participant/conduct poses a threat or risk to the safety and well-being of others;
2. The degree to which non-action by school officials would be viewed as condoning or indifference to the conduct;
3. The degree to which the conduct brings discredit to the Findlay City Schools and its programs;
4. The status of the matter under the criminal or juvenile justice system, if any such system is involved. Determinations by school officials under this rule are not dependent on such status or any conclusion reached under such a system.

Recognizing that participation in athletic/extra-curricular activities is a privilege, not a fundamental right, and that such participation represents the Findlay City Schools to the community at large, a condition of such participation is that each student at all times -- both within and outside the school day and on or off school property -- **will** maintain good citizenship within the community.

PROCEDURAL PROCESS IN EVENT OF A VIOLATION

- A. If a rule violation is suspected, the Coach and/or Athletic Director, or Advisor will have a preliminary meeting with the participant(s) involved.
- B. The participant shall be provided an opportunity to explain his/her side of the story.
- C. If the Coach and/or Athletic Director or Advisor determines that a rule violation has occurred, the Coach and/or Athletic Director or Advisor will meet with the participant and provide written notice of the disciplinary action and the reasons for that action.
- D. Personal contact will be made by the Athletic Director/Advisor (or designee) to the parents, followed by written notice of the disciplinary action and the reasons for that action.

APPEAL

The participant shall be given the right to appeal the decision of the Coach and/or Athletic Director or Advisor. The student may not participate in contests, competitions or performances during the appeal process, but may practice at the discretion of the Coach/Advisor.

A written request for appeal must be received within five school days following the appellant's receipt of the written decision being appealed. The appellant will be provided a written decision within five school days following a hearing.

An appeal may be made to the school principal. All parties mentioned above may be called together for a hearing. Either or both parties may be represented by persons of their choosing. The principal will provide a written decision on this appeal.

COSTS

- A. All costs for any rehabilitation program or counseling for a tobacco, alcohol, or drug violation under these rules shall be the responsibility of the participant.

RELATIONSHIP OF THESE RULES TO THE DISTRICT’S CODE OF STUDENT CONDUCT

- A. These rules supplement the District's Code of Student Conduct and are administered independently of that code. A violation of these rules may also independently violate the Code of Student Conduct and result in the participant's suspension or expulsion from school or the participant's removal from a curricular or extracurricular activity under the provisions of that Code in addition to any disciplinary penalty that is called for under these rules.

RELATIONSHIP OF THE RULES TO TRANSFER STUDENTS

A student who transfers into the Findlay City School district and has documented information of violation of any of the rules identified above from the previous school system automatically enters at the level of the second offense.

DEFINITIONS

Alcohol: Any liquor, wine, beer, or other beverage containing intoxicating substances.

Education and Awareness Program: A program approved by the Principal or designee consistent with the Lifestyle Risk Reduction philosophy of the Findlay City Schools.

Students under the age of 18 may:

- 1. Gain their education and awareness through a program approved by the Athletic Director/Principal at the student’s expense.
- 2. Gain their education and awareness through meetings with the Principal or designee. The number of meetings will be at the discretion of the Principal or designee.

Students over the age of 18 may:

- 1. Gain their education and awareness by attending one of the court approved programs at their own expense and follow up with up to three meetings with the DFS Prevention Specialist. The number of meetings will be at the discretion of the DFS Prevention Specialist.

Denial of Participation: The loss of game, performance, competition or event participation with the team/activity. The number of events denied participation shall be counted from the date of the contact with parents and student. The student may still practice with the group with the advisor/coach's approval.

Distributing: Making available to or passing on to another individual (even if not for profit) any alcohol, drug, or tobacco products.

Drugs: Any drug listed in schedule I through V of the “Controlled Substances Act,” 21 U.S.C. § 801 et al., but at a minimum includes, marijuana, cocaine, opiates (morphine, heroin, codeine), amphetamines, phencyclidine (pcp), barbiturates, LSD, MDMA (Ecstasy), propoxyphene, anabolic steroids, methadone, benzodiazepines, and any drug not approved for medical use by the U.S. Drug Enforcement Administration or the U.S. Food and Drug Administration. Drugs include any drugs being used illegally, such as a prescription drug that was not legally obtained or is not being used for its intended purpose or in its prescribed quantity. Drugs also include alcohol and nicotine.

Drug Paraphernalia: Equipment or apparatus designed for or used for the purpose of measuring, packaging, distributing, or facilitating the use of drugs, including, but not limited to, pipes, roach clips, syringes, hypodermic needles, and cocaine spoons or kits.

Establishment of Guilt: Guilt of a violation of the Code of Conduct may be substantiated by 1) admission of guilt, 2) conviction, or 3) other reliable evidence.

Extra-curricular Participant: Any Findlay High school or middle school student participating in extra-curricular activities (as defined by the Ohio Revised Code) including athletics and activities sponsored by the Findlay City Schools which are not required by the graded course of study approved by the Findlay City Schools.

Leadership Position: Any elected or appointed office in a school recognized sport, club or activity. Examples include, but are not limited to, captain designation on a team, or squad leaders in music.

One Calendar Year: 365 consecutive days from the date of the infraction.

Parent: The student's parent (unless the rights of that parent have been restricted by court order or legal agreement), guardian, or legal custodian.

Possession: Alcohol, tobacco, drug, or drug paraphernalia physically on or in student's body; or physically within his/her personal property (i.e. book or gym bag, coat, etc.); being present in a car or other confined area where alcohol or controlled substances are being used or are present.

Practice: Scrimmages, previews and exhibition games are considered as practice and do not count toward the percentage of regularly scheduled games an individual is denied participation.

Regularly Scheduled Games, Meets or Matches: Regular season games scheduled as of the start of a team's regular season. This does not include scrimmages, previews or exhibition games.

Second Offense: Any offense that is dealt with sequentially after a first offense.

Tobacco: Any product with tobacco as an ingredient that is smoked, chewed, inhaled, or placed against the gums.

Awards: Awards voted or created by a coach/advisor at the conclusion of a season. This includes, but not limited to, "Most Valuable Player", "Most Improved" type awards. This does not include varsity letter awards earned through guidelines set at the beginning of a season.

Under the Influence: Manifesting signs of chemical or alcohol misuse, such as staggering, reddened eyes, odor on breath, nervousness, falling asleep in class, memory loss, abusive language, or any other behavior not normal for the particular student.

Adopted 7/15/91
Revised 5/15/97
Revised 7/21/97
Revised 4/1/98

Revised 5/11/98
Revised 4/11/00
Revised 5/11/01
Revised 5/28/02
Revised 5/29/2007
Revised 4/11/2011
Readopted 6/20/2011
Reviewed 6/18/2012
Reviewed 9/9/2013