

BOARD OF EDUCATION SPECIAL MEETING MINUTES
July 26, 2018

The Board met in special session at 7:40 am in the Administrative Office Conference Room. President Aldrich called the meeting to order. Present were Mrs. Robertson, Mrs. Russel, Dr. Siebenaler Wilson, Treasurer Mr. Barnhart, and Assistant Superintendent Mr. Roth.

ACTION ITEMS

2018-007-009 Proposal from Cotterman & Company

It was motioned by Mrs. Russel, seconded by Mrs. Robertson to approve of the proposal from Cotterman & Company for \$110,725 to replace and repair Glenwood fascia as shown in **EXHIBIT B** as a case of urgent necessity for the security and protection of school property.

Roll call: Mrs. Russel, aye; Mrs. Robertson, aye; Mr. Aldrich, aye; Dr. Siebenaler Wilson, aye. President Aldrich declared the motion carried.

Mr. Cooper arrived at 7:49am.

2018-007-010 Resolution Declaring It Necessary to Levy an Additional Tax

It was motioned by Mrs. Russel, seconded by Mrs. Robertson to approve of the Resolution Declaring it Necessary to Levy an Additional Tax in Excess of the Ten-Mill Limitation as presented in **EXHIBIT A**.

Roll call: Mrs. Russel, aye; Mrs. Robertson, aye; Mr. Aldrich, aye; Mr. Cooper, aye; Dr. Siebenaler Wilson, aye. President Aldrich declared the motion carried.

2018-007-011 Adjournment

It was motioned by Mrs. Robertson, seconded by Dr. Siebenaler Wilson to adjourn the meeting at 7:54 am.

Roll call: Mrs. Robertson, aye; Dr. Siebenaler Wilson, aye; Mr. Aldrich, aye; Mr. Cooper, aye; Mrs. Russel, aye. President Aldrich declared the motion carried.

Treasurer

President

Note: To be read and approved on August 6, 2018.

BOARD OF EDUCATION
FINDLAY CITY SCHOOL DISTRICT
HANCOCK COUNTY, OHIO

The Board of Education (the "Board") of the Findlay City School District, Hancock County, Ohio (the "School District"), met in a special meeting on July 26, 2018, at 7:30 p.m., at the Board of Education Administration Building, 2019 Broad Avenue, Findlay, Ohio 45840, with the following members present:

- Chris Aldrich
- Matt Cooper
- Jane Robertson
- Susan Russel
- Kathy Siebenaler Wilson

M_____, _____ introduced the following resolution and moved its passage:

RESOLUTION DECLARING IT NECESSARY TO LEVY
AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION

(Ohio Revised Code Sections 5705.21, 5705.03)
School Safety and Security Levy

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the School District; and

WHEREAS, a resolution declaring the necessity of levying an additional tax outside the ten-mill limitation must be passed and certified to the County Auditor of Hancock County in order to permit the Board to consider the levy of such a tax and must request that such County Auditor certify to the Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the tax;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Findlay City School District, Hancock County, Ohio, two-thirds of all of the members concurring, that:

Section 1. It is necessary to levy an additional tax in excess of the ten-mill limitation for the School District for the purpose of school safety and security.

Section 2. The question of such additional tax levy shall be submitted to the electors in the entire territory of the School District at the election to be held therein on November 6, 2018. All of the territory of the School District is located in Hancock County, Ohio.

Section 3. Such additional tax levy shall be at an annual rate not exceeding 1.50 mills for each one dollar of valuation, which amounts to \$0.15 for each one hundred dollars of valuation, upon the entire territory of the School District, for a five year period of time.

Section 4. Such additional tax levy shall be placed upon the tax list and duplicate for the current tax year (commencing in 2018, first due in calendar year 2019), if a majority of the electors voting thereon vote in favor of the levy.

Section 5. The Treasurer of this Board is hereby authorized and directed to certify a copy of this resolution to the County Auditor of Hancock County, Ohio. This Board hereby requests that the County Auditor certify to this Board the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the levy if approved by the voters of the School District.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

M____ seconded the motion and, after discussion, a roll call vote was taken and the results were:

Ayes: _____

Nays: _____

The resolution passed.

Passed: July 26, 2018

BOARD OF EDUCATION
FINDLAY CITY SCHOOL DISTRICT
HANCOCK COUNTY, OHIO

Attest: _____
Treasurer

Board President

CERTIFICATE

The undersigned Treasurer of the Board of Education of the Findlay City School District, Hancock County, Ohio, hereby certifies that the foregoing is a true copy of a resolution duly passed by the Board of Education of said School District on July 26, 2018 and that a true copy thereof was certified to the County Auditor of Hancock County, Ohio.

Treasurer, Board of Education
Findlay City School District
Hancock County, Ohio

Worksheet to Calculate Revenue for DTE Form 140R When a Taxing Authority Certifies a Rate and Requests the Revenue Produced by That Rate for Additional, Replacement, Replacement With an Increase, and Replacement With a Decrease Levies and for the ½-mill Classroom Facility Levy

Calculation of Revenue

1. Tax valuation on the tax list most recently certified for collection
 - 1a. Class I Real - Res/Ag \$ _____
 - 1b. Class II Real - Other \$ _____
 - 1c. Public Utility Personal \$ _____
 - 1d. General Personal \$ _____
2. Total Valuation \$ _____
3. Millage Rate _____ . _____
4. Projected Revenue from Tax Collections \$ _____
5. Personal Property Phase-out Reimbursement Payment \$ _____
6. Total Revenue \$ _____

INSTRUCTIONS

- Line 1a. Enter tax valuation of all class I real property (residential and agricultural property) as indicated on the tax list most recently certified for collection.
- Line 1b. Enter tax valuation of all class II real property (all other real property) as indicated on the tax list most recently certified for collection.
- Line 1c. Enter the estimated valuation of public utility personal property for the first tax year the levy will be assessed against public utility personal property. To determine the public utility valuation, please refer to the values in the appropriate spreadsheet available at:

www.tax.ohio.gov/channels/government/service_for_local_govts.stm

Note: Public utility personal property taxes are assessed at the same time as real property taxes, except, beginning in 2007, telecommunications property. The public utility values in the spreadsheets reflect the shift of telecommunications property to general business property.

- Line 1d. Using the estimated valued published on the Department of Taxation's Web site at the address provided above, enter the estimated general personal property value for the first general personal property tax year the levy will be collected. (Note: If the first year for which the levy will be assessed against real property is tax year 2008, then the first year that levy will be assessed against personal property will be 2009.) Since telecommunications companies are the only general businesses that are still liable for the personal property tax, and then only for tax years 2009 and 2010, only the estimated value of the telecommunications property should be entered on this line. No entries should be made on this line for levies that will first be effective for real property for tax year 2010 or thereafter.

Line 2. Add lines 1 a through 1 d and place total here.

Line 3. Enter the tax rate in mills certified to the county auditor by the subdivision.

Line 4. Multiply line 2 times line 3 and divide by 1000 to get tax revenue in dollars.

Line 5. Enter the amount of the reimbursement payment (if any) the subdivision will receive for qualified replacement levies for the first general personal property tax year the proposed levy will be or would be in effect. (Note: If the first year the proposed levy will be assessed against real property is tax year 2008, then the first year that levy will be assessed against personal property will be 2009.)

For tax years 2007-2010, reimbursement amounts for qualifying levies are posted on the Department of Taxation's Web site. Full reimbursement payments will be made for these levies for these years even if the levy is replaced with a decrease. For tax years 2011-2017, potential reimbursement amounts will be posted as those tax years are imminent, but reimbursement payments for replacements of qualified levies for those tax years will only be made to the extent the original qualifying levy is replaced. Therefore, if a qualifying levy is replaced with a decrease, the replaced levy will only receive its proportionate share of the potential reimbursement payment, and only that proportionate share should be entered on line 5.

Line 6. Add lines 4 and 5 to get total revenue in dollars and enter the amount. Place this amount on the line provided in Item 2 on form DTE 140R.

Certificate of Estimated Property Tax Revenue

Use this form when a taxing authority certifies a millage rate and requests the revenue produced by that rate.

The County Auditor of Hancock County, Ohio, does hereby certify the following:

1. On _____, 2018 the taxing authority of the Findlay City School District, Hancock County, Ohio certified a copy of its resolution adopted July 26, 2018, requesting the county auditor to certify the current tax valuation of the subdivision and the amount of revenue that would be produced by 1.50 mills, to levy a tax outside the 10-mill limitation for school safety and security purposes, pursuant to Revised Code §5705.21, to be placed on the ballot at the November 6, 2018 election. The levy type is additional.
2. The estimated property tax revenue that will be produced by the stated millage, assuming the tax valuation of the subdivision remains constant throughout the life of the levy, is calculated to be \$_____.
3. The total tax valuation of the subdivision used in calculating the estimated property tax revenue is \$_____.

Auditor's Signature

Date

INSTRUCTIONS

1. "Total tax valuation" includes the taxable value of all real property in the subdivision as indicated on the tax list most recently certified for collection and estimates of the taxable value of personal and public utility personal property for the first year the levy will be collected as set forth on the worksheets prescribed in conjunction with this form. If the subdivision is located in more than one county, the home county auditor (where the greatest taxable value of the subdivision is located) shall obtain the assistance of the other county auditors to establish the total tax valuation of the subdivision.
2. For purposes of this certification, "subdivision" includes any agency, board, commission, or other authority authorized to request a taxing authority to submit a tax levy on its behalf.
3. "Levy type" includes the following: (1) additional, (2) renewal, (3) renewal with an increase, (4) renewal with a decrease, (5) replacement, (6) replacement with an increase and (7) replacement with a decrease levies.
4. Please file this certificate with the subdivision as soon as possible, so the taxing authority can pass a resolution to proceed not later than 90 days before the election.

FORM OF PROPOSAL

BOARD OF EDUCATION
FINDLAY CITY SCHOOLS

PROPOSED FASCIA REPAIRS
at
GLENWOOD MIDDLE SCHOOL
For
FINDLAY CITY SCHOOLS
Findlay, Ohio

Date July 23, 2018 Bidder Cotterman & Company, Inc.

The undersigned proposes to perform all work required and to provide and furnish all labor, materials, tools, equipment, and transportation necessary for the Proposed Fascia Repair at Glenwood Middle School for Findlay City Schools, Findlay, Ohio in accordance with the plans and specifications prepared by RCM Architects, Findlay, Ohio, for the sum of money specified below.

The undersigned agrees that if within ten (10) days from the day named for delivering the proposal to the Owner, notice that this proposal will be accepted by the Owner shall be mailed to him, he will within ten (10) days thereafter deliver to the Owner, where directed, a contract properly executed in duplicate on the forms supplied by the Owner.

The undersigned has received the following addenda: _____ and acknowledges the additions to, deductions from or changes in the original specifications.

Item 1: BASE BID – REPLACE MISSING FASCIA PANELS:

The proposed contract sum for all Base Bid work included in the specifications and depicted on the Drawings is:

One hundred ten thousand, seven hundred twenty five and no/100 Dollars
(Show amount in both words and figures)

(\$ 110,725.00)

Item 1a: BASE BID TIME AND COST BREAKDOWN:

| | Amount | Days to Complete |
|--|----------------------|------------------------|
| Replace Missing Fascia Panels A = 140 LF | <u>\$ 44,725.00</u> | <u>16 working days</u> |
| Replace Deformed and Face Screwed Fascia Panels B & C = 210 LF | <u>\$ 66,000.00</u> | <u>23 working days</u> |
| Total to be same as the Base Bid Above | <u>\$ 110,725.00</u> | |

Item 2 ALTERNATE NO. 1 – INSPECTION / REPAIR OF ALL OPEN-END SEAMS:

The proposed HOURLY RATE for Alternate No. 1 work required to inspect the areas noted on the Drawings as having Open End Seams and to repair seams is:

Sixty Dollars Per Hour.


(Show amount in both words and figures)

(\$ 60.00 per hour)

Note: If repair involves more than the simple re-installation of panels such as full replacement of the panel, a separate price will be requested.

Cotterman & Company, Inc.

Firm Name of Bidder



Signature of Authorized Officer and Title Andy Cotterman
Vice President

04513 State Route 66 N, P.O. Box 75

Address

Minster, Ohio 45865

City

419-628-3713

Phone

RE: PROPOSED FASCIA REPAIRS
GLENWOOD MIDDLE SCHOOL
FINDLAY, OHIO

- NOTE: We are bidding this project based on the design but we can not agree to all of the items as specified.
 1. The plans call for removing and reinstalling the gutter. The gutter was installed before the drip edge and metal panel roof was installed. To remove and reinstall the gutter without damaging the metal roof system or completely taking the roof system apart is not possible; therefore, we will have to slide the new metal up behind the gutter and install face fasteners.
 2. Item D will be very difficult and we will have to experiment to find a solution. We cannot use pop rivets due to expansion and contraction.
 3. The problem with replacing random panels in areas is the way they are lapped. You will have to remove panels from right and go left. We can try to do as specified; however, the seam may have to be secured differently where they currently adjoin.
 4. We cannot guarantee all work for one year due to the repairs to the existing work by others. It will be very difficult to repair seams without structural support.