

**Board of Education Meeting  
August 8, 2005**

The Board of Education of the Findlay City Schools met in regular session at 7:00 p.m. in the Board Room at Central Middle School.

President Rothey called the meeting to order. Present were: Mrs. Brown, Mr. Cavallero, Mr. Miserlian, Mrs. Rothey, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

**RECOGNITION**

Dr. Wittwer and Mr. Shrader commended Pantasia for recent performances.

Mrs. Rothey welcomed Dr. Wittwer, Superintendent, and Dr. Blaine, Interim Assistant Superintendent, to the District.

**PUBLIC PARTICIPATION**

FEA President Dee Groman celebrated the hiring of new personnel; acknowledged gifts to the District on tonight's agenda; and announced that a date has been set to resume negotiations on August 22, 2005.

**2005-08-001 Approval of Minutes**

It was moved by Mr. Miserlian, seconded by Mr. Shrader to approve the minutes of the regular meeting on July 18, 2005.

Roll call: Mr. Miserlian, aye; Mr. Shrader, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

**CORRESPONDENCE**

Mr. Barnhart announced that the District is attempting to sell used assets through an online auction process.

Dr. Wittwer indicated that he and Dr. Blaine have been meeting with staff over the past few days and gathering valuable information.

**CONSENT ITEMS**

**2005-08-002 Consent Items A-Q**

It was moved by Mr. Shrader, seconded by Mrs. Brown to approve Consent Items A-Q as follows:

**CERTIFICATED PERSONNEL**

A. Resignations

The superintendent recommends that the following resignations be accepted:

Douglas M. Kroetz (Millstream, Construction Skills)	(4 years)
Reason: Personal	Eff: 8/5/05
Noreen Zito (FHS, English)	(9 years)
Reason: Relocation	Eff: 8/5/05

B. Leave of Absence

The superintendent recommends that a leave of absence, without pay, be granted to the following certificated personnel:

Nicole Petersen (Whittier, Title 1)	
Eff: 1/2 day 9/17/05 plus 9/18/05 & 9/19/05	
Reason: Personal	

C. Appointments - Effective: 2005/2006 School Year

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Classroom Teachers - Effective: 2005/2006 School Year

Todd Armstrong (initial assignment – Glenwood, Phys. Ed.)	
Salary: BA, Step 12 @ \$43,275.00	
Mary Burget (initial assignment – FHS, Guidance Counselor)	
Salary: MA+30, Step 20 @ \$61,392.00	
Plus 3 weeks extended service @ \$5,004.75	

Jon Gaberdiel (initial assignment – FHS, Art)  
Salary: MA, Step 0 @ \$31,198.00

Amy Greenberg (initial assignment – FHS, English)  
Salary: MA, Step 1 @ \$32,852.00

Amanda Kocsis (initial assignment – FHS/Elementary, Art)  
Salary: BA, Step 0 @ \$22,689.60 (4/5 time)

Stefanie Lopez (initial assignment – Millstream, Comp. Business)  
Salary: MA, Step 1 @ \$19,711 (3/5 time)

Ann Pumphrey (initial assignment – Millstream, VOSE Coordinator)  
Salary: MA, Step 8 @ \$44,428.00

Volker Snow (initial assignment – Millstream, Tech Prep English)  
Salary: MA+30, Step 30 @ \$26,019.00 (2/5 time)

Julie Speelman (initial assignment – FHS, Health)  
Salary: BA, Step 8 @ \$39,208.00

2. Supplemental Duty Assignments - Effective: 2005/2006 School Year

Todd Armstrong – Glenwood, 7<sup>th</sup> grade football coach @ \$1,857.71  
Bill Barbaree – FHS, assistant football coach @ \$3,772.15  
Debbie Benson – FHS, director of theater @ \$1,418.10  
Debbie Benson – FHS, activities director @ \$5,020.07  
Debbie Benson – FHS, co-communications (9-12) dept. chair (1/2 time) @ \$623.97  
Laurel Beutler – FHS, co-communications (9-12) dept. chair (1/2 time) @ \$340.35  
Tonya Bruni – Glenwood, team leader @ \$921.77  
Heather Burkin – Glenwood, power of the pen coach @ \$921.77  
Mandy Croft – FHS, senior class advisor (1/2 time) @ \$857.95  
Mandy Croft – FHS, sophomore class advisor (1/2 time) @ \$588.51  
Sue Davis – Glenwood, team leader @ \$921.77  
Mike Eier – Glenwood, team leader @ \$1,489.01  
Mike Eier – Middle School, Science (6-8) dept. chair @ \$680.69  
Nancy Frankenfield – Art (K-5) dept. chair @ \$1,489.01  
Maribeth Geaman – FHS, school annual business manager @ \$2,424.95  
Maribeth Geaman – FHS, literary annual advisor @ \$3,162.36  
Judy Hall – FHS, freshman ensemble director @ \$1,744.26  
Judy Hall – vocal music (6-12) dept. chair @ \$1,489.01  
Erin Hemmelgarn- FHS, athletic trainer @ \$6,239.64  
Chris Ireland – FHS, assistant football coach @ \$3,772.15  
Mary Beth Kennedy-Mowrey – FHS, student council advisor @ \$1,857.71  
Albert Laux – FHS, head boys' soccer coach @ \$4,325.21  
Linda Laux – FHS, foreign language (8-12) dept. chair @ \$1,489.01  
Jenalee Lentz – Glenwood, spirit club advisor @ \$836.68  
Angie Ludwig – Glenwood, intramural director @ \$850.86  
Dan Matheny – FHS, social studies (9-12) dept. chair @ \$921.77  
Tim Mattis – FHS, Pantasia director @ \$1,744.26  
Tim Mattis – FHS, pep band director @ \$1,403.92  
Tim Mattis – Systemwide, director of band dept. chair @ \$2,424.95  
Steve McAdoo – FHS, assistant football coach @ \$3,204.91  
Jim McGonnell – FHS, school newspaper advisor @ \$3,162.36  
Jim McGonnell – FHS, school newspaper/business manager @ \$2,424.95  
Jim McGonnell – FHS, Trojan TV advisor @ \$2,424.95  
Aaron Moyer – FHS, school treasurer @ \$3,275.81  
Tim Opp – FHS, science (9-12) dept. chair @ \$921.77  
Becky Pfaltzgraf – FHS, English (9-12) dept. chair @ \$1,489.01  
Greg Philipp – Glenwood, team leader @ \$1,489.01  
Greg Philipp – Middle School, social studies (6-8) dept. chair @ \$680.69  
Ken Pressel – FHS, chamber orchestra director @ \$836.68  
Ken Pressel – Systemwide, director of orchestra dept. chair @ \$1,857.71  
Sharon Pullom – Glenwood head 8<sup>th</sup> grade girls' volleyball coach @ \$2,907.11  
Cortney Rapp – FHS, senior class advisor (1/2 time) @ \$857.95  
Cortney Rapp – FHS, sophomore class advisor (1/2 time) @ \$588.51  
Mark Ritzler – FHS, assistant football coach @ \$3,772.15  
Brian Rosendale – FHS, head boys' track coach @ \$3,275.81  
Bill Shoop – Glenwood, head 8<sup>th</sup> grade football coach @ \$2,751.11  
J. D. Smith – FHS, show choir instrumental director @ \$2,424.95  
Julie Speelman – FHS, JV girls' volleyball coach @ \$2,751.11  
Jason Wagner – FHS, assistant freshman football coach @ \$2,751.11  
Nate Weihrach – FHS, assistant football coach @ \$3,204.91  
Margie Wien – FHS, special education (9-12) dept. chair @ \$1,247.93  
Kate Winger – FHS, freshman (football) cheerleading coach @ \$1,276.29

**CLASSIFIED EMPLOYEES (D thru F)**

**D. Resignations**

The superintendent recommends that the following resignations be accepted:

Cheryl McDaniel (Central, Teacher Aide)	(9 years)
Reason: Other Employment	Eff: 8/1/05
Becky Miller (FHS, Attendance Aide)	(5 years)
Reason: Other Employment	Eff: 8/1/05
Beth Rarey (Glenwood, Teacher Aide)	(3 years)
Reason: Relocation	Eff: 8/5/05
Doris Salisbury (Washington, Food Service Worker)	(6 years)
Reason: Medical	Eff: 7/26/05

**E. Appointments**

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Cafeteria Personnel

Molly Donley (initial assignment – Jefferson, Cashier)  
Salary: \$8.79/hour, Step 1  
Effective: August 24, 2005

2. Substitute and/or Per Diem Employees

Mario Lopez – substitute custodian @ \$9.66/hour  
Clayton Workley – substitute maintenance @ \$9.66/hour  
Robert Young – substitute custodian @ \$9.66/hour

3. Supplemental Duty Assignments - Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, as listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said positions:

Blanchard Valley Regional Health Center – FHS, assistant athletic trainer @ 3,687.06  
Marc Bosworth – FHS, assistant football coach @ \$3,204.91  
Jon Brimley – FHS, head golf coach @ \$2,595.12  
Liz Byczynski – Glenwood, secondary alternatives advisor @ \$850.86  
Jody Combs – Glenwood, publications advisor @ \$850.86  
E. J. Cutliff – FHS, assistant football coach @ Volunteer  
Tony England – FHS, assistant freshman football coach @ \$2,751.11  
Josh Estep – Glenwood, 7<sup>th</sup> grade girls' volleyball coach @ \$1,857.71  
Tony Fenstermaker – FHS, assistant football coach @ Volunteer  
Jeff Fort – FHS, head ticket manager @ \$4,821.54  
David Franklin – FHS, head girls volleyball coach @ \$3,275.81  
Dennis Huston – FHS, assistant football coach @ Volunteer  
Mike Iriti – FHS, assistant football coach (1/2 time) @ \$1,602.46  
Don Masters – FHS, head freshman football coach @ \$3,190.73  
Owen Merrill – FHS, assistant football coach @ Volunteer  
Scott Monroe – FHS, assistant volleyball coach @ Volunteer  
Steve Roethlisberger – FHS, assistant football coach (1/2 time) @ \$1,602.46  
Nick Shoop – Glenwood, assistant 8<sup>th</sup> grade football coach @ \$1,574.09  
Anne Smith – FHS, freshman girls' volleyball coach @ \$3,162.36  
Bob Soellner – FHS, assistant golf coach @ \$1,857.71  
Ryan Sprout – Glenwood, assistant 7<sup>th</sup> & 8<sup>th</sup> grade football coach @ \$1,574.09  
Erica VanGuntten – FHS, dance team director @ \$1,857.71  
Ray VanGuntten – FHS, assistant golf coach @ Volunteer

4. School Psychologist

Mark Froning (initial assignment – St. Michael School, school psychologist)  
Salary: \$29,569.94 (78 days)  
Effective: 2005/2006 school year

F. Reclassification

The superintendent recommends that the following employee be reclassified on the salary schedule, as indicated:

Taletha Freed  
FROM: \$8.94/hour (food service floater)  
TO: \$9.72/hour, Step 2 (FHS, Baker)  
Effective: August 24, 2005

G. Extended Service

The superintendent recommends that extended service pay be approved for the following certificated personnel:

Sue Becker (Administration, Software Technician)  
Salary: \$328.94/day (15 days of extended service not to exceed 18 days)  
Effective: August 1, 2005 to August 26, 2005

Bruce Otley (Glenwood, Principal)  
Salary: \$1,901.76 (6 days worked in July & August prior to beginning his contract)

H. Correction of June 27, 2005 Minutes

The superintendent recommends that the Minutes from the June 27, 2005, Board of Education meeting be corrected, as shown below:

Christie Lammers (initial assignment – School Psychologist)  
FROM: MA+30, Step 8 @ \$50,661.00 plus 4 weeks extended service @ \$5,506.60  
TO: MA+30, Step 8 @ \$49,668.00 plus 4 weeks extended service @ \$5,398.70  
Effective: 2005/2006 School Year

Norma Perrone (initial assignment – FHS, Science)  
FROM: BA+30, Step 2 @ \$13,114.40 (2/5 time)  
TO: BA+30, Step 4 @ \$14,317.00 (2/5 time)  
Effective: 2005/2006 School Year

I. Correction of April 25, 2005 Minutes

The superintendent recommends that the Minutes from the April 25, 2005, Board of Education meeting be corrected, as shown below:

Kerry Krall (initial assignment – speech therapist)  
FROM: MA, Step 1 @ \$32,616.00  
TO: MA, Step 1 @ \$32,852.00  
Effective: 2005/2006 School Year

J. Monthly Financial Report

The superintendent recommends that the Monthly Financial Report for July 2005, be accepted as presented by the treasurer. (see EXHIBIT A)

K. Student Attending Liberty-Benton Local School District

The superintendent recommends that Alexandra E. Beach (whose parent now resides in the Findlay City School District), be allowed to reside with her grandparents, Ronald & Elizabeth Beach, 12010 Township Road 67, Findlay, Ohio and be allowed to attend the Liberty-Benton Local School District for the 2005/2006 school year under the Grandparent Provision of the Ohio Revised Code.

L. Alternate Transportation Resolution

The superintendent recommends that Mr. & Mrs. Tony Ellis, who are legal residents of the Findlay City School District, be declared eligible for payment for transportation of their son to the autism school in Toledo, for up to a maximum of \$1,000.00 during the 2005/2006 school year.

M. Information Technology Coordinator Job Description

The superintendent recommends adoption of the job description for the Information Technology Coordinator which was presented to the Board of Education at the July 18, 2005, board meeting as Exhibit H.

N. Public Relations and Human Resources Coordinator Job Description

The superintendent recommends adoption of the job description for the Public Relations and Human Resources Coordinator which was presented to the Board of Education at the July 18, 2005, board meeting as Exhibit I.

O. Administrative Special Area Compensation Plan – Page 6

The superintendent recommends the approval of Page 6 of the Administrative Special Area Compensation Plan which was presented to the Board of Education at the July 18, 2005, board meeting as Exhibit J.

P. Approval of the Findlay Digital Academy Policy and Procedures Book

The superintendent recommends approval of the Findlay Digital Academy Policy and Procedures Book which was presented to the Board of Education at the June 27, 2005, board meeting as Exhibit O.

Q. Acceptance of Gift

The superintendent recommends the acceptance and written expression of appreciation for the gift received, as listed below:

GIFT: Three Cisco 2500 Series Routers (value of \$3,105.00)  
TO: Millstream Career & Technology Center  
FROM: Cooper Tire & Rubber Company, Inc.

Roll call: Mr. Shrader, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mr. Miserlian, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

**ACTION ITEMS**

**2005-08-003 Acceptance of Community Foundation Grant**

It was moved by Mr. Miserlian, seconded by Mr. Cavallero to approve the superintendent's recommendation for approval of The Findlay-Hancock County Community Foundation Grant in the amount of \$10,156.96 to the Findlay City School District for the purchase of a KwikGoal Team Shelter for Findlay High School.

Roll call: Mr. Miserlian, aye; Mr. Cavallero, aye; Mrs. Brown, aye; Mrs. Rothey, aye; Mr. Shrader, aye. President Rothey declared the motion carried.

**2005-08-004 Resolution for Board Member Appointment as OSBA Delegate**

It was moved by Mrs. Brown, seconded by Mr. Shrader for the Board approval of Mrs. Martha Rothey as the Findlay City School District Delegate to the OSBA Capital Conference in November 2005.

Roll call: Mrs. Brown, aye; Mr. Shrader, aye; Mr. Cavallero, aye; Mr. Miserlian, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

**2005-08-005 Resolution for Board Member Appointment as OSBA Alternate Delegate**

It was moved by Mr. Cavallero, seconded by Mr. Miserlian for the Board approval of Mrs. Julie Brown as the Findlay City School District Alternate Delegate to the OSBA Capital Conference in November 2005.

Roll call: Mr. Cavallero, aye; Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothey, aye; Mr. Shrader, aye. President Rothey declared the motion carried.

**DISCUSSION ITEMS**

A. Operational Procedures for Non-Teaching Employees EXHIBIT B

Dr. Wittwer presented the Operational Procedures for Non-Teaching Employees.

B. Forecast and Permanent Appropriations EXHIBIT C

Mr. Barnhart presented the Forecast and Permanent Appropriations.

**REPORTS**

A. 2005 Summer School Report EXHIBIT D

Mr. Renn presented the 2005 Summer School Report.

**SUPERINTENDENT'S COMMENTS**

Dr. Wittwer asked Dennis McPherson to present the board with an update on the summer capital projects throughout the District. Dr. Wittwer informed the Board about recent "Quality Tools" training that occurred within the District.

**BOARD'S COMMENTS**

Mrs. Brown welcomed Dr. Wittwer and Dr. Blaine to the Findlay community. She also thanked Dr. Ashworth for her dedication and years of service to the District.

**2005-08-006 EXECUTIVE SESSION**

It was moved by Mr. Cavallero, seconded by Mr. Shrader to recess to executive session for the purpose of discussing negotiations and the purchase and/or sale of property at 7:40 p.m.

Roll call: Mr. Cavallero, aye; Mr. Shrader, aye; Mrs. Brown, aye; Mr. Miserlian, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

The Board of Education returned to regular session at 9:04 p.m.

**2005-08-007 ADJOURNMENT**

It was moved by Mrs. Rothey, seconded by Mrs. Brown to adjourn at 9:05 p.m.

Roll call: Mrs. Rothey, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mr. Miserlian, aye; Mr. Shrader, aye. President Rothey declared the motion carried.

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President

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Treasurer

Read and Approved August 22, 2005.