

**Board of Education Meeting
August 8, 2011**

The Board of Education of the Findlay City Schools met in regular session at 5:30 p.m. in the Large Conference Room at the TLB Corporate Center Building.

President Hoffman called the meeting to order. Present were: Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard, Mr. Pochard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

CELEBRATIONS

Mrs. Dysinger celebrated Mr. McPheron and his staff for their hard work in getting the schools ready for the students.

PUBLIC PARTICIPATION

There was no public participation.

2011-08-001 Approval of Minutes

It was moved by Mrs. Dysinger, seconded by Mr. Shrader to approve the minutes of the regular meeting on July 18, 2011.

Roll call: Mrs. Dysinger, aye; Mr. Shrader, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

CORRESPONDENCE

Dr. Wittwer reported that according to an email from ODE the IRN numbers related to going from 3 middle schools to 2 is almost resolved.

CONSENT ITEMS

2001-08-002 Consent Item G6

It was moved by Mrs. Lockard, seconded by Mr. Pochard to approve the amendment to Consent Item G6 where John Coleman's supplemental salary should be \$1,829.72.

Roll call: Mrs. Lockard, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

2011-08-003 Consent Items A-P

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to approve Consent Items A-P as follows:

CERTIFICATED PERSONNEL

A. Resignation

The superintendent recommends the following resignation be accepted:

Ray Elbin (Head Girls' Tennis Coach – FHS)
Eff: 7/28/2011
Reason: Personal

B. Leave of Absence (will use paid sick time, if available)

The superintendent recommends a leave of absence be granted to the following certificated personnel:

Ellen Brady (FHS, Findlay High School)
Effective: 8/23/2011 – 11/1/2011
Reason: FMLA

C. Reclassifications

The superintendent recommends the following reclassifications:

Scott Marcum
From: Central, Assistant Principal for 204 days @ \$66,909
To: Lincoln, Principal for 209 days @ \$71,704

Francesca Tremante
From: Jefferson, Aide @ \$12.64/hour
To: Bigelow Hill, Intervention Specialist - BA, Step 0 @ \$32,968

D. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Teacher

Anthony Nugeness (High School, Social Studies)
Salary: MA, Step 0 @ \$36,169
Effective: August 23, 2011

2. Administrator

Melissa Ramirez (CE, Assistant Principal)
Salary: MA+10, Year 4 @ \$68,423 (2 year contract – 204 days/year)
Effective: August 8, 2011 – July 31, 2013

3. 6-Hours DRA Training on August 16 @ \$21.25/hour
(paid from: 001-1100-111-16)

Danielle Apple	Sue Beth Arnold
Brynn Baumgartner	Kim Berman
Meredith Bieszczad	Sara Brickner
Ashleigh Burd	Heather Burkin
Kathy Conine	Molly Derr
Tony DeRose	Robynn Drerup
Amy Eller	Rebecca Ellerbrock
Jill Erford	Tim Ervin
Janelle Feasel	Mary Flickinger
Debra Gorman	Melissa Grothouse
Rachael Hertel	Sheri Hindall
Cindi Houghtaling	Brooke Imke
Allison Behm-Kemmere	Terri Kempfer
Amy Kuhlman	Toni Leonard
Kristen Lichtle	Lara Longenecker
Jaimee McNamara	Jena Meloy
Tricia Might	Nicole Newlove
Jenelle Nicely	Angie Nunn
Kim Plesec	Christina Qualls
Sandy Recker	Courtney Rouse
Lisa Rutter	Lisa Scherger
Elsa Shrader	Becky Solomon
Audrey Stoffel	Judi Storer
Stefanie Taylor	Kristi Thiel
Laurie Ulm	Rebecca Wank
Holly Wise	Matt York

4. Summer Collaboration Team Stipend @ \$50 (1/2 day) or \$100 (whole day)
(paid from RtfT account: 506-1100-111-9011)

Lori Anast	Sue Beth Arnold
Jeanine Baker	Jen Belza
Kim Betts	Becky Biesiada
Meredith Bieszczad	Lori Bishop
Brad Boes	Lindsey Boes
Denise Bowsher	Sally Brzozka
Candace Bundren	Lori Beth Burnside
Sara Cleary	Sue Davis
Angela Dittman	Lisa Dominique
Robynn Drerup	Amy Eller
Jill Erford	Janelle Feasel
Melissa Feck	Laura Finney
Mary Flickinger	Nicole Fort
Kathy Foster	Kelee Garmong
Monica Gearig	Tina Gephart
Allison Gerken	Janine Gilts
Angi Goeller	Aanda Hodson
Kristin Hudok	Brooke Imke
Kathy Kapostasy	Allison Behm-Kemmere
Danielle Lafountain	Julia Lammers
Michelle Lewis	Kristen Lichtle
Lisa McDowell	Jodi Miller
Julie Miller	Krista Miller
Shannon Moyer	Jenny Noggle
Kim Plesec	Anne Potteiger

Teresa Rasmussen	Sandy Recker
Lana Roth	Courtney Roush
Cesar Ruiz	Lani Sapp
Lisa Scherger	Alison Schnipke
Rhonda Simons	Becky Solomon
Audrey Stoffel	Judi Storer
Jen Suermann	Beth Swecker
Jennifer Theis	Tonya Thorbahn
Dave Vaas	Becky Wank
Deb Wickerham	Kelly Wohlgamuth
Matt York	Renee Zimmerly

5. 21st Century Presenter @ \$21.25/hour
(paid from curriculum account: 001-1100-111-16)

Kim Balko	Angel Buck
Candace Bundren	Allison Gerken
Allison Behm-Kemmere	Karen Ouwenga
Christina Qualls	Ruth Waite
Becky Wank	

6. Interpreter for Brady Rable for 3rd Grade Summer Intervention @ \$21.25/hour not to exceed 30 hours
(paid from: 001-2215)

Beth Swecker

7. Facilitator for the Standards Implementation Committee Mtgs. in August @ \$21.25/hour for 2 hours
(paid from RttT fund: 506-1100-111-9011)

Deb Wickerham

8. Standards Implementation Committee Mtgs. in August @ \$21.25/hour for 12 hours
(paid from RttT fund: 506-1100-111-9011)

Lisa Rutter
Kelly Wohlgamuth

9. BLT Meetings in August @ \$50 (1/2 day) or \$100 (whole day)
(paid from RttT account: 506-1100-111-9011)

Bigelow Hill/Northview

Dani Apple	Sheri Hindall
Angela Geiser	Angela Nunn
Tina Gephart	Jennifer Suermann
Kristin Hudok	Michelle Franks
Chad Mathewson	

Wilson Vance

Candace Bundren	Candice Korkos
Jennifer Theis	Kathy Beier
Kelee Garmong	Kelly Wohlgamuth
Kerri Harmon	Lori Beth Burnside
Melissa Heydinger	Nicole Fort
Renee Zimmerly	Shannon Moyer
Maggie Dages	Joy McCarthy
Anne Potteiger	Teresa Rasmussen
Tom Whipkey	Andrea Kokensparger
Heather Welty	Monica Gearig
Sally Brzozka	

Jacobs

Lisa Rutter	Ashleigh Burd
Tony DeRose	Arika Hatch
Meredith Bieszczad	Stefanie Taylor
Rachael Hertel	Becky Solomon
Cheryl Drake	Courtney Roush

10. Home Instructors (2011-2012 School Year)

Step 0 @ \$21.25/hour

Marijane Pitman	Laura Davis
Stephen Froelich	Theresa Foley-Reed
Anita Heintzelman	Amy Kelly
Greg Lang	Diana Sanders-Wiseley
Lyndsey Sever	

Step 1 @ \$21.53/hour
Kelli Kiesler

Step 2 @ \$21.82/hour
Laurel Adler Mary Burget
Mark Gleason Steve Haughn
Chad Mathewson Steve McAdoo
Chuck Mitchell

11. Supplemental Duty Assignments – Certificated Personnel for 2011-2012 School Year

Bill Barbarree - Assistant 7th & 8th Grade Football Coach – Central @ \$2,489.08
Brad Burrows - Assistant Football Coach – FHS @ \$4,384.74
Ray Elbin - Assistant Athletic Director (2 seasons) – FHS @ \$4,945.20
Fred Nanamaker - Dept. Chair - Science (6-8) @ \$791.23
Dan Pack - Head 8th Grade Football Coach – Central @ \$3,857.26
Eric Payne - 7th Grade Football Coach – Glenwood @ \$2,159.40
Jennifer Snyder - Freshmen Girls' Soccer Coach – FHS @ \$2,159.40
Marc Tuttle - Head 8th Grade Football Coach – Central @ \$3,857.26
Craig VanRenterghem - Freshman Show Choir Director - FHS @ \$2,027.53

***Amounts are based on existing 2010-2011 salary schedule because 2011-2012 has yet to be finalized.**

CLASSIFIED PERSONNEL

E. Resignations

The superintendent recommends the following resignations be accepted:

Jarrett Buckosh (Assistant Freshman Football Coach – FHS)
Eff: 7/26/2011
Reason: Other Position

Jerry Campbell (Assistant Football Coach - FHS)
Eff: 7/20/2011
Reason: Personal

F. Reclassification

The superintendent recommends the following reclassification:

Brenda Czarnecki
FROM: Donnell, Secretary @ 234 days
TO: Lincoln, Secretary @ 214 days
Effective: August 8, 2011

G. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Adult Education Coordinator for 2011-2012 School Year

Bill Haggerty @ \$32,497

2. Parent Mentor for 2011-2012 School Year

Jayne Cruce Young @ \$18,713 (contingent on ODE funding of parent/mentor grant)

3. Assistant Food Service Director

Norma Brown
Salary: No Degree, Year 6 @ \$29,277 (2 year contract – 260 days/year)
Effective: August 1, 2011 – July 31, 2013

4. Aides

Tyler Benroth (initial assignment – Automotive Maintenance Aide, Millstream)
Rate of pay: Step 1 @ \$12.23/hour
Effective: August 24, 2011

Jeremy Logsdon (initial assignment – Elementary Technical Aide)
Rate of pay: Step 0 on Technical Aide Salary Schedule @ \$17.22/hour
Effective: August 15, 2011 (one-year 260 day contract)

Dustin Rader (initial assignment - Culinary Arts/Hospitality & Food Service Aide – Millstream)
Rate of pay: Step 1 @ \$12.23/hour
Effective: August 24, 2011

5. Substitute and/or Per Diem Employees

Shannon Patrick Gehrish - substitute bus driver @ \$12.64/hr, effective 7/18/11
Lana Powell - substitute bus driver @ \$12.64/hr, effective 8/24/11

6. Supplemental Duty Assignments – Non-Certificated Personnel for 2011-2012 School Year

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said position(s):

Michael Albert – Freshman Boys' Soccer Coach – FHS @ \$2,159.40
Zach Beatty - J.V. Girls' Soccer Coach – FHS @ \$3,708.90
Jarrett Buckosh - Assistant Football Coach – FHS @ \$3,725.38
John Coleman - Assistant 7th & 8th Grade Football Coach – Central @ \$1,829.72
Rod Friar - Assistant 7th & 8th Grade Football Coach – Central @ \$1,829.72
A J Gutting - Assistant 7th & 8th Grade Football Coach – Central @ \$1,829.72
Morgan Rogers - Freshman Girls' Volleyball Coach – FHS @ \$3,016.57
Christopher Schneider - Assistant Football Coach – FHS @ \$3,725.38
Mark Snodgrass - Assistant 7th & 8th Grade Football Coach – Glenwood @ \$1,829.72
Sean Swisher - Head Girls' Tennis Coach – FHS @ \$3,016.57

***Amounts are based on existing 2010-2011 salary schedule because 2011-2012 has yet to be finalized.**

H. Monthly Financial Report

The treasurer recommends that the monthly financial report for July 2011 be accepted as presented by the treasurer as shown in EXHIBIT A.

I. Transfer of Donnell Middle School's Funds

The treasurer recommends the following transfers as they relate to the middle school transitional period.

\$8,740.53 from 009-7200-910-9240-000000-240 Donnell student fees
to 009-5100-000-9253-000000-253 Glenwood student fees

\$17,481.06 from 009-7200-910-9240-000000-240 Donnell student fee
to 009-5100-000-9257-000000-257 Central student fees

\$1,442.91 from 018-7200-910-9240-000000-240 Donnell principal support fund
to 018-5100-000-9253-000000-253 Glenwood principal support fund

\$2,885.83 from 018-7200-910-9240-000000-240 Donnell principal support fund
to 018-5100-000-9257-000000-257 Central principal support fund

J. Assistant Food Service Director

The superintendent recommends the modification of page 6 of the Administrative Special Areas Compensation Plan as previously approved on 6/20/11 to read "Asst. Transportation (260 Days) & Food Service (260 Days)...." The Assistant Food Service position is being changed from 229 days (no vacation nor paid holidays) to 260 days (which includes paid vacation and paid holidays) because it gives the district flexibility to schedule that person for work during the summer when miscellaneous reports are due and for the summer lunch program. This change will only increase the salary by \$85.

K. Faculty Handbooks

The superintendent recommends approval of the faculty handbooks as shown in SharePoint.

L. Correction to the June 20, 2011 Board of Education Meeting Minutes

The superintendent recommends the minutes of the June 20, 2011 Board of Education meeting be corrected as shown:

Creativity Clubs Stipend (Gifted ID account # 001-1210-113-1210)

Kristin Woodhull
FROM: \$1,400.00
TO: \$1,000.00

M. 7th Grade Exploratory Wheel Spanish Course of Study

The superintendent recommends approval of the 7th Grade Exploratory Wheel Spanish course of study as shown in EXHIBIT B.

N. Acceptance of Grant from the Mariann Dana Younger Fund of The Findlay-Hancock County Community Foundation

The superintendent recommends acceptance of the Grant from the Mariann Dana Younger Fund of The Findlay-Hancock County Community Foundation for \$10,019 to Tim Mattis, Pantasia Director for Findlay City Schools, in support of Pantasia equipment as shown in EXHIBIT C.

O. Acceptance of Gift:

The superintendent recommends the acceptance and written expression of appreciation for the gift, listed below, which has been given to the Findlay City School District:

GIFT: \$500.00 for Funding for Challenge Day Programs
FROM: Spring Green Educational Foundation
TO: FHS, Challenge Day Programs

P. OSBA Delegate

The Board of Education recommends that the delegate and alternate to the upcoming OSBA Capital Conference which will be held November 13-16, 2011 in Columbus, be named as listed below:

Delegate: Mrs. Barb Lockard and Alternate Delegate: Mrs. Barbara Dysinger

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

REPORTS TO THE BOARD

A. Summer Teacher Inservice and Curriculum Update

Ms. Roth and Mr. Steiner gave a report on the summer teacher professional development and a curriculum update. Ms. Roth noted that teachers have been learning all summer. She commended them for their dedication to the profession, their tireless desire to bring the best possible teaching strategies to their classrooms and willingness to participate in the professional development offered in the summer.

B. Facilities Update

Mr. McPherson gave an update on the construction projects and summer projects. He also thanked the young men that worked for the district this summer helping move the middle schools and his entire staff for stepping up and getting the schools ready for students during this very busy and hot summer.

C. Staffing Update

Mr. Kupferberg gave a brief staffing update. We have hired nine new teachers this year with two positions left to be filled. He stated we were able to bring back one person from our Reduction In Force list.

DISCUSSION ITEMS

A. November 14, 2011 Board of Education Meeting

Mr. Hoffman noted that the November 14, 2011 Board meeting would need to be changed due to the Board's attendance at the OSBA Capital Conference. The meeting date was moved to November 7, 2011.

B. Board of Education and Administrator Update – Sept. 12, 2011

Dr. Wittwer confirmed the September 12, 2011 Board of Education and Administrators' Update meeting.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer updated the Board that the Administrative Team meeting was held today. He also asked when the Board members would like to tour the construction sites. Dr. Wittwer thanked Dennis McPheron and his staff for their hard work and dedication to get the schools ready for the 2011-2012 school year. He also thanked Mr. Kupferberg and the principals for their diligence in staff placement for the 2011-2012 school year.

BOARD'S COMMENTS

Mrs. Dysinger asked when the new drug testing policy would begin. Mrs. Swartz assured the Board that students participating in extra-curricular activities right now have turned in their forms and she is the person who will be keeping the forms.

Mr. Hoffman asked Mrs. Swartz for an approximate number of parking passes issued and Mrs. Swartz indicated 300-350 passes.

Mr. Pochard commended the drug testing committee for all their hard work to make sure that this policy is administered correctly.

Mrs. Lockard spoke about the population webinar that she attended along with Mrs. Dysinger.

2011-08-004 Executive Session

It was moved by Mr. Pochard, seconded by Mrs. Dysinger to go into executive session to discuss union negotiations and compensation of personnel at 6:35 p.m.

Roll call: Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

The Board of Education returned to regular session at 7:03 p.m.

2011-08-005 Postponement of Implementation of Change in Employee Share of Health Insurance

It was moved by Mr. Hoffman, seconded by Mr. Shrader to postpone the implementation of the September 1, 2011 change in the employee share of health insurance premiums for administrative employees and those employees covered by the Operational Handbook until January 1, 2012.

Roll call: Mr. Hoffman, aye; Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

2011-08-006 Adjournment

It was moved by Mr. Shrader, seconded by Mrs. Lockard to adjourn at 7:07 p.m.

Roll call: Mr. Shrader, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

President

Treasurer

Read and approved August 22, 2011.