

Board of Education Meeting Minutes

July 17, 2017

The Board of Education met in regular session at 6:00 pm in the Glenwood Community Room. President Pochard called the meeting to order. Present were Mr. Aldrich, Mrs. Dysinger, Mr. Pochard, Mrs. Robertson, Dr. Siebenaler Wilson, Treasurer Mr. Barnhart, Assistant Superintendent Mr. Roth, and Superintendent Mr. Kurt.

CELEBRATIONS

Janice Panuto welcomed the Board to Glenwood and shared her recent experience on a trip to Japan with Friends of Findlay. Mrs. Dysinger celebrated all of the work being done this summer.

2017-007-002 Approval of Grant

It was motioned by Mrs. Robertson, seconded by Mr. Aldrich to approve The Community Foundation grant that has awarded \$100,000 for year two of a \$225,000 two-year grant from the Findlay-Hancock County Community Foundation to Findlay City Schools to expand the availability of Pre-K to students with financial need. Funding source: Madeleine Thomas Schneider Fund

Roll call: Mrs. Robertson, aye; Mr. Aldrich, aye; Mrs. Dysinger, aye; Mr. Pochard, aye; Dr. Siebenaler Wilson, aye. President Pochard declared the motion carried.

2017-007-003 Approval of Minutes

It was motioned by Mrs. Dysinger, seconded by Dr. Siebenaler Wilson to approve the Regular Meeting minutes from June 26, 2017 and special meeting minutes from July 6, 2017.

Roll call: Mrs. Dysinger, aye; Dr. Siebenaler Wilson, aye; Mr. Aldrich, aye; Mr. Pochard, aye; Mrs. Robertson, aye. President Pochard declared the motion carried.

CORRESPONDENCE

Mr. Barnhart shared a close out letter and report on the OSFC project.

2017-007-004 CONSENT ITEMS (A-L)

It was motioned by Mrs. Robertson, seconded by Mr. Aldrich to approve consent items A-L.

CERTIFICATED PERSONNEL

A. Resignation

Gera Durbin (Childhood Education, Millstream)	(10 years)
Reason: Other Employment	Effective: August 7, 2017
Maryl Hill (Secondary Special Ed Supervisor, Administration)	(4 years)
Reason: Other Employment	Effective: July 31, 2017
Jenalee Hinds (Intervention Specialist, Glenwood)	(15 years)
Reason: Personal	Effective: July 5, 2017

B. Correction to Minutes

Correction to the May 22, 2017 Minutes
Kara Ankney (ED Intervention Specialist, Lincoln)
From: MA, Step 8 @ \$56,172
To: MA, Step 7 @ \$54,157

Correction to the June 12, 2017 Minutes
Glenwood Leader in Me training @ \$50/day (Title I Prof Dev)
From: July 6 and 7, 2017
To: June 6 and 7, 2017

Correction to the June 26, 2017 Minutes
Anne Aronson (Math, High School/Findlay Learning Center)
From: BA, Step 2 @ \$39,900
To: BA, Step 1 @ \$38,249

C. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Secondary Education Coordinator

Michael Leddy (Secondary Special Education Coordinator, Administration)
Salary: MA+27, Step 3 @ \$75,296 (2-year contract – 204 days/year)
Effective: July 31, 2017

2. Teachers

Brooke Schnipke (English/Language Arts, Glenwood)
Salary: BA, Step 1 @ \$38,249
Effective: August 15, 2017

Danielle Storey (Spanish, High School)
Salary: MA, Step 6 @ \$52,142
Effective: August 15, 2017

3. Findlay Learning Center-Develop Acceleration Education Beginner for FCS Staff Training at \$50 day on Aug. 8, 2017

Virginia Beaston (Acct # 001-1130-430-0673)
Susan Blackburn (Acct # 001-1110-430-0671)
Courtney Elbin (Acct # 001-1130-430-0673)
Sheila Harper (Acct # 001-1110-430-0671)
Heather Prusky (Acct # 001-1120-430-0672)
Roxanne Runion (Acct # 001-1130-430-0673)

4. Findlay Learning Center-Accelerated Education Advanced Teacher Training at \$25 day on Aug. 7, 2017

Bethany Barnhart (Acct # 001-1120-430-0672)
Virginia Beaston (Acct # 001-1130-430-0673)
Susan Blackburn (Acct # 001-1110-430-0671)
Courtney Elbin (Acct # 001-1130-430-0673)
Sheila Harper (Acct # 001-1110-430-0671)
Catherine Keppers (Acct # 001-1130-430-0673)
Megan Kirian (Acct # 001-1120-430-0672)
Chad Mathewson (Acct # 001-1120-430-0672)
Kimberly Murphy (Acct # 001-1120-430-0672)
Heather Prusky (Acct # 001-1120-430-0672)
Roxanne Runion (Acct # 001-1130-430-0673)

5. Findlay Learning Center-District Basic Acceleration Education Beginner Training at \$50 day on Aug. 9, 2017

Anne Aronson (Acct # 001-1130-430-0673)
Eric Baker (Acct # 001-1130-430-0673)
Virginia Beaston (Acct # 001-1130-430-0673)
Susan Blackburn (Acct # 001-1110-430-0671)
Teresa Castellaneta (Acct # 001-1130-430-0673)
Linda D'Angelo (Acct # 001-1130-430-0673)
Courtney Elbin (Acct # 001-1130-430-0673)
Kendra Grubinski (Acct # 001-1130-430-0673)
Lisa Hoy (Acct # 001-1110-430-0671)
Catherine Keppers (Acct # 001-1130-430-0673)
Nicole Metzger (Acct # 001-1110-430-0671)
Charles Mitchell (Acct # 001-1120-430-0672)
James Orr (Acct # 001-1130-430-0673)
Heather Prusky (Acct # 001-1120-430-0672)
Roxanne Runion (Acct # 001-1130-430-0673)
Elizabeth Sprout (Acct # 001-1130-430-0673)
Jennifer Stillings (Acct # 001-1110-430-0671)
Karen Young (Acct # 001-1110-430-0671)

6. Findlay Learning Center-Student Enrollment (create usernames, set up course, etc) at \$50 day on Aug. 10, 2017

Virginia Beaston (Acct # 001-1130-430-0673)
Susan Blackburn (Acct # 001-1110-430-0671)
Courtney Elbin (Acct # 001-1130-430-0673)
Sheila Harper (Acct # 001-1110-430-0671)
Heather Prusky (Acct # 001-1120-430-0672)
Roxanne Runion (Acct # 001-1130-430-0673)

7. FHS Building Retreat Training on August 7, 2017 @\$50/day (District Prof Dev up to \$1,500/remainder from 302E19)

Anne Aronson Judith Lentz Maria Neilson Danielle Storey

8. Third Grade Summer Reading Testing @\$22.01/hr up to 9 hrs (Special Ed Salary)

Stefan Adams Sue Beth Arnold Kathy Conine Michelle Lucas Kara Ross Jennifer Stillings

CLASSIFIED PERSONNEL

D. Resignation

Nancy Brown (Food Service, Bigelow Hill) (2 years)
Reason: Personal Effective: May 26, 2017

Bill Douglas (Bus Driver, Transportation) (4 years)
Reason: Personal Effective: July 17, 2017

E. Retirement

Gary Brondes (Custodian, High School) (16 years)
Reason: Retirement Effective: September 30, 2017

Elizabeth Wilhelm (Food Service, Glenwood) (16 years)
Reason: Retirement Effective: August 15, 2017

F. Reclassification

Amy Iliff
From: Substitute Bus Driver @ \$15.00 per hour
To: Bus Driver @ \$16.71 per hour
Effective: August 1, 2017

G. Correction to the May 22, 2017 Agenda

Rita Farmer (Office Aide, Food Service)
From: Resignation
To: Retirement

H. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application

1. Special Ed Aide

Sophie Crawford (Special Ed Aide, Jefferson)
Salary: Step 1 @ \$13.44/hour
Effective: August 16, 2017

2. FABSS Personnel – Effective 2017-2018 School Year

Darlene Beuschlein - Site Director
Salary: Step 3, Year 13 @ \$20,475
Effective: August 8, 2017

Clarissa Rader – Head Aide
Salary: Year 2 @ \$9.78/hour
Effective: August 10, 2016

Nicholas Schenkel – Head Aide
Salary: Year 5 @ \$10.28/hour
Effective: August 8, 2017

Holly Shiley – Site Director
Salary: Step 1, Year 3 @ \$16,074
Effective: August 8, 2017

Allison Trutt - Site Director
Salary: Step 2, Year 2 @ \$15,996
Effective: August 8, 2017

3. Summer 2017 Art Camp (Acct # 300-4111-143-9489-302)
 - Jason Wagner, Director @ \$5,664
 - Jon Gaberdiel, Instructor @ \$1,161
 - Scott Alexander, Instructor @ \$1,084
 - Kelly Alge, Instructor @ \$1,084
 - Paul Kuhn, Instructor @ \$387
 - Ellie Meyer, Instructor @ \$465
 - Sherwin Quiambao, Instructor @ \$1,084
 - Michelle Weber, Instructor @ \$387
4. Summer 2017 Baseball Camp (Acct # 300-4516-143-9474-302-840)
 - Jeff Stutzman, Event Manager @ \$200
 - Bill Barberree, Event Manager @ \$100
 - Ron Ammons, Event Manager @ \$100
 - John Kayser, Event Manager @ \$100
5. Summer 2017 Tennis Camp (Acct # 300-4546-143-9490-302-840)
 - Sean Swisher, Event Manager @ \$200
 - Maria Little, Event Manager @ \$100
6. Summer 2017 Football Camp (Acct # 300-4516-143-9472-302-840)
 - Mark Ritzler, Camp Manager @ \$1500
7. Summer 2017 Lunch Program
 - Lead Cook – Amanda Deitrick for 3 hours/day @ a rate of \$12.51/hour
8. Jefferson 2017 Summer Autism Program between July 18-August 3, 2017 (ESY requirement)
 - Rachel Dunn - not to exceed 27 hours @ \$13.77/hr. Maria Harjala - not to exceed 27 hours @ \$14.75/hr.
9. Substitute and/or Per Diem Employees
 - Rodney Phillips – Substitute Custodian @ \$11.25/hour
- I. 2017-2018 FLC Staff Handbook
 - The superintendent recommends approval of the FLC Staff Handbook for the 2017-2018 school year as shown in **EXHIBIT B.**
- J. Monthly Treasurer's Report
 - The treasurer recommends approval of the Monthly Treasurer's Report as shown in **EXHIBIT C.**
- K. Quarterly Report
 - The treasurer recommends approval of the Quarterly Report as shown in **EXHIBIT D.**
- L. 2017-2018 Student Activity Budgets
 - The treasurer recommends approval of the 2017-2018 Student Activity Budgets as shown in **EXHIBIT E.**

Roll call: Mrs. Robertson, aye; Mr. Aldrich, aye; Mrs. Dysinger, aye; Mr. Pochard, aye; Dr. Siebenaler Wilson, aye. President Pochard declared the motion carried.

DISCUSSION ITEMS

A. Public Hearing for Re-employment of Susan Polder – Per ORC requirements, the Board will open the floor for public comment on rehiring Susan Polder as a school nurse.

No comment was made.

B. Public Hearing for Re-employment of Jan Warner – Per ORC requirements, the Board will open the floor for public comment on rehiring Jan Warner as a bus driver.

No comment was made.

C. Policy 1.05: Board of Education Philosophy, Policy 1.05a: Board of Education Performance Appraisal and Goals as shown in **EXHIBIT F.**

ACTION ITEMS

2017-007-005 Policies

It was motioned by Dr. Siebenaler Wilson, seconded by Mr. Aldrich to approve the following Policies as discussed at the June 26th BOE meeting.

- Policy 4.23: Student Fees, Fines and Charges
- Policy 5.03: Food Service Management/Free and Reduced-Price Food Service
- Policy 5.04: Food Sale Standards
- Policy 5.05: Student Wellness Program
- Policy 8.27: English Learners
- Policy 9.04: Homeless Students
- Policy 9.06: Student Conduct
- Policy 9.12: Student Suspension
- Policy 9.16: Attendance
- Policy 9.17: Loss of Driving Privileges
- Policy 9.24: Suicide/Crisis Prevention
- Policy 9.24a: Suicide/Crisis Intervention Procedure
- Policy 10.09: Findlay City Schools Title 1 Parent/Family Involvement

Roll call: Dr. Siebenaler Wilson, aye; Mr. Aldrich, aye; Mrs. Dysinger, aye; Mr. Pochard, aye; Mrs. Robertson, aye. President Pochard declared the motion carried.

2017-007-006 Five Year Forecast

It was motioned by Mrs. Robertson, seconded by Mrs. Dysinger to recommend approval of the Five Year Forecast as presented in **EXHIBIT G**.

Roll call: Mrs. Robertson, aye; Mrs. Dysinger, aye; Mr. Aldrich, aye; Mr. Pochard, aye; Dr. Siebenaler Wilson, aye. President Pochard declared the motion carried.

REPORTS TO THE BOARD

- A. NWOET and VAZA – Mr. Kurt
- B. Jan-Jun 2017 Interest Report as presented by Mike Barnhart and shown as **EXHIBIT H**.

SUPERINTENDENTS COMMENTS

Superintendent Kurt reported that the district was fortunate that none of the buildings saw any significant damage from last week’s flood. Dennis McPheron, Director of Facilities, gave an update on summer projects.

2017-007-007 EXECUTIVE SESSION

It was motioned by Mrs. Dysinger, seconded by Dr. Siebenaler Wilson to go into executive session at 6:46 pm to discuss evaluation of personnel.

Roll call: Mrs. Dysinger, aye; Dr. Siebenaler Wilson, aye; Mr. Aldrich, aye; Mr. Pochard, aye; Mrs. Robertson, aye. President Pochard declared the motion carried.

2017-007-008 ADJOURNMENT

It was motioned by Mr. Pochard, seconded by Mrs. Dysinger to adjourn the meeting at 8 pm.

Roll call: Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Aldrich, aye; Mrs. Robertson, aye; Dr. Siebenaler Wilson. President Pochard declared the motion carried.

Treasurer

President

To be read and approved on August 7, 2017.

Roll call: Mrs. Robertson, aye; Dr. Siebenaler Wilson, aye; Mr. Aldrich, aye; Mrs. Dysinger, aye. Vice President Dysinger declared the motion carried.

DISCUSSION ITEMS

A. New Policies, Policy Revisions and Policy Reviews for the following policies as shown in **EXHIBIT G**:

- Policy 4.23: Student Fees, Fines and Charges
- Policy 5.03: Food Service Management/Free and Reduced-Price Food Service
- Policy 5.04: Food Sale Standards
- Policy 5.05: Student Wellness Program
- Policy 8.27: English Learners
- Policy 9.04: Homeless Students
- Policy 9.06: Student Conduct
- Policy 9.12: Student Suspension
- Policy 9.16: Attendance
- Policy 9.17: Loss of Driving Privileges
- Policy 9.24: Suicide/Crisis Prevention
- Policy 9.24a: Suicide/Crisis Intervention Procedure
- Policy 10.09: Findlay City Schools Title 1 Parent/Family Involvement

ACTION ITEMS

Roll call: Mrs. Robertson, aye; Dr. Siebenaler Wilson, aye; Mr. Aldrich, aye; Mrs. Dysinger, aye. Vice President Dysinger declared the motion carried.

2017-006-016 Adjournment

It was motioned by Mr. Aldrich, seconded by Dr. Siebenaler Wilson to adjourn the meeting at 6:42 pm.

Roll call: Mr. Aldrich, aye; Dr. Siebenaler Wilson, aye; Mrs. Dysinger, aye; Mrs. Robertson, aye. Vice President Dysinger declared the motion carried.

Treasurer

President

To be read and approved on July 17, 2017.

July 7, 2017

Michael Barnhart, Treasurer
Findlay City School District
1100 Broad Ave.
Findlay, OH 45840

Dear Mr. Barnhart:

Enclosed is a draft copy of the Agreed Upon Procedures (AUP) Report, issued by independent accountants Kennedy Cottrell Richards LLC, thereby concluding the AUP engagement procedures performed on the co-funded Findlay City School District and Ohio Facilities Construction Commission (OFCC) construction project. As required by the Auditor of State, OFCC will file one copy with their office.

Due to the fact that your project was closed prior to the AUP being complete we are issuing the draft report. Any issues identified in the report were addressed upon project close-out. No further action is required from the district.

You are to be commended for the work you and your District's administration have done in accounting for the construction project. We understand the many challenges that construction projects of this size may create and appreciate your cooperation through the duration.

Should you have any questions or concerns relative to this AUP report, please feel free to contact me at your convenience.

Sincerely,

Sara Freetage, CPM
Budget Manager

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

David M. Chovan, Chief of Operations and Finance
Ohio Facilities Construction Commission
30 West Spring Street, 4th Floor
Columbus, Ohio 43215

Dear Mr. Chovan:

We have performed the procedures enumerated below, which were agreed to by the management of the Ohio School Facilities Commission (the "Commission") in an engagement letter dated June 5, 2014. The purpose of this engagement was to assist the Commission in gaining assurance the Findlay City School District, Hancock County (the "District"), is in compliance with the laws and regulations that it is responsible for related to: 1) the deposit of project funds (both State and local), 2) spending of project funds, 3) interest earnings and allocation to the appropriate funds, 4) escrow accounting, and, if applicable, 5) the closeout process. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the Commission. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. The engagement period for the purposes of this report is defined as the beginning of the project through December 31, 2013. Our procedures and findings are described in the following section of this report.

1. We interviewed the Treasurer of the District to obtain an understanding of the District's procedures related to the following aspects of the construction project:
 - a. The establishment of the Project Construction Fund, fund 010 and any related funds, and the tracking of receipts, both state and local, and the expenditure of the monies out of this fund.
 - b. The method used by the District to ensure State and Local project funds are spent concurrently throughout the life of the project in proportion to the Commission and the District's share of the project cost.
 - c. The establishment of the Project Maintenance Fund, fund 034, and the tracking of receipts and the expenditure of the monies out of this fund.
 - d. The tracking and recording of interest related to the State and local contributions.
 - e. If applicable, the establishment of the Local Initiative Fund or a special cost center in a fund other than fund 010, the immediate funding, and the tracking of receipts and the expenditure of the monies out of this fund.

- f. The quarterly reconciliation process of the project receipts and disbursements that is required between the construction manager and the school district treasurer.
- g. The establishment of escrow account(s) and the accounting and the tracking of retainage and the ultimate release of funds to the contractor(s).
- h. If applicable, upon closeout the allocation and distribution of monies remaining in the project construction fund.

The results of our procedures for each of the District's processes listed above are as follows:

- a. The Commission approved the original Project Agreement on February 16, 2010 in the amount of \$57,532,766. The District established Fund 010 to account for the project. Within Fund 010, the District established Special Cost Center (SCC) 9321 to account for the State's share of the project, \$18,410,485, and SCC 9123 to account of the local share, \$39,122,281.
- b. The State share was 32% and the local share was 68% of the total project budget. According to the District, the concurrent spending requirement was not implemented until the project was already underway; thus, initially, the District charged 100% of expenditures to the State share, and in fiscal year 2012, started charged a portion of expenditures to the local share. The District's Locally Funded Initiatives (LFI) were discrete in nature, so they did not affect the percentage split.
- c. The District established the Project Maintenance Fund, Fund 034, SCC 9123, to account for receipts and expenditures consistent with the accounting requirements of this fund. As of the end of the engagement period, the District did not have a Project Maintenance Plan approved by the Commission.
- d. The District posted all interest earned on State and local contributions to Fund 010, SCC 9321 and Fund 010, SCC 9123, respectively. The District deposited all State contributions into a Maxsaver account with Fifth Third Bank, and the bond proceeds for its local share into a separate investment account with Fifth Third Securities. The District determined the interest earnings from the monthly bank statements and posted the amounts to the respective account.
- e. The District had ten LFIs approved by the Commission during the engagement period and used Fund 004, SCC 9123 to account for the activity of the LFI projects.

The District funded the LFI with bond proceeds. The District deposited these LFI funds into an investment account with Fifth Third Securities. The District determined the interest earnings from the monthly bank statements and allocated interest to Fund 004, SCC 9123 proportionately based on the ending fund balance each month.

The District posted LFI-related expenditures to Fund 004, SCC 9123. The Construction Manager denoted what portion of each expenditure amount was related to the LFI for posting purposes.

- f. The District Treasurer and the Construction Manager reconciled the financial reports on a quarterly basis. The Treasurer sent the Construction Manager a FINDET report for each of the three months within the quarter, which he reconciled to approved expenditures. They investigated and corrected any variances as needed.
- g. The District established a separate escrow accounts with Fifth Third Bank to hold the retainage amounts for project contractors as required by Ohio Revised Code Section 153.13. The District deposited the required retainage amounts for each contractor into these individual escrow accounts once retainage was indicated on the pay application. Each time the District deposited retainage amounts into the escrow account, the District recorded an expenditure. For the escrowed amounts to be released, the District obtains approval from the Construction Manager.

The District had the following retainage amounts, including the interest earned on such amounts, held in separate escrow accounts as of the end of the engagement period.

<u>Contractor</u>	<u>Amount</u>
ACI Construction	\$ 116,260
Sollman Electric	29,830
Vaughn HVAC Donnell	21,960
RAME	6,919
Kelley Roofing	4,027
Hoffman	14,115
Johnson Controls	34,155
Vaughn Electric Glenwood	34,591
Vaughn HVAC Glenwood	18,016
Torrence Sound Equipment	3,769
Continental Office Environments	5,916
Total	<u><u>\$ 289,558</u></u>

- h. The allocation and distribution of monies remaining in the project construction fund upon closeout is not applicable at this time as the project was still ongoing as of the end of the engagement period.
2. We obtained the schedule of drawdown payments made by the Commission from the beginning of the project through the end of the engagement period, and we obtained a detailed financial report from the District for fund 010 for each fiscal year in the engagement period and attempted to trace these receipts to the posting in the project construction fund, Fund 010, maintained by the District.

The District posted all \$15,275,594 in drawdown payments made by the Commission as receipts into Fund 010, SCC 9321.

3. We reviewed the Project Agreement and calculated the total local share of the project. Then, using the District's Receipt Report, we attempted to trace the receipt of the local funds into Fund 010 for the original contribution. If the District participated in the ELPP Program we obtained the approved ELPP credit and the subsequent project amendment from the Commission as of the end of the engagement period and considered the credit or estimated credit in our calculation of the local share. We determined the total local share of the project to be \$39,122,281. We traced the proceeds for the local share of the project as a receipt into Fund 010, SCC 9123. The bonds were not Ohio Revised Code Section 3318 bonds.

4. We calculated the State and local shares of the project by using *Part I* of the Project Agreement. We then prepared the following schedule of State and local funds disbursed during the engagement period by fiscal year and calculated the respective share of the State and local disbursements to the total disbursements. We also compared these percentages by fiscal year to the proportionate share of the project funding pursuant to the Project Agreement.

<u>Fiscal Year 2010</u>	<u>State (010-9321)</u>	<u>Local (010-9123)</u>
Disbursements during fiscal year	\$ 1,100,440	\$ -
Proportionate share of total disbursements	100.00%	0.00%
Proportionate share per Project Agreement	32.00%	68.00%
Variance	68.00%	-68.00%
<u>Fiscal Year 2011</u>	<u>State (010-9321)</u>	<u>Local (010-9123)</u>
Disbursements during fiscal year	\$ 2,340,659	\$ -
Proportionate share of total disbursements	100.00%	0.00%
Proportionate share per Project Agreement	32.00%	68.00%
Variance	68.00%	-68.00%
<u>Fiscal Year 2012</u>	<u>State (010-9321)</u>	<u>Local (010-9123)</u>
Disbursements during fiscal year	13,431,185	\$ 12,200,741
Proportionate share of total disbursements	52.40%	47.60%
Proportionate share per Project Agreement	32.00%	68.00%
Variance	20.40%	-20.40%
<u>Fiscal Year 2013</u>	<u>State (010-9321)</u>	<u>Local (010-9123)</u>
Disbursements during fiscal year	\$ 1,321,300	\$ 22,868,048
Proportionate share of total disbursements	5.46%	94.54%
Proportionate share per Project Agreement	32.00%	68.00%
Variance	-26.54%	26.54%
<u>Fiscal Year 2014*</u>	<u>State (010-9321)</u>	<u>Local (010-9123)</u>
Disbursements during fiscal year	\$ 54,001	\$ 1,317,640
Proportionate share of total disbursements	3.94%	96.06%
Proportionate share per Project Agreement	32.00%	68.00%
Variance	-28.06%	28.06%

* For the period of July 1, 2013 through December 31, 2013

5. We obtained the District’s Receipt Report for Fund 010 for each fiscal year during the engagement period and prepared the following schedule of interest receipts for each fiscal year divided into two categories, interest on local funds and interest on State funds, with a total for each category.

Fiscal Year	Interest Receipts	
	Local Share 010-9123	State Share 010-9321
2010	\$3,584.88	\$366.53
2011	493,101.34	3,946.50
2012	201,654.28	4,433.27
2013	22,804.32	15.28
2014*	15,492.79	-
Total	<u>\$736,637.61</u>	<u>\$8,761.58</u>

* For the period July 1, 2013 through December 31, 2013

6. We obtained a FINDET Report from the Treasurer for the Project Maintenance Fund, Fund 034, SCC 9123, for each fiscal year during the engagement period and determined whether the District posted the proper amount of funding, either from the ½ mill levy or an allowed alternative, to Fund 034.

We obtained the Project Agreement and determined the District was to fund its Project Maintenance Fund with 20.55% of the proceeds of an existing annual permanent improvement tax levy, not to exceed \$414,021 per year.

The District posted receipts in the amount of \$1,857,284 to Fund 034, SCC 9123 during the engagement period. Of this amount, \$1,089,639 was generated from the permanent improvement tax levy pursuant to the Project Agreement. We reviewed the receipts the District posted to this account, which were supported by County tax settlement sheets, and we noted they were generated from the levy. Of the remaining receipts, \$74,395 represents ½ mill equalization payments the District posted to Fund 034, SCC 9123 to supplement the levy. We reviewed the receipts the District posted to this account, which were supported by foundation settlement sheets from the Ohio Department of Education, and we noted they were generated from the ½ mill equalization payments. An additional \$693,250 in receipts are from rent received for the District’s Millstream vocational building, which the District used to supplement the levy.

7. We obtained a FINDET report for Fund 010 for each fiscal year during the engagement period. We determined that the District used object codes 410 and 419 to record disbursements related to professional services, utilities services and other general supplies. We scanned each expenditure posted to these object codes for reasonableness, and then we judgmentally selected 30 expenditures posted against these object codes to determine if the expenditure was allowed under the terms of the Project Agreement, if it was approved by the District Treasurer, or another board designee, and Construction Manager prior to payment, if the amount paid agreed with the invoice, and if it was recorded in the correct amount in the correct fund.

All expenditures we tested were allowed under the terms of the Project Agreement, were approved by the Treasurer and Construction Manager prior to payment, and agreed with the invoice, and were recorded in the correct amount in the correct fund.

We also reviewed the FINDET report for Fund 010 and determined that the district used object code 620 to record all disbursements related to buildings. We judgmentally selected 10 expenditures posted to this object code and reviewed the supporting documentation to determine if the expenditure was allowed under the terms of the Project Agreement, if it was approved by the District Treasurer, or another board designee, and the Construction Manager prior to payment, if the amount paid agreed with the invoice, and if it was recorded in the correct amount in the correct fund.

All expenditures we tested were allowed under the terms of the Project Agreement, were approved by the Treasurer and Construction Manager prior to payment, agreed with the invoice, and were recorded in the correct amount in the correct fund.

8. We reviewed the Reconciliation of Interfund Transactions Report by Fund for each fiscal year during the engagement period to determine if interfund activity in Fund 010 was properly approved and/or allowable under Ohio Revised Code. We then prepared the following schedule of all interfund activity related to the Project Construction Fund showing the date the transfer occurred, the amount of the transfer, the fund that made or received the transfer to or from the Project Construction Fund, and a brief description of the purpose of the transfer.

We determined there was no interfund activity in Fund 010 during the engagement period.

9. We obtained a tailored invoice report by vendor related to the General Trades contract with Telamon Construction and the HVAC/Electrical contract with Vaughn Industries for each year during the engagement period. We then prepared the following schedule for each contract which shows the money paid to the contractor by fund and in total, and we compared this amount to the original contract. If applicable, we calculated the difference and attempted to vouch the difference to approved change orders.

	Telamon Construction		
	<u>Fund 010</u>	<u>Fund 004</u>	<u>Total</u>
Original Contract			\$ 8,242,000
Approved Change Orders			340,320
Revised Contract at 12/31/13			<u>8,582,320</u>
Payment Summary:			
Fiscal Year 2012	\$ 4,011,710	\$ 1,011,465	5,023,175
Fiscal Year 2013	<u>3,341,177</u>	<u>216,000</u>	<u>3,557,177</u>
Total Payments	<u>7,352,887</u>	<u>1,227,465</u>	<u>8,580,352</u>
Difference			<u>\$ 1,968</u>

	Vaughn Industries		
	<u>Fund 010</u>	<u>Fund 004</u>	<u>Total</u>
Original Contract			\$ 8,125,000
Approved Change Orders			71,955
Revised Contract at 12/31/13			<u>8,196,955</u>
Payment Summary:			
Fiscal Year 2012	\$ 3,252,685	\$ 2,359,502	5,612,187
Fiscal Year 2013	2,382,968	20,390	2,403,358
Fiscal Year 2014*	<u>166,700</u>	<u>-</u>	<u>166,700</u>
Total Payments	<u>5,802,353</u>	<u>2,379,892</u>	<u>8,182,245</u>
Difference			<u>\$ 14,710</u>

* For the period July 1, 2013 to December 31, 2013

The difference reported for the General Trades and HVAC/Electrical contracts represents work that had not been completed and/or billed by the contractors as of the end of the engagement period.

10. We obtained a detailed fund report or a detailed SCC report for each fiscal year during the engagement period for Fund 004, SCC 9123, which was the separate fund and SCC the District used to track its LFI, and attempted to agree the deposits into this fund to the schedule of funding in the MOU for the LFI.

The District had ten LFIs with a total budget of \$14,604,847 approved by the Commission during the engagement period. According to the schedule of funding in the MOU and inquiry of the District Treasurer, the District was to fund the LFI with bond proceeds. We determined that the District deposited \$15,227,028 in bond proceeds to Fund 004, SCC 9123, which was 622,181 more than the required amount.

Additionally, we selected 20 LFI expenditures that the District posted to Fund 004 SCC 9123 to determine if each expenditure was allowed under the terms of the MOU, if it was approved by the District Treasurer, or another board designee, and the Construction Manager prior to payment, if the amount agreed with the invoice, and if it was recorded in the correct amount in the correct fund.

All expenditures we tested were allowed under the terms of the MOU, were approved by the District Treasurer and Construction Manager prior to payment, agreed with the invoice, and were recorded in the correct amount in the correct fund.

11. We obtained a detailed financial report, "FINDET," from the Treasurer for the Project Maintenance Fund, Fund 034, SCC 0000, to determine if the District was making only authorized payments out of this fund.

We noted in Procedure #1.c. that the District did not have an approved maintenance plan as of the end of the engagement period. The only disbursements the District made out of Fund 034, SCC 9123 during the engagement period were for auditor and treasurer fees related to a maintenance fund tax levy, which are allowable expenses prior to the approval of the maintenance plan.

12. The Commission provided a listing of payments made to the Construction Manager from the Commission during the engagement period, and we determined if the District posted this activity as both a receipt and a disbursement in the project construction fund.

The District posted all \$2,961,166 in payments to the Construction Manager as both a receipt and disbursement in Fund 010, SCC 9321.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the management of the Ohio School Facilities Commission and the Findlay City School District, Hancock County, and is not intended and should not be used by anyone other than these specified parties.



Kennedy Cottrell Richards LLC
October 29, 2014



FINDLAY LEARNING CENTER BLENDED LEARNING SCHOOL

2017-2018 Staff Handbook

Meeting our students where they are and guiding them to their future.

Educating and Empowering for Life

FINDLAY LEARNING CENTER SCHOOL
1100 Broad Avenue Findlay Ohio
School phone: 419-429-8938
Fax: 419-427-5467
Webpage: flc.fcs.org

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INTRODUCTION

The Findlay Learning Center is a K-12 blended learning school designed to meet the individual needs of our students. We utilize educational coaching by licensed educators to help our students to gain the skills needed to learn independently. Unlike traditional schools, students enrolled at the Findlay Learning Center complete their work independently online and attend their required mentoring and tutoring sessions at the school, where they receive assistance in their course work, complete goal setting activities and meet with their mentor to discuss their progress.

The Findlay Learning Center serves self-motivated students who have the desire and ability to participate in a self-paced program of blended learning instruction that includes online instruction with the support of an educational coach who can help provide one-on-one assistance. However, in order for students to be successful in a blended-learning environment they must be able to effectively manage their time, learn independently, and take responsibility for their learning.

In order to ensure that our students are making adequate progress in their schooling they are required to complete 25 hours of instructional activities in their course work according to the course pacing guides and the goals established with the input of their educational coach or teacher. This requires a minimum of 20 hours of “time-on-task” of working on online activities each week. “Time on task” is calculated as time spent by a student actively working in online lessons (tutorial, application, mastery test, assessment, etc.). In addition, students will work on a minimum of 5 hours of offline activities, such as drop box activities, reports, projects, note taking etc. Offline activities are required in addition to the 20 hours of online “time-on-task” each week.

The staff of the Findlay Learning Center are committed to helping our students’ reach their academic achievement goals and developing a partnership with our families that will help our student achieve the State's high standards.

Findlay Learning Center Commitment to Students and Parents

1. The Findlay Learning Center will provide a high-quality on-line curriculum in a supportive and effective learning environment that is aligned with the Ohio Content Standards.
2. The staff at Findlay Learning Center will provide each child with a minimum of 1hour face-to-face coaching/mentoring time each week during normal operating hours. Additional coaching times are available by appointment.
3. The staff at Findlay Learning Center will provide each child with assistance and feedback during normal operating hours.
4. The staff at Findlay Learning Center will return parent phone calls and emails within 24 hours during normal operating hours.
5. Parent conferences will occur on a quarterly basis and by appointment when a parent or staff member requests a conference.
6. Student progress reports will be mailed to the parent on a quarterly basis.
7. Educational Coaches will make every possible attempt to contact each parent/student via telephone call, text message, or email to discuss student attendance and progress concerns in a timely manner.

Parent and Student Commitment

1. Students must participate in coaching/lab time at the Findlay Learning Center for a minimum

of 1 hour each week with an educational coach (unless approved documented medical condition prohibits such participation). Coaching & lab time may include the following activities: review of student's overall progress, establishing weekly goals, tutoring, test taking, etc.

2. Students must participate in coaching/lab time at the Findlay Learning Center for a minimum of 1 hour each week with an educational coach (unless approved documented medical condition prohibits such participation). Coaching & lab time may include the following activities: review of student's overall progress, establishing weekly goals, tutoring, test taking, etc.
3. Secondary students are required to complete 27.5 hours a week of instructional activities. This includes 22.5 hours for online instructional activities and 5 hours each week for off-line activities, according to the course syllabus, which includes required note taking activities. Elementary students (grades 1-6) are required to complete 25 hours a week of instructional activities. Kindergarten students are required to complete 13 hours a week of instructional activities.
4. Students who do not maintain adequate progress **will be** required to attend additional coaching/lab time or be at risk of being removed from the Findlay Learning Center for lack of progress/participation. Students who are not on pace to complete required courses (2.5 credits each semester for grades 9-12; 5 semester courses for grades 6-8 grade; four semester courses for students in grades K-5) or they may be required to attend more frequently.
5. A student's enrollment and successful participation in the Findlay Learning Center requires that the family provides and maintains a connection to the internet. The student and family understands that when they are not able to provide a connection to the internet that the student will make other necessary arrangements in order to complete their coursework. This may include using the internet connection provided by the local public library or increasing the student's time at the Findlay Learning Center.
6. Prior to beginning schooling at the Findlay Learning Center, parents and students must attend a planning meeting (approximately 1 hour). The student must also attend an orientation session in order to receive training and assistance on using the on-line program.
7. Parents/guardians agree to attend at least two parent conferences throughout the school year in order to receive updates on student progress and partner with educational coaches on ways that everyone can best serve our students.
8. Parents and students understand that all tests and final exams must be taken at the school in order to ensure the integrity of our program.
9. The student and the parent/guardian must provide within the home a structured schedule during which the student is engaged in the Findlay Learning Center's program of study, and adult supervision and support to ensure the student's safe and responsible participation in the learning program.
10. Students must be committed to their education, and help to provide an environment within the Findlay Learning Center that is conducive to learning. This includes working on their lessons, asking for assistance when they need help, and helping to ensure that the Findlay Learning Center is a safe and respectful learning environment.
11. Students will be required to follow all rules and regulations of the Findlay City School District whenever they are on Findlay City Schools or Millstream grounds for curricular or extra-curricular activities.
12. Absent notes are required to excuse a student when they are unable to meet their weekly instructional hour requirements due to an FCS approved absence reason. The note must be submitted within 2 days after returning from the absence in order to be considered for

excusal.

- A. Secondary students are required to complete 1001 hours of instructional activities per year, which equal 27.5 hours a week. Findlay Learning Center secondary level students must complete at least 22.5 hours of computer time-on-task (Monday-Sunday) and at least 5 hours of time credited to working on off-line activities including note taking. This work is counted as homework. Students who do not work on their online work for a minimum of 22.5 hours of time-on-task weekly (Monday-Sunday) and 5 hours of off line activities will be marked unexcused absent.
 - B. Elementary students are required to complete 920 hours of instructional activities per year, which equals 25 hours a week of computer time-on-task (Monday-Sunday). Students who do not work on their online work for a minimum of 25 hours of time-on-task weekly (Monday-Sunday) will be marked unexcused absent.
 - C. Kindergarten students are required to complete 455 hours of instructional activities per year, which equals 13 hours a week of computer time-on-task (Monday-Sunday). Students who do not work on their online work for a minimum of 13 hours of time-on-task weekly (Monday-Sunday) will be marked unexcused absent.
13. Students must select at least one day each week that they will attend their required coaching session. Coaching sessions are very important to the continued progress of a student, and are required. It will be the parent's or legal guardian's (or student if 18 years or older) responsibility to notify the Findlay Learning Center (419-429-8938) of absences or the need to meet with their coach on an alternate day in any given week if they are unable to make their scheduled meeting. **Students who have IEPs or 504s need at least two days a week, one day of coaching time to review weekly academic goals and one day to work with their intervention specialist to review and work on IEP or 504 goals.**
14. Students who are absent from the FLC lab are expected to continue working on their online course work during their absence, except when the absence is due to an FCS approved absence reason. Students who do not complete their weekly online coursework will be marked absent. It will be at the Findlay Learning Center director's discretion, in accordance with the laws, whether an absence is excused or unexcused based on the reason and documentation given for the absence. Students are truant from school when they have no valid reason for missing school or not participating in their online coursework.

Essential Functions of Findlay Learning Center Staff

1. Create a positive and caring educational environment that is conducive to learning and appropriate to the maturity and interests of the students.
2. Promote an environment that is safe and conducive to individualized and small group instruction, and student learning.
3. Implement instructional methods consistent with a blended learning environment.
4. Employ a variety of instructional techniques and instructional media, consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.
5. Facilitate instruction appropriate to the subject matter being taught as well as the age and maturity of the students.
6. Conduct ongoing assessment of student learning and progress, and modifies instructional methods to fit individual student's needs, including students with special needs.
7. Analyze students' assessment results and other data; make adjustment in instruction as needed to ensure student academic growth.

8. Maintain familiarity with district and State of Ohio standardized tests for the purpose of adapting curriculum to maximize student achievement on such tests.
9. Acquire professional knowledge of current developments in the educational field by attending seminars, workshops or professional meetings, or by conducting research.
10. Maintain a professional appearance and attitude in the performance of all duties.
11. Organize and maintain a system for accurate and complete record-keeping, grading, and reporting for all student activities, achievements and attendance as required by district procedures and applicable laws.
12. Encourage parental involvement in their student's education and ensures effective communication with students and parents.
13. Make provision for being available to students and parents for education related purposes outside the instructional day when required or requested to do so under reasonable terms.
14. Ensure that student conduct conforms to the school's standards and school district policies, and establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom.
15. Collaborate with other professional staff members, especially within the Findlay Learning Center.
16. Select instructional resources to meet the individual needs of students.
17. Track student growth through various assessments, some scoring of assessment or activities, monitoring student behavior and notification of parents area necessary functions of the position.
18. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
19. Help to ensure a professional and collaborative work environment.
20. Take on additional duties willingly so as to ensure the smooth operation of the school.

ACCIDENT REPORTS

When an accident causes injury to a student, the person in charge must fill out a report. If the school nurse sees the injured student, she will place the form in your mailbox. If the accident is not reported to the nurse, you may get the proper form from her office or from Nelda Benavidez. In case of personal injury, you must report to the Assistant Superintendent's office, as soon as possible after the injury.

ATTENDANCE

Procedures for Staff Leave of Absence

Teachers, FIAs, aides and secretaries may only go into Renhill to put in an absence request due to illness the night before the expected day of absence due to illness. Teachers, aides and secretaries may not put other types of absences into Renhill. All other absences must use the procedure described below.

1. Sudden Illnesses only due to an illness the night before the expected day of absence due to illness (Illness is usually the night before or sudden onset day of) – Log into Renhill or call Renhill (no follow-up paperwork necessary)
2. Sudden Illnesses only due to an illness at work the day of absence due to illness (Illness at work) – the director to obtain a sub.
3. Sudden absence the night before the expected day of absence due to emergency (this type of absence must be one for which a personal day absence is appropriate – see page 21 of FEA negotiated agreement for Certified staff and pages 11-12 of Operational Procedures for Classified staff). FIAs do not receive Personal Days, however, compensatory time may be

used with permission by the director. Call Renhill and leave a message (must follow up with director to notify with the necessary information so that the correct reason can be documented in Renhill). You may also call me directly at 419-427-5424 weekdays 7:00-4:00 or 419-348-5935 (after hours) if you have questions.

4. Bereavement –
 - If the loss is sudden, contact Renhill for a substitute using the illness reason. Follow up with the director to notify with the necessary information so the reason can be corrected to indicate Bereavement. (See negotiated agreement – page 19-20 regarding death of immediate family vs. death of other relative or close friend or for classified staff see pages 13-14 of the Operational Procedures). FIAs do not receive Personal Days, however, compensatory time may be used with permission by the director.
 - When the bereavement leave is known in advance, you must submit appropriate Absence Request form to the director in advance of the date requested.
5. Planned Sick day – Must submit appropriate Absence Request form to director in advance of date requested.
6. Personal Day – Must submit appropriate Absence Request form to the director in advance of date requested. FIAs do not receive Personal Days.
 - Whenever the number of requests for personal leave on any specific day causes the supply of substitute teachers to be depleted, those employees who cannot be relieved by substitutes shall be expected to select another date for their personal day. If a substitute cannot be obtained, the principal shall notify the teacher three (3) days before the requested personal day.
 - They shall not be used for recreational activities, shopping, or vacation. The first 2 weeks and the last two weeks of the school year and the day immediately preceding and following holiday breaks shall be avoided except in emergency cases approved by the Superintendent.
 - Application for personal day shall be in writing on the approved form (APPENDIX C). The application shall be given to the building principal at least five (5) days before the desired date
7. Professional Leave – Must submit appropriate Absence Request form and Professional Leave form to the director in advance of date requested.

Student Attendance

The Findlay Learning Center School is a blended-learning school where students attend school by logging into their online lessons and by attending their assigned coaching sessions. Using this blended method of instruction allows our students to have access to their lessons twenty-four hours a day, seven days a week. The Findlay Learning Center is open from 9:00 am until 2:00 pm Monday-Thursday, and by appointment for other times.

Upon arrival our students sign **in by logging in on the Attendance computer**, noting the time when they arrive at the Findlay Learning Center, and again when they leave. **This date and time stamps their entry and departure times for the purpose of record keeping.** This helps us to maintain an accurate record of who is at the Findlay Learning Center, and aides us during evacuations.

Our educators are required to take daily attendance for students who are scheduled to attend the classroom. **The attendance aide or secretary will run** weekly attendance **reports** for students' online **attendance** requirements.

1. Two types of documentation for student attendance:

- a. Students' physical attendance at the Findlay Learning Center;
- b. Online attendance of students.

Types of Attendance:

Schools utilizing online educational options are required to ensure students are participating in learning opportunities averaging 5 hours a day for elementary students and 5.5 hours for secondary students, which includes actively engaging in online activities, attending tutoring opportunities and working on offline activities.

In order to meet these requirements, Findlay Learning Center students are required to attend a minimum of at least one 1-hour tutoring session each week, actively participating in online instructional activities a minimum of 20 hours a week, 25 hours a week for elementary students, and 22.5 online time-on-task hours for secondary students, and plus work on offline activities (including note taking) a minimum of at least 5 hours a week. Students who meet these requirements are marked as present at school. Failing to meet these attendance requirements will result in a documented absence.

In order to ensure accurate attendance and instructional assistance is available for all students, our students are required to set up regularly scheduled appointments in order to meet with their educational mentor or teacher for weekly goal setting, progress monitoring and to receive instructional assistance.

Elementary students who attend the Findlay Learning Center are required to log into their online lessons and complete 25 hours of instructional activities each week regardless of school closures. This means that if the Findlay City School district closes school or delays the opening of school due to a calamity day, our students are still required to log into the online instructional program and complete five hours of time-on-task (see note on Time-on-task) five days a week for a total of 25 hours of time-on-task. Secondary level student must have a total of 27.5 hours a week of time-on-task.

ATTENDANCE PROCEDURES

In accordance with Ohio law students are expected to be in school every day on time, unless with legitimate excuse. When a student is absence from school the parent/guardian should call the child's school at 419-429-8938 to report the absence the day of the absence. When a student returns to school after an absence, he/she must present a written statement certifying the reason for the absence from a parent/guardian or professional person within two (2) days. Written documentation is a request to excuse the absence. In cases of extended absence, a parent/guardian is required to notify the school of the doctor's orders requiring the student to be absent. The doctor's documentation explaining the requirement for the absence must be provided to the school, in writing, within 2 days of the first day of the doctor's order for the absence. All professional documentation must be original signed copies; photocopies and/or stamped copies will not be accepted.

Students who become ill at school may only be excused to go home by the school nurse. Students who go home ill without being excused by the school nurse will need to complete the required time for instruction or the lack to time will be marked as an unexcused absence.

Examples of excused absences include:

- Illness
- Funeral

- Pre-approved vacation
- Medical/counseling/court appointments
- Religious observances

Examples of unexcused absences include:

- Transportation
- Refusal to attend school
- Babysitting
- Waking up late
- Absences not verified in writing

Tardiness

If a student arrives late to school or leaves school early the student and/or their parent/guardian must sign in/out with the attendance office. Excessive tardiness may result in administrative discipline.

In grades 9 – 12 students a student is considered tardy to school if the student is not in their seat when the bell sounds and prior to fifteen (15) minutes into the first period. Students in grades 9 – 12 will also be marked tardy each class period they arrive late to within fifteen (15) minutes of the bell sounding.

Unexcused Absence Procedure

- Schools shall send notice to the child and parent/guardian in writing the legal consequences of being truant once child has **15 or more hours of unexcused absences**, and notify them of their responsibility to cause the child to attend school immediately (ORC Sec. 3321.19)
- Schools shall send notice to parent/guardian of child with **21 or more hours of unexcused absences** requiring the attendance of parent/guardian, and children grades 5-12, to attend parent education program (educational program's purpose is to encourage parental involvement in compelling the attendance of the child at school) (ORC Sec. 3321.19).
- Schools may notify parent or guardian of students with **25 or more hours of unexcused absences**, in writing, the legal consequences of being truant.
- The child is considered a habitual truant when the child is absent without legitimate excuse for **30 or more consecutive hours, 42 or more hours in a school month, 72 or more hours in a school year**. When a student is considered to be a habitual truant the school district shall implement an absence intervention plan (ORC Sec. 3321.19 and Sec. 3321.191) and may request a pre court conference.
- Filing complaints of truancy and contributing (ORC Sec. 3321.191 and Sec. 2151.27) with Hancock County Juvenile Court.

Excessive Unexcused or Excused Absence Procedure

- If a student accumulates **38 hours or more in one school month or 65 hours or more in a school year of excused or unexcused absences** the attendance officer shall notify the guardian in writing (ORC Sec. 3321.191). Once this criteria is met a student may be placed on **Attendance Watch** (excluding funeral, college visits, OSS, etc.).

The Attendance Watch program will closely monitor the student's attendance in an effort to minimize absences and provide assistance to the student and/or family. The student will be required to turn in a documented written excuse from medical, counseling, or other official personnel (other than parent written notes) that specifies the student's name, reason for the absence, and the date and times to be excused to the school within 2 days of the absence. Students who are ill may also be excused from school by the school nurse.

Students may be placed on Attendance Watch at the beginning of a school year based upon last year's attendance records or during the current school year when the student has 38 hours or more in one school month or 65 hours or more in a school year of excused or unexcused absences. The Principal/Assistant Principal, Attendance Case Manager, counselor may meet with the student and develop a plan to improve school attendance. The attendance of students moving into the district will be reviewed using the same criteria for Attendance Watch.

Time-on-task in electronic coursework

Time-on-task in an online educational program is defined as the actual time that a student is actively engaged in their online coursework. Time-on-task is time spent by a learner working in online lessons (tutorial, application, mastery test, assessment, etc.). It is usually reported on a particular learning path.

Time-logged-in is defined as the timespan in which a student logged into their online program and then logged out. However, time-logged-in does not mean that a student is actively working on their lessons.

Attendance of Students Age 18 or Older

All students who are age 18 or older will be placed on Attendance Watch and their attendance will be closely monitored in an effort to minimize absences and provide assistance to the student. This means that they will be required to provide a documented written excuse from medical, counseling, or other official personnel (other than parent written notes) that specifies the student's name, the reason for the absence and the date and times to be excused to the attendance office within 2 days of the absence. *All students may also be excused from school by the school nurse.*

Family Vacation Request for Excused Absence

We strongly urge that parents arrange family vacations during times when school is not in session. When there is no alternative, the administration of Findlay Learning Center has set the following regulations to insure uniform handling of vacation situations:

- A student is expected to give a written request from the parents to the Findlay Learning Center secretary or director to obtain the excused absence request form.
- A sincere attempt must be made by the student to obtain all of the assignments in advance and complete their required time-on-task upon returning to school.

Medical, Dental, and/or Court Appointment Request for Excused Absence

When absence for medical, dental, and other formal appointments are necessary we request that the student bring to school the doctor's appointment card or a written note from their parents

with the date and time of the appointment. Present the request the secretary upon arrival in order to sign out prior to the appointment. Students must also sign in upon returning to school.

BUS POLICY

Only those children who are eligible riders can be transported by bus. A walker is not permitted to ride home with a bus student. Bus students will be sent home on the bus unless a note from the parent/guardian is provided requesting other arrangements. If a student wishes to get on or off his/her assigned bus at another established bus stop along the route, a note from the parents must be given to the building principal for approval. A permission slip must be presented to the bus driver upon boarding the bus. Under no circumstances are students permitted to change their bus assignment (and ride a bus other than their assigned bus) or their bus stop assignment without written permission. Parent may request a change of bus or stop assignment by completing a form available in the school office.

Bus Rules

1. Pupils shall arrive at the bus stop five minutes before the bus is scheduled to arrive.
2. Pupils must wait in a location clear of traffic and away from the bus stop. A designated place of safety will be established by the bus driver.
3. Behavior at school bus stops must not threaten life, limb, or property of any individual.
4. Pupils must go directly to their assigned seat. All students on Findlay City School buses have assigned seats.
5. Pupils must remain seated, keeping the aisles and exits clear. We teach students to sit back to back of seat to seat, and feet to floor.
6. Pupils must observe classroom conduct and obey the driver promptly and respectfully.
7. Pupils must not use profane language.
8. Pupils must refrain from eating and drinking on the bus, except as required for medical reasons.
9. Pupils must not use tobacco on the bus.
10. Pupils must not have alcohol or drugs in their possession on the bus, except for prescription medication required for a student.
11. Pupils must not throw or pass objects on, from, or into the bus.
12. Pupils may carry on the bus only objects that can be held in their laps.
13. Pupils must leave or board the bus at locations to which they have been assigned, unless they have parental and administrative authorization to do otherwise.
14. Pupils must not put any portion of their bodies out the bus windows.
15. Pupils must depart promptly from the bus and when crossing the street will walk ten (10) feet in front of the bus, stopping midway in the road to check traffic.
16. Pupils must be completely silent at all railroad crossings. They are expected to be silent during the safety check and remain silent until the bus clears the crossing.
17. The use of emergency door will be for emergency purposes only.

CANCELLATION OR DELAY OF SCHOOL

For information regarding cancellations or delays due to inclement weather:

- You can sign up for Ohio Alerts text & email alerts at:
<http://www.findlaycityschools.org/text.htm>. Click on the Ohio symbol and click the 'Subscribe to Alerts' link. Add your name, alert method (text or email), your mobile phone number, mobile provider, and then check the box in front of 'Findlay Learning

Center'. Do not check the box for the 'Findlay Learning Center Staff'. That is for staff only.

- You can call the InFo-Line at 421-8888 and press selection #3333 for the latest official announcements from the Superintendent's office.
- The district's web site www.findlaycityschools.org may also be accessed for delays and closings and to sign up for District email notification.
- Findlay radio stations (WFIN 1330 AM, WBVI 96.7 FM, WKXA 100.5 FM) during inclement weather for information regarding cancellations or delays.

If school is cancelled before the completion of the school day, announcements will also be made on the radio. Parents and guardians are requested to develop a plan for these emergencies in advance. The school telephone lines are frequently jammed after school closing announcements. When school is cancelled, any activity scheduled at the building on that day (e.g. P.T.O. meeting, skating party, Gray-Y basketball practice, scout meeting, etc.) is automatically cancelled as well.

COLLEGE CREDIT PLUS

Ohio's new College Credit Plus can help students earn college and high school credits at the same time by taking college courses from colleges and/or universities. The purpose of this program is to promote rigorous academic pursuits and to provide a wide variety of options to college-ready students. Successful completion of a three or more credit-hour college course will result in 1.0 Carnegie unit earned at the high school. A two credit-hour college course will earn a student 2/3 of a high school credit and a 1 hour college credit course will convert to 1/3 of a high school credit. In many instances C.C.P. is free, however students who fail a course will be responsible for associate costs of that course. If you choose to attend a private college or university, you may have limited costs. Responsibility for transportation rests with the student. Students will be expected to follow the rules and regulations set by the college/university as well as the high schools expectations detailed in the handbook. FHS will be offering CCP courses at Findlay Learning Center, depending on teacher credentialing and student requests. CCP does not replace the requirements to earn a high school diploma. This includes earning 18 points or more on the graduation tests. Student's enrolled in college courses must take the end-of-course exams in English I, English II, Algebra I and Geometry. A student does not have to take end-of-course exams in Physical Science, American Government, and American History if you are enrolled in qualifying CCP. A CCP student's end-of-course grades in Physical Science, American Government, and American History will correspond with a point scale used for graduation requirements. Classes failed or withdrawn with an "F" will receive an "F" on the high school and college transcripts and will be computed into the high school and college GPA. If you do not receive a passing grade the district may, in some cases, seek reimbursement for the amount of state funds paid to the college on your behalf for the course. The school district may withhold grades and credits received for high school courses taken until reimbursement has been made. Students must notify the district by April 1st of the previous school year to participate. Please see guidance counselors for any FAQ's and <https://www.ohiohighered.org/ccp> to learn more.

CLASSROOM MANAGEMENT

Classroom expectations and procedures should be documented and discussed with students at the beginning of each school year.

Discipline: An important part of an educator's job is to handle discipline problems effectively. Don't hesitate to consult the director or a colleague on how to handle a group or an individual discipline concern. Prior to referring a student to the director for routine discipline infraction, the

educator should conference with the student, and then contact parents. Individual student referrals to the director are to be held at a minimum. Documentation of student behaviors, conferences with students, discipline actions and parent contact is required on the discipline referral form and for teacher records.

- Grades: Assignment/exam grades must be accurately recorded in Progress Book in a timely manner. It is suggested that a separate book be used to keep attendance and grades as a back-up and for your own records.
- Lesson planning: Lesson plans that utilize current courses of study should be prepared at least one week in advance. Lesson Plans must be available and easily accessible for a substitute. The freshman office signs in Renhill substitutes and should be notified about the location of the daily lesson plan or the lesson plan designed for use during emergencies.
- Seating Chart: An up-to-date seating chart for each class must be available for use by a substitute.
- Supervision: NEVER LEAVE YOUR STUDENTS UNSUPERVISED. Emphasis must be placed on proper supervision of students at all times. Teachers must be on time to class and supervise students at all times. In your lesson plans, list safety precautions unique to the lesson being conducted. In the back of the lesson plan book attach a list of general safety rules that you have covered with your classes. In case of a substitute, they will be notified to look for the safety instructions.

COMPUTER TECHNOLOGY AND NETWORK GUIDELINES

Several hundred users share the computing resources at the Findlay Learning Center. To protect the integrity of the networks and workstations, users are expected to exercise responsible, ethical, and unselfish behavior when using any technology equipment at the Findlay Learning Center. Each student is responsible for reading and abiding by the Student Acceptable Use and Internet Safety Policy (9.21). Failure to comply may result in disciplinary action and/or loss of computer privileges, access to accounts and/or use of the internet. Multiple violations could result in being banned from computer use for the remainder of the semester, school year or a student's high school career. Violations may be referred to the appropriate legal authorities and/or other legal action may be pursued. Exceptions to any of these rules are permitted only under direct teacher supervision.

1. To deny a student under the age of 18 computer network and internet access at FLC, a parent/guardian must complete an "opt out" form, available in the main office.
2. Students may only access the district network and/or internet by using their assigned network account. Use of another person's account/password is prohibited. Students may not allow other users to utilize their passwords.
3. Students may not seek or suggest to other students to seek information on, obtain copies of, or modify files, data or passwords belonging to other users, or misrepresent other users on the network.
4. Students may not upload, download, create or transmit confidential information, harmful components or corrupted data, or vandalize the property of another. Vandalism includes any malicious attempt to hack, alter, harm or destroy software, hardware, data of another user, other Network resources, or the use of the Network to destroy anything on the Internet or outside Networks.
5. Students may not engage in computer activities that degrade or disrupt the operation of the Network or that waste limited resources.
6. Students are encouraged to save and store their work in their server account, understanding

that school staff may review student computer files or messages. Material may be reviewed for grading and appropriate content. Files may be reviewed for harassing or threatening material, and/or any vulgar or obscene content.

7. Students are not to modify or remove any identifying labels on computer equipment.
8. Students are permitted to use networked and school-supplied software. Programs written by the student as part of an assignment in a course may be run, as required, with teacher supervision.
9. Students may not install or delete programs on the school's computers. Students may not download programs from the Internet or any portable device and attempt to install onto District computers.
10. Students shall not remove, alter or copy Network software for their own personal use or for the use of others.
11. All electronic communication between students and teachers should take place through their district assigned accounts.
12. Students are asked to advise school staff when they observe any violation of the school's policy for the use of the school's computers and/or when a computer malfunctions in any way.
13. Students may not use the District's computers or network to offer for sale any substance the possession or use of which is prohibited by law or the Student Discipline Code.
14. Students may not create, copy, view, transmit, download, upload, or seek, sexually explicit, obscene or pornographic materials, and/or any materials that include the design or detailed information for the purposes of creating any explosive device, materials in furtherance of criminal activities or terrorist acts, threatening materials or any other materials that violates or encourages others to violate the law or the Student Discipline Code.
15. Students may not upload, download, copy, redistribute or republish copyrighted materials without permission from the owner of the copyright. Students should assume that all materials on the Network are protected under copyright laws unless there is explicit permission on the materials to use them.
16. Students may not use web proxies to view, download or seek materials, files, information, software or other content that may be offensive, defamatory, misleading, infringing, or illegal, or view or access content or information unrelated to the curriculum.
17. Students are prohibited from using proxy applications, such as TOR or Ultrasurf, to get around FCS internet filters on personal devices such as: android phones, iPhones, iPods, etc. in order to access content prohibited by the school. Any student engaging in such activity will receive an "IBOSS ALERT - HIGH RISK ACTIVITY DEVICE LOCK" message and will be blocked from the FCS wireless network. A Student in violation can only get back on FCS wireless network after registering their device (android phone, iPhone, iPod, etc.) with a computer technology aide.
18. Students may not post or distribute inappropriate photos or media (pornography, dangerous, or hate-related media of any kind) electronically (e-mail, instant messaging, MySpace, Facebook, etc.). This includes cyberbullying or harassing another individual (student or employee) or posting/transmitting information of any kind about another person without their consent, including, but not limited to videos, images, audio, text, or any other media.

Electronic Devices (B.Y.O.T)

Providing students and staff with a 21st century digital learning environment is part of the technology plan for Findlay City Schools. Students will be permitted to bring their own technology devices (such as laptops, eReaders, iPads, Smart Phones, etc.) to use at specified times during the school day. Cell phones and Smart Phones, as voice and text communication devices, are a separate category addressed in the handbook.

Use of these devices, intended to enhance learning in the classroom, will be permitted when deemed appropriate at the individual teacher's discretion. Students should be aware that these devices should be used for educational purposes only. Each mentor and/or teacher has the discretion to limit or forbid the use of a student's personal electronic devices in their classroom.

When using their own equipment, students must follow the guidelines below which are in addition to, and in expansion of, the District's acceptable use guidelines for students using District provided equipment:

1. Students using their own electronic devices must use only the "Guest" wireless Internet access provided by the District. The "Guest" wireless Internet access is filtered so that students cannot access inappropriate materials during the day or on school property. Internet connections from outside sources allowing 3G or 4G access are not permitted on school grounds as the District must abide by the Children's Internet Protection Act.
2. Students must not create, publish, submit or display any material or media that are abusive, obscene, sexually oriented, harassing, damaging to another's reputation, or illegal and should report any instances encountered.
3. Students may not use the camera feature on their electronic device to capture, record, or transmit audio, video, or still photos of other students, faculty or staff without explicit permission being given by the subject of the video or photo.
4. Students may never use their personal electronic device in restrooms or locker rooms.
5. Use of a student's personal electronic device in the classroom, or at any school-sponsored event, is at the discretion of the administration, faculty or staff.
6. Students are responsible for keeping their personal electronic devices safe and secure. The district is not responsible for any device lost, stolen or damaged while on school property.
7. Using your personal electronic device is a privilege, not a right. Students may be denied access at any time. As with your other personal property brought to school, students should not have any expectation of privacy on personal electronic devices brought onto school property. If improper use of technology or abuse of this, or the student acceptable use policy is suspected, the administration, faculty and/or staff have the right to examine the student's electronic device.
8. Students must never use their personal electronic device to access, modify, download or install computer programs, files or information belonging to others.
9. Students using personal electronic devices will not be given access to school district printers, copiers or servers. If a student wants/needs to utilize these devices, the student will need to transfer his/her work to a school-owned computer or device.
10. The District will only provide technical support for school owned devices.
11. The District will not provide users of personally owned devices the opportunity to charge those devices on school property.
12. Any disciplinary action that occurs due to a student's personal device being used improperly will be dealt with at the discretion of the building administrator as prescribed by the student

handbook.

13. These guidelines may be altered by the administration at any time based on violation of these rules and disruption(s) to the educational setting.

Cell Phones

The administration realizes that technological advancements have led to an increased number of students who have cell phones. In order to preserve academic integrity and the safety of the learning community, it will be necessary to place some limitations on the use of cell phones at school. Cell phones are not to be used during instructional times. Students will be given opportunities to use their cell phones during scheduled break periods. The Findlay Learning Center shares the building with others, including preschool students and with the district administrative offices. Making phone calls in the rest room and hallways can cause a disruption to the learning and work environment of others. Therefore, students are not to make phone calls while using the rest room or in the hallways.

Violation of this policy may result in disciplinary action being taken, as well as the cell phone being confiscated. When a cell phone is confiscated, the student and/or parent may retrieve the phone from the director or teacher at the end of the day, provided there are no concerns with the contents of the phone. Bringing a cell phone to school on a scheduled school day is a privilege, not a right; a student does not have a legitimate expectation of privacy as to the contents of a cell phone the student chooses to bring to school. However, a cell phone will only be searched if there is a reasonable individualized suspicion that the cell phone may have been used as a part of a school-related prohibited activity identified in the student handbook. The school and school personnel are not responsible for lost or stolen cell phones. Cell phones may be taken by a teacher and brought to the office due to a student not following BYOD guidelines.

CURRICULUM MATERIALS

Courses of Study

The district curriculum course of study for each subject and grade level can be located on the Findlay City Schools webpage.

Webpage directions: www.findlaycityschools.org,

- a. Open blue tab at top titled District Information,
- b. In the drop down box open Curriculum,
- c. Select High School.

Contact the Director of Elementary or Secondary Instruction for help with getting copies of courses of study.

Curriculum for electronic platform

Curriculum for the electronic platform is embedded in the electronic tools. For example, the following curriculum resources are available for Accelerate Education courses:

1. Electronic teacher tutorials:
 - a. Navigating the Homepage (<https://view.vzaar.com/4866968/player>)
 - b. Utilizing curriculum resources (<https://view.vzaar.com/4866992/player>)
 - c. Utilizing online gradebook (<https://view.vzaar.com/4866970/player>)
 - d. Submitting documents (<https://view.vzaar.com/4866973/player>)
 - e. Navigating Brainhoney (<https://view.vzaar.com/4866969/player>)
 - f. How to take an exam (<https://view.vzaar.com/4866976/player>)
 - g. How to submit a discussion post (<https://view.vzaar.com/4866980/player>)

2. Curriculum maps: located under the Resources folder at the beginning of the course, in the Teacher's Guide.
3. Course syllabus (gives overview to entire course content)
4. Teacher's Guide
5. Off line copies of assignments
6. Standards covered, skills needed, materials list, key words, assessments, options for differentiation for all levels of learners, worksheets, discussion ideas, rubric, online tools, vocabulary, etc.

DISCIPLINE & CODE OF CONDUCT

We at Findlay Learning Center encourage positive choices among our students because these create an atmosphere of good conduct necessary for effective learning. Our responsibility is to the vast majority of students who are here to learn. Rarely do students at FLC make poor choices; however, when they do, it is necessary for the students to be properly warned of the consequences of those decisions. The discipline code is listed to serve this purpose.

The following rules of conduct apply whenever a student is on school property, at any school-sponsored activity, in the line of sight of school district property or otherwise subject to the authority of school officials. These rules also apply off school property if the misconduct is connected to activities or incidents that have occurred on property owned or controlled by the district, or if the misconduct is directed at a district official or employee or the property of a district official or employee. Violation on the part of a student of any one or more of the following rules of conduct or assisting, aiding a student who is violating the rules of conduct while on school property or while under the jurisdiction of the school may result in disciplinary action, including a verbal or written warning or reprimand, referral to a guidance counselor, parental contact or conference, before school, lunch or after school detention(s), in-school assignment, suspension, emergency removal, and/or expulsion, or other alternatives deemed appropriate by the administration including referral to the appropriate authority for prosecution.

The superintendent, principal or assistant principal may suspend a student from school for a period up to 10 days for violation(s) of the Code of Conduct. The superintendent may expel a student from school for up to 80 days and in some cases for an entire year. A student may have his/her Driver's License suspended if he/she is suspended or expelled for the use or possession of alcohol or drugs or for being excessively truant. Students who are suspended or expelled may not be present on school property, participate or attend any school activities or contests, or be present at activities or on property controlled by the school. Suspensions result in unexcused absences for each day of the suspension. Expulsion may result in the loss of credit for courses being taken at FLC, FHS or Millstream, or at any college or university, whether under PSEO or at the student's own expense. Administration has the right to reschedule ISA or reschedule OSS at their discretion due to calamity days or unforeseen circumstances.

Extracurricular activities, school events, and parking (for students of legal act to drive) are privileges not rights. Violation of the code of conduct may result in the loss of these privileges in addition to other school discipline. Compliance with this code is mandatory.

1. **Disruption of School** - A student shall not, by use of action, words, gestures, pictures, technology, violence, force, coercion, threat, harassment, insubordination, or repeated lack of cooperation, cause disruption or obstruction to the educational process, including all curricular, co-curricular, athletic and extra-curricular activities. Students are only permitted to enter academic areas of the building, such as classrooms, and are expected to leave school

promptly at the end of the school day unless they are involved in a legitimate school-related activity. Disruption of school includes failure to abide by other rules that may be established from time to time by the board, superintendent or principal.

2. **Damage to School Property** - A student shall not cause, incite, or attempt to cause damage to school property, including buildings, grounds, equipment, or materials. Fees may be assessed to replace or repair damaged property in addition to school consequences.
3. **Damage to Private Property** - A student shall not cause, incite, or attempt to cause damage to private property (including school personnel's private property on or off school premises or at any school activity). Fees may be assessed to replace or repair damaged property in addition to school consequences.
4. **Bullying and Hazing** – A student shall not bully or haze students or other persons. Cyber-bullying / Abusive behavior including, but not limited to taunting, harassing, threatening, stalking, intimidating, and/or coercing by one or more individuals against other students or staff, perpetrated with computers, cellular phones, internet websites, and/or any other electronic device on school property, a school bus, at school-sponsored events, or interferes with the learning environment at school is prohibited. Cyber speech which is found to be defamation of another can result in civil liability for damages. Hazing means doing any act or coercing another, including the victim, to do any act of intimidation or harassment to any student or other organization that causes or creates a substantial risk of causing mental or physical harm to any person. Bullying is an intentional written, verbal, or physical act that a student has exhibited toward another particular student or more than once and the behavior causes mental or physical harm to the other student and is sufficiently severe, persistent or pervasive that it creates an intimidating, threatening, abusive environment or for the other students. School publications, including photos, are protected by copyright and the use of photos without written permission is strictly prohibited. Students who engage in bullying behavior, including cyber bullying, may face consequences up to and including school suspension. Students who fear harassment or retaliation after a report of bullying is made should consult with their assistant principal or guidance counselor. Students may report incidents of bullying to any school employee. Students may also call 419-425-8289 to leave a report of bullying. Students may also go onto the FHS webpage and submit a report that goes directly to an administrators email. Students who make false reports of bullying may be disciplined up to a school suspension.
5. **Fighting/Physical Altercation** - Two or more combatants/students shall not knowingly cause physical injury or behave in such a manner which could threaten to cause physical injury to each other or other persons while under the jurisdiction of the school. Students who urge the misconduct of others (including fighting) may be disciplined as though they were a violator of the no- fighting policy.
 - On the first offense a student involved in a fight may be out of school suspended ten (10) days and/or recommended for expulsion.
6. **Dangerous Activities, Weapons and Instruments** - A student shall not engage in any activity which threatens, endangers or tends to threaten or endanger the health or safety of students, teachers or other school personnel. A student shall not possess, handle, transmit or conceal any object, which might be considered a weapon or instrument of violence. A look-alike weapon will be treated as a real weapon.

- Examples of such instruments include, but are not limited to, the following: lighters, guns, knives, smoke bombs, martial arts instruments, fireworks, bullets, and/or gun powder.
 - This policy applies to bringing any of the above on school property, in a school vehicle, or to an interscholastic competition, extracurricular event, or any other program or activity sponsored by the District.
7. **Tobacco** - A student shall not smoke, use tobacco, possess, or display any substance containing tobacco in any area under the control of the school district or at any activity supervised by the school district. Confiscated tobacco products and lighters or other related paraphernalia will not be returned to students, parents or guardians.
- Students serving as a “lookout” or aiding and abetting smokers will be disciplined as though they were violators of the no-smoking policy.
8. **Narcotics, Alcoholic Beverages, Caffeine Pills, Stimulant Drugs, Prescription Medications, and Other Pills/Substances** - A student shall not display, possess, sell, attempt to sell, be in the presence of, transmit, attempt to transmit, conceal, purchase, attempt to purchase, use or have used any steroid, narcotic drug, hallucinogenic drug, amphetamine, caffeine pill, barbiturate, marijuana, alcoholic beverage or beverage promoted as an alcohol substitute, inhalant, drug paraphernalia, other pills/substances, or any other mind-altering substance within any school building, on school property, during open lunch or while participating in or attending school or school-sponsored activities. This includes the possession, sale and/or distribution of prescription drugs and over the counter medications. A student shall not use, possess, distribute, attempt to distribute, sell, purchase, attempt to purchase, or package any counterfeit or look-alike drug. Empty alcohol containers are also prohibited on school property. A counterfeit controlled substance is defined as:
- Any drug that bears, or whose container or label bears, a trademark, trade name, or identifying mark without authorization of the owner.
 - Any substance that is represented as a controlled substance.
 - Any substance other than controlled substance that a reasonable person would believe to be a controlled substance.
- Consequences for violation of this policy will follow Board of Education Policy 9.11.
9. **Theft** - A student shall not take or attempt to take into possession the property or equipment of the school district or the property of another student, teacher, visitor, or employee of the school district.
10. **Frightening, Degrading, or Disgraceful Acts** - A student shall not engage in any act which frightens, degrades or tends to frighten, degrade, or disgrace teachers, students or other persons by written, verbal, visual, gestural, and/or technological means.
11. **Insubordination** - A student shall not disregard or refuse to obey reasonable directions given by school personnel.
12. **School Transportation** - All students shall obey all reasonable directions given by bus drivers and comply with basic safety regulations.
13. **Dress, Appearance** - A student shall not dress in a manner that will present health or safety problems or cause disruption of school. Examples of inappropriate dress include, but are not

limited to:

- Clothing or accessories that depicts messages that are lewd, vulgar, obscene, plainly offensive, violent, sexually explicit, or that reference drug, alcohol, tobacco, sex or gang identifiers
(If you are not permitted to say it, do it, or bring it to school, you are not permitted to advertise it or display it on your person, clothing, accessories or materials/possessions).
- Hats, head apparel, and hoodies must be off while school is in session. The head and face must be visible at all times. Hats/head apparel may be worn in a classroom if part of a course uniform or on campus via written administrative permission.
- Spiked bracelets or necklaces or long linked chains as decorative apparel.
- Brief and revealing clothing is not permitted. All shirts/tops must touch the pants/skirts while standing with arms down. Tank tops & cut-off shirts are only permitted when/if all undergarments, back, chest & sides are covered. A tank top that meets appropriate shoulder width criteria is a minimum of 2". Tube tops, shirts with spaghetti straps, halter tops, mesh shirts (unless a T-shirt is worn underneath) or shirts that expose the midriff are not permitted. Shorts/skirts must have a minimum of a 3" inseam. Skirts need to be equivalent to the length of appropriate shorts. Shorts, skirts, and dresses need to stay at an appropriate length while walking. The overriding determination to the appropriateness of shorts, skirts, dresses and tops will be at the discretion of administration
- Book bags, briefcases, duffel bags, or other similar items used to carry school books, are not to be taken to classrooms or carried in the hallways other than when entering or leaving the building.
- Any other apparel deemed as inappropriate by the administration.
- All dress code rules must be followed during spirit weeks/dress up days unless approved by an administrator.

14. **Truancy/Excessive Absence/Tardiness** –See section on attendance in this handbook. The adopted Board Policy applies.
15. **Sexual Harassment** - A student shall not display unwelcomed sexual advances, request sexual favors, and/or present other verbal or physical conduct of a sexual nature.
16. **Violations of Directions, Policies, Rules, Etc.**- A student shall comply with directions, policies, rules, etc. of a teacher, student teacher, substitute teacher, teacher's aide, principal, or other authorized school personnel, during any period of time when the student is under the authority of any such school personnel. This includes demonstrating the qualities of academic honesty (see section on Academic Honesty).
17. **Altered or Forged Passes/Documents** - A student shall not alter, forge, or use a fraudulent document.
18. **Public Display of Affection** - A student shall not commit an inappropriate display of affection and/or inappropriate bodily contact while on the school premises, or while in the custody of the school, or in the course of a school-related activity.
19. **Profanity/Obscene Language/Swearing** - Profanity/obscene language will not be tolerated on school property. While your freedom of expression may be appealing to some, others may

resent your lack of knowledge of the English language. No material may be printed, distributed, or circulated if it contains obscene or defamatory material and/or would tend to disrupt the educational process and interfere with the rights of others to express or receive ideas or opinions.

20. **Extortion** - A student shall not compel or attempt to compel any student, school employee or other person to give up anything of value by means of threat, harassment, intimidation, or injury to person, property, or reputation.
21. **Slur** - The Findlay Learning Center Administration recognizes that in order to create an environment conducive to learning and to best facilitate the learning process, all students, regardless of their race, color, ancestry, national origin, religion, gender identity, or sexual orientation, have the right to an education in an atmosphere free of all forms of slurs, disparagement and intimidation. The Administration further recognizes that certain acts against persons or groups because of a person's or group's race, color, ancestry, religion, gender identity, or national origin, for the purpose of inciting and provoking bodily injury, intimidation, or harassment, poses a threat to the order and safety of our schools and has a negative effect on the learning environment in the schools. Ethnic intimidation is the harassment or intimidation of a person or group through the use of racial or religious slurs, profanity, denigrating racial or religious remarks, obscene gestures, and other conduct of this type. Other forms of ethnic intimidation might be fighting, vandalism, or threats and would be punishable under one or more sections of the Code of Conduct.
22. **Computer Technology and Network Guidelines** - Students failing to follow the guidelines as stated in the handbook and/or board policy will lose the privilege to complete work in our labs, to access accounts, or to use the Internet. They also may subject themselves to additional disciplinary or legal action. Multiple violations could result in being banned from computer use for the remainder of the semester, school year, or a student's high school career. Any computer is subject to data search at any time for any reason. There is no right to privacy on a school computer at any time. Students identified as attempting to by-pass the Internet filter are subject to disciplinary action per the FCS technology agreement were a first offense could include termination of a student's access to the computer network and internet and prohibition of bringing personal technology devices to school.
23. **Cheating** - A student shall not engage in academic misconduct, including cheating, unauthorized access or use of computers, copyright infringement, and plagiarism. Students in violation of this policy will receive a zero for the work in question in addition to other disciplinary consequences that may be imposed.
24. **Bomb Threats** - A student shall not make any bomb threat to a school building or to any premises at which a school activity is occurring at the time of the threat.
25. **Disrespectful Behavior** - A student shall not be disrespectful toward a student, school personnel and school visitors.
26. **Failure to Serve Disciplinary Assignments** - A student shall not fail to serve disciplinary assignments.
27. **Gang Activity** - Definition: A "gang" is any group of two or more persons whose purposes

include the commission of illegal acts and/or displays or communication of any visible aspects of a gang or acts in violation of disciplinary rules. In order to insure a safe and violence-free school, gangs and gang activities are prohibited at Findlay Learning Center according to the following:

- Wear, possess, use, distribute, display, or sell any clothing, jewelry, emblem, badge, symbol, sign or other item that evidences or reflects membership in, affiliation with or suggests affiliation with, any gang.
- Engage in any act, either verbal or nonverbal, including gestures or handshakes, demonstration of membership, or affiliation with, any gang.
- Engage in any act that furthers the interests of any gang or gang activity, including, but not limited to:
 - Soliciting any person to pay for “protection” or threatening any person, explicitly or implicitly, with any other illegal or prohibited act.
 - Painting, writing, tattooing or otherwise inscribing gang-related graffiti, messages, symbols, or signs on school property or personal property brought to school.
 - Engaging in violence, extortion or any other illegal act or other violation of school policy.
 - Soliciting any person to engage in physical violence against any other person.

28. **Threatening/Intimidation** – causing another person to believe that physical harm may come to them (menacing). A student shall not threaten with physical violence or coerce by any means any student, teacher, or other school employee or visitor. A student shall not urge another student or person to threaten with physical violence or coerce by any means any student, teacher, or other school employee or visitor. Intimidation shall include, but is not limited to threats used to extort money or any other item of value from another student or person (see 20.)

29. **Assault and/or Battery** - A student shall not attempt to knowingly cause harm or cause physical injury, or behave in such a manner which could threaten to cause physical injury, to school staff, other students, or other persons, while under the jurisdiction of the school. Students who urge the misconduct of others (including an assault) may be disciplined as though they were a violator of the no- violence policy.

- On the first offense a student involved in an assault that results in a physical injury may be out of school suspended ten (10) days and/or recommended for expulsion.

30. **Dating Violence or Sexting** - A student shall not participate in dating violence or sexting with students or other persons. Dating violence or relationship abuse is a pattern of behavior where a person uses or threatens physical, sexual, verbal, or emotional abuse to control the person’s dating partner. Sexting is defined as possessing, taking, disseminating, transferring or sharing of nude, obscene, pornographic, lewd or otherwise illegal images of photographs, whether by electronic data transfers or otherwise, which may constitute a crime under state and/or federal law and may be reported to the appropriate law enforcement agencies. Dating Violence or sexting which occurs on school property, a school bus, at school-sponsored events, or interferes with the learning environment at school is prohibited.

31. **Unauthorized Touching** - A student shall not engage in unauthorized touching such as but not limited to pushing, shoving and hands on or threats to put hands on.

Appeals

Suspensions may be appealed. If an assistant principal issued the suspension, the appeal is made to the principal. If the principal issued the suspension, the appeal is made to the superintendent or designee. The student will serve the suspension upon notification. If appeal reverses the suspension, the record will reflect the change, and the student may have the right to make up all work.

Due Process: Out-of-School Suspensions, Expulsions and Removals

Due process for out-of-school suspensions, expulsions and removals will be in accordance with Section 3313.66 of the Revised Code of Ohio. No due process guarantees are implied as to any in-school suspension (defined as a suspension where the student will serve all of the suspension in a school setting). With respect to the suspension of any student from any particular extra-curricular activities, no due process guarantees beyond what appears in Section 3313.664 of the Revised Code are implied. The Superintendent may prohibit a student from participating in a particular or all extracurricular activities independent of or in lieu of other disciplinary action for any violation of this policy or any other duly promulgated rule applicable to the activity or activities in question. Similarly, the Athletic Director, relevant coach, or director, may prohibit a student from any particular or all extra-curricular activities falling within such person's responsibility independent of or in lieu of other disciplinary action for any violation of this policy or any other duly promulgated rule applicable to the activity or activities in question. The period of such a suspension shall not extend beyond one calendar year from the time the suspension is imposed. When out-of--school suspension is imposed the student may not attend school or extra-curricular activities and class work may be made-up for credit or partial credit at the discretion of the appropriate principal. Suspensions may be considered excused or unexcused at the principal's discretion. No high school credit will be given for any post-secondary course taken by a student any portion of which was taken during the period of an expulsion from school.

Discipline of Eighteen Year Old Students

Eighteen-year-old students must comply with the rules and regulations of Findlay Learning Center and attend school consequences as assigned. Parents are requested to write excuses for dependent eighteen-year-old students. Students living on their own must prove residency as requested by the administration. Students who are 18 years old or older may be withdrawn from school for excessive unexcused absences back to their 18th birthday or their last day of attendance. In order to monitor attendance for adult students and to provide support, 18 year old students will be placed on attendance watch, and may be required to provide a doctor's note or be excused by the school nurse in the event of excessive absences. Eighteen year old students may request in writing that they wish to be recognized as a legal adult responsible for their own education. When this request is made, all school correspondence will be directed towards the student and the parent must communicate directly with their child regarding their education. Upon receipt of the request in writing, a notice will be sent to the parent informing them of this decision.

EXTRA-CURRICULAR ACTIVITIES RULES AND ELIGIBILITY

Goals and Philosophy

Findlay City Schools believes that all participants covered by these rules are students who have a strong influence both in our community and among the student body. With this opportunity comes the responsibility of being a good role model. Thus, these rules are designed to

discourage all participants in extra-curricular activities, from the use of drugs, alcohol, and tobacco in any form.

These rules are established for the benefit and well-being of the students. Your support and encouragement for your student to abide by these rules is vital. These rules are in effect year round. The Extra-Curricular Activities Rules and Eligibility Policy are posted on the school website and in the FHS main office. Students participating in extra-curricular activities will receive a copy of the policies and procedures. Students participating in extra-curricular activities will be required to submit to all Findlay City School District policy and procedures.

Good Sportsmanship/Attendance at Athletic Events

The Student Athlete Leadership Team (SALT), administration and staff at FHS promote enthusiastic support of our athletic teams. Please display positive behavior that promotes good sportsmanship by treating all fans, officials, coaches and student athletes with respect.

Responsibility of School & Coaches/Advisors

Prior to the first meeting/event of the season, coaches/advisors are to hold a meeting open to parents and students for the purpose of reviewing these rules and additional rules specific to a sport or activity, eligibility guidelines, and any other information relative to the sport or activity. We strongly encourage parents and their children to review these rules together.

Eligibility

In order to remain eligible to participate in extra-curricular activities, students must adhere to the following requirements:

A. The current Ohio High School Athletic Association minimum standards:

1. A student in grades 9-12 must have passed five or more credits during the preceding grading period.
2. A student in grades 7-8 (includes incoming 9th graders) must have received passing grades in 75% of the subjects in which he/she is enrolled during the preceding grading period.

B. Maintained a minimum 1.5 GPA in the previous grading period.

C. Received no more than one F in classes in which he/she was enrolled during the preceding grading period, whether for full or partial credit.

It is strongly recommended students/athletes carry more than the minimum five credits since some classes are worth one full credit, some 1/2 credit, etc. **Summer school grades may NOT be used for eligibility purposes** in accordance with the Ohio High School Athletic Association standards.

The following OHSAA guidelines are used to determine extra-curricular eligibility.

Exception 3: If a student's failure to meet the requirements of this bylaw are due to an "incomplete" given in one or more courses which the student was taking during the grading period in question, the student may have his/her eligibility restored by the Commissioner's office once the "incomplete" has been changed to a passing letter grade provided:

- the failure to complete the required coursework during the grading period was due to calamity day(s), family tragedy, or illness or accident as verified by a physician; and
- the "incomplete" was given in accordance with Board of Education/other governing board adopted policies and procedures and is applicable to all students in the school; and

- the previously scheduled work and/or exams is/are completed within the time period provided in Board policy for completing work required to convert an “incomplete” into a letter grade; and
- there is no evidence that the “incomplete” was given in order to afford the student extended time in order to provide the student tutoring or other educational services simply to avoid a failing grade.

Note: This exception only applies where an “incomplete” has been issued and not a letter grade that is subsequently changed as a result of the extended time/additional work.

The eligibility or ineligibility of a student continues until the start of the fifth school day of the next grading period, at which time the grades from the immediately preceding grading period become effective.

FREEDOM OF EXPRESSION AND ASSEMBLY

Verbal and Written Expression and Assembly

Schools, by their very nature, must encourage free inquiry and free expression of ideas. In so expressing themselves, students maintain the responsibility to refrain from the use of slanderous, profane or obscene remarks and to conduct themselves in such a way as to allow all persons involved in discussion groups the opportunity to express themselves freely. Along with all other rights guaranteed by the Constitution, the right of individual citizens to assemble peacefully is subject to careful restriction where the exercise of this right would interfere with the rights and freedoms of other citizens. There is an appropriate time and place for the expression of opinions and beliefs. Demonstrations which interfere with the operation of the school or classrooms are prohibited.

Symbolic Expression and Related Activities

Symbolic expression is that type of expression which conveys the personal ideas, feelings, attitudes, and opinions of an individual in a manner more remote, but just as valid as verbal expression itself. A student shall be free to determine his/her symbolic expression, as long as it does not endanger health or safety, damage property, disrupt the activities of others, or is not obscene. Please refer to BOE Policy 9.24a.

GRADING PROCEDURES

Grades

Credit will be awarded for each semester classes a student completes in their online instruction and receives a mastery grade of at least 72%.

Students may retake any course assessment that does not meet the minimum 72% threshold after reviewing the course content in order to receive a mastery grade of 72%. Students should refer to their course notes, review the lesson, and then meet with their coach or teacher for assistance with the lesson.

Students may re-take a course, but the student will NOT receive double credit for the course. All failed courses required for graduation must be retaken. Failing grades will remain on the transcript, however if the student retakes the course only the higher grade will be calculated in the GPA. All high school credits/grades must remain on the transcript to reflect an accurate academic record (for example, high school credits granted in middle school, or earned in PSO courses, correspondence courses, summer school courses, etc.). To receive credit in any subject a

student must complete the course requirements. Students/parents have until the end of the following grading period to challenge any grade given during a grading period.

Grade Reports

Grade reports will be distributed (either by mail, email, or other depending on parent preference) each interim and grading period in an effort to keep parents and guardians informed of their child's progress.

Grades indicating mastery achievement

The mastery grading scale below is used during the 1st, 2nd & 3rd grading scale, and during all interim grading periods (except when calculating athletic eligibility for students participating in extracurricular activities. See Board Policy 9.22 Extra-Curricular Activities Rules and Eligibility).

A	92-100
B	82-91
C	72-81
Incomplete	Below 71

Final Grades

All incomplete grades are converted to the district grade scale (see below) after the last scheduled day of school. Students have until the last scheduled day of school to complete past due assignments.

A	92-100
B	82-91
C	72-81
D	71-62
F	61-0

GRADUATION REQUIREMENTS

The State of Ohio and Findlay City Schools have mandated graduation requirements. A minimum of twenty-one (21) credits are required for graduation including:

Class of 2017

English	4 credits
Mathematics	4 credits including Algebra II or equivalent
Science	3 credits (These must include 1 credit of Life Science, 1 credit of Physical Science and 1 credit of Advanced Science)
Social Studies	3 credits (These must include 1 credit of American History and .5 credit of American Government)
Econ/Financial Lit.	Embedded in FHS Social Studies curriculum
Health & Phys. Ed	1 total credit (.5 credit health; .5 credit P.E. or 2 P.E. waivers; see BOE policy 8.22f7)
Communications	.5 credit
Emerging Technology	.5 credit
Fine Arts	2 semesters grades 7-12; Students following a career-technical pathway are exempt from the fine arts requirement

Electives	4 credits (These must include one or any combination of foreign language, fine arts, business, career-technical education, family and consumer sciences, technology, agricultural education or English language arts, mathematics, science or social studies courses not otherwise required.)
Pass all 5 areas of the OGT (Reading, Math, Writing, Science, Social Studies)	
All students graduating in the Class of 2017 continue to operate under their original graduation requirements in regards to the Ohio Graduation Test (OGT) and must pass all 5 portions of the test: Reading, Math, Writing, Science, and Social Studies. Only students who have an IEP (Individualized Educational Plan) may be excused from the test(s). However students now have the choice to use Ohio's new graduation options to earn a diploma as well. Under this option, these students must meet both the new course and testing requirements identified by the state of Ohio. Students may use the new end-of-course exams to meet testing requirements in place of the OGT. Requirements are established by the State of Ohio and the Board of Education and are subject to change by action of either the Board of Education or the State Department of Education.	
Students must meet all graduation requirements, including assessments, in order to participate in commencement activities.	

Class of 2018

English	4 credits
Mathematics	4 credits including Algebra II or equivalent
Science	3 credits (These must include 1 credit of Life Science, 1 credit of Physical Science and 1 credit of Advanced Science)
Social Studies	3.5 credits (1 World History, 1 American History I, 1 American History II, .5 Government)
Econ/Financial Lit.	Embedded in FHS Social Studies curriculum
Health & Phys. Ed	1 total credit (.5 credit health; .5 credit P.E. or 2 P.E. waivers; see BOE policy 8.22f7)
Communications	.5 credit
Emerging Technology	.5 credit
Fine Arts	2 semesters grades 7-12; Students following a career-technical pathway are exempt from the fine arts requirement
Electives	3.5 electives to equal the 21 credits (These must include one or any combination of foreign language, fine arts, business, career-technical education, family and consumer sciences, technology, agricultural education or English language arts, mathematics, science or social studies courses not otherwise required.)
Earning 21 credits is the first of two requirements for graduation. The second requirement is to meet the expectations of one of the following three testing options below.	

Class of 2019 & beyond

English	4 credits
Mathematics	4 credits including Algebra II or equivalent
Science	3 credits (These must include 1 credit of Life Science, 1 credit of Physical Science and 1 credit of Advanced Science)

Social Studies	3 credits (.5 World History; 1.5 American History; .5 Government; .5 Economics)
Econ/Financial Lit.	Embedded in FHS Social Studies curriculum
Health & Phys. Ed	1 total credit (.5 credit health; .5 credit P.E. or 2 P.E. waivers; see BOE policy 8.22f7)
Communications	.5 credit
Emerging Technology	.5 credit
Fine Arts	2 semesters grades 7-12; Students following a career-technical pathway are exempt from the fine arts requirement
Electives	3.5 electives to equal the 21 credits (These must include one or any combination of foreign language, fine arts, business, career-technical education, family and consumer sciences, technology, agricultural education or English language arts, mathematics, science or social studies courses not otherwise required.)
Earning 21 credits is the first of two requirements for graduation. The second requirement is to meet the expectations of one of the following three testing options below.	

**GRADUATION TESTING OPTIONS FOR STUDENTS
CLASS OF 2018 AND BEYOND**

New graduation requirements: Students who began ninth grade on or after July 1, 2014, must meet their course requirements and one of the following options for the testing requirement:

1. A total of 18 Graduation Points across all end-of-course tests;
2. A remediation-free score on the ACT or SAT; or
3. A composite score of 13 on the WorkKeys and an approved industry-recognized credential.

Option 1: Accumulate 18 points

18 points on state End of Course Exams: English I, English II, Algebra I, Geometry, American History, American Government, Biology (or Physical Science for the class of 2018 only)

Performance Level	Graduation Points
Advanced	5
Accelerated	4
Proficient	3
Basic	2
Limited	1

Students must earn at least four points total on the English tests, four points total on the math tests, and at least 6 points total for the science and social studies tests. However, students must earn a total of at least 18 POINTS on the seven tests. Any student may retake a state test during the appropriate testing window if they have not reached the 18 points needed for graduation.

Option 2: College Readiness Score

Students choosing this option must earn “remediation-free” scores in English language arts and math on a nationally recognized college admission exam. The state of Ohio will pay one time for all 11th grade students in the classes of 2018 and beyond to take the exam free of charge.

SUBJECT AREA	REMEDICATION FREE SCORE
Math	Score of 22 on the ACT Math or 520 on the SAT Math*
English	Score of 21 on the ACT Reading or 450 on the SAT Critical Reading*
Writing	Score of 18 on the ACT English or 430 on the SAT Writing*

**These test scores are the remediation-free scores set by Ohio's university presidents. These scores are subject to change.*

Option 3: Credential Pathway

Earning a high school diploma under the “Credential” pathway:

In order to qualify for a diploma under the credential pathway, a student need to do two things:

- Earn a minimum score of 13 on WorkKeys, a work readiness test that many employers use
- Earn an industry-recognized credential or credentials worth 12 credential points

Can a student mix and math credentials?

Yes, a student may choose any combination of credentials that totals to 12 points within a single career field. Students can consult with a counselor, teacher, or other professional to aid in choosing the bundle of credentials that best suits their career aspirations.

Can a student mix and match credentials from different career field?

No. The goal is for students to exit high school with a coherent bundle of credentials that leads meaningful employment or post-secondary options. For example, obtaining a Taser certification (for law enforcement) along with a couple of IT certifications and the ServSafe (for food handlers) as a bundle would not have an obvious use or application in the workforce.

For more information on State Board of Education-approved, industry-recognized credentials go to: <http://education.ohio.gov/Topics/Ohio-Graduation-Requirements/Graduation-Requirements-2018-and-Beyond/Industry-Recognized-Credentials>. The state of Ohio will pay one time for those who take the WorkKeys assessment. Please contact your counselor and Millstream as soon as possible if this is a viable option.

HEAD LICE

Students found with live lice will be dismissed until approved lice treatment is completed.

Student is expected to return to school with parent the next school day to be rechecked by school nurse or principal designee. Student will be readmitted to school if no live lice are found and a noticeable improvement is made on nit removal.

HELP FOR STUDENTS

Child Abuse

By law, teachers are required to report suspected child abuse victims.

1. Contact appropriate administrator immediately. Give the administrator a description of suspected abuse.
2. Contact Children Protective Services at: (419) 424-7022.

Reportable Behaviors

Report cases of bullying, threatening, fighting, hazing, dating violence, sexting, weapons and/or drug, tobacco or alcohol use/possession, truancy and inappropriate dress to the director as

quickly as possible.

School Nurse

The school nurse is located in the Washington Preschool office or can be reached at 419-415-8231. Student who are ill and requesting to go home need to see the school nurse in order to be marked excused absent. The same is especially true for students who are on Attendance Watch. Emergency medical information regarding students is recorded in DASL (designated by the Red Cross symbol) and on students' emergency medical forms. These forms can be located in the director's office in a binder labeled, Emergency Medical Forms.

The nurse screens for vision and hearing on all 9th grade students, hearing impaired students, and those students new to the school system. However, teachers may contact the nurse any time a health problem is suspected.

Students are NOT permitted to possess medications at school, with the exception of asthma inhalers. Students who require an asthma inhaler must have authorization form 9.10a on file. Students must register all medicine with the nurse, including over the counter medications and prescriptions. The student's parents/guardian need to provide prescription medicine in its original container along with a form signed by parent/guardian and doctor for any medication to be given at school.

The school nurse will assure all students have a health card with current immunizations info. Teachers may request information regarding health issues for their classes from the nurse. School nurse will contribute to maintaining a healthy environment for students, faculty, and staff.

School Psychologist Services

FCS provides school psychological services to students, parents and teachers at all levels. The school psychologist's office is located in the main office at the high school.

Students may self-refer to the school psychologist. Parents may request services from the school psychologist for any school related problem their student is experiencing. Teachers may request a consultation with the school psychologist to discuss concerns about a student and to develop strategies to intervene on identified problems. This request can be done via e-mail, in person, or by sending a note via inter-school mail.

Teachers may be asked to be part of evaluation team for students who are identified as special education students or who may be in the process of being identified. Teachers will be asked to complete a report providing information about the student's performance in a variety of performance domains. This report form is provided by a special education teacher or the school psychologist with instructions for completion. Teachers need to be aware that their written report is a required part of evaluations and that it **will be included in the evaluation team report that will be provided to parents** upon completion. Teachers involved in such evaluations will be invited to team meetings to participate in decision making about the student.

Student Referrals to the Counselor

Teachers may refer a student to a counselor by talking directly to the counselor or the director.

HELPFUL PHONE NUMBERS

Need Help Finding Help? Dial 2-1-1

It is a free and confidential way to get and give help in your community. One call gives you easy access to information and referral 24 hours/7 days a week. 2-1-1 connects you with health and human services, such as food, shelter, childcare, physical and mental health services, support for

seniors and persons with disabilities, assistance for immigrants and more! To speak with a professional dial 2-1-1 or 1-800-650-HELP (4357). Hearing impaired dial 7-1-1.

HOURS

The Findlay Learning Center lab is open Monday-Thursday. Students can choose to attend one of the following sessions:

Session 1: 7:30 am – 10:45 am

Session 2: 11:15 am – 2:30 pm

Session 3: 7:30 am – 2:30 pm

Lunch will be available from 10:45 am -11:15 am

Additional lab sessions will be available by appointment. Parents and students schedule a student's coaching time in advance, which helps to ensure that we maintain an appropriate student-coach ratio that allows each coach to provide their students the assistance that they need. The amount of coaching time prescribed for a student is a team decision, and parents and students are a very important part of the team.

IDENTIFICATION BADGES (ID)

In accordance with Board Procedure 7.02a, all Findlay City School employees are required to wear an ID badge in plain view while on the Findlay City School property. Staff members are encouraged to get their picture ID taken during the photography sessions scheduled in August, the first day of school or on photo make-up days.

IMMUNIZATIONS

All public school students are required by law to be immunized, or be in the process of receiving immunizations for mumps, polio, rubella, diphtheria, pertussis, and tetanus (O.R.C. 3313.671) or must file with the school a statement by a physician that certifies in writing that such immunizations are medically contraindicated. In accordance with State Board of Education guidelines, we will ban from attendance any students who have not received the required immunizations or otherwise complied with the Ohio Revised Code Section 3313.671 after fourteen (14) school days.

LUNCH

Student Lunch

The Findlay City Schools Food Service provides a school lunch for children daily. Students must pay for their lunch at the time of purchase. Parents are encouraged to participate in our pre-payment ticket system. School personnel are not permitted to loan money to students. Make checks payable to: Findlay City Schools.

Children may carry lunch to school and eat with those who purchase the school lunch. The lunch period is supervised by school monitors.

The Findlay Learning Center does not have open campus lunch. Students must remain at school during the lunch period and are not permitted to leave school grounds unless picked up by parents or guardians.

Findlay City Schools Meals Price

<u>Grade Level</u>	<u>Breakfast</u>	<u>Lunch</u>
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K-5	\$1.75	\$2.70
6-12	\$1.75	\$2.85
Reduced Prices	\$0.30	\$0.40
Milk	\$0.50	\$0.50

Free/Reduced Price Lunches

In the event that financial concerns arise that make it difficult to purchase school lunches, students should see their counselor and apply for free and/or reduced lunch. Federal Regulations require all schools to verify the income of applicants for free and reduced lunch. Parents or guardians must have their child pay or pack lunch until the Food Service office approves the application. Applications are available in the Main office.

Staff Lunch

Certified staff receive a paid (40) minute duty free lunch period. FIAs receive an unpaid 30 minute lunch. All employees working five (5) consecutive hours or more receive at least a thirty (30) minute, duty-free (unpaid) meal period.

Staff members taking a duty free meal period must ensure that they coordinate their lunch so that the classroom areas are sufficiently supervised. Staff members may choose to eat their lunch with students, however, no staff member will be compelled to do so.

LICENSURE and LPDC

Under state law, teachers cannot be paid until a valid teaching certificate/LICENSE issued by the State of Ohio is on file at the superintendent’s office. However, bachelor degree holders may legally be paid through the first two months of service, if they have filed an application for certificate or license. Certificates/licenses should be renewed promptly. This is the responsibility of the individual teacher. Application for renewal must be done electronically through the “Safe” link on the Ohio Department of Education website at: <http://education.ohio.gov>. Specific requirements for the various types of certificates/licenses are also available on the district website under the Staff tab. All teachers must file an individual professional development plan (IPDP) with the local professional development committee (LPDC). The forms are available on the high school server. After you have completed your form send it to Adam Gillespie. If you have questions, contact Adam Gillespie.

MEDICINES

(ADMINISTERING TO STUDENTS)

Oral Medication in Schools

If, under exceptional circumstances, a child is required to take oral medication (both prescription and over-the-counter) during school hours, and the parent cannot be at school to administer the medication, only the school nurse or the principal’s designee will administer the medication in compliance with the regulations that follow:

1. Written instructions signed by the parent and physician will be required and will include:
 - a. Child’s name, address, school attended, and grade;
 - b. Name of medication;
 - c. Purpose of medication;
 - d. Time to be administered;

- e. Dosage;
 - f. Possible severe adverse reactions;
 - g. Date administration is to begin;
 - h. Date administration is to cease, and;
 - i. Special instructions for administration of drugs, including sterile conditions and storage.
2. The school nurse or the principal's designee will:
 - a. Inform appropriate school personnel of the medication;
 - b. Keep a record of the administration of medication;
 - c. Keep medication in a locked cabinet, and;
 - d. Return unused medication to the parent only.
 3. The parents of the child must assume responsibility for informing the school of any change in the child's health or change in medication.
 4. The school district retains the discretion to reject requests for administration of medicine.
 5. A copy of this regulation will be provided to parents upon their request for administration of medication in the schools.

MAINTENANCE AND TECHNOLOGY ASSISTANCE

Issues or concerns requiring assistance from custodial, maintenance or technology staff must be submitted using a Help Desk ticket. To place a Help Desk ticket, go to <http://helpdesk.findlaycityschools.org> to submit a request for assistance for issues such as "printer not working" and/or "computer not turning on", or issues requiring attention by the custodial or maintenance staff. Provide a clear, concise description of the concern and any troubleshooting steps already taken to resolve the issue. After submitting the request a ticket number and e-mail confirmation will be sent to your email inbox.

ORAL MEDICATIONS IN SCHOOL (for students)

If, under exceptional circumstances, a child is required to take oral medication (both prescription and over-the-counter) during school hours, and the parent cannot be at school to administer the medication, only the school nurse or the principal's designee will administer the medication in compliance with the regulations that follow:

1. Written instructions signed by the parent and physician will be required and will include:
 - a. Child's name, address, school attended, and grade;
 - b. Name of medication;
 - c. Purpose of medication;
 - d. Time to be administered;
 - e. Dosage;
 - f. Possible severe adverse reactions;
 - g. Date administration is to begin;
 - h. Date administration is to cease, and;
 - i. Special instructions for administration of drugs, including sterile conditions and storage.
2. The school nurse or the principal's designee will:
 - a. Inform appropriate school personnel of the medication;
 - b. Keep a record of the administration of medication;
 - c. Keep medication in a locked cabinet, and;
 - d. Return unused medication to the parent only.
3. The parents of the child must assume responsibility for informing the school of any change in the child's health or change in medication.

4. The school district retains the discretion to reject requests for administration of medicine.
5. A copy of this regulation will be provided to parents upon their request for administration of medication in the schools.

PHOTO RELEASE

From time to time, student pictures may be taken by photographers and local newspapers to be used in school press releases and school publications. Videotaping is occasionally done during student programs and other special events. If a parent/guardian objects to having their child's picture and name used, they should notify the school in writing.

PROFESSIONAL APPEARANCE

As educators, how we dress sends a message to our parents and community. Dressing, as appropriate for the instructional environment and/or curriculum, inspires confidence in us as professional educators and sends a message that school is important. Our attire reflects not just on ourselves, but also on our colleagues, building, and school district. Our dress should convey our status as licensed professionals.

Photo ID badges are to be worn at any time you are in any school building.

SEARCH AND SEIZURE

The following rules shall apply to the search and seizure of school property assigned to a specific student and/or any items brought onto school property or to a school related activity.

- General searches of school property may be conducted at any time by school authorities and may be assisted by law enforcement authorities.
- The school will cooperate fully with police investigations, including but not limited to the use of canine patrol programs subject to Board of Education policy.
- Where it appears to school authorities that it is necessary to prevent immediate harm, either to a student himself or to others, a student, like any other citizen, may be questioned or searched. Any search of a person shall be done in private.
- There shall be reasonable suspicion for school authorities to believe that the possession of certain items constitutes a rule violation.
- Lockers are the property of the Board of Education and students are assigned lockers for storage of items. Searches may be conducted at any time.
- Illegal items (firearms, weapons, smoke bombs) or other possessions reasonably determined to be a threat to the safety or security of others shall be seized by school authorities and the student and parents involved shall be notified.
- Items which are used to disrupt or interfere with the educational process will be removed from the student's possession.
- An automobile, used by a student as transportation to and from school or any school-related activity, may be searched. Any student who exercises the privilege of parking an automobile on school grounds shall be considered to have given implied consent to a search of such automobile at any time a search is requested by the school administration. A reasonable attempt will be made to contact the student or parent/guardian prior to the search.

STUDENT INFORMATION RELEASE

Under Ohio Law we are required to release student directory info such as name, address, telephone, and date of birth to those requesting it UNLESS the parent or guardian notifies the

school that such information is not to be released. Please notify the school by September 20th if you do NOT wish such information to be released this school year.

SURVEILLANCE CAMERA

Students and staff are duly informed that behavior may be monitored on school property and/or adjacent property by security cameras. In accordance with FERPA, access to surveillance camera tapes and material is prohibited.

WITHDRAWAL PROCEDURES

The student or parent must contact the principal or director at the Findlay Learning Center to meet to determine the reason for withdrawal. All school related materials, books and electronic equipment must be returned to the office to avoid fees.

If the student is moving, a withdrawal form must be signed by a parent and taken to the Findlay Learning Center on the last day of attendance for recording of grades. This form then needs to be turned in at the office before departing. The student will be given a copy to take with him/her to the new school.

If the student is 18 years old or older and dropping out, he/she must sign a withdrawal form in the Office. The principal or director will discuss the situation with parents and the outcome will be forwarded to the appropriate administrator.

ZERO TOLERANCE STATEMENT

Good conduct is based on the respect and consideration for the rights of others. Students will be expected to conduct themselves in such a way that the rights of others are not violated. The students of Findlay Learning Center will conform to school regulations and accept directions from authorized school personnel. A student who fails to comply with established school rules or any reasonable request made by school personnel on school property and/or at school-related events will be dealt with according to approved student discipline regulations. Findlay Learning Center has a "zero tolerance" for violent, disruptive or inappropriate behavior by its students; i.e. Findlay Learning Center will not tolerate violent, disruptive or inappropriate behavior by its students and such behavior is prohibited as set forth in the Student Code of Conduct. The Board also has a "zero tolerance" for excessive truancy, and truancy from school or from study hall will result in disciplinary action as set forth in the Findlay Learning Center Student Attendance Regulations.

NON-DISCRIMINATION POLICY

The board affirms that, consistent with and to the extent required by applicable law, no person shall, on the basis of gender, race, color, national origin, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of this policy may be referred to the Superintendent or designated coordinator. This policy shall prevail in all Board policies concerning school employees and students. When this handbook is in conflict with the provisions of Ohio Revised Code 3301.60 (Interstate Compact on Educational Opportunity for Military Children), the provisions of ORC 3301.60 will apply. This handbook does not supersede ORC 3301.60.

Complaints should be referred to:

Title I (disadvantaged)

Ms. Stephanie Roth
1100 Broad Avenue
Findlay, Ohio 45840
419-427-5436

Title IX (gender)

Mr. Troy Roth
1100 Broad Avenue
Findlay, Ohio 45840
419-425-8202

Title VI (race, color and national origin)

Mr. Troy Roth
1100 Broad Avenue
Findlay, Ohio 45840
419-425-2569

Section 504 (disability)

Dr. Victoria Swartz
1100 Broad Avenue
Findlay, Ohio 45840
419-425-8238

2017/2018 School Calendar Revised

Convocation/Building & Dept. Meetings	Tuesday, August 15, 2017
First Day for Students	Wednesday, August 16, 2017
Teacher In-Service – NO SCHOOL for students	Friday, September 1, 2017
Labor Day – NO SCHOOL	Monday, September 4, 2017
Teacher In-Service – NO SCHOOL for students	Friday, September 1, 2017
Fall Break	Nov. 22, 23 & 24, 2017
Winter Break	Wednesday, December 20, 2017 – Tuesday, January 2, 2018
Students First Day Back to School	Wednesday, January 3, 2018
Martin Luther King Day – NO SCHOOL	Monday, January 15, 2018
Teacher In-Service – NO SCHOOL for students	Monday, February 19, 2018
Spring Break – NO SCHOOL	Monday, March 26 - Friday, March 30, 2018
Last Day for Students (178 Days)	Thursday, May 24, 2018
Clerical Day for Teachers	Friday, May 25, 2018
Findlay High School Commencement	Saturday, May 26, 2018

(All Millstream students will follow the Findlay City Schools Calendar)

FLC Parent/Teacher Conferences

September 21, 2017 - 3:30-6:30	February 15, 2018 - 3:30-6:30
December 5, 2017 - 3:30-6:30	May 8, 2018 - 3:30-6:30

9-Week Grading Periods

First 9-Week Grading Period	08/16/17 – 10/20/17	46 days
Second 9-Week Grading Period	10/23/17 – 01/5/18	40 days
Third 9-Week Grading Period	01/08/18 – 03/16/18	48 days
Fourth 9-Week Grading Period	03/19/18 – 05/24/18	<u>44 days</u>

TOTAL DAYS IN SESSION = 178 days

- New Teacher Orientation: 8/10 and 8/11
- Convocation 8/15

Two-Hour Delay Dates for Teacher In-Service:

Friday, October 6, 2017	Thursday, December 7, 2017	Monday, January 08, 2018
Friday, February 9, 2018	Friday, March 9, 2018	Friday, April 6, 2018
Friday, May 4, 2018		

FINDLAY CITY SCHOOLS TREASURER'S REPORT JUNE 2017

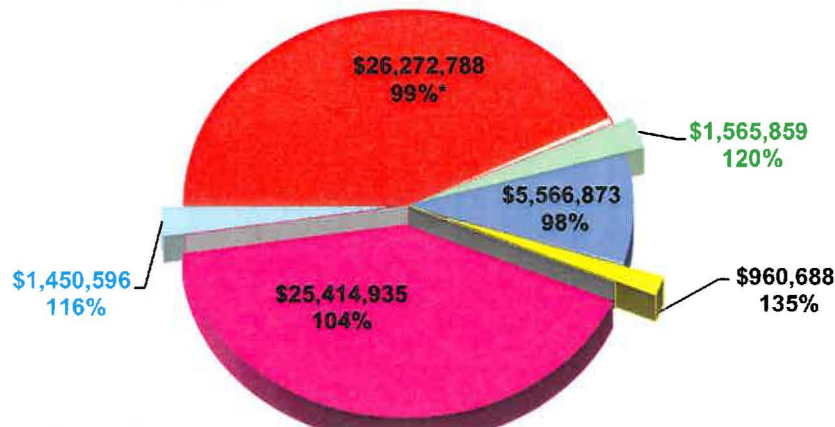
FUND	June 30, 2016	JUL-JUN	YTD % OF	JUL-JUN	YTD % OF	June 30, 2017	OUTSTANDING	UNENCUMBERED	UNENCUMBERED	UNENCUMBERED
	CASH BALANCE	RECEIPTS	BUDGET	EXPENSES	BUDGET	CASH BALANCE	ENCUMBRANCES	BAL. June 30, 2017	Bal. June 30, 2016	Bal. June 30, 2015
GENERAL	\$ 13,597,041	\$ 61,234,085	102.0%	\$ 63,164,649	96.6%	\$ 11,666,476	\$ 1,799,913	\$ 9,866,563 +	\$ 11,466,324	\$ 12,637,528
27-YEAR 2010 BOND DEBT	874,483	4,211,763	99.5%	4,110,143	100.0%	976,103	-	976,103	874,483	863,204
PERM. IMPRVMT	1,145,798	2,220,089	105.4%	814,194	31.3%	2,551,692	1,007,402	1,544,290	899,688	282,123
2010 BOND PROCEEDS	708,639	13,235	13.2%	97,225	12.9%	624,649	-	624,649	607,458	123,860
FLOOD FUND	-	-	0.0%	-	0.0%	-	-	-	-	-
FOOD SERVICE	406,343	1,599,559	80.0%	1,643,353	78.8%	362,550	116,352	246,198	320,228	264,398
ENDOWMENTS & TRUSTS	886,426	382,742	88.2%	259,365	39.4%	1,009,803	131,341	878,462	702,428	774,728
OSFC BLDG PROJECT	-	-	0.0%	-	0.0%	-	-	-	-	2,938,105
NEW BLDG MAINTENANCE	2,249,075	411,013	99.3%	772,121	66.4%	1,887,968	290,396	1,597,572	2,085,950	2,019,151
MILLSTREAM	383,550	756,638	95.2%	713,621	70.7%	426,567	846	425,721	375,798	349,921
PUBLIC SUPPORT	118,107	192,409	128.3%	175,808	95.3%	134,708	7,173	127,535	113,714	112,006
FABSS	146,980	218,324	128.4%	214,313	94.6%	150,991	286	150,704	145,403	123,867
HEALTH INSURANCE	1,486,642	8,229,542	101.6%	8,435,455	100.0%	1,280,730	-	1,280,730	1,485,941	2,095,331
STUDENT ACTIVITIES	122,135	123,051	58.6%	107,666	52.6%	137,520	10,915	126,605	107,372	93,477
DISTRICT ACTIVITIES	382,355	660,175	132.0%	663,050	84.6%	379,480	42,069	337,411	348,588	306,574
AUXILIARY SRVCS	92,208	358,727	92.0%	394,394	86.6%	56,542	45,280	11,262	53,606	41,413
STATE GRANTS	13,548	71,534	55.5%	74,695	57.4%	10,387	512	9,875	13,426	106,941
FEDERAL GRANTS	30,255	3,362,084	94.3%	3,385,742	94.8%	6,597	4,856	1,741	(126,067)	3,041
OTHER MISC FUNDS	639,446	944,816	95.6%	793,483	69.5%	790,778	62,293	728,485	613,157	641,796
TOTALS	\$ 23,283,031	\$ 84,989,785	100.8%	\$ 85,819,276	92.4%	\$ 22,453,541	\$ 3,519,633	\$ 18,933,907	\$ 20,087,498	\$ 23,777,464

+NOTE: General fund cash balance includes \$183,814 in Workers Comp Risk Reduction Fund (001-9195)

= funds related to OSFC building project for two (2) new middle schools and new Millstream Career Center

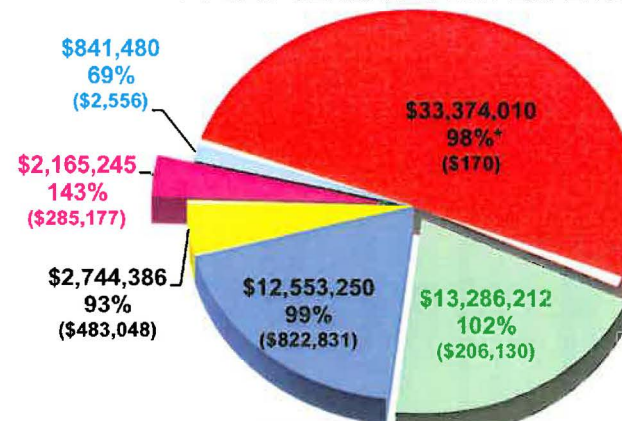
= includes School Fees, Millstream Services to Customers, Hosted Tournaments, and Miscellaneous Local Grants (e.g. Community Foundation/United Way).

FY 2017 GENERAL FUND REVENUE



Prop Taxes=44.3%	Open Enrolled=2.2%	Rollback=9.4%
Tuition=1.2%	State Formula=40.8%	Misc.=2.1%

FY 2017 GENERAL FUND EXPENSE



Salaries=52.0%	Fringes=19.9%	Services=19.4%
Supplies=4.5%	Equipment=2.3%	Other=1.9%

*Pie percentages indicate estimated revenue received or budgeted expense spent/encumbered from each category. For example, 99% of FY17 estimated property tax revenue (red) has been received to date. Figures in parentheses in the expense pie chart indicate amount of year-end encumbrances (purchase orders) included in expense figure.

**Findlay City School District
Bank Reconciliation
2017
Month of June**

FUND BALANCES ON BOARD BOOKS

\$ 22,453,540.74

Bank Statement Balance

Fifth-Third Bank	1,477,953.66	
Athletic Petty Cash (4) 1/24/00	14,000.00	
FHS Guidance Petty Cash 1/14/02	2,000.00	
Treasurer/Transportation Petty Cash 10/9/00	200.00	
Food Service Change 8/13/01	1,027.00	
MS Change 7/16/01	200.00	
Outstanding Checks	(520,171.97)	
Total Bank Balances	-	<u>975,208.69</u>

Investments

Fifth-Third Bank Securities 6/30/17	2,649,632.50	
Fifth-Third Bank - Main MaxSaver 6/30/17	107,208.17	
Fifth-Third Invested Bond Proceeds 6/30/17	621,964.24	
Citizens National - Money Market 6/30/17	-	
Multi-Bank Securities	13,087,908.29	
Other Bank CDs	4,678,795.07	
Star Ohio 6/30/17	341,875.18	
Total Investments	-	<u>21,487,383.45</u>

Adjustments

6/30 Common Remitter amount included in STAR balance	(5,850.00)
Deposits in bank yet to be booked	(3,201.40)

Total Bank Balances and Investments after Adjustments

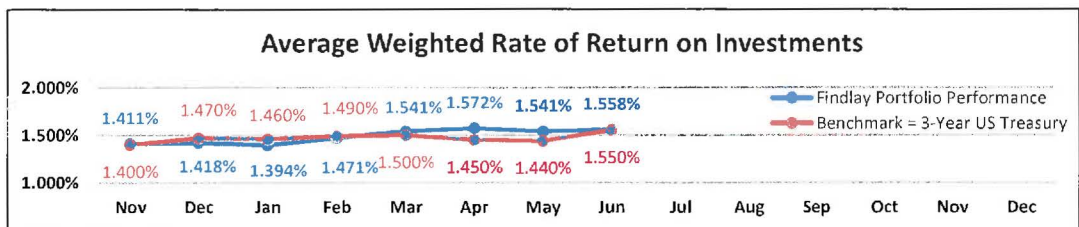
\$ 22,453,540.74

I do hereby certify the above to be true and accurate.


Michael T Barnhart, Treasurer

Findlay City Schools Investments Fiscal Year 2017

Par Amount	Type	Issued Date	Maturity Date	Interest Rate	Cost Basis	Market Value
Fifth Third Securities						
-	5th 3rd Govt MM fund Class A			0.820%	\$ -	\$ -
245,000	GE Capital Bank Retail CD	6/13/2014	6/13/2018	1.600%	245,000.00	245,421.40
245,000	Ally Bank CD	9/30/2015	10/1/2018	1.700%	245,000.00	245,828.10
245,000	American Express Centurion CD	10/7/2015	10/9/2018	1.700%	245,000.00	245,823.20
245,000	Synchrony Bank CD	6/13/2014	6/13/2019	2.000%	245,000.00	246,771.35
245,000	BMW Bank CD, Salt Lake	7/23/2014	6/20/2019	1.950%	244,632.50	246,813.00
250,000	Fannie Mae	2/26/2016	2/26/2021	1.250%	250,000.00	249,660.00
425,000	FHLB Note	5/25/2016	5/25/2021	1.000%	425,000.00	425,059.50
450,000	Freddie Mac	7/19/2016	7/19/2021	0.750%	450,000.00	446,823.00
300,000	FHLB Note	10/28/2016	10/28/2021	1.000%	300,000.00	297,804.00
Subtotal Fifth Third		Weighted Average Return		1.346%	\$ 2,649,632.50	\$ 2,650,003.55
Miscellaneous Banks						
248,000	Goldman Sachs CD, New York	10/24/2012	10/24/2017	1.500%	248,000.00	
248,000	Safra Nat'l Bank CD, New York	2/19/2013	1/31/2018	1.000%	248,129.10	
248,000	Discover Bank CD	2/20/2013	2/6/2018	1.100%	248,000.00	
248,000	Sterling Savings CD, Spokane, WA	2/22/2013	2/22/2018	1.000%	248,000.00	
248,000	Crescom Bank CD, Myrtle Beach	2/27/2013	2/27/2018	1.000%	248,000.00	
248,000	GIT Bank CD, Salt Lake City	3/6/2013	3/6/2018	1.100%	248,000.00	
248,000	Pacific Continental CD, Eugene, OR	4/19/2013	4/19/2018	0.900%	248,000.00	
248,000	Compass Bank CD, Alabama	7/31/2013	7/31/2018	1.700%	248,000.00	
142,666	Old Fort Bank CD (2 of 2)	10/23/2013	10/23/2018	1.740%	142,665.97	
245,000	Enterprise Bank CD, Massachusetts	2/12/2014	2/12/2019	1.750%	248,000.00	
248,000	Webster Bank CD, Connecticut	2/12/2014	2/12/2019	1.900%	245,000.00	
98,000	Citizens National CD (2 of 2)	7/9/2014	7/9/2019	1.050%	98,000.00	
245,000	Charter Bank CD, Georgia	2/11/2015	2/11/2020	1.650%	245,000.00	
195,000	Citizens National CD (1 of 2)	8/3/2015	8/3/2020	1.740%	195,000.00	
245,000	HSBC Bank CD	3/21/2016	3/10/2021	1.300%	245,000.00	
200,000	Comenity Bank CD, Wilmington	3/23/2016	3/23/2021	1.800%	200,000.00	
100,000	Old Fort Bank CD (1 of 2)	7/28/2016	7/28/2021	1.650%	100,000.00	
100,000	First Federal CD	7/29/2016	7/29/2021	1.740%	100,000.00	
195,000	Wells Fargo Bank CD, Sioux Falls	8/31/2016	8/31/2021	1.600%	195,000.00	
184,000	West Town Bank CD	8/31/2016	8/31/2021	1.350%	184,000.00	
248,000	EverBank CD, Jacksonville, FL	9/7/2016	9/7/2021	1.550%	248,000.00	
249,000	Nationwide Bank CD	11/18/2016	11/18/2021	1.500%	249,000.00	
Subtotal Miscellaneous Banks		Weighted Average Return		1.418%	\$ 4,678,795.07	
Multi-Bank Securities						
98,000	Signature Bank CD, Toledo	8/17/2012	8/17/2017	1.000%	98,000.00	
248,000	JP Morgan Chase CD, Columbus	2/19/2013	2/19/2018	1.125%	248,000.00	
125,000	First Merit Bank CD	9/23/2015	2/21/2018	1.200%	125,135.62	
750,000	Fannie Mae	5/15/2013	5/15/2018	1.010%	750,000.00	
249,000	CF Bank CD, Fairlawn, OH	8/8/2014	8/8/2018	1.500%	249,000.00	
150,000	Ohio Valley Bank CD	7/24/2014	7/23/2019	1.800%	150,007.40	
249,000	Buckeye Community Bank CD, Lorain	7/29/2016	7/29/2019	1.000%	249,000.00	
249,000	Civista Bank CD, Sandusky	2/22/2016	8/12/2019	1.450%	249,118.70	
950,000	Freddie Mac	2/28/2017	2/28/2020	1.625%	950,000.00	
143,929	FHLB Note	4/28/2015	4/28/2020	1.700%	143,928.57	
249,000	State Bank & Trust CD, Defiance	2/17/2016	2/17/2021	1.600%	249,000.00	
950,000	Federal Farm Credit Bank	2/17/2016	2/17/2021	1.620%	950,000.00	
114,000	FHLB Note	2/26/2016	2/26/2021	1.690%	114,000.00	
900,000	Federal Farm Credit Bank	4/10/2017	4/20/2021	1.620%	902,718.00	
950,000	Fannie Mae	7/27/2016	7/27/2021	1.450%	950,000.00	
950,000	Fannie Mae	8/24/2016	8/24/2021	1.250%	950,000.00	
950,000	FHLB Note	9/23/2016	9/23/2021	1.520%	950,000.00	
950,000	Fannie Mae	10/27/2016	10/27/2021	1.500%	950,000.00	
950,000	Federal Farm Credit Bank	2/8/2017	2/8/2022	2.150%	950,000.00	
950,000	Freddie Mac	2/28/2017	2/28/2022	2.000%	950,000.00	
980,000	Freddie Mac	3/15/2017	3/15/2022	2.200%	980,000.00	
980,000	Federal Farm Credit Bank	4/13/2017	4/13/2022	2.190%	980,000.00	
Subtotal Multi-Bank Securities		Weighted Average Return		1.650%	\$ 13,087,908.29	
Liquid Investment Accounts						
	Citizens National MM			0.030%	-	6/30/2017
	Fifth Third Main MaxSaver			0.150%	107,208.17	6/30/2017
	StarOhio			1.060%	341,875.18	6/30/2017
		Liquid Wtd Avg Return		0.843%		
GRAND TOTAL INVESTMENTS		Grand Total Wtd Avg Return		1.542%	\$ 20,865,419.21	
		Non-Liquid Weighted Average Return		1.558%		



**Findlay City Schools Bond Proceed Investments
Fiscal Year 2017**

Par Amount	Type	Issued Date	Maturity Date	Interest Rate	Cost Basis	Market Value
<u>Fifth Third Securities (2010 Bond Proceeds)</u>						
111,964	5th 3rd Govt MM fund Class A			0.820%	\$ 111,964.24	\$ 111,964.24
10,000	American Express Bank CD, Ut	7/24/2014	7/24/2019	2.000%	10,000.00	10,075.30
500,000	Fannie Mae	4/28/2015	4/28/2020	1.500%	500,000.00	497,855.00
Total of Invested 2010 Bond Proceeds					\$ 621,964.24	\$ 619,894.54

as prepared by
Mike Barnhart
7/5/2017

Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
TOTAL FOR Fund 001 - GENERAL:							
13,597,040.82	2,411,460.46	61,234,084.71	6,416,135.42	63,164,649.43	11,666,476.10	1,799,913.25	9,866,562.85
TOTAL FOR Fund 002 - BOND RETIREMENT:							
874,482.93	0.00	4,211,762.84	0.00	4,110,142.50	976,103.27	0.00	976,103.27
TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT:							
1,145,798.01	8,266.00	2,220,088.60	193,007.69	814,194.26	2,551,692.35	1,007,402.24	1,544,290.11
TOTAL FOR Fund 004 - BUILDING:							
708,639.38	62.49	13,235.04	0.00	97,225.20	624,649.22	0.00	624,649.22
TOTAL FOR Fund 006 - FOOD SERVICE:							
406,343.36	130,517.95	1,599,559.27	76,755.33	1,643,352.67	362,549.96	116,352.27	246,197.69
TOTAL FOR Fund 007 - SPECIAL TRUST:							
241,422.72	2,360.59	369,351.55	17,125.39	258,864.80	351,909.47	99,840.97	252,068.50
TOTAL FOR Fund 008 - ENDOWMENT:							
645,003.13	2,470.26	13,390.57	0.00	500.00	657,893.70	31,500.00	626,393.70
TOTAL FOR Fund 009 - UNIFORM SCHOOL SUPPLIES:							
356,951.77	7,912.85	357,696.90	15,643.64	310,786.10	403,862.57	54,589.49	349,273.08
TOTAL FOR Fund 010 - CLASSROOM FACILITIES:							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 011 - ROTARY-SPECIAL SERVICES:							
77,076.38	6,857.46	131,758.04	3,171.58	123,004.14	85,830.28	5,138.21	80,692.07
TOTAL FOR Fund 014 - ROTARY-INTERNAL SERVICES:							
383,549.87	486.38	756,637.60	78,072.20	713,620.80	426,566.67	845.60	425,721.07
TOTAL FOR Fund 018 - PUBLIC SCHOOL SUPPORT:							
118,107.17	6,108.73	192,408.84	10,114.48	175,807.90	134,708.11	7,172.77	127,535.34
TOTAL FOR Fund 019 - OTHER GRANT:							
204,853.92	108,557.87	401,889.56	21,354.25	306,694.37	300,049.11	2,565.05	297,484.06
TOTAL FOR Fund 020 - SPECIAL ENTERPRISE FUND:							
146,979.54	8,166.52	218,324.37	17,009.31	214,313.35	150,990.56	286.24	150,704.32
TOTAL FOR Fund 022 - DISTRICT AGENCY:							
563.69	3,906.64	53,471.18	10,040.18	52,998.63	1,036.24	0.00	1,036.24
TOTAL FOR Fund 024 - EMPLOYEE BENEFITS SELF INS.:							
1,486,642.47	1,218,609.94	8,229,542.23	766,464.03	8,435,454.99	1,280,729.71	0.00	1,280,729.71

Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
TOTAL FOR Fund 506 - RACE TO THE TOP:							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 516 - IDEA PART B GRANTS:							
16,128.14-	0.00	1,299,336.52	70,826.23-	1,283,208.38	0.00	0.00	0.00
TOTAL FOR Fund 524 - VOC ED: CARL D. PERKINS - 198							
0.00	26,748.03	210,701.88	14,046.28	209,242.38	1,459.50	0.00	1,459.50
TOTAL FOR Fund 532:							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 533 - TITLE II D - TECHNOLOGY:							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 536 - TITLE I SCHOOL IMPROVEMENT A:							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 537 - TITLE I SCHOOL IMPROVEMENT G:							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 542 - NUTRITION EDUCATION/TRAIN PGM							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 551 - LIMITED ENGLISH PROFICIENCY:							
0.00	0.00	17,914.96	0.00	17,914.96	0.00	0.00	0.00
TOTAL FOR Fund 572 - TITLE I DISADVANTAGED CHILDRE							
43,583.00	358,968.40	1,613,925.96	116,879.88	1,652,371.07	5,137.89	4,856.40	281.49
TOTAL FOR Fund 573 - TITLE V INNOVATIVE EDUC PGM:							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 584 - DRUG FREE SCHOOL GRANT FUND:							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 587 - IDEA PRESCHOOL-HANDICAPPED:							
0.00	0.00	19,918.97	0.00	19,918.97	0.00	0.00	0.00
TOTAL FOR Fund 590 - IMPROVING TEACHER QUALITY:							
2,800.00	23,142.85	200,285.74	5,684.74	203,085.74	0.00	0.00	0.00
TOTAL FOR Fund 599 - MISCELLANEOUS FED. GRANT FUND							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTALS:							
23,283,031.45	4,390,917.28	84,989,785.43	7,497,095.66	85,819,276.14	22,453,540.74	3,519,633.33	18,933,907.41

FINANCIAL REVENUE REPORT
 Processing Month: June 2017
 FINDLAY CITY SCHOOLS

Fnd Rcpt	Sec	Subject	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd
001	1111	0000	0000000	000 REAL ESTATE TAX	26,604,532.00	26,272,787.75	.00	331,744.25	98.8%
001	1122	0000	0000000	000 PERSONAL PROPERTY TAX	.00	.00	.00	.00	0.0%
001	1211	0000	0000000	000 TUITION - PARENTS - REGULAR	.00	.00	.00	.00	0.0%
001	1221	0000	0000000	000 TUITION - OTHER DISTRICTS - REGULAR	85,000.00	69,888.70	.00	15,111.30	82.2%
001	1221	0006	0000000	000 JV50 SB14 SF-14	.00	.00	.00	.00	0.0%
001	1222	0000	0000000	000 TUITION - PARENTS - SUMMER SCHOOL	28,000.00	7,201.33	2,345.77	20,798.67	25.7%
001	1222	0000	0000000	201 TUITION - PARENTS - BAND SUMMER SCHOOL	.00	.00	.00	.00	0.0%
001	1223	0000	0000000	000 TUITION - OTHER DISTRICTS - SPECIAL ED	450,000.00	902,178.65	.00	452,178.65-	200.5%
001	1224	0000	0000000	000 TUITION - OTHER DISTRICTS - VOCATIONAL	150,000.00	16,234.76-	.00	166,234.76 -	10.8%
001	1227	0000	0000000	000 FOUNDATION - OPEN ENROLLMENT	1,300,000.00	1,565,858.76	131,645.66	265,858.76-	120.5%
001	1410	0000	0000000	000 INTEREST ON INVESTMENTS	150,000.00	184,660.42	33,465.72-	34,660.42-	123.1%
001	1710	0000	0000000	000 old	.00	.00	.00	.00	0.0%
001	1740	0000	0000000	302 PARKING FEES - FHS	10,000.00	8,112.10	138.00	1,887.90	81.1%
001	1810	0000	0000000	000 RENTAL SCHOOL PROPERTY	35,000.00	22,823.00	4,160.00	12,177.00	65.2%
001	1820	0000	0000000	000 GIFTS & DONATIONS	4,000.00	2,750.00	1,500.00	1,250.00	68.8%
001	1820	0001	0000000	000 DONATIONS - WEIGHTROOM PLEDGES (CLOSED	.00	.00	.00	.00	0.0%
001	1820	0002	0000000	000 DONATIONS - DONNELL CAPITAL PROJECTS	.00	.00	.00	.00	0.0%
001	1832	0000	0000000	000 CONTRACTED SERVICES-HCESC	.00	.00	.00	.00	0.0%
001	1833	0001	0000000	302 WORKSHOP - CUSTOMER PROJECTS	.00	.00	.00	.00	0.0%
001	1880	0000	0000000	000 TIF REFUNDS OR P.I.L.O.T.	.00	149,833.83	.00	149,833.83-	0.0%
001	1890	0000	0000000	000 MISC. REVENUE & FINES	425,000.00	475,710.78	16,712.75	50,710.78-	111.9%
001	1890	0000	0000000	246 JACOBS BREAK IN NOV. 2010	.00	.00	.00	.00	0.0%
001	1890	0001	0000000	000 CHASE COMMISSION XCHASE	.00	2,466.99	.00	2,466.99-	0.0%
001	1890	0300	0000000	000 MISC REVENUE-REIMBURSEMENTS FROM FDA	.00	.00	.00	.00	0.0%
001	1933	0000	0000000	000 SALE AND LOSS OF ASSETS [SM1-02.060]	9,000.00	1,833.80	.00	7,166.20	20.4%
001	3110	0000	0000000	000 SCHOOL FOUNDATION - UNRESTRICTED AID	21,821,885.00	18,586,301.71	1,492,225.38	3,235,583.29	85.2%
001	3110	0002	0000000	000 SPECIAL EDUCATION ALLOWANCE	.00	3,374,836.25	331,292.68	3,374,836.25-	0.0%
001	3110	0005	0000000	000 TRANSPORTATION ALLOWANCE	765,431.00	829,592.57	69,616.48	64,161.57-	108.4%
001	3110	0006	0000000	000 DPIA ALLOWANCE	.00	.00	.00	.00	0.0%
001	3110	0008	0000000	000 OTHER ADJUSTMENTS (VOC & SPEC. ED)	1,500,000.00	1,670,016.14	144,977.79	170,016.14-	111.3%
001	3110	0009	0000000	000 PARITY AID	.00	.00	.00	.00	0.0%
001	3110	2006	0000000	000 LG. GROUP INTERVENTION(INCLUDES CHARGE	.00	.00	.00	.00	0.0%
001	3130	0000	0000000	000 ROLLBACK & HOMESTEAD EXEMPTION B4 APRI	.00	.00	.00	.00	0.0%
001	3131	0000	0000000	000 10% AND 2.5% ROLLBACK	2,200,000.00	2,233,618.40	.00	33,618.40-	101.5%
001	3132	0000	0000000	000 HOMESTEAD EXEMPTIONS	737,938.00	678,657.42	.00	59,280.58	92.0%
001	3133	0000	0000000	000 \$10,000 PERSONAL PROPERTY TAX EXEMPTIO	.00	.00	.00	.00	0.0%
001	3134	0000	0000000	000 ELECTRIC DEREGULATION PROP TAX REPLACE	.00	.00	.00	.00	0.0%
001	3135	0000	0000000	000 TANGIBLE PERSONAL PROPERTY TAX LOSS	2,714,342.00	2,654,597.28	.00	59,744.72	97.8%
001	3139	0000	0000000	000 OTHER PROPERTY TAX ALLOCATIONS	.00	.00	.00	.00	0.0%
001	3190	0000	0000000	000 CASINO REVENUE	270,000.00	266,639.45	.00	3,360.55	98.8%
001	3190	0002	0000000	000 SUMMER SCHOOL OPERATION EXTEND REIMBUR	.00	.00	.00	.00	0.0%
001	3190	0003	0000000	000 FIXED RATE ADJUSTMENT FOUNDATION (SB3	.00	.00	.00	.00	0.0%
001	3190	0006	0000000	000 TUITION FROM OTHER DISTRICTS	.00	.00	.00	.00	0.0%
001	3211	0000	0000000	000 ECONOMIC DISADVANTAGED FUNDING	.00	387,637.74	27,110.31	387,637.74-	0.0%
001	3219	0000	0000000	000 SPEC ED REIMBURSEMENT - FOUNDATION	85,000.00	66,673.61	50,108.19	18,326.39	78.4%

F I N A N C I A L R E V E N U E R E P O R T
Processing Month: June 2017
FINDLAY CITY SCHOOLS

Fnd Rcpt	Sec	Subject	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd
001	3219	0001	000000	000 STATE REIM SUMMER SCHOOL [SM1-1.04]	.00	24,798.35	24,798.35	24,798.35-	0.0%
001	3219	0004	000000	000 VOCATIONAL ALLOWANCE	334,332.00	475,078.37	69,928.97	140,746.37-	142.1%
001	4120	1994	190000	000 FEDERAL MEDICAID (CAFS) [SM1-1.06]	200,000.00	248,418.95	44,477.41	48,418.95-	124.2%
001	4130	0000	000000	000 e-Rate Revenue (formerly fund 588)	.00	.00	.00	.00	0.0%
001	4139	0000	000000	000 STUDENT INTERVENTION SERVICES	.00	.00	.00	.00	0.0%
001	5100	0000	000000	000 TRANSFER INTO GENERAL FUND	.00	.00	.00	.00	0.0%
001	5220	0000	000000	000 RETURN ADV FROM FY15 RttT 15K	.00	.00	.00	.00	0.0%
001	5300	0000	000000	000 REFUND OF PRIOR YR EXPEND [SM1-02.060]	150,000.00	87,347.12	33,888.44	62,652.88	58.2%
001	5300	0000	000000	253 REFUND OF PRIOR YEAR EXPENDITURE	.00	.00	.00	.00	0.0%
001	5300	0000	000000	302 REFUND OF PRIOR YEAR EXPENDITURE	.00	.00	.00	.00	0.0%
001	5300	0001	000000	201 REFUND OF PRIOR YEAR EXPENDITURE	.00	.00	.00	.00	0.0%
001	5300	0057	000000	302 REFUND OF PRIOR YEAR EXPENDITURE	.00	.00	.00	.00	0.0%
** Fund 001 Sec 0057 Totals					60,029,460.00	61,234,084.71	2,411,460.46	1,204,624.71-	102.0%
001	1410	9145	000000	000 MS FLOWER FUND	.00	.00	.00	.00	0.0%
** Fund 001 Sec 9145 Totals					.00	.00	.00	.00	0.0%
001	3212	9194	000000	000 STATE BUS [SM1-1.04]	.00	.00	.00	.00	0.0%
001	5100	9194	000000	000 TRANSFERS IN	.00	.00	.00	.00	0.0%
001	5210	9194	000000	000 ADVANCES IN	.00	.00	.00	.00	0.0%
** Fund 001 Sec 9194 Totals					.00	.00	.00	.00	0.0%
001	1890	9195	000000	000 BWC REFUND	.00	.00	.00	.00	0.0%
** Fund 001 Sec 9195 Totals					.00	.00	.00	.00	0.0%
002	1111	9091	000000	000 ASBESTOS LOAN REAL PROP (AFTER TPP PHA	.00	.00	.00	.00	0.0%
002	1122	9091	000000	000 ASBESTOS LOAN DM0090 - PERS. PROP. TAX	.00	.00	.00	.00	0.0%
002	1410	9091	000000	000 ASBESTOS LOAN DAM INTEREST	.00	.00	.00	.00	0.0%
** Fund 002 Sec 9091 Totals					.00	.00	.00	.00	0.0%
002	1111	9093	000000	000 ASBESTOS LOAN REAL PROP (AFTER TPP PHA	.00	.00	.00	.00	0.0%
002	1122	9093	000000	000 ASBESTOS LOAN DR0087 - PERS. PROP. TAX	.00	.00	.00	.00	0.0%
002	1410	9093	000000	000 ASBESTOS LOAN DR-INTEREST	.00	.00	.00	.00	0.0%
** Fund 002 Sec 9093 Totals					.00	.00	.00	.00	0.0%
002	1111	9095	000000	000 ASBESTOS LOAN REAL PROPERTY EX0114	.00	.00	.00	.00	0.0%
002	1122	9095	000000	000 ASBESTOS LOAN EX0114 - PERS. PROP. TAX	.00	.00	.00	.00	0.0%
002	1410	9095	000000	000 ASBESTOS LOAN EX-INTERST	.00	.00	.00	.00	0.0%

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FINDLAY CITY SCHOOLS

Fnd Rcpt	Sc	Subjct	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd
** Fund 002 Sc 9095 Totals					.00	.00	.00	.00	0.0%
002	1111	9123	000000	000 2010 BONDS REAL PROPERTY PROCEEDS	3,358,232.00	3,013,089.77	.00	345,142.23	89.7%
002	1880	9123	000000	000 BOND SHARE OF T.I.F. OR P.I.L.O.T	.00	13,568.57	.00	13,568.57-	0.0%
002	3131	9123	000000	000 10% & 2.5% ROLLBACKS	.00	297,955.98	.00	297,955.98-	0.0%
002	3132	9123	000000	000 HOMESTEAD EXEMPTIONS	.00	90,419.34	.00	90,419.34-	0.0%
002	4110	9123	000000	000 PART OF 35% INTEREST SUBSIDY FROM FEDS	875,008.00	796,729.18	.00	78,278.82	91.1%
** Fund 002 Sc 9123 Totals					4,233,240.00	4,211,762.84	.00	21,477.16	99.5%
003	5100	0000	000000	000 TRANSFER IN FROM 001 TO ZERO OUT THIS	.00	.00	.00	.00	0.0%
003	5300	0000	000000	000 REFUND OF PRIOR YEAR EXPENDITURES	.00	.00	.00	.00	0.0%
** Fund 003 Sc 0000 Totals					.00	.00	.00	.00	0.0%
003	1111	9030	000000	000 P.I. REAL ESTATE TAX	1,967,798.00	1,765,156.79	.00	202,641.21	89.7%
003	1122	9030	000000	000 P.I. PERSONAL PROPERTY TAX	.00	.00	.00	.00	0.0%
003	1410	9030	000000	000 PERMANENT IMPROVEMENT - INTEREST	9,000.00	8,459.52	5,799.66	540.48	94.0%
003	1820	9030	000000	000 PERMANENT IMPROVEMENT - DONATIONS	100,000.00	100,000.00	.00	.00	100.0%
003	1880	9030	000000	000 PI SHARE OF T.I.F. OR P.I.L.O.T	.00	8,041.20	.00	8,041.20-	0.0%
003	1940	9030	000000	000 PERMANENT IMPROVEMENT - SALE OF NOTES	.00	.00	.00	.00	0.0%
003	3131	9030	000000	000 10% & 2.5% ROLLBACK FOR PI LEVY	.00	173,999.19	.00	173,999.19-	0.0%
003	3132	9030	000000	000 HOMESTEAD REIMBURSEMENT FOR PI LEVY	.00	52,868.38	.00	52,868.38-	0.0%
003	3133	9030	000000	000 REIMBURSEMENT OF 10K PERSONAL PROP EXE	.00	.00	.00	.00	0.0%
003	5100	9030	000000	000 TRANSFERS IN	.00	.00	.00	.00	0.0%
003	5210	9030	000000	000 ADVANCES IN -- FROM GENERAL FUND	.00	.00	.00	.00	0.0%
003	5300	9030	000000	000 REFUND OF PRIOR YEARS EXPENDITURES	.00	.00	.00	.00	0.0%
** Fund 003 Sc 9030 Totals					2,076,798.00	2,108,525.08	5,799.66	31,727.08-	101.5%
003	1410	9031	000000	000 PERMANENT IMPROVEMENT - INTEREST	5,000.00	2,033.50	2,033.50	2,966.50	40.7%
003	1820	9031	000000	000 PERMANENT IMPROVEMENT - DONATIONS	.00	20,297.96	.00	20,297.96-	0.0%
003	1931	9031	000000	000 SALE OF JAN'14 I-75/JUNE'12 MILLSTREAM	.00	.00	.00	.00	0.0%
003	1934	9031	000000	000 INSURANCE PROCEEDS FROM MUSIC TRAILER	.00	.00	.00	.00	0.0%
003	1940	9031	000000	000 PERMANENT IMPROVEMENT - SALE OF NOTES	.00	.00	.00	.00	0.0%
003	4110	9031	000000	000 PORTION OF BABS 35% SUBSIDY USED FOR P	20,000.00	88,000.00	.00	68,000.00-	440.0%
003	5100	9031	000000	000 TRANSFERS IN	.00	.00	.00	.00	0.0%
003	5210	9031	000000	000 ADVANCES IN -- FROM GENERAL FUND	.00	.00	.00	.00	0.0%
003	5300	9031	000000	000 REFUND OF PRIOR YEARS EXPENDITURES	.00	.00	.00	.00	0.0%
** Fund 003 Sc 9031 Totals					25,000.00	110,331.46	2,033.50	85,331.46-	441.3%
003	1410	9032	000000	000 INTEREST ON MARATHON DONATION	5,000.00	1,232.06	432.84	3,767.94	24.6%
003	1820	9032	000000	000 2014 DONATION FROM MARATHON	.00	.00	.00	.00	0.0%

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Fnd Rcpt	Sc	Subject	OPU	Description	FYTD Receivable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receivable	Pct. Rcvd
	**	Fund 003	Sc 9032	Totals	5,000.00	1,232.06	432.84	3,767.94	24.6%
003	1410	9039	000000	000 CENTRAL AUDITORIUM - INTEREST	.00	.00	.00	.00	0.0%
003	1810	9039	000000	000 CENTRAL AUDITORIUM - RENTAL INCOME	.00	.00	.00	.00	0.0%
003	1820	9039	000000	000 CENTRAL AUDITORIUM - DONATIONS	.00	.00	.00	.00	0.0%
	**	Fund 003	Sc 9039	Totals	.00	.00	.00	.00	0.0%
004	1944	9040	000000	000 HB 264 ENERGY CONSERVATION LOAN PROCEE	.00	.00	.00	.00	0.0%
	**	Fund 004	Sc 9040	Totals	.00	.00	.00	.00	0.0%
004	1410	9123	000000	000 INTEREST ON BOND PROCEEDS LFI PORTION	.00	.00	.00	.00	0.0%
004	1911	9123	000000	000 PREMIUM OF 2/4/10 SALE OF BONDS	.00	.00	.00	.00	0.0%
004	1921	9123	000000	000 FEB 4, 2010 SALE OF BONDS	.00	.00	.00	.00	0.0%
	**	Fund 004	Sc 9123	Totals	.00	.00	.00	.00	0.0%
004	1410	9789	000000	000 INTEREST ON BOND PROCEEDS OUTSIDE PROJ	.00	13,235.04	62.49	13,235.04-	0.0%
004	5100	9789	000000	000 TRANSFER IN FROM 004-9123 OR 010-9123	100,000.00	.00	.00	100,000.00	0.0%
	**	Fund 004	Sc 9789	Totals	100,000.00	13,235.04	62.49	86,764.96	13.2%
006	1410	9060	000000	000 FOOD SERVICE - INTEREST	2,200.00	2,254.24	1,042.27	54.24-	102.5%
006	1511	9060	000000	000 FOOD SERVICE - BREAKFAST	16,000.00	16,294.50	.00	294.50-	101.8%
006	1512	9060	000000	000 FOOD SERVICE - LUNCHES	295,000.00	329,319.40	9,281.50	34,319.40-	111.6%
006	1522	9060	000000	000 FOOD SERVICE - ADULT LUNCHES	12,000.00	13,041.87	1,441.50	1,041.87-	108.7%
006	1559	9060	000000	000 FOOD SERVICE - SPECIAL FUNCTIONS	110,000.00	64,291.65	12,395.25	45,708.35	58.4%
006	1590	9060	000000	000 FOOD SERVICE - ALA CARTE AND MILK	145,000.00	134,566.37	.00	10,433.63	92.8%
006	1890	9060	000000	000 FOOD SERVICE - MISC. PMTS	.00	500.00	.00	500.00-	0.0%
006	3213	9060	000000	000 FOOD SERVICE - STATE SUBSIDY	27,000.00	21,670.85	.00	5,329.15	80.3%
006	3213	9060	000000	001 FOOD SERVICE - STATE BREAKFAST SUBSITY	1,000.00	700.48	.00	299.52	70.0%
006	4120	9060	000000	000 FOOD SERVICE - FEDERAL SUBSIDY	900,000.00	847,352.42	87,357.20	52,647.58	94.2%
006	4120	9060	000000	001 FOOD SERVICE - FEDERAL BREAKFAST SUBSI	195,000.00	169,449.99	19,000.23	25,550.01	86.9%
006	5210	9060	000000	000 FOOD SERVICE - ADVANCES IN	.00	.00	.00	.00	0.0%
006	5300	9060	000000	000 REFUND OF PRIOR YEAR EXPENDITURES	296,800.00	117.50	.00	296,682.50	0.0%
	**	Fund 006	Sc 9060	Totals	2,000,000.00	1,599,559.27	130,517.95	400,440.73	80.0%
Grand Total All Funds					68,469,498.00	69,278,730.46	2550,306.90	809,232.46-	101.2%

Func	Account Description	FYTD Appropriation	MTD Expended	FYTD Expended	Current Encumbered	Unencumbered Balance	FYTD %Exp
Fund: 001/0000 Obj: 100							
001/0000 100							
1100	REGULAR INSTRUCTION - SALARY	16,355,000.00	1,342,763.29	16,071,097.56	170.50	283,731.94	98.3%
1200	SPECIAL INSTRUCTION - SALARY	5,310,000.00	493,209.44	5,096,542.21	.00	213,457.79	96.0%
1300	VOCATIONAL INSTRUCTION - SALARY	1,790,000.00	154,223.61	1,744,250.68	.00	45,749.32	97.4%
1900	GENERAL OTHER INSTRUCTION PERSONAL SE	265,000.00	6,277.31	135,703.79	.00	129,296.21	51.2%
2100	PUPIL SUPPORT SERVICES - SALARY	1,692,500.00	149,880.34	1,812,594.10	.00	120,094.10-	107.1%
2200	STAFF SUPPORT SERVICES - SALARY	1,122,000.00	94,947.93	1,169,405.89	.00	47,405.89-	104.2%
2400	ADMINISTRATIVE - SALARY	2,589,683.90	199,222.98	2,412,998.66	.00	176,685.24	93.2%
2500	FISCAL SERVICES - SALARY	381,000.00	31,905.12	372,751.73	.00	8,248.27	97.8%
2700	OPERATION & MAINT - SALARY	2,280,000.00	203,116.24	2,331,769.69	.00	51,769.69-	102.3%
2800	TRANSPORTATION SERVICES - SALARY	1,338,000.00	105,224.21	1,379,586.53	.00	41,586.53-	103.1%
2900	INFORMATIONAL SERVICES - SALARY	105,000.00	8,566.93	92,143.52	.00	12,856.48	87.8%
4100	ACADEMIC & SUBJECT - SALARY	120,000.00	34,166.09	107,659.78	.00	12,340.22	89.7%
4500	SPORTS - SALARY	585,000.00	73,257.66	593,441.21	.00	8,441.21-	101.4%
4600	SCHOOL & PUBLIC - SALARY	63,000.00	17,964.65	53,893.85	.00	9,106.15	85.5%
Fund 001/0000 Obj 100 Totals		33,996,183.90	2,914,725.80	33,373,839.20	170.50	622,174.20	
001/0000 200							
1100	REGULAR INSTRUCTION - FRINGE BENEFITS	6,300,804.90	882,698.31	6,327,034.96	32,449.91	58,679.97-	100.4%
1200	SPECIAL INSTRUCTION - FRINGE BENEFITS	1,624,627.53	269,986.91	1,807,488.15	6,475.34	189,335.96-	111.3%
1300	VOCATIONAL INSTRUCTION - FRINGE BENEF	575,906.91	69,537.16	601,035.47	1,618.86	26,747.42-	104.4%
1900	GENERAL OTHER INSTRUCTION EMPLOYEES R	46,000.00	1,039.72	17,558.19	.00	28,441.81	38.2%
2100	PUPIL SUPPORT SERVICES - FRINGE BENEF	629,300.00	77,643.26	610,015.29	.00	19,284.71	96.9%
2200	STAFF SUPPORT SERVICES - FRINGE BENEF	657,542.81	52,237.19	630,847.34	.00	26,695.47	95.9%
2400	ADMINISTRATIVE - FRINGE BENEFITS	1,165,000.00	134,719.39	1,169,799.58	.00	4,799.58-	100.4%
2500	FISCAL SERVICES - FRINGE BENEFITS	189,800.00	20,223.48	163,588.36	.00	26,211.64	86.2%
2700	OPERATION & MAINT - FRINGE BENEFITS	1,114,750.00	128,413.30	1,001,320.72	336.28	113,093.00	89.8%
2800	TRANSPORTATION SERVICES - FRINGE BENE	547,000.00	109,131.74	565,850.84	.00	18,850.84-	103.4%
2900	INFORMATIONAL SERVICES - FRINGE BENEF	39,000.00	5,583.05	46,704.32	.00	7,704.32-	119.8%
4100	ACADEMIC & SUBJECT - FRINGE BENEFITS	22,100.00	5,151.25	16,334.89	.00	5,765.11	73.9%
4500	SPORTS - FRINGE BENEFITS	116,300.00	12,604.31	105,619.95	250.00	10,430.05	90.8%
4600	SCHOOL & PUBLIC - FRINGE BENEFITS	11,400.00	11,525.83	16,883.53	.00	5,483.53-	148.1%
Fund 001/0000 Obj 200 Totals		13,039,532.15	1,780,494.90	13,080,081.59	41,130.39	81,679.83-	
001/0000 400							
1100	REGULAR INSTRUCTION - PURCHASED SERVI	1,319,101.51	63,013.88	1,165,357.91	108,644.41	45,099.19	88.3%
1200	SPECIAL INSTRUCTION - PURCHASED SERVI	397,124.66	76,205.73	403,546.11	28,776.03	35,197.48-	101.6%
1300	VOCATIONAL INSTRUCTION - PURCHASED SE	393,398.06	23,198.85	373,862.70	16,478.34	3,057.02	95.0%
1900	OTHER INSTRUCTION - PURCHASED SERVICE	6,164,708.21	602,620.75	6,257,572.37	35,135.00	127,999.16-	101.5%
2100	PUPIL SUPPORT SERVICES - PURCHASED SE	356,756.98	10,636.77-	238,541.11	15,494.79	102,721.08	66.9%
2200	STAFF SUPPORT SERVICES - PURCHASED SE	365,302.25	2,218.69	332,301.74	15,734.91	17,265.60	91.0%
2300	BD OF EDUCATION - PURCHASED SERVICES	148,379.63	1,667.12-	117,486.40	44,444.30	13,551.07-	79.2%
2400	ADMINISTRATIVE - PURCHASED SERVICES	533,887.43	37,944.51	525,786.04	41,816.24	33,714.85-	98.5%
2500	FISCAL SERVICES - PURCHASED SERVICES	132,373.37	5,415.34	106,998.28	91,873.33	66,498.24-	80.8%
2700	OPERATION & MAINT - PURCHASED SERVICE	2,672,712.22	230,170.18	2,091,816.36	419,387.62	161,508.24	78.3%
2800	TRANSPORTATION SERVICES - PURCHASED S	101,999.48	9,907.79	57,895.63	2,657.11	41,446.74	56.8%
2900	INFORMATIONAL SERVICES - PURCHASED SE	30,000.00	342.95	13,189.82	82.43	16,727.75	44.0%
4500	SPORTS - PURCHASED SERVICES	15,000.00	883.20	10,340.65	.00	4,659.35	68.9%

Func	Account Description	FYTD Appropriation	MTD Expended	FYTD Expended	Current Encumbered	Unencumbered Balance	FYTD %Exp
Fund: 001/0000 Obj: 400							
4600	SCHOOL & PUBLIC - PURCHASED SERVICES	15,000.00	736.00	8,617.20	2,306.98	4,075.82	57.4%
5300	ARCHITECT SERVICES - PURCHASED SERVIC	27,106.25	27,106.25	27,106.25	.00	.00	100.0%
Fund 001/0000 Obj 400 Totals		12,672,850.05	1,067,460.23	11,730,418.57	822,831.49	119,599.99	
001/0000 500							
1100	REGULAR INSTRUCTION - SUPPLIES	1,132,810.57	124,662.55	1,084,178.73	182,439.64	133,807.80-	95.7%
1200	SPECIAL INSTRUCTION - SUPPLIES	38,545.61	233.96	31,424.64	6,450.54	670.43	81.5%
1300	VOCATIONAL INSTRUCTION - SUPPLIES	274,915.75	7,603.04	258,617.56	3,966.77	12,331.42	94.1%
1900	GENERAL OTHER INSTRUCTION SUPPLY/MATE	25,000.00	.00	38,622.85	4,246.00	17,868.85-	154.5%
2100	PUPIL SUPPORT SERVICES - SUPPLIES	50,800.00	410.11	48,010.10	3,466.95	677.05-	94.5%
2200	STAFF SUPPORT SERVICES - SUPPLIES	37,083.52	1,788.84	30,976.10	2,856.89	3,250.53	83.5%
2300	BD OF EDUCATION - SUPPLIES	1,000.00	.00	329.00	.00	671.00	32.9%
2400	ADMINISTRATIVE - SUPPLIES	53,506.60	4,032.38	43,195.37	5,407.20	4,904.03	80.7%
2500	FISCAL SERVICES - SUPPLIES	7,216.43	326.07	4,629.47	935.87	1,651.09	64.2%
2700	OPERATION & MAINT - SUPPLIES	668,506.73	21,626.69	359,247.08	175,600.15	133,659.50	53.7%
2800	TRANSPORTATION SERVICES - SUPPLIES	663,967.22	31,920.50	362,011.75	97,678.15	204,277.32	54.5%
2900	INFORMATIONAL SERVICES - SUPPLIES	4,000.00	.00	75.00	.00	3,925.00	1.9%
Fund 001/0000 Obj 500 Totals		2,957,352.43	192,604.14	2,261,317.65	483,048.16	212,986.62	
001/0000 600							
1100	REGULAR INSTRUCTION - CAPITAL OUTLAY	692,602.63	118,251.18	750,450.53	54,597.71	112,445.61-	108.4%
1200	SPECIAL INSTRUCTION - CAPITAL OUTLAY	12,000.00	.00	.00	.00	12,000.00	0.0%
1300	VOCATIONAL INSTRUCTION - CAPITAL OUTL	185,000.00	451.80	215,788.74	212.04	31,000.78-	116.6%
2200	STAFF SUPPORT SERVICES - CAPITAL OUTL	8,493.73	.00	8,293.73	.00	200.00	97.6%
2400	ADMINISTRATIVE - CAPITAL OUTLAY	8,200.00	.00	2,905.32	.00	5,294.68	35.4%
2500	FISCAL SERVICES - CAPITAL OUTLAY	5,000.00	.00	.00	.00	5,000.00	0.0%
2700	OPERATION & MAINT - CAPITAL OUTLAY	326,269.59	1,800.00	474,232.41	230,367.33	378,330.15-	145.3%
2800	TRANSPORTATION SERVICES - CAPITAL OUT	274,033.00	262,803.84	428,397.39	.00	154,364.39-	156.3%
4100	GENERAL ACADEMIC/SUBJECT ORIENTED CAP	5,000.00	.00	.00	.00	5,000.00	0.0%
Fund 001/0000 Obj 600 Totals		1,516,598.95	383,306.82	1,880,068.12	285,177.08	648,646.25-	
001/0000 800							
2300	BD OF EDUCATION - MISC OBJECTS	88,000.00	1,708.00	74,361.93	.00	13,638.07	84.5%
2400	ADMINISTRATIVE - MISC OBJECTS	500.00	.00	.00	.00	500.00	0.0%
2500	FISCAL SERVICES - MISC OBJECTS	700,750.00	4,844.06	669,262.70	.00	31,487.30	95.5%
2700	OPERATION & MAINT - MISC OBJECTS	31,838.00	.00	2,948.30	2,381.00	26,508.70	9.3%
2800	TRANSPORTATION SERVICES - MISC OBJECT	1,000.00	.00	.00	.00	1,000.00	0.0%
4100	ACADEMIC & SUBJECT - MISC OBJECTS	28,858.20	991.47	22,351.37	174.63	6,332.20	77.5%
Fund 001/0000 Obj 800 Totals		850,946.20	7,543.53	768,924.30	2,555.63	79,466.27	
001/0000 900							
7200	TRANSFERS TO OTHER FUNDS	50,000.00	.00	.00	.00	50,000.00	0.0%
7400	ADVANCES TO OTHER FUNDS	290,000.00	70,000.00	70,000.00	.00	220,000.00	24.1%
7500	REFUND OF PRIOR YEARS RECEIPTS	24,500.00	.00	.00	.00	24,500.00	0.0%

Func	Account Description	FYTD Appropriation	MTD Expended	FYTD Expended	Current Encumbered	Unencumbered Balance	FYTD %Exp
Fund: 001/0000 Obj: 900							
	Fund 001/0000 Obj 900 Totals	364,500.00	70,000.00	70,000.00	.00	294,500.00	
	** Fund 001 Scc 0000 Totals	65,397,963.68	6,416,135.42	63,164,649.43	1,634,913.25	598,401.00	
001/9195 200							
	1100 GENERAL REG INSTRUCTION EMPLOYEES RET	.00	.00	.00	20,000.00	20,000.00-	0.0%
	2400 GENERAL SUPPORT SERV-ADMIN EMPLOYEES	.00	.00	.00	145,000.00	145,000.00-	0.0%
	Fund 001/9195 Obj 200 Totals	.00	.00	.00	165,000.00	165,000.00-	
	** Fund 001 Scc 9195 Totals	.00	.00	.00	165,000.00	165,000.00-	
002/9123 810							
	6100 BOND RETIRE REPAYMENT OF DEBT REDEMPT	1,395,000.00	.00	1,395,000.00	.00	.00	100.0%
	Fund 002/9123 Obj 810 Totals	1,395,000.00	.00	1,395,000.00	.00	.00	
002/9123 820							
	6100 BOND RETIRE REPAYMENT OF DEBT INTERES	2,715,143.00	.00	2,715,142.50	.00	.50	100.0%
	Fund 002/9123 Obj 820 Totals	2,715,143.00	.00	2,715,142.50	.00	.50	
	** Fund 002 Scc 9123 Totals	4,110,143.00	.00	4,110,142.50	.00	.50	
003/9030 400							
	5200 PERMANENT IMPROVEMENT - PURCHASED SER	50,000.00	.00	.00	.00	50,000.00	0.0%
	5300 PERMANENT IMPROVEMENT - PURCHASED SER	3,500.00	.00	.00	.00	3,500.00	0.0%
	Fund 003/9030 Obj 400 Totals	53,500.00	.00	.00	.00	53,500.00	
003/9030 500							
	1100 PERM IMPROVE REG INSTRUCTION SUPPLY/M	30,000.00	.00	.00	.00	30,000.00	0.0%
	2700 PERM IMPROVE OPERATION/MAINT OF PLANT	60,000.00	.00	.00	.00	60,000.00	0.0%
	Fund 003/9030 Obj 500 Totals	90,000.00	.00	.00	.00	90,000.00	
003/9030 600							
	1100 PERMANENT IMPROVEMENT - CAPITAL OUTLA	511,958.26	39,923.04	402,747.02	3,600.00	105,611.24	78.7%
	2600 PERM IMPROVE SUPPORT SERV-BUSINESS CA	50,000.00	.00	.00	.00	50,000.00	0.0%
	2700 PERM IMPROVE OPERATION/MAINT OF PLANT	9,000.00	.00	.00	.00	9,000.00	0.0%
	2800 PERM IMPROVE SUPPORT SERV-PUPIL TRANS	.00	79,499.00-	.00	.00	.00	0.0%
	4500 PERM IMPROVE SPORT ORIENTED ACTIVITY	15,165.00	.00	13,035.00	.00	2,130.00	86.0%
	5200 PERM IMPROVE SITE IMPROVEMENT CAPITAL	1,658,772.38	159,271.84-	317,086.28	548,498.48	793,187.62	19.1%
	Fund 003/9030 Obj 600 Totals	2,244,895.64	198,847.80-	732,868.30	552,098.48	959,928.86	

Func	Account Description	FYTD Appropriation	MTD Expended	FYTD Expended	Current Encumbered	Unencumbered Balance	FYTD %Exp
Fund: 003/9030 Obj: 900							
003/9030 900							
	7200 PERM IMPROVE TRANSFER OTHER USES OF F	34,021.00	40,288.47	40,288.47	.00	6,267.47-	118.4%
	Fund 003/9030 Obj 900 Totals	34,021.00	40,288.47	40,288.47	.00	6,267.47-	
	** Fund 003 Scc 9030 Totals	2,422,416.64	158,559.33-	773,156.77	552,098.48	1,097,161.39	
003/9031 400							
	2700 PERM IMPROVE OPERATION/MAINT OF PLANT	5,858.11	.00	8,506.98	.00	2,648.87-	145.2%
	5200 PERMANENT IMPROVEMENT - PURCHASED SER	10,000.00	.00	9,999.00	.00	1.00	100.0%
	Fund 003/9031 Obj 400 Totals	15,858.11	.00	18,505.98	.00	2,647.87-	
003/9031 600							
	1100 PERMANENT IMPROVEMENT - CAPITAL OUTLA	12,141.89	.00	.00	.00	12,141.89	0.0%
	2600 PERM IMPROVE SUPPORT SERV-BUSINESS CA	.00	.00	.00	447,917.00	447,917.00-	0.0%
	2800 PERM IMPROVE SUPPORT SERV-PUPIL TRANS	.00	24,033.00-	.00	.00	.00	0.0%
	5200 PERM IMPROVE SITE IMPROVEMENT CAPITAL	9,065.00	.00	.00	.00	9,065.00	0.0%
	Fund 003/9031 Obj 600 Totals	21,206.89	24,033.00-	.00	447,917.00	426,710.11-	
	** Fund 003 Scc 9031 Totals	37,065.00	24,033.00-	18,505.98	447,917.00	429,357.98-	
003/9032 400							
	5300 PERM IMPROVE ARCHITECT/ENGINEERING PU	6,079.03	10,415.36-	.00	7,386.76	1,307.73-	0.0%
	Fund 003/9032 Obj 400 Totals	6,079.03	10,415.36-	.00	7,386.76	1,307.73-	
003/9032 600							
	1100 PERM IMPROVE REG INSTRUCTION CAPITAL	139,070.42	.00	22,531.51	.00	116,538.91	16.2%
	Fund 003/9032 Obj 600 Totals	139,070.42	.00	22,531.51	.00	116,538.91	
	** Fund 003 Scc 9032 Totals	145,149.45	10,415.36-	22,531.51	7,386.76	115,231.18	
	2600 BUILDING SUPPORT SERV-BUSINESS CAPITA	650,000.00	.00	.00	.00	650,000.00	0.0%
	Fund 004/9123 Obj 600 Totals	650,000.00	.00	.00	.00	650,000.00	
	** Fund 004 Scc 9123 Totals	650,000.00	.00	.00	.00	650,000.00	
004/9789 400							
	2700 BUILDING OPERATION/MAINT OF PLANT PUR	2,850.00	.00	.00	.00	2,850.00	0.0%
	5300 BUILDING ARCHITECT/ENGINEERING PURCHA	1,050.00	.00	.00	.00	1,050.00	0.0%

Func	Account Description	FYTD Appropriation	MTD Expended	FYTD Expended	Current Encumbered	Unencumbered Balance	FYTD %Exp
Fund: 004/9789 Obj: 400							
	Fund 004/9789 Obj 400 Totals	3,900.00	.00	.00	.00	3,900.00	
004/9789 600							
	2700 BUILDING OPERATION/MAINT OF PLANT CAP	97,225.50	.00	97,225.20	.00	.30	100.0%
	5200 BUILDING SITE IMPROVEMENT CAPITAL OUT	56.08	.00	.00	.00	56.08	0.0%
	Fund 004/9789 Obj 600 Totals	97,281.58	.00	97,225.20	.00	56.38	
	** Fund 004 Scc 9789 Totals	101,181.58	.00	97,225.20	.00	3,956.38	
006/9060 100							
	3100 FOOD SERVICES - SALARY	634,778.00	37,584.82	635,585.87	.00	807.87-	100.1%
	Fund 006/9060 Obj 100 Totals	634,778.00	37,584.82	635,585.87	.00	807.87-	
006/9060 200							
	3100 FOOD SERVICES - FRINGE BENEFITS	229,000.00	28,734.08	263,541.47	635.17	35,176.64-	115.1%
	Fund 006/9060 Obj 200 Totals	229,000.00	28,734.08	263,541.47	635.17	35,176.64-	
006/9060 400							
	3100 FOOD SERVICES - PURCHASED SERVICES	56,889.77	1,321.24	51,530.26	1,339.00	4,020.51	90.6%
	Fund 006/9060 Obj 400 Totals	56,889.77	1,321.24	51,530.26	1,339.00	4,020.51	
006/9060 500							
	3100 FOOD SERVICES - SUPPLIES	876,736.06	9,115.19	664,176.07	114,378.10	98,181.89	75.8%
	Fund 006/9060 Obj 500 Totals	876,736.06	9,115.19	664,176.07	114,378.10	98,181.89	
006/9060 600							
	3100 FOOD SERVICE FOOD SERV OPERATION CAPI	80,490.00	.00	24,069.00	.00	56,421.00	29.9%
	Fund 006/9060 Obj 600 Totals	80,490.00	.00	24,069.00	.00	56,421.00	
006/9060 800							
	3100 FOOD SERVICES - MISC OBJECTS	3,000.00	.00	4,450.00	.00	1,450.00-	148.3%
	Fund 006/9060 Obj 800 Totals	3,000.00	.00	4,450.00	.00	1,450.00-	
006/9060 900							
	7500 FOOD SERVICES - REFUND OF PRIOR YEARS	205,222.00	.00	.00	.00	205,222.00	0.0%
	Fund 006/9060 Obj 900 Totals	205,222.00	.00	.00	.00	205,222.00	
	** Fund 006 Scc 9060 Totals	2,086,115.83	76,755.33	1,643,352.67	116,352.27	326,410.89	

Date: 7/04/17

MANAGEMENT APPROPRIATION REPORT
Processing Month: June 2017
FINDLAY CITY SCHOOLS

Page: 6
(APPOBJSEL)

Func	Account Description	FYTD Appropriation	MTD Expended	FYTD Expended	Current Encumbered	Unencumbered Balance	FYTD %Exp
Fund: 006/9060	Obj: 900						
	Grand Total All Funds	74,950,035.18	6,299,883.06	69,829,564.06	2,923,667.76	2,196,803.36	

Findlay **C**ity **S**chool **D**istrict

4th Quarter Reports

**Fiscal Year Ending
June 30, 2017**

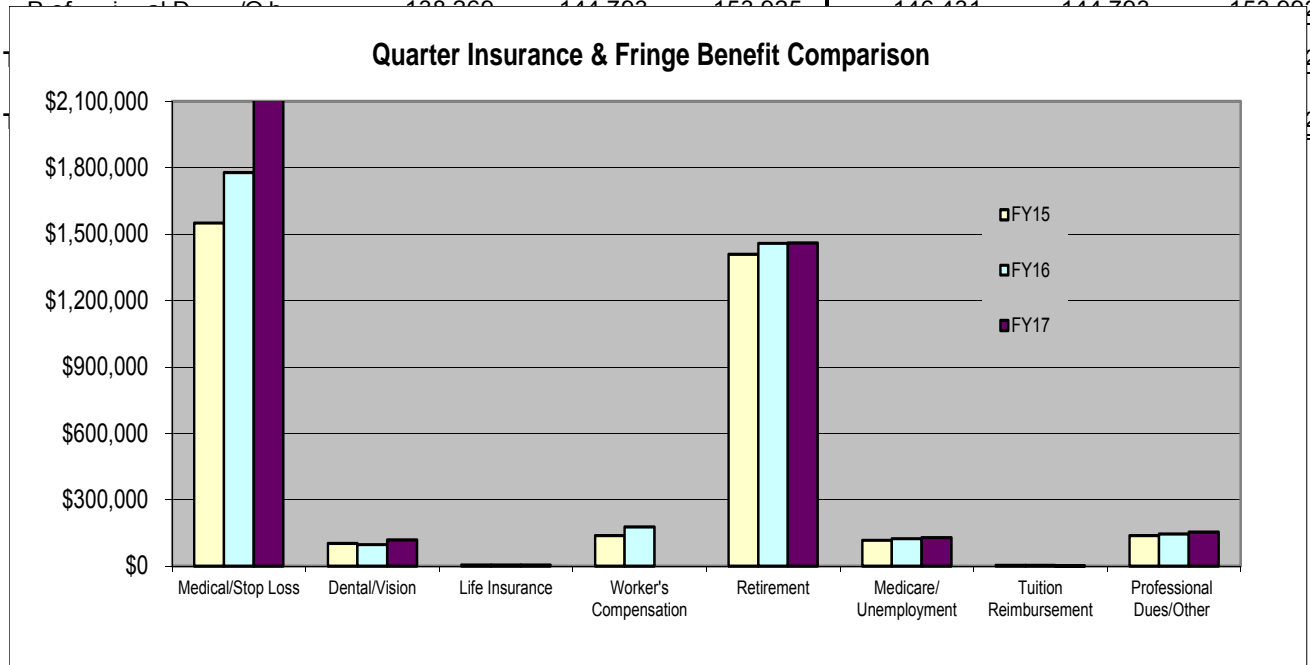
**Submitted to Findlay Board of Education
By Mike Barnhart, Treasurer
July 2017**

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Insurance & Fringe Benefits Report – Annual	2
Investments by Category and Interest Earnings Charts	3
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Treasurer’s Report – June 2017	5

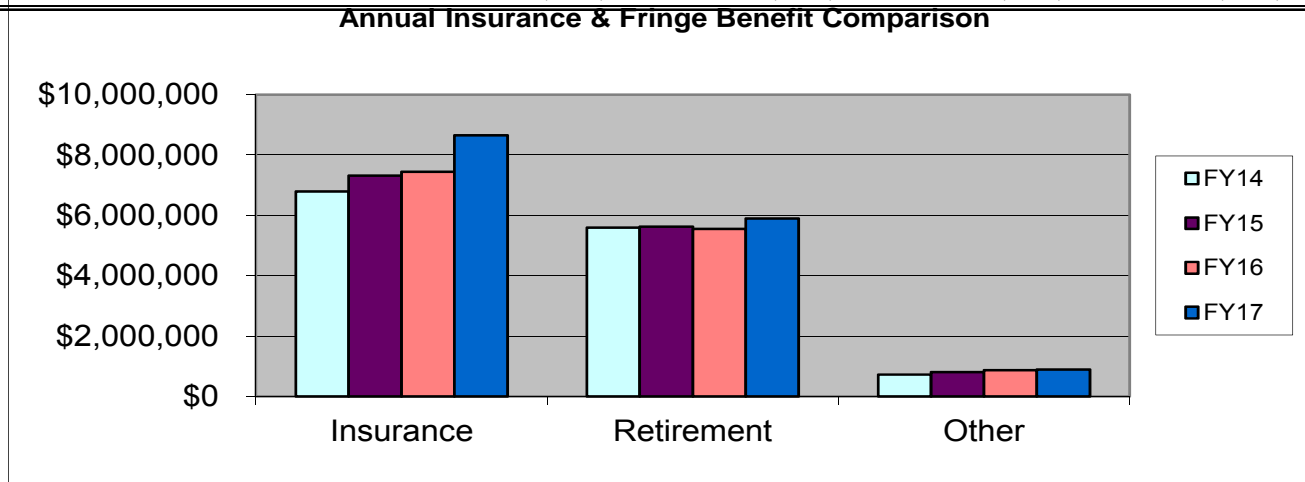
Insurance & Fringe Benefits Report 4th Quarter

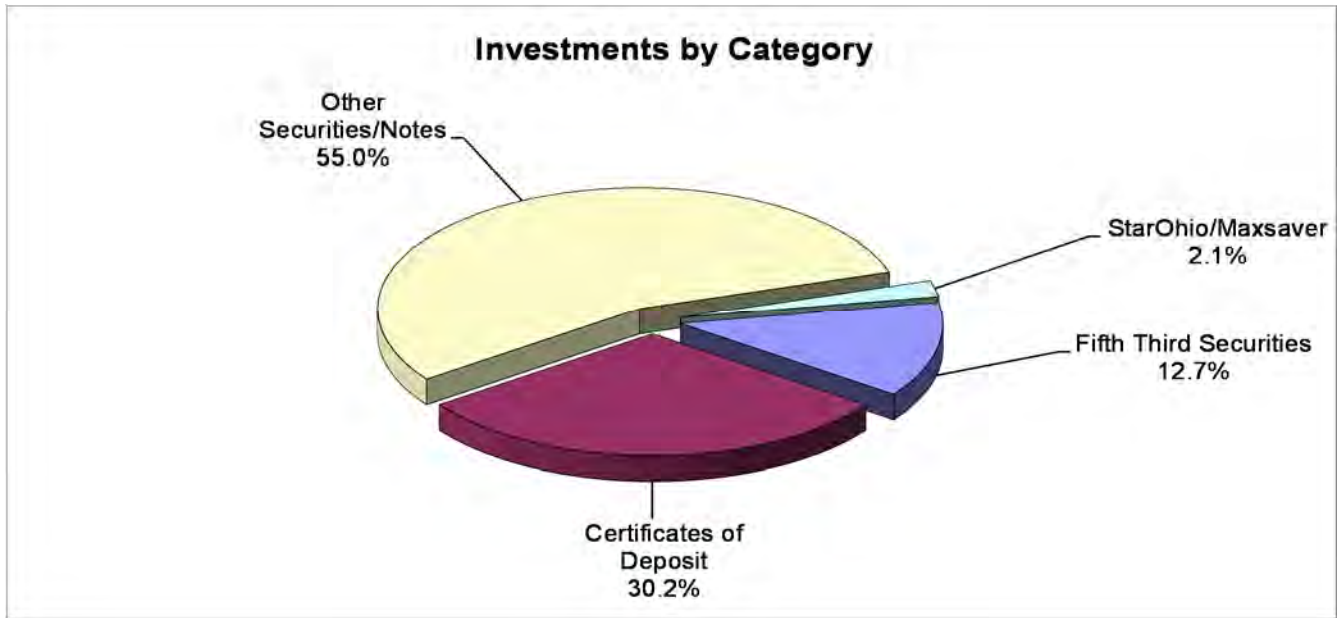
	4th Quarter Ended June 30			Fiscal Year Ended June 30		
	FY15	FY16	FY17	FY15	FY16	FY17
Administrative Costs						
Dental/Vision	\$ 5,132	\$ 5,277	\$ 5,507	\$ 22,167	\$ 22,509	\$ 23,281
Medical	87,886	88,659	90,966	439,251	416,181	427,422
Board H S A Contributions	42,253	42,378	45,129	177,039	169,713	180,539
Total Administrative Costs	135,271	136,315	141,601	638,456	608,403	631,242
Stop Loss Insurance						
Specific and Aggregate	195,359	227,749	198,433	768,943	887,463	805,404
Total Stop Loss Insurance	195,359	227,749	198,433	768,943	887,463	805,404
Insurance Costs						
Dental/Vision Claims	97,485	92,069	112,607	417,245	451,741	507,908
Medical Claims	1,224,655	1,420,395	1,847,331	5,470,195	5,476,771	6,686,296
Total Insurance Costs	1,322,140	1,512,464	1,959,938	5,887,440	5,928,512	7,194,204
Life Insurance	4,216	4,380	4,567	16,879	17,587	18,141
Total Insurance Costs	1,656,986	1,880,907	2,304,539	7,311,718	7,441,964	8,648,991
Other Fringe Benefits						
Worker's Compensation	136,981	176,364	-	136,981	176,364	164,881
Retirement Costs	1,409,587	1,459,204	1,459,417	5,626,555	5,549,894	5,892,309
Medicare Costs	115,109	120,724	128,120	452,664	475,234	504,412
Unemployment Claims	494	2,010	389	2,541	2,235	6,469
Tuition Reimbursement	2,901	2,806	1,200	66,166	76,825	66,547
Professional Dues/Other	138,968	144,792	152,995	146,124	144,792	152,992



Insurance & Fringe Benefits Report
Annual
Fiscal Years 2014-2017

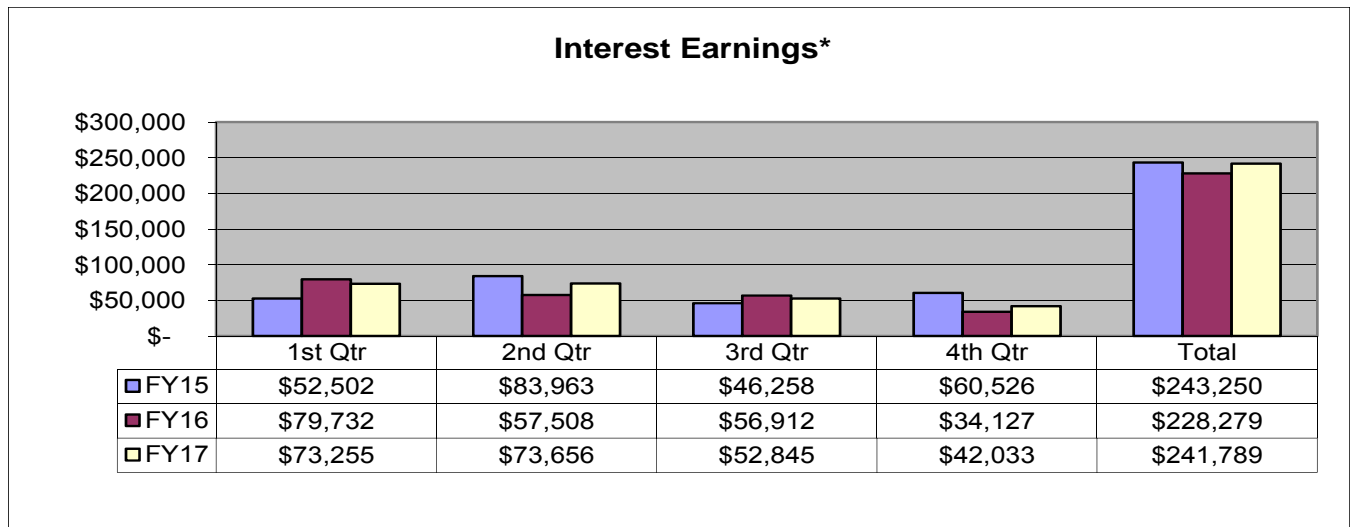
	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>FYTD</u> <u>2016/17</u>
<u>Administrative Costs</u>				
Dental / Vision	\$22,004	\$22,167	\$22,509	\$23,281
Medical	372,614	439,251	416,181	427,422
Board H S A Contribution	188,440	177,039	169,713	180,539
Total Administrative Costs	\$583,058	\$638,456	\$608,403	\$631,242
<u>Stop Loss Insurance</u>				
Specific and Aggregate Insurance Costs	\$661,848	\$768,943	\$887,463	\$805,404
Dental / Vision Claims	\$438,297	\$417,245	\$451,741	\$507,908
Medical Claims	5,086,664	5,470,195	5,476,771	6,686,296
Total Insurance Costs	\$5,524,961	\$5,887,440	\$5,928,512	\$7,194,204
<u>Life Insurance</u>	\$16,402	\$16,879	\$17,587	\$18,141
Total Insurance Costs	\$6,786,269	\$7,311,718	\$7,441,964	\$8,648,991
<u>Retirement</u>				
Retirement - Sch. Found.	\$5,149,188	\$5,141,340	\$5,043,108	\$5,203,572
Retirement - Pick-up	445,342	485,215	506,786	688,737
Total Retirement	\$5,594,530	\$5,626,555	\$5,549,894	\$5,892,309
<u>Other Fringe Benefits</u>				
Worker's Comp	\$107,866	\$136,981	\$176,364	\$164,881
Medicare	\$423,427	\$452,664	\$475,234	\$504,412
Unemployment	\$5,215	\$2,541	\$2,235	\$6,469
Tuition Reimbursement	\$61,913	\$66,166	\$76,825	\$66,547
Professional Dues/Other	\$127,280	\$146,431	\$144,793	\$153,992
Total Other Fringe Benefits	\$725,702	\$804,783	\$875,451	\$896,302
Total Cost	\$13,106,500	\$13,743,055	\$13,867,309	\$15,437,602





<u>Amount</u>	<u>Category</u>	<u>Financial Institution</u>
\$ 2,649,632	Liquid Asset Management	Fifth Third Securities
\$ 6,296,057	Certificates of Deposit	Miscellaneous Banks
\$11,470,647	Other Securities/Notes	Multibank Securities
\$ 449,083	Liquid Investment Accounts	STAR Ohio/Maxsaver

*Remainder of bond proceeds are not included above.



Investment Objective and Guidelines – Board Policy 4.18 adopted 9/16/96

1. Preservation of capital and protection of principal
2. Strive to achieve a fair and safe average rate of return
3. Sufficiently liquid to enable operating requirements
4. Diversified in order to avoid potential losses
5. Exercise degree of judgment and care
6. Bank account relationships managed to secure adequate services while minimizing costs

*Does not include interest earned on \$54 million of bond proceeds received February 2010.

Findlay City School District
General Fund FY17 Appropriations

<u>Funct</u>	<u>General Fund Descriptions</u>	<u>FYTD</u>	<u>Prior FY</u>	<u>FYTD</u>	<u>Expenditures</u>	<u>Percentage</u>
		<u>Appropriations</u>	<u>Carryover</u>	<u>Expendable</u>	<u>FYTD</u>	<u>FYTD</u>
		<u>as of 6/30/17</u>	<u>Encumbrances</u>	<u>as of 6/30/17</u>	<u>as of 6/30/17</u>	<u>as of 6/30/17</u>
1100	Regular Instruction	\$25,208,344	\$ 591,976	\$25,800,320	\$ 25,398,120	98.44%
1200	Special Instruction	7,376,700	5,598	\$ 7,382,298	7,339,001	99.41%
1300	Vocational Instruction	3,203,000	16,221	\$ 3,219,221	3,193,555	99.20%
1900	Other Instruction	6,456,000	44,708	\$ 6,500,708	6,449,457	99.21%
2100	Support Services - Pupils	2,708,500	20,857	\$ 2,729,357	2,709,161	99.26%
2200	Support Services - Instructional	2,185,453	4,969	\$ 2,190,422	2,171,825	99.15%
2300	Board of Education	202,000	35,380	\$ 237,380	192,177	80.96%
2400	Executive Administrative Services	4,299,200	51,578	\$ 4,350,778	4,154,685	95.49%
2500	Fiscal Services	1,380,050	36,090	\$ 1,416,140	1,317,231	93.02%
2700	Operations and Maintenance	6,027,300	1,066,777	\$ 7,094,077	6,261,335	88.26%
2800	Transportation	2,678,800	247,200	\$ 2,926,000	2,793,742	95.48%
2900	Informational Services	178,000	-	\$ 178,000	152,113	85.46%
4100	Academic and Subject Oriented	174,100	1,858	\$ 175,958	146,346	83.17%
4500	Sport Oriented Activities	715,900	400	\$ 716,300	709,402	99.04%
4600	School and Public	89,400	-	\$ 89,400	79,395	88.81%
5300	Architect Services	20,000	7,106	\$ 27,106	27,106	100.00%
7200	Transfers	50,000	-	\$ 50,000	-	0.00%
7400	Advances	290,000	-	\$ 290,000	70,000	24.14%
7500	Refund of Prior Year	24,500	-	\$ 24,500	-	0.00%
	General Fund Total	<u>\$63,267,247</u>	<u>\$ 2,130,717</u>	<u>\$65,397,964</u>	<u>\$ 63,164,649</u>	<u>96.59%</u>

Appropriation Implementation – Board Policy 4.03 adopted 5/29/07

The Board placed the responsibility for administering the appropriation measure, once adopted, with the Superintendent. In order to allow the Superintendent to administer and control the appropriation measure in an effective and efficient manner, the following principles shall be followed:

1. All actions of the Superintendent or duly delegated employees of the District in executing the programs and/or activities, as set forth in the adopted appropriation measure, are authorized to implement said programs and/or activities, subject, however, to continuous review by the Board and further limited to the following express provision:
 - a. All expenditure of funds for the employment and assignment of personnel meet the legal requirements of the Ohio Revised Code and adopted Board policies.
 - b. All expenditures so authorized are contained and are fully funded within the line item of the appropriation unit as adopted by the Board.
 - c. All purchases are made in accordance with the requirements of the Ohio Revised Code and adopted Board policy.
 - d. Appropriate financial reports are given to the Board monthly.
 - e. The Treasurer will notify the Board whenever any object level (e.g. 500 Supplies) within the same function level (e.g. 1100 Regular Instruction) of the general fund increases or decreases more than \$200,000 over a 6-month period in any given fiscal year. Increases or decreases at the function level require Board approval.
2. The Board, recognizing that prompt payment of bills improves efficiency and lowers cost of operation, and to take advantage of time discounts, at the time it authorizes an expenditure, authorized the Treasurer or his/her designated representative to make payment, provided the expenditure is made in accordance

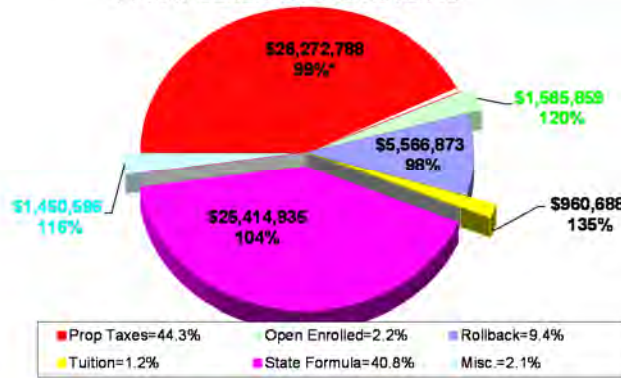
with principles set forth above and the amount of payment does not exceed the estimated cost shown on the approved or ratified purchase order by 10% for all orders over \$1,000.00.

FINDLAY CITY SCHOOLS TREASURER'S REPORT
JUNE 2017

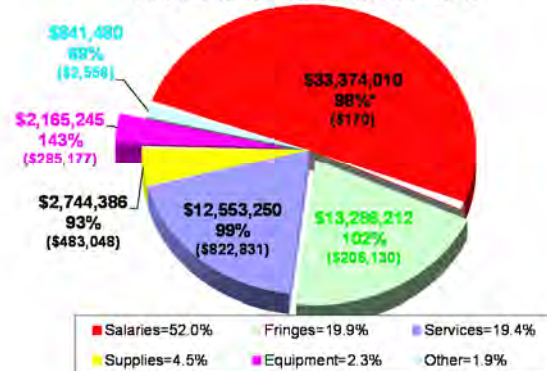
FUND	June 30, 2016	JUL-JUN	YTD % OF	JUL-JUN	YTD % OF	June 30, 2017	OUTSTANDING	UNENCUMBERED	UNENCUMBERED	UNENCUMBERED
	CASH BALANCE	RECEIPTS	BUDGET	EXPENSES	BUDGET	CASH BALANCE	ENCUMBRANCES	Bal. June 30, 2017	Del. June 30, 2016	Del. June 30, 2015
GENERAL	\$ 13,597,041	\$ 61,234,085	102.0%	\$ 63,164,649	96.6%	\$ 11,666,476	\$ 1,799,913	\$ 9,866,563 +	\$ 11,466,324	\$ 12,637,528
27-YEAR 2010 BOND DEBT	874,483	4,211,763	99.5%	4,110,143	100.0%	976,103	-	976,103	874,483	863,204
PERM. IMPRVMT	1,145,798	2,220,089	105.4%	814,194	31.3%	2,551,692	1,007,402	1,544,290	899,688	282,123
2010 BOND PROCEEDS	708,639	13,235	13.2%	97,225	12.9%	624,649	-	624,649	607,458	123,860
FLOOD FUND	-	-	0.0%	-	0.0%	-	-	-	-	-
FOOD SERVICE	406,343	1,599,559	80.0%	1,643,353	78.8%	362,550	116,352	246,198	320,228	264,398
ENDOWMENTS & TRUSTS	886,426	382,742	88.2%	259,365	39.4%	1,009,803	131,341	878,462	702,428	774,728
OSFC BLDG PROJECT	-	-	0.0%	-	0.0%	-	-	-	-	2,938,105
NEW BLDG MAINTENANCE	2,249,075	411,013	99.3%	772,121	66.4%	1,887,968	290,396	1,597,572	2,085,950	2,019,151
MILLSTREAM	383,550	756,638	95.2%	713,621	70.7%	426,567	846	425,721	375,798	349,921
PUBLIC SUPPORT	118,107	192,409	128.3%	175,808	95.3%	134,708	7,173	127,535	113,714	112,006
FABSS	146,980	218,324	128.4%	214,313	94.6%	150,991	286	150,704	145,403	123,867
HEALTH INSURANCE	1,486,642	8,229,542	101.6%	8,435,455	100.0%	1,280,730	-	1,280,730	1,485,941	2,095,331
STUDENT ACTIVITIES	122,135	123,051	58.6%	107,666	52.6%	137,520	10,915	126,605	107,372	93,477
DISTRICT ACTIVITIES	382,355	660,175	132.0%	663,050	84.6%	379,480	42,069	337,411	348,588	306,574
AUXILIARY SRVCS	92,208	358,727	92.0%	394,394	86.6%	56,542	45,280	11,262	53,606	41,413
STATE GRANTS	13,548	71,534	55.5%	74,695	57.4%	10,387	512	9,875	13,426	106,941
FEDERAL GRANTS	30,255	3,362,084	94.3%	3,385,742	94.8%	6,597	4,856	1,741	(126,067)	3,041
OTHER MISC FUNDS	639,446	944,816	95.6%	793,483	69.5%	790,778	62,293	728,485	613,157	641,796
TOTALS	\$ 23,283,031	\$ 84,989,785	100.8%	\$ 85,819,276	92.4%	\$ 22,453,541	\$ 3,519,633	\$ 18,933,907	\$ 20,087,498	\$ 23,777,464

+NOTE: General fund cash balance includes \$183,814 in Workers Comp Risk Reduction Fund (001-9195)
 = funds related to OSFC building project for two (2) new middle schools and new Millstream Career Center
 = includes School Fees, Millstream Services to Customers, Hosted Tournaments, and Miscellaneous Local Grants (e.g. Community Foundation/United Way).

FY 2017 GENERAL FUND REVENUE



FY 2017 GENERAL FUND EXPENSE



*Pie percentages indicate estimated revenue received or budgeted expense spent/encumbered from each category. For example, 99% of FY17 estimated property tax revenue (red) has been received to date. Figures in parentheses in the expense pie chart indicate amount of year-end encumbrances (purchase orders) included in expense figure.

The District's general fund finished the 2017 fiscal year having spent \$1.93 million more than it received. Receipts totaled \$61,234,085 while expenditures totaled \$63,164,649. General fund revenues were up \$1.26 million from last year while expenditures increased by \$3.02 million. The District's true days cash dropped from last year's 70 days to 57 days. Such a drop was anticipated as we get to the end of Plug Smart's \$2.5 million energy equipment replacement project, as well as the Dark Fiber project.

The District is expected to receive less state revenue of about 700K (55K more from the formula but 759K reduced from our state property tax reimbursement). The District continues to aggressively pursue education options given the success of the Findlay Learning Center (FLC) which is designed to retain and attract K-12 students from failing charter schools and help those students succeed. FLC and Washington Preschool is expanding into the administrative office space such that central office is being relocated this summer. The District will continue to focus its efforts on improving and building upon student achievement, which is one of the many reasons Findlay City Schools is the right choice over failing charter and online schools.

Voters approved the continuous renewal of an expiring 4.9 mill levy by a margin of 74% for vs. 26% against. It was the largest margin since 1955 on any Findlay School issue. While the District is very appreciative and grateful for the large margin of victory, it will continue to remain ever-vigilant when it comes to costs and maintaining the public's trust. The District will continue to adjust and adapt as best it can to continue to deliver the best education possible within its limited financial means.

Findlay City School District
1100 Broad Avenue
Findlay, Ohio 45840

www.findlaycityschools.org

Published July 2017

DRAFT

Board of Education Performance Appraisal
School Years **2017-2020**

Contents:

Board Indicators/Goals

Rating Scale: 3=Exemplary 2=Satisfactory 1=Needs improvement

Timeline:

Board Goals established in July, 2017

Annual Evaluation in July, 2018, 2019, 2020

Review and additional revision in 2020

Findlay City Schools Board of Education Performance Evaluation School Year 2017-2020

BOARD OPERATIONS

Rating _____

Meetings are conducted in accordance with accepted rules in a businesslike manner.

Board members have access to the board meeting agenda in a timely manner prior to the meeting.

All legal duties and requirements, study sessions, executive sessions, special meetings are conducted in accordance with law/policy.

Participation on district committees and involvement in professional associations (OSBA) serve to meet district goals.

Internal communication is adequate to keep all board members informed of needs and issues. Policy 7.01 regarding communication is followed.

The board will support the mission and strategic plan regarding instruction, funding and building relationship

The board will represent the needs and interests of all students in the district.

The board will follow designated schedule of evaluation of superintendent and treasurer. Review goals by August 1st, conduct mid-year review by January 31st, and annual evaluation by July 15th.

The board completes a self-assessment annually and monitors performance regularly.

The Board is committed to supporting the strategic plan and innovation plans.

POLICY

Rating _____

A mission statement and district/board goals are adopted and followed consistently.

The board and superintendent work together to support policy development, by-law updates through the Superintendent Policy committee.

Board members will work together with the superintendent to increase efforts to influence legislation which impacts the district. The board legislative liaison will work in cooperation with the Superintendent.

Board work shall emphasize planning, policy-making, and communication rather than becoming involved in management of the schools.

STAFF

Rating _____

Board member communication with staff is appropriate. All concerns expressed by staff should be conveyed to the Superintendent.

Board members maintain a positive working relationship with the superintendent and treasurer.

In support of staff, Board members serve as liaisons to assigned buildings, attend Round Table meetings and District Leadership Team meetings.

COMMUNITY

Rating _____

The board is responsive to community concerns, questions and complaints, following established lines of communication within the district.

The board establishes a positive working relationship with local media.

The board provides regular opportunities for two-way communication with the community primarily through public participation at board meetings. Occasional special forums will be conducted when appropriate.

The board will seek collaborative opportunities with community entities to benefit the students of the district and the community (e.g. Rotary Kiwanis, Workforce Coalition, and others which may arise).

PERSONAL

Rating _____

Individual board members respect each other's opinions.

Board members maintain and respect confidentiality of information and abide by the adopted ethics statement.

The board will promote board development and ensure continuity of governance.

Board members understand that they have no authority to act on behalf of the board except when they are in a board meeting, and may not speak on behalf of the board unless authorized by the board. The president will be named spokesperson for the year he/she presides, unless otherwise designated.

The Board will take advantage of learning sessions provided by the Ohio School Board Association to ensure competency as board members.

SPECIAL GOALS FOR 2017-2020.

Goal One:

Rating _____

The Board will work to provide support of administrators and staff via attendance to District Leadership Team meetings, Roundtable meetings, retreats and other presentations which provide additional information about proposed academic innovations and programs which support the mental and emotional health of students. The board will stay informed about measures which support families as well.

Goal Two:

Rating _____

The Board of Education will support the 2017-2020 strategic plan efforts, led by the superintendent, including the revisions in facilities and building populations as necessitated by changing enrollment statistics, financial factors and the district's focus on the best interests of students, along with future recommendations of the staff and citizens and board members participating in the planning. The board will work to stay informed through Superintendent Finance Committee and Facilities Committee minutes of meetings, and any other means necessitated by circumstances.

COMPOSITE APPRAISAL RATING _____

Approved May 18, 2015
Revised July 17, 2017

BOARD OF EDUCATION PHILOSOPHY

The philosophy of the District is captured in its Mission Statement, adopted as part of an overall strategic plan.

The mission of the District, Educating and empowering for life.

This is accomplished through a passion for knowledge, discovery and vision shared by the students, families, staff, and community.

Adopted 1/10/96
Adopted 10/23/00
Revised 1/24/05
Adopted 3/13/06
Reviewed 3/19/2012
Revised 7/17/2017

**STUDENT
ACTIVITY
BUDGETS
2017-18**

Findlay City Schools Student Activity Budget

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FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9200 Date: _____

Activity Name: Bigelow Hill Student Council

Activity Purpose: (define concisely)

To promote school activities

REVENUE: Sources of income

		Beginning Balance: \$	1,083.49
a.	<u>school store</u>	\$	1,000.00
b.	<u>candy gram</u>	\$	25.00
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 1,025.00

Total Revenue Balance \$ 2,108.49

EXPENSES:

a.	<u>school store</u>	\$	700.00
b.	<u>candy grams</u>	\$	10.00
c.	<u>teacher appreciation</u>	\$	400.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,110.00

Total Ending Fund Balance \$ 998.49

Activity Advisor: Mackenzie Wenner

Building Principal: Jennifer Theis

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9101 Date: _____

Activity Name: LN-Student Council

Activity Purpose: (define concisely)

The purpose is for transactions involving the student council group at Lincoln.

The group will purchase items for school dances and other student activities. The group also

collects funds for some activities including school dances or parties. The group hosts a Father/

Daughter dance, Mother/Son dance, as well as a school supply store.

REVENUE: Sources of income

		Beginning Balance: \$	1,842.31
a.	<u>Fundraisers</u>	\$	200.00
b.	<u>Donations</u>	\$	200.00
c.	<u>Misc.</u>	\$	300.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 700.00

Total Revenue Balance \$ 2,542.31

EXPENSES:

a.	<u>Student Dance</u>	\$	200.00
b.	<u>Fundraiser supplies</u>	\$	200.00
c.	<u>Donations</u>	\$	0.00
d.	<u>Misc.</u>	\$	100.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 500.00

Total Ending Fund Balance \$ 2,042.31

Activity Advisor: Mike Scoles

Building Principal: Mike Scoles

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 018-9277 Date: _____

Activity Name: DN-7th grade Rotary

Activity Purpose: (define concisely)

To raise funds for 7th grade students outdoor school trips (Camp Berry)

REVENUE: Sources of income

		Beginning Balance: \$	13,061.49
a.	<u>Fundraiser #</u>	\$	5,000.00
b.	<u>fees from students</u>	\$	17,500.00
c.	<u>Donations</u>	\$	1,000.00
d.	<u>Marathon</u>	\$	3,000.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 26,500.00

Total Revenue Balance \$ 39,561.49

EXPENSES:

a.	<u>Camp Berry</u>	\$	1,000.00
b.	<u>transportation</u>	\$	18,500.00
c.	<u>food and drinks</u>	\$	3,000.00
d.	<u>materials and supplies</u>	\$	1,500.00
e.	<u>misc./additional services</u>	\$	1,550.00
f.	_____	\$	_____

Total Anticipated Expenses \$ 25,550.00

Total Ending Fund Balance \$ 14,011.49

Activity Advisor: Mike Wilson & Michelle DeBusman

Building Principal: Don Williams

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9303 Date: _____

Activity Name: Donnell Science Club-Environment Club

Activity Purpose: (define concisely)

To promote and participate in community service projects, STEM activities, projects and science labs
that will promote environmental stewardship and foster creative thinking.

REVENUE: Sources of income	Beginning Balance: \$	942.64
a. <u>sales/Service Project</u>	\$	200.00
b. <u>Donations</u>	\$	200.00
c. <u>Contributions</u>	\$	200.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 600.00

Total Revenue Balance \$ 1,542.64

EXPENSES:

a. <u>Sales/Service Expenses</u>	\$	200.00
b. <u>Materials, Supplies</u>	\$	200.00
c. <u>Social Activities/Awards</u>	\$	200.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 600.00

Total Ending Fund Balance \$ 942.64

Activity Advisor: Bryan Miller

Building Principal: Don Williams

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9305 Date: _____

Activity Name: DN-Student Council

Activity Purpose: (define concisely)
to help support the student body projects through fundraising and people power while teaching leadership skills.

REVENUE: Sources of income	Beginning Balance: \$	2,462.50
a. <u>School Dance</u>	\$	<u>1,200.00</u>
b. <u>Fundraisers</u>	\$	<u>300.00</u>
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 1,500.00

Total Revenue Balance \$ 3,962.50

EXPENSES:

a. <u>School Dance</u>	\$	<u>500.00</u>
b. <u>Fundraisers</u>	\$	<u>100.00</u>
c. <u>Donations to Donnell and Feeder school</u>	\$	<u>500.00</u>
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 1,100.00

Total Ending Fund Balance \$ 2,862.50

Activity Advisor: Brian Sheehe

Building Principal: Don Williams

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9350 Date: _____

Activity Name: Donnell Athletics

Activity Purpose: (define concisely)

To provide middle school students with an opportunity to participate in athletics
during the 2017-18 school year. This fund will pay for officials, workers, fees, supplies
and uniforms for the athletic programs.

REVENUE: Sources of income	Beginning Balance: \$	9,430.46
a. <u>Admissions</u>	\$	7,500.00
b. <u>Athletic season passes</u>	\$	1,000.00
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 8,500.00

Total Revenue Balance \$ 17,930.46

EXPENSES:

a. <u>Officials</u>	\$	3,500.00
b. <u>Game workers</u>	\$	1,500.00
c. <u>Athletic equipment</u>	\$	1,500.00
d. <u>Entry fees</u>	\$	700.00
e. <u>Athletic awards</u>	\$	300.00
f. _____	\$	_____

Total Anticipated Expenses \$ 7,500.00

Total Ending Fund Balance \$ 10,430.46

Activity Advisor: Mark Ritzler

Building Principal: Don Williams

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9351 Date: _____

Activity Name: Donnell Band

Activity Purpose: (define concisely)

Provide equipment/supplies for Central Band Activities

Facilitate performance opportunities for Central Bands

Partial Funding for year-end Band trip

REVENUE: Sources of income	Beginning Balance: \$	5.45
a. <u>Donations</u>	\$	<u>800.00</u>
b. <u>Cedar Point trip fees</u>	\$	<u>43,665.00</u>
c. <u>Season Fees</u>	\$	<u>3,500.00</u>
d. <u>Fundraisers</u>	\$	<u>3,000.00</u>
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 50,965.00

Total Revenue Balance \$ 50,970.45

EXPENSES:

a. <u>Cedar Point</u>	\$	<u>43,665.00</u>
b. <u>Season Fees</u>	\$	<u>3,500.00</u>
c. <u>Fundraiser expenses</u>	\$	<u>1,500.00</u>
d. <u>Transportation</u>	\$	<u>800.00</u>
e. <u>Equipment</u>	\$	<u>400.00</u>
f. _____	\$	_____

Total Anticipated Expenses \$ 49,865.00

Total Ending Fund Balance \$ 1,105.45

Activity Advisor: Brian Sheehe

Building Principal: Don Williams

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9352 Date: _____

Activity Name: Donnell Spirit Club

Activity Purpose: (define concisely)

To purchase cheer uniforms, spirit decorations, materials and supplies used to support Donnell athletic teams, pep rallies, etc.

REVENUE: Sources of income

		Beginning Balance: \$	1,635.90
a.	<u>Uniform Fees/collections</u>	\$	500.00
b.	<u>fundraisers/candy sale</u>	\$	500.00
c.	<u>donations</u>	\$	100.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 1,100.00

Total Revenue Balance \$ 2,735.90

EXPENSES:

a.	<u>fundraiser expenses</u>	\$	200.00
b.	<u>Activities supplies</u>	\$	200.00
c.	<u>uniform cost</u>	\$	500.00
d.	<u>banquet/awards</u>	\$	200.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,100.00

Total Ending Fund Balance \$ 1,635.90

Activity Advisor: Jordan Karg

Building Principal: Don Williams

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9353 Date: _____

Activity Name: Donnell Vocal Music

Activity Purpose: (define concisely)

This Account is used to purchase show choir outfits, music, equipment and other misc. items such
as choreography, equipment repairs and year-end awards.

REVENUE: Sources of income	Beginning Balance: \$	<u>489.89</u>
a. <u>Fundraiser</u>	\$	<u>3,000.00</u>
b. <u>donations</u>	\$	<u>200.00</u>
c. <u>parent payment</u>	\$	<u>1,500.00</u>
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 4,700.00

Total Revenue Balance \$ 5,189.89

EXPENSES:

a. <u>fundraiser expenses</u>	\$	<u>1,500.00</u>
b. <u>accompaniment for concert</u>	\$	<u>600.00</u>
c. <u>Costume Costs</u>	\$	<u>1,500.00</u>
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 3,600.00

Total Ending Fund Balance \$ 1,589.89

Activity Advisor: Katie Wheeler

Building Principal: Don Williams

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9354 Date: _____

Activity Name: DN-Yearbook

Activity Purpose: (define concisely)

To provide middle school students with a professionally photographed and printed memory book
for school year.

REVENUE: Sources of income

	Beginning Balance: \$	3,375.21
a. <u>annual yearbook (\$20-25 each)</u>	\$	5,500.00
b. _____	\$	_____
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 5,500.00

Total Revenue Balance \$ 8,875.21

EXPENSES:

a. <u>Material sand supplies</u>	\$	500.00
b. <u>Printing and shipping</u>	\$	4,500.00
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 5,000.00

Total Ending Fund Balance \$ 3,875.21

Activity Advisor: Nancy Shaeffer

Building Principal: Don Williams

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9355 Date: _____

Activity Name: Shockwave

Activity Purpose: (define concisely)

To teach percussion and methods through performance and competition.

REVENUE: Sources of income

	Beginning Balance: \$	789.98
a. <u>Season fees</u>	\$	6,995.00
b. <u>Drum Show</u>	\$	2,140.00
c. <u>Donations</u>	\$	1,851.00
d. _____	\$	_____
Total Anticipated Revenue \$		10,986.00
Total Revenue Balance \$		11,775.98

EXPENSES:

	\$	3,360.00
a. <u>Hotels</u>	\$	3,300.00
b. <u>Jackets/Shoes/Bags/Uniforms</u>	\$	3,076.00
c. <u>Equipment/tarp</u>	\$	750.00
d. <u>camps and trips</u>	\$	_____
e. _____	\$	_____
Total Anticipated Expenses \$		10,486.00
Total Ending Fund Balance \$		1,289.98

Activity Advisor: Brian Sheehe

Building Principal: Don Williams

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9304 Date: _____

Activity Name: Soda Club

Activity Purpose: (define concisely)

To provide student activities that promote team building and problem solving skills.

REVENUE: Sources of income

		Beginning Balance: \$	250.41
a.	<u>Fundraisers (concessions, etc)</u>	\$	500.00
b.	<u>Donations</u>	\$	300.00
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 800.00

Total Revenue Balance \$ 1,050.41

EXPENSES:

a.	<u>fundraiser costs/concessions expenses</u>	\$	200.00
b.	<u>Activity costs</u>	\$	500.00
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 700.00

Total Ending Fund Balance \$ 350.41

Activity Advisor: Darlene Mack

Building Principal: Don Williams

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 018-9366 Date: _____

Activity Name: GW-6th Grade Rotary

Activity Purpose: (define concisely)

To set up an account to be used by 6th grade teachers and students for awards, trips, incentives, etc.

This account will be funded through fundraising efforts by the grade level.

REVENUE: Sources of income	Beginning Balance: \$	2,704.34
a. <u>Fund Drive</u>	\$	1,500.00
b. <u>Donation</u>	\$	1,000.00
c. <u>Concession</u>	\$	500.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 3,000.00

Total Revenue Balance \$ 5,704.34

EXPENSES:

a. <u>incentives/awards</u>	\$	1,000.00
b. <u>field trips</u>	\$	2,000.00
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 3,000.00

Total Ending Fund Balance \$ 2,704.34

Activity Advisor: Erica Bruno

Building Principal: Janice Panuto

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 018-9377 Date: _____

Activity Name: GW-7th Grade Rotary

Activity Purpose: (define concisely)

To set up an account to be used by 7th grade teacher sand students for awards, trips, incentives, etc.

This account will be funded through fundraising efforts by the grade level.

REVENUE: Sources of income	Beginning Balance: \$	3,690.60
a. <u>Fund Drive</u>	\$	1,500.00
b. <u>Class party/dance</u>	\$	500.00
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 2,000.00

Total Revenue Balance \$ 5,690.60

EXPENSES:

a. <u>incentives/awards</u>	\$	1,000.00
b. <u>field trips</u>	\$	1,000.00
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 2,000.00

Total Ending Fund Balance \$ 3,690.60

Activity Advisor: Kim Murphy/Eric Dysert

Building Principal: Janice Panuto

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 018-9388 Date: _____

Activity Name: GW-8th Grade Rotary

Activity Purpose: (define concisely)

To set u an account to be used by 8th grade teacher sand students for awards, trips, incentives, etc.

This account will be funded through fundraising efforts by the grade level.

REVENUE: Sources of income	Beginning Balance: \$	1,165.71
a. <u>Fund Drive</u>	\$	1,500.00
b. <u>Class party/dance</u>	\$	500.00
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____
	Total Anticipated Revenue \$	2,000.00
	Total Revenue Balance \$	3,165.71

EXPENSES:		
a. <u>incentives/awards</u>	\$	1,000.00
b. <u>field trips</u>	\$	1,000.00
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____
	Total Anticipated Expenses \$	2,000.00
	Total Ending Fund Balance \$	1,165.71

Activity Advisor: Marc Tuttle

Building Principal: Janice Panuto

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9503 Date: _____

Activity Name: Glenwood-GLAD/HAPPY

Activity Purpose: (define concisely)

The purpose of "GLAD" is to promote a belief in students that a "drug and alcohol" free life is the best one. To educate students about the effects of drugs and alcohol and to promote students to be positive leaders in their community with this goal in mind.

REVENUE: Sources of income

		Beginning Balance: \$	78.36
a.	<u>Fundraiser</u>	\$	300.00
b.	_____	\$	_____
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 300.00

Total Revenue Balance \$ 378.36

EXPENSES:

a.	<u>Awards and Parties</u>	\$	150.00
b.	<u>T-shirts/bags for members</u>	\$	150.00
c.	<u>Supplies</u>	\$	50.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 350.00

Total Ending Fund Balance \$ 28.36

Activity Advisor: Liz Byczynski

Building Principal: Janice Panuto

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9504 Date: _____

Activity Name: Glenwood Spirit Club

Activity Purpose: (define concisely)
To cheer for selected Glenwood athletic events fostering school spirit.

REVENUE: Sources of income	Beginning Balance: \$	1,591.72
a. <u>fundraisers</u>	\$	500.00
b. <u>fees (uniforms, competitions)</u>	\$	3,000.00
c. <u>Donations</u>	\$	500.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 4,000.00

Total Revenue Balance \$ 5,591.72

EXPENSES:		
a. <u>Supplies</u>	\$	200.00
b. <u>uniforms</u>	\$	3,000.00
c. <u>donations</u>	\$	100.00
d. <u>misc. activities/expenses</u>	\$	50.00
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 3,350.00

Total Ending Fund Balance \$ 2241.72

Activity Advisor: Tammy Rettig

Building Principal: Janice Panuto

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9505 Date: _____

Activity Name: Glenwood-Student Council

Activity Purpose: (define concisely)

The Glenwood Student Council is an advisory group which helps to promote citizenship,
leadership and student involvement in the school and community; using money earned to foster
their purpose to students, teachers and community as donators and volunteer.

REVENUE: Sources of income

		Beginning Balance: \$	2,103.25
a.	<u>Dance</u>	\$	500.00
b.	<u>Concession Stand</u>	\$	500.00
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 1,000.00

Total Revenue Balance \$ 3,103.25

EXPENSES:

a.	<u>Veteran's Day Assembly</u>	\$	100.00
b.	<u>Concession Stand supplies</u>	\$	250.00
c.	<u>Teacher appreciation</u>	\$	75.00
d.	<u>Bowling</u>	\$	75.00
e.	<u>tshirts</u>	\$	50.00
f.	_____	\$	_____

Total Anticipated Expenses \$ 550.00

Total Ending Fund Balance \$ 2,553.25

Activity Advisor: Kim Fillhart

Building Principal: Janice Panuto

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9550 Date: _____

Activity Name: Glenwood Athletics

Activity Purpose: (define concisely)

To provide middle school students with an opportunity to participate in athletics
during the 2017-18 school year. This fund will pay for officials, workers, fees, supplies
and uniforms for the athletic programs.

REVENUE: Sources of income	Beginning Balan	3,844.08
a. <u>Admissions</u>	\$	<u>3,000.00</u>
b. <u>Athletic season passes</u>	\$	<u>1,000.00</u>
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 9,000.00

Total Revenue Balance \$ 12,844.08

EXPENSES:

a. <u>Officials</u>	\$	<u>3,500.00</u>
b. <u>Game workers</u>	\$	<u>1,500.00</u>
c. <u>Athletic equipment</u>	\$	<u>1,500.00</u>
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 6,500.00

Total Ending Fund Balance \$ 6,344.08

Activity Advisor: Mark Ritzler

Building Principal: Janice Panuto

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9551 Date: _____

Activity Name: Glenwood Band

Activity Purpose: (define concisely)

To provide opportunities that will stimulate and enhance the music curriculum development of the
Glenwood instrumental members and to cover expenses not included in the school budget.

REVENUE: Sources of income

	Beginning Balance: \$	1,237.74
a. <u>Band fees</u>	\$	2,000.00
b. <u>Fund Drives</u>	\$	5,000.00
c. <u>Music Boosters Donation</u>	\$	1,000.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 8,000.00

Total Revenue Balance \$ 9,237.74

EXPENSES:

a. <u>Supplies, Awards, Incentives</u>	\$	500.00
b. <u>tshirt sale</u>	\$	700.00
c. <u>Performance outfits</u>	\$	1,500.00
d. <u>Music in the Park</u>	\$	5,000.00
e. <u>OMEA Performance</u>	\$	400.00
f. <u>Method Books</u>	\$	562.24

Total Anticipated Expenses \$ 8,662.24

Total Ending Fund Balance \$ 575.50

Activity Advisor: Michael Springer

Building Principal: Janice Panuto

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9552 Date: _____

Activity Name: Glenwood Music

Activity Purpose: (define concisely)

To promote musical development for students. To purchase music, outfits, musical equipment, and repair necessary equipment.

REVENUE: Sources of income

		Beginning Balance: \$	3,038.57
a.	<u>Poinsettia Sales</u>	\$	1,500.00
b.	<u>Fund Drive</u>	\$	4,000.00
c.	<u>Show Choir Outfits</u>	\$	3,000.00
d.	<u>Donations/grants</u>	\$	5,000.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 13,500.00

Total Revenue Balance \$ 16,538.57

EXPENSES:

a.	<u>supplies/repairs/awards/equipment</u>	\$	1,500.00
b.	<u>Sheet Music</u>	\$	1,000.00
c.	<u>Concert related expenses</u>	\$	600.00
d.	<u>Show Choir Expenses-outfits</u>	\$	2,000.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 5,100.00

Total Ending Fund Balance \$ 11,438.57

Activity Advisor: Adam Gillespie

Building Principal: Janice Panuto

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9553 Date: _____

Activity Name: Glenwood-Yearbook/Publishing

Activity Purpose: (define concisely)

To promote journalism/ technology through publications of the yearbook and be able to promote teamwork and responsibility to deadlines.

REVENUE: Sources of income

	Beginning Balance: \$	1,402.65
a. <u>Yearbook Sales</u>	\$	5,500.00
b. _____	\$	_____
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 5,500.00

Total Revenue Balance \$ 6,902.65

EXPENSES:

a. <u>printing of yearbook</u>	\$	5,200.00
b. <u>awards/supplies</u>	\$	1,500.00
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 6,700.00

Total Ending Fund Balance \$ 202.65

Activity Advisor: Kevin Swan

Building Principal: Janice Panuto

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9402 Date: _____

Activity Name: HS-Art Club

Activity Purpose: (define concisely)

The purpose of art club is to provide students with an outlet to express creativity and expand upon concepts initiated in the classroom. Additionally, it provides students the opportunity to pursue personal artistic interests outside the classroom.

REVENUE: Sources of income

		Beginning Balance: \$	846.60
a.	<u>Community Art Projects</u>	\$	300.00
b.	<u>Art Sale</u>	\$	300.00
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 600.00

Total Revenue Balance \$ 1,446.60

EXPENSES:

a.	<u>Spring Art Show</u>	\$	200.00
b.	_____	\$	_____
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 200.00

Total Ending Fund Balance \$ 1,246.60

Activity Advisor: Jon Gaberdiel

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9403 Date: _____

Activity Name: HS-Colorguard

Activity Purpose: (define concisely)

The FHS Colorguard program is an extracurricular extension to the band program which provides students a visual performance opportunity to complement the FHS Marching Band. The colorguard is active during the marching band season (approximately the 1st nine weeks). Students who do not perform on the wind instrument during the concert band season typically do not register for the marching band course and will attend rehearsals outside the standard school day

REVENUE: Sources of income	Beginning Balance: \$	149.37
a. <u>student activity fee @ \$50 per stud.</u>	\$	750.00
b. <u>estimate 10 students</u>	\$	
c. <u>stadium clean up.</u>	\$	300.00
d. _____	\$	
e. _____	\$	
f. _____	\$	

Total Anticipated Revenue \$ 1,050.00

Total Revenue Balance \$ 1,199.37

EXPENSES:

a. <u>activity related materials(flags, uniforms, equip.)</u>	\$	1,000.00
b. _____	\$	0.00
c. _____	\$	0.00
d. _____	\$	0.00
e. _____	\$	
f. _____	\$	

Total Anticipated Expenses \$ 1,000.00

Total Ending Fund Balance \$ 199.37

Activity Advisor: Dan Wilson

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9415 Date: _____

Activity Name: HS-National Honor Society

Activity Purpose: (define concisely)

National Honor Society exists to support and stress the importance of scholarship, service,
leadership, and character. This group recognizes those who have proven themselves capable of
exerting these essential qualities from the beginning of their high school career through graduation.

REVENUE: Sources of income

	Beginning Balance: \$	3,788.39
a. <u>membership dues</u>	\$	1,500.00
b. <u>stadium clean up</u>	\$	300.00
c. <u>fundraisers</u>	\$	500.00
d. <u>fundraisers</u>	\$	500.00
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 2,800.00

Total Revenue Balance \$ 7,298.45

EXPENSES:

a. <u>dues, supplies, ind. Cost</u>	\$	650.00
b. <u>meals</u>	\$	1,100.00
c. <u>flowers</u>	\$	100.00
d. <u>donations, college bowl, t-shirts</u>	\$	1,000.00
e. <u>Relay for Life</u>	\$	600.00
f. _____	\$	_____

Total Anticipated Expenses \$ 2,850.00

Total Ending Fund Balance \$ 4,448.45

Activity Advisor: Mary Burget, Jenny Coulter

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9416 Date: _____

Activity Name: HS-We The People

Activity Purpose: (define concisely)

We the People is a co-curricular activity related to the AP Government curriculum. The activity
includes participating at the state tournament which is held in Columbus. Additional competition
is possible based on how well the team does.

REVENUE: Sources of income	Beginning Balance: \$	<u>665.87</u>
a. <u>Donations</u>	\$	<u>10,000.00</u>
b. <u>FHS F7A</u>	\$	<u>3,500.00</u>
c. <u>Student Payments</u>	\$	<u>9,000.00</u>
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 22,500.00

Total Revenue Balance \$ 23,165.87

EXPENSES:

a. <u>State Tournament</u>	\$	<u>500.00</u>
b. <u>National Tournament</u>	\$	<u>21,000.00</u>
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 21,500.00

Total Ending Fund Balance \$ 1,665.87

Activity Advisor: Mark Dickman

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9419 Date: _____

Activity Name: HS-Student Council

Activity Purpose: (define concisely)

As the Student governing body of the Findlay High School, student council works in conjunction with student administrators, certified and classified staff to sponsor activities and projects which may include, but are not limited to social events, charity drives, community and or projects and other events that benefit the school and community.

REVENUE: Sources of income		Beginning Balance: \$	45,554.68
a. <u>fundraising</u>		\$	700.00
b. <u>dance admissions</u>		\$	25,560.00
c. <u>concessions</u>		\$	2,779.50
d. <u>stadium clean-up</u>		\$	300.00
e. <u>interest</u>		\$	274.00
f. _____		\$	
Total Anticipated Revenue \$			29,613.50
Total Revenue Balance \$			75,168.18

EXPENSES:

a. <u>Homecoming festivities</u>		\$	6,000.00
b. <u>Concessions stand</u>		\$	3,200.00
c. <u>Donations</u>		\$	2,500.00
d. <u>State and National Dues</u>		\$	400.00
e. <u>Flowers/Thank you gifts</u>		\$	1,000.00
f. <u>Prom</u>		\$	12,000.00
g. <u>Retreats conferences</u>		\$	1,000.00
h. <u>Beautification</u>		\$	500.00
i. <u>Student Handbook</u>		\$	1,500.00
j. <u>Student Council Project</u>		\$	5,000.00
k. <u>Senior Barbeque</u>		\$	2,500.00
Total Anticipated Expenses \$			25,100.00
Total Ending Fund Balance \$			50,068.18

Activity Advisor: _____

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9409 Date: _____

Activity Name: HS-Speech and Debate (9409)

Activity Purpose: (define concisely)

REVENUE: Sources of income

	Beginning Balance: \$	_____
a. <u>Tournament Hosting</u>	\$	<u>2,000.00</u>
b. <u>Dues</u>	\$	<u>1,500.00</u>
c. <u>Sponsors</u>	\$	<u>1,500.00</u>
d. <u>Fundraising</u>	\$	<u>5,000.00</u>
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 10,000.00

Total Revenue Balance \$ 10,000.00

EXPENSES:

a. <u>Membership in State and National Organizations</u>	\$	<u>600.00</u>
b. <u>Registration fee</u>	\$	<u>2,100.00</u>
c. <u>Judges</u>	\$	<u>300.00</u>
d. <u>Transportation</u>	\$	<u>4,000.00</u>
e. <u>Supplies and awards</u>	\$	<u>500.00</u>
f. <u>Other</u>	\$	<u>2,500.00</u>

Total Anticipated Expenses \$ 10,000.00

Total Ending Fund Balance \$ 0.00

Activity Advisor: _____

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9420 Date: _____

Activity Name: HS-Thespians (fall play)

Activity Purpose: (define concisely)

The Thespian organization exists to enhance the theatre experience for students who are interested
in being an actor or working on the tech crew.

REVENUE: Sources of income

	Beginning Balance: \$	4,210.06
a. <u>ticket sales</u>	\$	1,200.00
b. <u>sales</u>	\$	500.00
c. <u>student dues</u>	\$	500.00
d. <u>donations</u>	\$	100.00
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 2,300.00

Total Revenue Balance \$ 6,510.06

EXPENSES:

a. <u>production costs</u>	\$	2,000.00
b. <u>donations</u>	\$	100.00
c. <u>sales</u>	\$	200.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 2,300.00

Total Ending Fund Balance \$ 4,210.06

Activity Advisor: Andy Cantrell

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9422 Date: _____

Activity Name: 2AToday (Trojan TV)

Activity Purpose: (define concisely)

Trojan TV exists to provide an opportunity for student to participate in the entire process of television production and providing video for school related events.

REVENUE: Sources of income

		Beginning Balance: \$	135.89
a.	<u>Donation</u>	\$	500.00
b.	<u>ads</u>	\$	200.00
c.	<u>VID</u>	\$	750.00
d.	<u>Misc.</u>	\$	500.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 1,950.00

Total Revenue Balance \$ 2,085.89

EXPENSES:

a.	<u>Equipment</u>	\$	1,000.00
b.	<u>Production</u>	\$	500.00
c.	<u>conferences/conventions</u>	\$	450.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,950.00

Total Ending Fund Balance \$ 135.89

Activity Advisor: Michael E. Magness

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9478

Date: _____

Activity Name: Junior Statesmen of America

Activity Purpose: (define concisely)

JSA is a debate/service learning club at Findlay High School. Each year JSA determines a need they will work toward in Africa. In 2014-20154 the group raised money for a school in tanga, Tanzania. The beginning balance for 2015-2016 represents that contribution and will be sent to Tanzania in August, 2015.

REVENUE: Sources of income

		Beginning Balance: \$	<u>377.81</u>
a.	<u>stadium clean up</u>	\$	<u>1,200.00</u>
b.	<u>leaf raking</u>	\$	<u>500.00</u>
c.	<u>Elder Beerman Community Days</u>	\$	<u>400.00</u>
d.	<u>digeball.basketball tournaments</u>	\$	<u>500.00</u>
e.	<u>Community Dinner</u>	\$	<u>1,700.00</u>

Total Anticipated Revenue \$ 4,300.00

Total Revenue Balance \$ 4,677.81

EXPENSES:

		\$	
a.	<u>All funds received to be donated in Africa</u>	\$	<u>4,300.00</u>
b.	_____	\$	_____
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 4,300.00

Total Ending Fund Balance \$ 377.81

Activity Advisor: Judy Withrow

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9453 Date: _____

Activity Name: HS-Band

Activity Purpose: (define concisely)

The purpose of the HS Band program is to provide students a hand on educational experience
in music. Students will have opportunities to develop skills on musical instruments, learn how to
express themselves both creatively and artistically, as well as develop a greater understanding of
music theory. Learning will primarily take place in music rehearsals as well as concerts.

REVENUE: Sources of income	Beginning Balance: \$	<u>2,726.42</u>
a. <u>student course fees @ \$40</u>	\$	<u>5,600.00</u>
b. <u>Century Resources fundraiser</u>	\$	<u>1,000.00</u>
c. <u>TBD fundraiser</u>	\$	<u>1,000.00</u>
d. <u>Music Boosters</u>	\$	<u>5,000.00</u>
e. _____	\$	
f. _____	\$	

Total Anticipated Revenue \$ 12,600.00

Total Revenue Balance \$ 15,326.42

EXPENSES:

a. <u>Marching Band Drill</u>	\$	<u>2,500.00</u>
b. <u>awards/meals</u>	\$	<u>5,000.00</u>
c. <u>Music tech (5estimated at \$800 each)</u>	\$	<u>3,000.00</u>
d. _____	\$	
e. _____	\$	
f. _____	\$	

Total Anticipated Expenses \$ 10,500.00

Total Ending Fund Balance \$ 4,826.42

Activity Advisor: Dan Wilson

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9454 Date: _____

Activity Name: HS-Blue & Gold

Activity Purpose: (define concisely)

To produce a newspaper and magazine including the operation of all business, editorial, and composition functions. To teach staff members all aspects of journalism via "hands on" experiences, as well as through the observation and study of professionals. Also students will continue to update and maintain the new website.

REVENUE: Sources of income	Beginning Balance: \$	3,912.70
a. <u>advertising</u>	\$	2,780.00
b. <u>donations</u>	\$	600.00
c. <u>fundraiser</u>	\$	2,300.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 5,680.00

Total Revenue Balance \$ 9,592.70

EXPENSES:

a. <u>printing</u>	\$	2,780.00
b. <u>contest/memberships</u>	\$	500.00
c. <u>conference/conventions</u>	\$	1,000.00
d. <u>equipment</u>	\$	1,000.00
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 5,280.00

Total Ending Fund Balance \$ 4,312.70

Activity Advisor: Andy Cantrell

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9455 Date: _____

Activity Name: HS-Dance Team

Activity Purpose: (define concisely)

To promote and maintain school spirit and sportsmanship. To provide entertainment whenever necessary in cooperation with the school and community. To develop character, leadership and individual responsibility while maintaining high moral standards.

REVENUE: Sources of income	Beginning Balance: \$	<u>3,266.41</u>
a. <u>Sales Project</u>	\$	<u>10,000.00</u>
b. <u>donations</u>	\$	<u>5,000.00</u>
c. <u>fees</u>	\$	<u>20,000.00</u>
d. <u>contest</u>	\$	<u>5,000.00</u>
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 30,000.00

Total Revenue Balance \$ 27,482.18

EXPENSES:

a. <u>supplies/camp</u>	\$	<u>10,000.00</u>
b. <u>uniforms/equipment</u>	\$	<u>8,000.00</u>
c. <u>contest expenses</u>	\$	<u>5,000.00</u>
d. <u>social activities</u>	\$	<u>1,000.00</u>
e. <u>awards</u>	\$	<u>1,000.00</u>
f. <u>national trip</u>	\$	<u>13,000.00</u>

Total Anticipated Expenses \$ 25,000.00

Total Ending Fund Balance \$ 2,482.18

Activity Advisor: Alexandria Jones

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9457 Date: _____

Activity Name: HS-Indoor Drumline

Activity Purpose: (define concisely)

Drumline is an extracurricular music ensemble that competes in the winter months. It is an
extention of the marching band percussion program at FHS.

REVENUE: Sources of income

		Beginning Balance: \$	582.92
a.	<u>Fundraisers</u>	\$	1,000.00
b.	<u>Fees</u>	\$	10,000.00
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 11,000.00

Total Revenue Balance \$ 11,582.92

EXPENSES:

a.	<u>tech payment</u>	\$	8,500.00
b.	<u>music and drill</u>	\$	3,000.00
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 11,500.00

Total Ending Fund Balance \$ 82.92

Activity Advisor: Dan Wilson

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9458 Date: _____

Activity Name: HS-First Edition

Activity Purpose: (define concisely)

To provide the opportunity for students to learn, through actual experience, the money musical and managerial facets of a traveling, performing ensemble, In addition to the performance characteristics of singing and choreography, students will be involved in sound reinforcement, lighting, scheduling engagements, housing and transportation.

REVENUE: Sources of income	Beginning Balance: \$	16,072.45
a. <u>Sales and Service Projects</u>	\$	<u>30,000.00</u>
b. <u>Donations</u>	\$	<u>15,000.00</u>
c. <u>Fees</u>	\$	<u>4,000.00</u>
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____
Total Anticipated Revenue \$		<u>49,000.00</u>
Total Revenue Balance \$		<u>65,072.45</u>

EXPENSES:

a. <u>Performance outfits</u>	\$	<u>20,000.00</u>
b. <u>Choreography</u>	\$	<u>15,000.00</u>
c. <u>Printing of programs</u>	\$	<u>3,000.00</u>
d. <u>fund raising company</u>	\$	<u>3,000.00</u>
e. <u>music</u>	\$	<u>1,000.00</u>
f. <u>misc. expenses</u>	\$	<u>2,000.00</u>
g. <u>equipment and performance supplies</u>	\$	<u>2,000.00</u>
h. <u>transportation</u>	\$	<u>3,000.00</u>
i. <u>Findlay fest expenses</u>	\$	<u>7,000.00</u>
j. <u>cabaret expenses</u>	\$	<u>1,000.00</u>
Total Anticipated Expenses \$		<u>57,000.00</u>
Total Ending Fund Balance \$		<u>8,072.45</u>

Activity Advisor: Kevin Manley

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9461 Date: _____

Activity Name: HS-Musical

Activity Purpose: (define concisely)

The musical exists to provide an opportunity for students to be involved in all aspects of producing
a fully staged musical.

REVENUE: Sources of income

	Beginning Balance: \$	24,040.33
a. <u>ticket sales</u>	\$	15,000.00
b. <u>souvenirs</u>	\$	500.00
c. <u>student dues</u>	\$	5,000.00
d. <u>donations</u>	\$	500.00
e. <u>Refreshments</u>	\$	500.00
f. <u>Consecession Sales</u>	\$	1,000.00

Total Anticipated Revenue \$ 22,500.00

Total Revenue Balance \$ 46,540.33

EXPENSES:

a. <u>Production costs</u>	\$	18,000.00
b. <u>refreshments</u>	\$	300.00
c. <u>souvenirs</u>	\$	200.00
d. <u>support personnel</u>	\$	1,000.00
e. <u>donations</u>	\$	1,000.00
f. _____	\$	_____

Total Anticipated Expenses \$ 20,500.00

Total Ending Fund Balance \$ 26,040.33

Activity Advisor: Andy Cantrell

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9462 Date: _____

Activity Name: HS-Orchestra

Activity Purpose: (define concisely)

To support the orchestra program at Findlay City Schools with expenses not covered by board of education, including recording fees, tshirt, awards, printing and design costs, pictures, party food, prizes, and more.

REVENUE: Sources of income		Beginning Balance: \$	2,058.76
a. <u>Pops Concert Ticket Sales</u>	\$	1,000.00	
b. <u>Kiwanis Peanut Day</u>	\$	750.00	
c. <u>Orchestr's student fee</u>	\$	750.00	
d. <u>Glenwood Orchestra</u>	\$	750.00	
e. <u>MS field trip</u>	\$	2,400.00	
f. _____	\$		

Total Anticipated Revenue \$ 5,650.00

Total Revenue Balance \$ 7,708.76

EXPENSES:

a. <u>Field trips-tickets and meals</u>	\$	2,400.00	
b. <u>FHS orchestra tshirts</u>	\$	450.00	
c. <u>Concert costs-programs, recording etc</u>	\$	1,250.00	
d. <u>meals/prizes</u>	\$	900.00	
e. <u>method books</u>	\$	500.00	
f. _____	\$		

Total Anticipated Expenses \$ 5,500.00

Total Ending Fund Balance \$ 2,208.76

Activity Advisor: Ken Pressell

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9464 Date: _____

Activity Name: HS-FSA Student Activity Account

Activity Purpose: (define concisely)

To support the various needs of the school and student body; such as field trips, assemblies, film rentals, supplies for indigent students, contests, awards and recognition banquets, educational supplies, handbooks, support of various student activity organizations, graduation, orientations/open house, to provide printed materials and communications to all students and family and various teacher recognition programs.

REVENUE: Sources of income	Beginning Balance: \$	506.86
a. <u>Student Pictures(lifetouch)</u>	\$	<u>2,000.00</u>
b. <u>Parking permits/tickets</u>	\$	<u>18,000.00</u>
c. <u>Sales (id, handbooks, transcripts)</u>	\$	<u>2,000.00</u>
d. <u>Donations</u>	\$	<u>1,500.00</u>
e. _____	\$	_____
f. _____	\$	_____
g. _____	\$	_____
h. _____	\$	_____
i. _____	\$	_____
j. _____	\$	_____
k. _____	\$	_____
Total Anticipated Revenue \$		<u>23,500.00</u>
Total Revenue Balance \$		<u>24,006.86</u>

EXPENSES:

a. <u>Award Programs (3.75, senior, etc.)</u>	\$	<u>3,000.00</u>
b. <u>Student activity supplies (ID etc)</u>	\$	<u>2,000.00</u>
c. <u>Transcript supplies</u>	\$	<u>200.00</u>
d. <u>Membership/contest fees</u>	\$	<u>600.00</u>
e. <u>Assemblies/guest speaker</u>	\$	<u>1,000.00</u>
f. <u>Parking fees</u>	\$	<u>500.00</u>
g. <u>cedar point/physic day</u>	\$	<u>500.00</u>
h. <u>Comm II/Hancock Leadership</u>	\$	<u>500.00</u>
i. <u>Graduation</u>	\$	<u>6,000.00</u>
j. <u>student activity field trip We the People</u>	\$	<u>1,000.00</u>
k. <u>Misc. Student Expenditures</u>	\$	<u>500.00</u>
l. <u>PBIS rewards/expenses</u>	\$	<u>2,000.00</u>
m. <u>School connects/safe arrival caller system</u>	\$	<u>5,000.00</u>
n. <u>Mentorship Program (Project Compass)</u>	\$	<u>1,000.00</u>
o. _____	\$	_____
p. _____	\$	_____
q. _____	\$	_____
r. _____	\$	_____
s. _____	\$	_____
t. _____	\$	_____
u. _____	\$	_____
v. _____	\$	_____
Total Anticipated Expenses \$		<u>23,800.00</u>
Total Ending Fund Balance \$		<u>206.86</u>

Activity Advisor: Ryan Imke

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9463 Date: _____

Activity Name: HS-Pantasia

Activity Purpose: (define concisely)

Pantasia is an extracurricular music ensemble that performs for community events throughout
the year for the community and surrounding areas.

REVENUE: Sources of income

- a. Show fee
- b. _____
- c. _____
- d. _____
- e. _____
- f. _____

Beginning Balance: \$ 7,598.46
 \$ 1,000.00
 \$ _____
 \$ _____
 \$ _____
 \$ _____
 \$ _____

Total Anticipated Revenue \$ 1,000.00

Total Revenue Balance \$ 8,598.46

EXPENSES:

- a. _____
- b. _____
- c. _____
- d. _____
- e. _____
- f. _____

\$ _____
 \$ _____
 \$ _____
 \$ _____
 \$ _____
 \$ _____

Total Anticipated Expenses \$ 0.00

Total Ending Fund Balance \$ 8,598.46

Activity Advisor: Dan Wilson

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9465 Date: _____

Activity Name: HS-Trojan Yearbook

Activity Purpose: (define concisely)

Students publish the Trojan Yearbook. They plan and design the book, prepare copy, take
photographs, conduct interviews, create layouts, work with computers, contact area businesses and
sell advertising space, distribute books and handle other activities pertaining to publication of the
annual yearbook.

REVENUE: Sources of income	Beginning Balance: \$	7,551.70
a. <u>Yearbook sales</u>	\$	40,000.00
b. <u>Ad sales</u>	\$	8,000.00
c. <u>Donations</u>	\$	300.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 48,300.00

Total Revenue Balance \$ 55,851.70

EXPENSES:

a. <u>Publication costs</u>	\$	40,777.00
b. <u>Supplies/equipment</u>	\$	100.00
c. <u>repayment of loan to princ. account</u>	\$	6,000.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 46,877.00

Total Ending Fund Balance \$ 8,974.70

Activity Advisor: Ruth Rinker

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9466 Date: _____

Activity Name: HS-VIP

Activity Purpose: (define concisely)

To provide an environment in which students can gain insight into the rewards and responsibilities
of the many varied activities associated with a singing/ performing ensemble. These may include:
formal concerts for public, private AND student organizations; as well as contest and festival
performances in and around the Northwest Ohio district and other parts of the country

REVENUE: Sources of income	Beginning Balance: \$	4,709.25
a. <u>Fundraisers</u>	\$	8,000.00
b. <u>Dues</u>	\$	8,000.00
c. <u>Donations</u>	\$	1,000.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 17,000.00

Total Revenue Balance \$ 21,709.25

EXPENSES:

a. <u>Awards/Transportation</u>	\$	500.00
b. <u>Performer Costumes</u>	\$	7,000.00
c. <u>Fundraising companies</u>	\$	4,500.00
d. <u>Production costs</u>	\$	1,500.00
e. <u>Assistants/Personnel</u>	\$	2,500.00
f. _____	\$	_____

Total Anticipated Expenses \$ 16,000.00

Total Ending Fund Balance \$ 5,709.25

Activity Advisor: _____

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9467 Date: _____

Activity Name: HS-Vocal Music

Activity Purpose: (define concisely)

To provide an environment in which students can gain insight into the rewards and responsibilities of the many varied activities associated with a singing/performing ensemble. These include: formal concerts for public, private, and student organizations; contests and festivals performed around the Northwest District, and other parts of the country.

REVENUE: Sources of income	Beginning Balance: \$	1,270.24
a. <u>Sales Service Project</u>	\$	200.00
b. <u>Fees</u>	\$	3,000.00
c. <u>Donations</u>	\$	400.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 3,600.00

Total Revenue Balance \$ 4,870.24

EXPENSES:

a. <u>contest and festival fees</u>	\$	300.00
b. <u>Awards</u>	\$	300.00
c. <u>Printing and office supplies</u>	\$	900.00
d. <u>performer costumes and cleanings</u>	\$	0.00
e. <u>Assistants/personnel</u>	\$	100.00
f. <u>Meals</u>	\$	100.00
h. <u>publicity</u>	\$	200.00
i. <u>equipment and music</u>	\$	1,500.00

Total Anticipated Expenses \$ 3,400.00

Total Ending Fund Balance \$ 1,470.24

Activity Advisor: Kevin Manly

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9468 Date: _____

Activity Name: HS-Band-trip

Activity Purpose: (define concisely)

The FHS Band Trip account is used to accumulate funds for the band trip every 4 years. This
account will help reduce the cost of the trip by allowing students 4 years of fundraising.

REVENUE: Sources of income	Beginning Balance: \$	<u>2,799.87</u>
a. <u>sales service fundraiser</u>	<u>5,000.00</u>	
b. _____	_____	
c. _____	_____	
d. _____	_____	
e. _____	\$ _____	
f. _____	\$ _____	
	Total Anticipated Revenue \$	<u>5,000.00</u>
	Total Revenue Balance \$	<u>7,799.87</u>

EXPENSES:		
a. <u>band trip</u>	<u>7,500.00</u>	
b. _____	_____	
c. _____	_____	
d. _____	_____	
e. _____	_____	
f. _____	\$ _____	
	Total Anticipated Expenses \$	<u>7,500.00</u>
	Total Ending Fund Balance \$	<u>299.87</u>

Activity Advisor: Dan Wilson

Building Principal: Ryan Imke

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9478 Date: _____

Activity Name: _____

Activity Purpose: (define concisely)
To help acclimate incoming freshman to the pressure and demands on them as they start their
careers at the High School level.

REVENUE: Sources of income	Beginning Balance: \$	<u>377.81</u>
a. <u>tshirt sales</u>	<u>1,000.00</u>	
b. _____	_____	
c. _____	_____	
d. _____	_____	
e. _____	_____	

Total Anticipated Revenue \$ 1,000.00

Total Revenue Balance \$ 1,377.81

EXPENSES:		
a. <u>tshirt sales</u>	\$	<u>600.00</u>
b. _____	\$	_____
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 600.00

Total Ending Fund Balance \$ 777.81

Activity Advisor: _____

Building Principal: Ryan Imke

Superintendent: _____



Findlay High School Athletic Department



Budget Summary 2017-2018

Projected Expenditures 2017-2018

Program	Supplies / Equipment	Purchased Services	Total
Boys' Soccer	\$2,000.00	\$3,700.00	\$5,700.00
Girls' Soccer	\$2,000.00	\$3,700.00	\$5,700.00
Volleyball	\$1,400.00	\$3,400.00	\$4,800.00
Boys' Basketball	\$5,000.00	\$7,000.00	\$12,000.00
Girls' Basketball	\$5,000.00	\$6,000.00	\$11,000.00
Golf	\$3,000.00	\$9,000.00	\$12,000.00
Tennis	\$700.00	\$300.00	\$1,000.00
Ice Hockey	\$4,500.00	\$11,000.00	\$15,500.00
Swim/Dive	\$1,000.00	\$6,000.00	\$7,000.00
Gymnastics	\$1,000.00	\$2,400.00	\$3,400.00
Football	\$6,000.00	\$9,000.00	\$15,000.00
Wrestling	\$1,500.00	\$4,000.00	\$5,500.00
Softball	\$5,000.00	\$5,000.00	\$10,000.00
Baseball	\$2,000.00	\$7,000.00	\$9,000.00
Track	\$4,000.00	\$3,000.00	\$7,000.00
Cross Country	\$500.00	\$1500.00	\$2,000.00
Cheerleading	\$1,000.00	\$300.00	\$1,300.00
Athletic Training	\$4,500.00	\$0.00	\$4,500.00
Strength Training	\$3,000.00	\$0.00	\$3,000.00

Projected Revenues 2017-2018

Program	Total
Boys' Soccer	\$7,000.00
Girls' Soccer	\$7,000.00
Volleyball	\$7,000.00
Boys' Basketball	\$30,000.00
Girls' Basketball	\$10,000.00
Golf	\$0.00
Tennis	\$0.00
Ice Hockey	\$20,000.00
Swim/Dive	\$0.00
Gymnastics	\$0.00
Football	\$60,000.00
Wrestling	\$4,000.00
Softball	\$0.00
Baseball	\$0.00
Track	\$0.00
Cross Country	\$0.00
Cheerleading	\$0.00
Athletic Training	\$0.00
Strength Training	\$0.00
Rental Fee	\$5,000.00
Sport Passes	\$15,000.00
Sponsorships	\$15,000.00
Programs	\$3,000.00

Total: \$135,400.00

Total: \$183,000.00

General Operational Expenditures

Awards	\$5,000.00	
Varsity 'F's'		\$1300.00
Numerals		\$800.00
Senior Plaques, Frames & Mat Board		\$900.00
3 Year & 4 Year Awards		\$500.00
All-State Trophies		\$300.00
All-State Plaques		\$500.00
All-League/All-Sports Banners		\$100.00
Award Night Trophies		\$600.00

General Operational Expenditures Continued

Office Supplies	\$3,000.00	
Stamps		\$650.00
Envelopes		\$150.00
Award Certificates		\$500.00
CD's		\$50.00
Labels		\$50.00
Mailing		\$1,500.00
Printer/Copier/Scan		\$100.00
 Scouting Reimbursement	\$1,000.00	
 Coaches' Equipment	\$6,000.00	
 Printing	\$6,000.00	
Game Programs		\$4,000.00
Misc. Signs (playoff, sign shack)		\$500.00
Printing (Summer Camp, Sponsorships, etc)		\$1,500.00
 League Dues	\$1,850.00	
TRAC Dues		\$500.00
NWOHC Dues		\$500.00
Soccer Assigner Fees		\$300.00
Hockey Assigner Fees		\$300.00
NWOGL		\$250.00
 High School Transportation*	\$7,000.00	
 Game Worker Equipment/Supplies	\$15,000.00	
 Computer Updates	\$500.00	
Software		\$500.00
Donnell Stadium		
 General Equipment	\$1,500.00	
Camera / Software		\$500.00
General Repairs		\$1,000.00
 Total:	\$46,850.00	

2017-2018 Projected Expenditure: \$182,250.00
2017-2018 Projected Revenue: \$183,000.00

Personal Improvement: \$15,000.00 for Facilities.

Front Entrance/Gym Renovation		\$15,000

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9470 Date: _____

Activity Name: Girls' Basketball Summer Camp

Activity Purpose: (define concisely)
Youth Girls basketball Summer Camp

REVENUE: Sources of income

		Beginning Balance: \$	218.83
a.	<u>camp fee</u>	\$	1,500.00
b.	_____	\$	_____
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 1,500.00

Total Revenue Balance \$ 1,718.83

EXPENSES:

a.	<u>t-shirts</u>	\$	450.00
b.	<u>Staff</u>	\$	600.00
c.	<u>awards</u>	\$	250.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,300.00

Total Ending Fund Balance \$ 418.83

Activity Advisor: Chris Ireland

Building Principal: Nate Weihrauch

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9471 Date: _____

Activity Name: Boys Basketball Summer Camp

Activity Purpose: (define concisely)

boys basketball camp will be offered to students entering grades 1-6 starting
to work on skill development, strategy, techniques, and fundatmentals

REVENUE: Sources of income

		Beginning Balance: \$	336.58
a.	<u>Camp registration fee</u>	\$	5,000.00
b.	_____	\$	_____
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 5,000.00

Total Revenue Balance \$ 5,336.58

EXPENSES:

a.	<u>Camp t-shirts</u>	\$	1,100.00
b.	<u>staff</u>	\$	3,000.00
c.	<u>prices</u>	\$	250.00
d.	<u>food</u>	\$	300.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 4,650.00

Total Ending Fund Balance \$ 686.58

Activity Advisor: Jim Rucki

Building Principal: Nate Weihrauch

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9472 Date: _____

Activity Name: Trojan Football Summer Camp

Activity Purpose: (define concisely)

Football camp will be held behind Findlay High School for kids entering grades 1-6, with the emphasis on skill development and having fun playing football.

REVENUE: Sources of income	Beginning Balance: \$	1,774.26
a. <u>Camp fees</u>	\$	5,000.00
b. _____	\$	_____
c. _____	\$	_____
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 5,000.00

Total Revenue Balance \$ 6,774.26

EXPENSES:

a. <u>T-shirts</u>	\$	1,100.00
b. <u>staff</u>	\$	500.00
c. <u>Prizes</u>	\$	250.00
d. <u>Food</u>	\$	300.00
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 2,150.00

Total Ending Fund Balance \$ 4,624.26

Activity Advisor: Mark Ritzler

Building Principal: Nate Weihrauch

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9474 Date: _____

Activity Name: Summer Camp Baseball

Activity Purpose: (define concisely)

Baseball camp will be offered to students entering grades 1-6 for 3 days in June for the purpose of skill development.

REVENUE: Sources of income

		Beginning Balance: \$	1,140.43
a.	<u>Camp fees</u>	\$	1,500.00
b.	_____	\$	_____
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 1,500.00

Total Revenue Balance \$ 2,640.43

EXPENSES:

a.	<u>T-shirt</u>	\$	450.00
b.	<u>Staff</u>	\$	500.00
c.	<u>Prizes</u>	\$	200.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,150.00

Total Ending Fund Balance \$ 1,490.43

Activity Advisor: Jeff Stutzman

Building Principal: Nate Weihrauch

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9476 Date: _____

Activity Name: Trojan Volleyball Summer Camp

Activity Purpose: (define concisely)

Youth volleyball summer camp

REVENUE: Sources of income

		Beginning Balance: \$	1,450.78
a.	<u>Camp fees</u>	\$	2,500.00
b.	_____	\$	_____
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 2,500.00

Total Revenue Balance \$ 3,950.78

EXPENSES:

a.	<u>T-shirts</u>	\$	800.00
b.	<u>Staff</u>	\$	600.00
c.	<u>Prizes</u>	\$	200.00
d.	<u>Food</u>	\$	100.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,700.00

Total Ending Fund Balance \$ 2,250.78

Activity Advisor: Bob Moran

Building Principal: Nate Weihrauch

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9477 Date: _____

Activity Name: Summer Camp Softball

Activity Purpose: (define concisely)

Softball camp will be offered to students entering grades 1-6 for 3 days in June for the purpose of skill development.

REVENUE: Sources of income

		Beginning Balance: \$	45.77
a.	<u>camp fee</u>	\$	1,000.00
b.	_____	\$	_____
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 1,000.00

Total Revenue Balance \$ 1,045.77

EXPENSES:

a.	<u>tshirts</u>	\$	400.00
b.	<u>staff</u>	\$	400.00
c.	<u>Prizes</u>	\$	100.00
d.	<u>Food</u>	\$	100.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,000.00

Total Ending Fund Balance \$ 45.77

Activity Advisor: Paige Jansen

Building Principal: Nate Weihrauch

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9484 Date: _____

Activity Name: Summer Camp Track and Field

Activity Purpose: (define concisely)

Track camp will be offered to students entering grades 3-8 starting to
work on skill development, strategy, techniques, speed and fundamentals

REVENUE: Sources of income

		Beginning Balance: \$	2,362.59
a.	<u>camp fee</u>	\$	2,000.00
b.	_____	\$	_____
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 2,000.00

Total Revenue Balance \$ 4,362.59

EXPENSES:

a.	<u>t-shirts</u>	\$	700.00
b.	<u>Staff</u>	\$	800.00
c.	<u>Prizes</u>	\$	250.00
d.	<u>food and drinks</u>	\$	200.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,950.00

Total Ending Fund Balance \$ 2,412.59

Activity Advisor: Brian Rosendale/Mark Gleason

Building Principal: Nate Weihrauch

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9486 Date: _____

Activity Name: Summer Camp Wrestling

Activity Purpose: (define concisely)

Wrestling camp will be offered to students entering grades K-8 starting June 29-July 2 from 6-8:30pm
to work on skill development, strategy, techniques and fundamentals.

REVENUE: Sources of income		Beginning Balance: \$	262.14
a. <u>camp fees</u>		\$	1,400.00
b. _____		\$	
c. _____		\$	
d. _____		\$	
e. _____		\$	
f. _____		\$	
		Total Anticipated Revenue \$	1,400.00
		Total Revenue Balance \$	1,662.14

EXPENSES:			
a. <u>tshirts</u>		\$	600.00
b. <u>Staff</u>		\$	500.00
c. <u>Prizes</u>		\$	100.00
d. <u>food and drink</u>		\$	100.00
e. _____		\$	
f. _____		\$	
		Total Anticipated Expenses \$	1,300.00
		Total Ending Fund Balance \$	362.14

Activity Advisor: Ben Kirian

Building Principal: Nate Weihrauch

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300- Date: _____

Activity Name: Summer Tennis Camp

Activity Purpose: (define concisely)
Summer Tennis Camp will be held at FHS for grades 1-8 with an emphasis on technique, skill
development and promoting the sport of tennis. Camp will take place June 1-3

REVENUE: Sources of income

		Beginning Balance: \$	_____
a.	<u>camp fee</u>	\$	<u>500.00</u>
b.	_____	\$	_____
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 500.00

Total Revenue Balance \$ 500.00

EXPENSES:

a.	<u>tshirts</u>	\$	<u>300.00</u>
b.	<u>staff</u>	\$	<u>100.00</u>
c.	<u>Prizes</u>	\$	<u>100.00</u>
d.	_____	\$	<u>0.00</u>
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 500.00

Total Ending Fund Balance \$ 0.00

Activity Advisor: Sean Swisher

Building Principal: Nate Weihrauch

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9901 Date: _____

Activity Name: Early Childhood Education I and II

Activity Purpose: (define concisely)

Professional student organization of FCS job training students in Childhood Education.

The goal is to help youth assume their roles in society in the areas of personal growth, leadership, family life, career-technical education, skill development and community involvement.

REVENUE: Sources of income		Beginning Balance: \$	660.47
a. <u>Sales & Service projects</u>		\$	700.00
b. <u>Skills USA Dues</u>		\$	600.00
c. <u>Donations for service project</u>		\$	300.00
d. _____		\$	_____
e. _____		\$	_____
f. _____		\$	_____

Total Anticipated Revenue \$ 1,600.00

Total Revenue Balance \$ 2,260.47

EXPENSES:

a. <u>Skills USA State and National Dues</u>		\$	900.00
b. <u>Skills USA Leadership Activities</u>		\$	300.00
c. <u>Supplies</u>		\$	200.00
d. <u>Gifts & Donations</u>		\$	100.00
e. _____		\$	_____
f. _____		\$	_____

Total Anticipated Expenses \$ 1,500.00

Total Ending Fund Balance \$ 760.47

Activity Advisor: Gera Dubin

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9904 Date: _____

Activity Name: Cosmetology 11

Activity Purpose: (define concisely)

To provide students leadership activities and opportunities through involvement of school and
community activities and programs. Students will participate in cosmetology fundraisers, Skills USA
fundraisers, community service activities, salon service activities, and skills USA activities.

REVENUE: Sources of income

	Beginning Balance: \$	1,000.82
a. <u>Sales /fundraisers</u>	\$	1,000.00
b. <u>Skills USA dues</u>	\$	
c. <u>Donations/Gifts</u>	\$	250.00
d. _____	\$	
e. _____	\$	
f. _____	\$	

Total Anticipated Revenue \$ 1,250.00

Total Revenue Balance \$ 2,250.82

EXPENSES:

a. <u>Field Trips</u>	\$	350.00
b. <u>Donations/ gifts/supplies</u>	\$	300.00
c. <u>Skills USA Dues to local Chapter</u>	\$	
d. <u>Social Activities/ Awards</u>	\$	300.00
e. <u>Sales/Fundraisers</u>	\$	300.00
f. _____	\$	

Total Anticipated Expenses \$ 1,250.00

Total Ending Fund Balance \$ 1,000.82

Activity Advisor: Heather Schroder

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9905 Date: _____

Activity Name: Cosmetology 12

Activity Purpose: (define concisely)

To provide students leadership activities and opportunities through involvement of school and
community activities and programs. Students will participate in cosmetology fund raisers, Skills
USA fundraiser, community service activities, and Skills USA activities

REVENUE: Sources of income	Beginning Balance: \$	<u>739.06</u>
a. <u>Sales/Fundraisers</u>	\$	<u>2,000.00</u>
b. <u>Skills USA/Dues</u>	\$	
c. <u>Donation</u>	\$	<u>250.00</u>
d. _____	\$	
e. _____	\$	
f. _____	\$	

Total Anticipated Revenue \$ 2,250.00

Total Revenue Balance \$ 2,989.06

EXPENSES:

a. _____	\$	
b. <u>Sales/Fundraisers/senior trip</u>	\$	<u>1,500.00</u>
c. <u>Donations/gifts/supplies</u>	\$	<u>250.00</u>
d. <u>Field Trip/Skills USA</u>	\$	<u>250.00</u>
e. <u>Social Activity/Awards</u>	\$	<u>250.00</u>
f. _____	\$	

Total Anticipated Expenses \$ 2,250.00

Total Ending Fund Balance \$ 739.06

Activity Advisor: Heather Schroeder

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9925 Date: _____

Activity Name: MS-Auto Tech Prep

Activity Purpose: (define concisely)

To provide an opportunity for students to develop character, leadership, and citizenship.

To help prepare students to accept adult status with skill and understanding.

To provide an opportunity for students to better understand and develop employability skills.

REVENUE: Sources of income		Beginning Balance: \$	6,726.79
a. <u>Sales/Fundraisers</u>		\$	1,600.00
b. <u>Skills USA/Dues</u>		\$	1,800.00
c. <u>Donation</u>		\$	1,400.00
d. <u>Shop and Lab income</u>		\$	1,400.00
e. _____		\$	_____
f. _____		\$	_____

Total Anticipated Revenue \$ 6,200.00

Total Revenue Balance \$ 14,120.22

EXPENSES:

a. <u>Skills USA dues to Local Chapter</u>		\$	1,800.00
b. <u>Leadership Activities</u>		\$	2,000.00
c. <u>Donations</u>		\$	400.00
d. <u>Cars/parts/supplies</u>		\$	1,000.00
e. <u>sales and service proj.</u>		\$	1,000.00
f. _____		\$	_____

Total Anticipated Expenses \$ 6,200.00

Total Ending Fund Balance \$ 7,920.22

Activity Advisor: Tim Stroub/Paul Waldman

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9926 Date: _____

Activity Name: MS-Computer Networking

Activity Purpose: (define concisely)

To provide student leadership skills through class activities, contests and social activities.

REVENUE: Sources of income

		Beginning Balance: \$	594.43
a.	<u>Sales & Service Projects</u>	\$	1,000.00
b.	<u>Student Dues</u>	\$	900.00
c.	<u>Donations</u>	\$	200.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 2,100.00

Total Revenue Balance \$ 2,694.43

EXPENSES:

a.	<u>Sales & Service Projects</u>	\$	600.00
b.	<u>Student Dues</u>	\$	900.00
c.	<u>Donations</u>	\$	100.00
d.	<u>Class Activities</u>	\$	300.00
e.	<u>Misc. Stud. Supplies, clothing etc.</u>	\$	200.00
f.	_____	\$	_____

Total Anticipated Expenses \$ 2,100.00

Total Ending Fund Balance \$ 594.43

Activity Advisor: Greg Johnson

Building Principal: David Danoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9928 Date: _____

Activity Name: MS-Construction Skills 1 & 2

Activity Purpose: (define concisely)

To provide student leadership skills through class activities, contests and social activities

REVENUE: Sources of income

		Beginning Balance: \$	362.00
a.	<u>Sales & Service Projects</u>	\$	1,500.00
b.	<u>Student Dues</u>	\$	500.00
c.	<u>Donations</u>	\$	200.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 2,200.00

Total Revenue Balance \$ 2,562.00

EXPENSES:

a.	<u>Sales & Service Projects</u>	\$	500.00
b.	<u>Student Dues</u>	\$	500.00
c.	<u>Donations</u>	\$	100.00
d.	<u>Class Activities</u>	\$	300.00
e.	<u>Misc. Stud. Supplies, clothing, etc.</u>	\$	200.00
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,600.00

Total Ending Fund Balance \$ 962.00

Activity Advisor: Kevin Sheidler

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9934 Date: _____

Activity Name: MS-Welding Technology

Activity Purpose: (define concisely)

To promote student leadership through educational, social and business-related activities.

REVENUE: Sources of income

		Beginning Balance: \$	4,437.17
a.	<u>Sales/Service Projects (fund raisers)</u>	\$	1,500.00
b.	<u>Donations</u>	\$	1,000.00
c.	<u>Scrap Metal</u>	\$	500.00
d.	<u>Skills USA</u>	\$	800.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 3,800.00

Total Revenue Balance \$ 8,237.17

EXPENSES:

a.	<u>Skills USA</u>	\$	800.00
b.	<u>Field Trip</u>	\$	400.00
c.	<u>Leadership & Social Activities</u>	\$	800.00
d.	<u>Coats</u>	\$	1,500.00
e.	<u>Misc. supplies, services and materials</u>	\$	300.00
f.	_____	\$	_____

Total Anticipated Expenses \$ 3,800.00

Total Ending Fund Balance \$ 4,437.17

Activity Advisor: _____

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9938 Date: _____

Activity Name: MS-DECA-Marketing

Activity Purpose: (define concisely)

This Co-curricular student youth organization is designed to develop civic consciousness, leadership
vocational understanding, and social intelligence. Students may participate in fund raising and
leadership activities, character building, and social activities along with competing in local, district,
state, and international skill and leadership conferences.

REVENUE: Sources of income	Beginning Balance: \$	1,506.66
a. <u>Sales Project-Daisies and more</u>	\$	<u>7,500.00</u>
b. _____	_____	_____
c. <u>Dues (approx.. 25 each)</u>	\$	<u>1,000.00</u>
d. <u>Internist earned</u>	\$	<u>100.00</u>
e. <u>Donations received</u>	\$	<u>200.00</u>
f. _____	\$	_____

Total Anticipated Revenue \$ 8,800.00

Total Revenue Balance \$ 10,306.66

EXPENSES:

a. <u>Sales Project-Daisies and more</u>	\$	<u>4,500.00</u>
b. <u>Dues</u>	\$	<u>1,000.00</u>
c. <u>contests, travel expense, social activities</u>	\$	<u>500.00</u>
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Expenses \$ 6,000.00

Total Ending Fund Balance \$ 4,306.66

Activity Advisor: Aaron Roth

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9953 Date: _____

Activity Name: MS-Building and Grounds

Activity Purpose: (define concisely)
To Provide students with leadership skills through chapter activities, contests and social activities.

REVENUE: Sources of income		Beginning Balance: \$	18.00
a. <u>Sales & Service Projects</u>	\$	1,000.00	
b. <u>Student Dues</u>	\$	500.00	
c. <u>Donations</u>	\$	200.00	
d. _____	\$	_____	
e. _____	\$	_____	
f. _____	\$	_____	

Total Anticipated Revenue \$ 1,700.00

Total Revenue Balance \$ 1,718.00

EXPENSES:

a. <u>Sales & Service Project</u>	\$	500.00	
b. <u>Student Dues</u>	\$	500.00	
c. <u>Donations</u>	\$	100.00	
d. <u>Classes Activities</u>	\$	150.00	
e. <u>Msc. Stud. Supplies, Clothing etc</u>	\$	150.00	
f. _____	\$	_____	

Total Anticipated Expenses \$ 1,400.00

Total Ending Fund Balance \$ 318.00

Activity Advisor: Kevin Sheidler

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9954 Date: _____

Activity Name: MS-Future Educators Association

Activity Purpose: (define concisely)

To promote student leadership within the area of education and educationally related occupations.

REVENUE: Sources of income

		Beginning Balance: \$	0.00
a.	<u>Sales & Service projects</u>	\$	1,000.00
b.	<u>Student Contributions</u>	\$	400.00
c.	<u>Donations/Interest</u>	\$	100.00
d.	<u>Student Dues</u>	\$	200.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 1,700.00

Total Revenue Balance \$ 1,700.00

EXPENSES:

a.	<u>Children's activities/supplies</u>	\$	300.00
b.	<u>Student & faculty awards</u>	\$	100.00
c.	<u>Student supplies and incentives</u>	\$	1,100.00
d.	<u>Student dues</u>	\$	200.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,700.00

Total Ending Fund Balance \$ 0.00

Activity Advisor: _____

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9955 Date: _____

Activity Name: MS-Hospitality and Restaurant Services

Activity Purpose: (define concisely)
To promote student learning, leadership and community partnership.

REVENUE: Sources of income	Beginning Balance: \$	<u>160.96</u>
a. <u>Sale/Service Projects</u>	\$	<u>2,000.00</u>
b. <u>Donations</u>	\$	<u>100.00</u>
c. <u>Dues</u>	\$	<u>0.00</u>
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 2,100.00

Total Revenue Balance \$ 2,260.96

EXPENSES:

a. <u>Sales/service projects</u>	\$	<u>1,200.00</u>
b. <u>field trips/meetings</u>	\$	<u>200.00</u>
c. <u>awards, donations and incentives</u>	\$	<u>0.00</u>
d. <u>misc. supplies for above activities</u>	\$	<u>400.00</u>
e. <u>leadership and social activities</u>	\$	<u>300.00</u>
f. _____	\$	_____

Total Anticipated Expenses \$ 2,100.00

Total Ending Fund Balance \$ 160.96

Activity Advisor: Julie Lane

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9957 Date: _____

Activity Name: MS-Med Tech

Activity Purpose: (define concisely)

This co-curricular student youth organization is designed to develop service learning, civic, social and leadership skills. Students may participate in fund raising activities, leadership activities, character building and social activities. Students will compete in local, state and national skills or leadership contests as well.

REVENUE: Sources of income	Beginning Balance: \$	<u>3,673.64</u>
a. <u>Sales Service projects</u>	\$	<u>1,700.00</u>
b. <u>Dues</u>	\$	<u>1,000.00</u>
c. <u>Donations</u>	\$	<u>100.00</u>
d. _____	\$	
e. _____	\$	
f. _____	\$	

Total Anticipated Revenue \$ 2,800.00

Total Revenue Balance \$ 6,473.64

EXPENSES:

a. <u>Sales and Service Projects</u>	\$	<u>1,000.00</u>
b. <u>Dues</u>	\$	<u>1,000.00</u>
c. <u>Awards and Incentives</u>	\$	<u>200.00</u>
d. <u>Contest and Travel Expenses</u>	\$	<u>200.00</u>
e. <u>Misc. supplies, leadership, social, activities</u>	\$	<u>200.00</u>
f. <u>donations</u>	\$	<u>200.00</u>

Total Anticipated Expenses \$ 2,800.00

Total Ending Fund Balance \$ 3,673.64

Activity Advisor: Carol Treece, RN

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9958 Date: _____

Activity Name: MS-Skills USA

Activity Purpose: (define concisely)

To provide an opportunity for students involved in Skills USA to grow in leadership qualities that can be developed through this program. Included are social and recreational activities, along with local, regional, state and national skill and leadership competitions.

REVENUE: Sources of income	Beginning Balance: \$	17,931.83
a. <u>Sales and Service projects</u>	\$	8,000.00
b. <u>Skills USA dues</u>	\$	8,750.00
c. <u>Donations and gifts</u>	\$	200.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 16,950.00

Total Revenue Balance \$ 34,881.83

EXPENSES:

a. <u>Misc. equip. supplies, books, clothing, awards</u>	\$	1,000.00
b. <u>Sales and service project exp.</u>	\$	4,500.00
c. <u>Skills USA dues</u>	\$	5,250.00
d. <u>Social leadership activities</u>	\$	700.00
e. <u>class trip</u>	\$	5,000.00
f. _____	\$	_____

Total Anticipated Expenses \$ 16,450.00

Total Ending Fund Balance \$ 18,431.83

Activity Advisor: Carol Treece/Heather Schroeder

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9959 Date: _____

Activity Name: MS-Programing

Activity Purpose: (define concisely)

To provide students with leadership skills through class activities, contests and social activities.

REVENUE: Sources of income

	Beginning Balance: \$	3,275.82
a. <u>Sales projects</u>	\$	500.00
b. <u>Service projects</u>	\$	350.00
c. <u>BPA dues</u>	\$	750.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 1,600.00

Total Revenue Balance \$ 4,875.82

EXPENSES:

a. <u>Skills USA dues</u>	\$	750.00
b. <u>Service projects</u>	\$	100.00
c. <u>Leadership activities</u>	\$	250.00
d. <u>Sales projects</u>	\$	250.00
e. <u>decorations and supplies</u>	\$	200.00
f. <u>donations</u>	\$	50.00

Total Anticipated Expenses \$ 1,600.00

Total Ending Fund Balance \$ 3,275.82

Activity Advisor: Michael Magnes

Building Principal: David Danoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9960 Date: _____

Activity Name: MS-Multi Media

Activity Purpose: (define concisely)

To provide students with leadership skills through class activities, contests and social activities.

REVENUE: Sources of income

		Beginning Balance: \$	1,055.27
a.	<u>Skills USA</u>	\$	500.00
b.	<u>Service Projects</u>	\$	300.00
c.	<u>Donations</u>	\$	100.00
d.	<u>Sales Projects</u>	\$	300.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 1,200.00

Total Revenue Balance \$ 2,255.27

EXPENSES:

a.	<u>Skills USA Dues</u>	\$	500.00
b.	<u>Service projects</u>	\$	100.00
c.	<u>leadership activities</u>	\$	250.00
d.	<u>decorations and supplies</u>	\$	250.00
e.	<u>donations</u>	\$	100.00
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,200.00

Total Ending Fund Balance \$ 1,055.27

Activity Advisor: Jaime Watkins

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9961 Date: _____

Activity Name: MS- Engineering and CAD

Activity Purpose: (define concisely)

To provide student leadership skills through class activities, contests and social activities.

REVENUE: Sources of income

	Beginning Balance: \$	2,142.66
a. <u>Sales & service Projects</u>	\$	1,000.00
b. <u>Student Dues</u>	\$	1,200.00
c. <u>Donations</u>	\$	200.00
d. _____	\$	_____
e. _____	\$	_____
f. _____	\$	_____

Total Anticipated Revenue \$ 2,400.00

Total Revenue Balance \$ 4,542.66

EXPENSES:

a. <u>Sales & Service Projects</u>	\$	500.00
b. <u>Student Dues</u>	\$	1,200.00
c. <u>Donations</u>	\$	200.00
d. <u>class activities</u>	\$	200.00
e. <u>misc. student supplies, clothing, etc.</u>	\$	300.00
f. _____	\$	_____

Total Anticipated Expenses \$ 2,400.00

Total Ending Fund Balance \$ 2,142.66

Activity Advisor: Craig Perry

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9952 Date: _____

Activity Name: MS-CBI 12

Activity Purpose: (define concisely)

To support the needs of the CBI program: student recognition, awards; leadership and team work
training; service learning projects; photographic supplies; promotional needs; communication with
parents and advisory committee.

REVENUE: Sources of income

		Beginning Balance: \$	250.18
a.	<u>Student Dues</u>	\$	450.00
b.	<u>Sales and Service Project</u>	\$	300.00
c.	<u>Donations</u>	\$	100.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 850.00

Total Revenue Balance \$ 1,100.18

EXPENSES:

a.	<u>Leadership Activities</u>	\$	150.00
b.	<u>Student Recognition and Rewards</u>	\$	300.00
c.	<u>Misc. Supplies</u>	\$	100.00
d.	<u>Sales & Service Projects</u>	\$	200.00
e.	<u>Donations</u>	\$	100.00
f.	_____	\$	_____

Total Anticipated Expenses \$ 850.00

Total Ending Fund Balance \$ 250.18

Activity Advisor: Lori Martin

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 200-9962 Date: _____

Activity Name: MS-CBI 11

Activity Purpose: (define concisely)

To provide opportunities involved in the CBI 11 program to grow in leadership qualities, personal responsibilities, and effective work behaviors. These opportunities will be presented with a variety of social, rewards, and leadership.

REVENUE: Sources of income

		Beginning Balance: \$	167.66
a.	<u>Dues</u>	\$	0.00
b.	<u>Fundraisers</u>	\$	0.00
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 0.00

Total Revenue Balance \$ 167.66

EXPENSES:

a.	<u>Recognition and rewards</u>	\$	0.00
b.	<u>Leadership activities</u>	\$	0.00
c.	<u>misc. supplies</u>	\$	167.66
d.	<u>donations</u>	\$	0.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 167.66

Total Ending Fund Balance \$ 0.00

Activity Advisor: _____

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9916 Date: _____

Activity Name: MS-Interclub Council

Activity Purpose: (define concisely)

TO provide student learning, support, civic and leadership opportunities to Millstream students.

REVENUE: Sources of income

		Beginning Balance: \$	3,588.81
a.	<u>Sales and service projects</u>	\$	500.00
b.	<u>Interest</u>	\$	100.00
c.	<u>Donations</u>	\$	200.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 800.00

Total Revenue Balance \$ 4,388.81

EXPENSES:

a.	<u>Sales & Service Projects</u>	\$	500.00
b.	<u>Donations</u>	\$	500.00
c.	<u>Misc. student supplies, clothing, etc.</u>	\$	500.00
d.	<u>Class Activities</u>	\$	300.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,800.00

Total Ending Fund Balance \$ 2,588.81

Activity Advisor: Pam Hamlin/Kellie Bibler

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9919 Date: _____

Activity Name: MS-Occupational Transitions

Activity Purpose: (define concisely)

To provide student learning, leadership and community partnership.

REVENUE: Sources of income

		Beginning Balance: \$	94.46
a.	<u>Sales/Service Projects</u>	\$	1,000.00
b.	<u>Donations</u>	\$	100.00
c.	_____	\$	_____
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 1,100.00

Total Revenue Balance \$ 1,194.46

EXPENSES:

		\$	400.00
a.	<u>Sales/Service Projects</u>	\$	200.00
b.	<u>Field trips/meetings</u>	\$	200.00
c.	<u>Awards, donations & incentives</u>	\$	300.00
d.	<u>Misc. supplies for above activities</u>	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 1,100.00

Total Ending Fund Balance \$ 94.46

Activity Advisor: Julie Lane

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9966 Date: _____

Activity Name: MS-Office Services

Activity Purpose: (define concisely)

To provide Millstream Office Services' students with opportunities to gain leadership and business skills through participation in Skills USA for meetings and competitions and for the field trips to related businesses. To use the incentives to reward students for efforts and academic achievement. To provide for supplies and items for projects and or sales fund raisers and for the community service projects.

REVENUE: Sources of income	Beginning Balance: \$	<u>2,324.21</u>
a. <u>Student dues</u>	\$	<u>1,131.00</u>
b. <u>Sales Projects</u>	\$	<u>800.00</u>
c. <u>Service projects</u>	\$	<u>500.00</u>
d. <u>Donations</u>	\$	<u>125.00</u>
e. _____	\$	_____
f. _____	\$	_____
Total Anticipated Revenue \$		<u>2,556.00</u>
Total Revenue Balance \$		<u>4,880.21</u>

EXPENSES:

a. <u>Student dues</u>	\$	<u>1,131.00</u>
b. <u>sales items supplies</u>	\$	<u>500.00</u>
c. <u>student leadership activities</u>	\$	<u>350.00</u>
d. <u>field trips</u>	\$	<u>325.00</u>
e. <u>student apparel and supplies</u>	\$	<u>250.00</u>
f. _____	\$	_____
Total Anticipated Expenses \$		<u>2,556.00</u>
Total Ending Fund Balance \$		<u>2,324.21</u>

Activity Advisor: Jan Miller

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9915 Date: _____

Activity Name: MS-Auto Maintenance 1 & 2

Activity Purpose: (define concisely)

To provide an opportunity for students that are involved in grow in leadership skills that can be developed through these activities. This includes a variety of social, educational and leadership activities at state, regional and local levels.

REVENUE: Sources of income

		Beginning Balance: \$	8,187.35
a.	<u>Sales Project</u>	\$	300.00
b.	<u>Skills dues</u>	\$	1,110.00
c.	<u>Lab fees</u>	\$	600.00
d.	<u>Donations</u>	\$	500.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 2,510.00

Total Revenue Balance \$ 10,697.35

EXPENSES:

a.	<u>Skills dues</u>	\$	1,110.00
b.	<u>Leadership activities</u>	\$	400.00
c.	<u>field trip</u>	\$	800.00
d.	<u>Student rewards</u>	\$	200.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 2,510.00

Total Ending Fund Balance \$ 8,187.35

Activity Advisor: _____

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9917 Date: _____

Activity Name: MS-Culinary Arts 1 and 2

Activity Purpose: (define concisely)

Professional organization for FCS students job training. The goal is to help our students assume
responsible roles in society, in terms of personal growth, career preparation, leadership and
community service.

REVENUE: Sources of income

		Beginning Balance: \$	2,101.29
a.	<u>sales</u>	\$	75,000.00
b.	<u>student dues</u>	\$	2,100.00
c.	<u>resturant income and tips</u>	\$	2,300.00
d.	_____	\$	_____
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Revenue \$ 79,400.00

Total Revenue Balance \$ 81,501.29

EXPENSES:

a.	<u>Skills USA dues</u>	\$	1,500.00
b.	_____	\$	0.00
c.	<u>supplies</u>	\$	70,000.00
d.	<u>Field trips</u>	\$	1,500.00
e.	_____	\$	_____
f.	_____	\$	_____

Total Anticipated Expenses \$ 73,000.00

Total Ending Fund Balance \$ 8,501.29

Activity Advisor: Gordon Myers

Building Principal: David Danhoff

Superintendent: _____

FINDLAY CITY SCHOOLS
STUDENT ACTIVITY BUDGET

Activity Code: 300-9456 Date: _____

Activity Name: MS-Employability

Activity Purpose: (define concisely)

To instill in students employability skills which will help them develop an interest and willingness to seek and keep gainful employment.

REVENUE: Sources of income

		Beginning Balance: \$	3,002.69
a.	<u>Job shop projects</u>	\$	3,000.00
b.	<u>Sales project</u>	\$	500.00
c.	<u>Donations</u>	\$	100.00
d.	_____		
e.	_____	\$	
f.	_____	\$	

Total Anticipated Revenue \$ 3,600.00

Total Revenue Balance \$ 6,602.69

EXPENSES:

a.	<u>Sales project equipment/repair</u>	\$	200.00
b.	<u>Student rewards/incentives</u>	\$	100.00
c.	<u>field trips, donations travel</u>	\$	2,500.00
d.	<u>social events/awards</u>	\$	100.00
e.	<u>supplies uniforms</u>	\$	200.00
f.	<u>repairs</u>	\$	100.00

Total Anticipated Expenses \$ 3,200.00

Total Ending Fund Balance \$ 3,402.69

Activity Advisor: Cheryl Corron

Building Principal: David Danhoff

Superintendent: _____

**Findlay City School District
Hancock County
Five Year Forecast for Fiscal Years 2015 through 2022**

	Actual				Forecasted				
	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Average Change	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	Fiscal Year 2021	Fiscal Year 2022
Revenues									
1.010 General Property Tax (Real Estate)	\$25,455,004	\$25,275,862	\$26,272,789	1.6%	\$26,711,557	\$27,245,788	\$27,790,704	\$28,346,518	\$28,913,448
1.020 Tangible Personal Property Tax									
1.030 Income Tax									
1.035 Unrestricted Grants-in-Aid (all 3100's except 3130)	21,947,530	23,490,047	24,727,384	6.1%	24,829,872	24,887,492	24,887,492	24,887,492	24,887,492
1.040 Restricted Grants-in-Aid (3200's)	953,774	872,197	954,189	0.4%	954,189	954,189	954,189	954,189	954,189
1.050 Property Tax Allocation (3130)	7,170,279	6,353,530	5,566,873	-11.9%	4,807,873	4,048,873	3,289,873	2,862,873	2,862,873
1.060 All Other Revenues	2,952,510	3,469,685	3,623,670	11.0%	3,823,670	3,473,670	3,423,670	3,373,670	3,323,670
1.070 Total Revenues	58,479,097	59,461,321	61,144,905	2.3%	61,127,161	60,610,012	60,345,928	60,424,742	60,941,672
Other Financing Sources									
2.050 Advances-In		15,000		0.0%	70,000	150,000	150,000	150,000	150,000
2.060 All Other Financing Sources	449,871	497,008	89,180	-35.8%	200,000	200,000	200,000	200,000	200,000
2.070 Total Other Financing Sources	449,871	512,008	89,180	-34.4%	270,000	350,000	350,000	350,000	350,000
2.080 Total Revenues and Other Financing Sources	58,928,968	59,973,329	61,234,085	1.9%	61,397,161	60,960,012	60,695,928	60,774,742	61,291,672
Expenditures									
3.010 Personnel Services	30,975,204	31,891,466	33,373,840	3.8%	34,961,107	35,380,640	35,805,208	36,234,870	36,669,689
3.020 Employees' Retirement/Insurance Benefits	10,999,083	11,267,409	13,080,083	9.3%	13,669,263	14,346,027	14,990,067	15,587,187	16,123,488
3.030 Purchased Services	11,838,391	12,545,982	11,730,419	-0.3%	12,534,439	13,011,161	13,661,720	14,344,806	15,062,046
3.040 Supplies and Materials	2,208,870	2,308,584	2,261,317	1.2%	2,250,000	2,250,000	2,250,000	2,250,000	2,250,000
3.050 Capital Outlay	768,789	1,341,713	1,880,069	57.3%	990,000	940,000	890,000	840,000	790,000
4.300 Other Objects	791,720	785,176	768,926	-1.4%	835,000	845,000	855,000	865,000	865,000
4.500 Total Expenditures	57,582,057	60,140,330	63,094,654	4.7%	65,239,809	66,772,829	68,451,994	70,121,863	71,760,223
Other Financing Uses									
5.010 Operating Transfers-Out	80,872			0.0%	10,000	10,000	10,000	10,000	10,000
5.020 Advances-Out	15,000		70,000	0.0%	150,000	150,000	150,000	150,000	150,000
5.030 All Other Financing Uses					2,500	2,500	2,500	2,500	2,500
5.040 Total Other Financing Uses	95,872		70,000	0.0%	162,500	162,500	162,500	162,500	162,500
5.050 Total Expenditures and Other Financing Uses	57,677,929	60,140,330	63,164,654	4.6%	65,402,309	66,935,329	68,614,494	70,284,363	71,922,723
6.010 Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	1,251,039	167,001	1,930,669	-584.7%	4,005,148	5,975,317	9,566	9,509,621	10,831,050
7.010 Cash Balance July 1 - Excluding Proposed Renewal/Replacement and New Levies	12,513,006	13,764,045	13,597,044	4.4%	11,666,475	7,661,327	3,010	6,232,556	15,742,177
7.020 Cash Balance June 30	13,764,045	13,597,044	11,666,475	-7.7%	7,661,327	11,666,010	3,010	15,742,177	20,373,227
8.010 Estimated Encumbrances June 30	1,126,517	2,130,717	1,799,913	36.8%	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
10.010 Fund Balance June 30 for Certification of Appropriations	12,637,528	11,466,327	9,866,562	-11.6%	6,161,327	186,010	2,556	17,242,177	27,873,227
Revenue from Replacement/Renewal Levies									
11.010 Income Tax - Renewal									
11.020 Property Tax - Renewal or Replacement									
11.300 Cumulative Balance of Replacement/Renewal Levies									
12.010 Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations	12,637,528	11,466,327	9,866,562	-11.6%	6,161,327	186,010	7,732,556	17,242,177	27,873,227
15.010 Unreserved Fund Balance June 30	12,637,528	11,466,327	9,866,562	-11.6%	6,161,327	186,010	7,732,556	17,242,177	27,873,227

EXHIBIT C

RATIOS & ANALYSIS

	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
True Days Cash* = line 10.010 / (line 5.050 / 365 days)	80 days	70 days	57 days	34 days	1 days	-41 days	-90 days	-141 days
Target 15.010 balance to equal 40 days cash*	6,320,869	6,590,721	6,922,154	7,167,376	7,335,379	7,519,397	7,702,396	7,881,942
Amount over (short) of goal of 40 days true cash*	6,316,659	4,875,606	2,944,409	(1,006,049)	(7,149,368)	(15,251,953)	(24,944,573)	(35,755,170)
Salary & Benefit Costs / Total Costs (Target Range <= 80-83%)	72.77%	71.76%	73.54%	74.36%	74.29%	74.03%	73.73%	73.40%
Salary & Benefit Costs / Total Rev. (Target Range <= 80-83%)	71.23%	71.96%	75.86%	79.21%	81.57%	83.69%	85.27%	86.13%
Salary & Benefit Costs / Total Rev. + Unreserved Bal (Target <= 75%)	58.65%	60.41%	65.34%	71.98%	81.32%	95.91%	119.04%	157.98%

*The Government Finance Officers Association recommends a minimum of 60 days (see <http://www.gfoa.org/appropriate-level-unrestricted-fund-balance-general-fund>)

See accompanying summary of significant forecast assumptions and accounting policies

Includes: General fund, Emergency Levy fund, PBA fund, Textbook fund, Fiscal Stabilization fund & any portion of Debt Service fund related to General fund debt

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FINDLAY CITY SCHOOLS FORECAST ASSUMPTIONS – July 17, 2017

REVENUES:

1.010-1.020 Property Tax - Property tax revenues are based on historical growth patterns, including scheduled updates and reappraisals. The District renewed a 4.9 mill operating levy in May 2017 and changed it from a 5-year term to a continuous levy. District voters had also passed a renewal of a 5.9 mill levy in May 2014 and changed it from a 5-year term to a continuous levy. The District no longer has any levies that need to be renewed or replaced. A countywide update occurred in 2013 on which collections began in calendar year 2014. A full appraisal occurred in 2016. Residential values increased 4.24% resulting in 176K more from inside millage. Commercial valuation netted a slight decrease. The District's total property values are slightly increasing from new construction. Any additional tax revenue collections are due to new growth, expired tax abatements and increased delinquency collections.

Effective tax year 2006, the tangible personal property tax began a four-year phase out and reimbursement for the schools was promised as is noted below in line 1.050. Those are now completely phased out and any revenue in this line is due to collections from delinquent accounts.

The tangible personal property tax was replaced by the new commercial activity tax (CAT), which is a 0.26% tax on any business' gross receipts in excess of \$1 million. Businesses with gross receipts between \$150,000 and \$1 million will pay a minimum of \$150, while businesses with receipts of less than \$150,000 will not be subject to the CAT.

Prior to 2004, taxpayers with less than \$10,000 in personal property filed a tax return, even though they would not owe any taxes. The state would use the form to reimburse school districts for personal property tax revenues that were not collected based on the filings. The District used to receive 300K for this but now receives \$0.

Although new levies may be proposed during this time period, no new levies are anticipated.

1.030 Income Tax - The District has no income tax collections.

1.035-1.040 Grants-in-Aid –The FY16 state formula indicated FCS demographics justified \$22.41 million in basic aid but we were capped at \$21.74 million and thus denied 670K in formula funding. The FY15 formula denied FCS \$2.62 million due to the cap provision. For FY17 Findlay just barely moved off of the cap so we did receive the full amount that the FY17 formula allows given our enrollment and demographics. Per AOS bulletin 2012-08 casino revenue is reflected in line 1.035 (277K in FY14, 275K in FY15, 276K in FY16, 267K in FY17). Future state funding projects a a 102K (or 0.4%) increase in FY18 and 57K (or 0.2%) in FY19. A key consideration is that although the State may profess more in state funding going into one district pocket, they are quick to take even more out of the district's other pocket in order to fund failing charter schools and voucher programs, as well as add additional mandates such as College Credit Plus which puts K-12 tax dollars into the coffers of Ohio colleges and universities.

EXPENDITURES:

3.010 Personnel Services – The amounts for salaries and benefits are based on existing negotiated agreements, which include a 2.5% base salary increase for FY17 followed by an average base increase of 2.7% for teachers and 1.7% for all other employees in FY18. No base salary increases have been assumed for fiscal years beyond FY18. In addition to the base increases, personnel services are projected at 1.2% increases for FY18 and each year beyond to cover experience and education changes. For FY14 there was a 2.25% increase on the base followed by a 1.5% increase in FY15. FY16 included a 1% raise for OAPSE agreements and 1.5% for teacher and non-union base increases. FY07 went down 30-35 certified positions from FY2006 and 12-15 classified positions through a combination of non-renewals, reductions-in-force (RIF's) and attrition. FY09 reflects a gain of 6 teaching positions primarily due to the implementation of all day every day kindergarten throughout the district. FY10 included reductions of 13 positions through a combination of attrition and RIFs, while FY11 included reductions of 14.5 positions through attrition and 0.5 through RIF. FY12 had nearly 40 fewer positions (20.6 instructional, 6.5 administrative/central office, and 12.5 classified). Some were possible as a result of the middle school transition while many others were necessary due to declining enrollment. FY13 included 2 more transitional reductions along with 6 other reductions, while FY14 completes the personnel reductions from the new buildings with 8 fewer positions. It is the district's goal to continue to reduce positions if it makes sense in certain situations such as declining enrollment or lack of interest in a particular course. FY16 reflects a net increase of 9 new certified positions to reduce class size while also dealing with increasing elementary enrollment. FY18 reflects 3 RIFs at Millstream. There is also 1 RIF at FHS and fewer rehired retirees at FHS due to decreasing enrollment.

3.020 Employees' Retirement/Insurance Benefits – FY18 is based on July 2017 total renewal quote of \$8.56 million from Anthem, and 8.0%, 7.0%, 6.0%, and 5.0% increases respectively in the next four years. There is also 584K assumed for Dental/Vision costs and 17K for life insurance. Line 3.020 also includes approximately \$198,000 for professional dues reimbursements, \$67,000 for tuition reimbursements, \$90,000 for STRS/SERS 14% contributions for Renhill employees, and 100K for Bring Your Own Device program where we pay teachers for using their own computer in the classroom. The remaining benefits (e.g. retirement, Medicare, workers compensation, and unemployment) in line 3.020 are based on 16% of salaries in line 3.010. Line 3.020 reflects a larger employee share of 22.5% since FY17 (20% since mid-FY12), which is covered by higher employee premiums and/or higher deductibles depending on which plan the employee chooses. Starting in FY12 spouses were required to move off of the FCS plan if their employer provided affordable coverage.

3.030-3.040 Purchased Service and Supplies and Materials – Purchased services, which include contracted substitutes, utilities, repairs, leases, and tuition payments, are forecast to increase by about 5% per year in FY18 through FY22. FY15 and FY16 show larger increases due to HB264 energy efficiency purchases via Plug Smart. FY18 begins a large increase from payments for Phase 1 of the HB153 design/build via Plug Smart. Savings from expiring freshman wing lease began in FY15. This line includes tuition paid to charter schools for which the Findlay Learning Center is helping to reduce since FY16. Supplies are forecast to remain the same.

3.050 Capital Outlay – FY16 and FY17 show increases due to the dark fiber technology project with some final payments yet to be made in FY18. Fiscal years FY18 and beyond presumes fewer general fund district projects than in the past.

4.300 Other Objects – This line is based on historical patterns and county auditor fees, which increase as collections increase.

5.010 Operating Transfer-Out –\$75,000 per year has been transferred to fund 432 to cover EMIS costs until that grew to \$80,000 in FY15 and then stopped in FY16. Another \$10,000 is budgeted for miscellaneous transfers.

5.020 Advances-Out – Advances are transactions, which withdraw money from one fund to another, in anticipation of future revenue. At most, for the fiscal years 2017-2021, the District anticipates a need to annually advance funds to the Food Service Fund, 006-9060, in the amount of \$50,000; the Permanent Improvement fund, 003-9030, in the amount of \$70,000 and to miscellaneous state and federal funds in the amount of \$30,000 to cover cash flow needs. 15K was advanced to fund 506 in FY15 and returned in FY16. 70K was advanced to funds 524 and 572 in FY17 and returned in FY18.

RESERVATION OF FUND BALANCE:

9.010 Textbooks and Instructional Materials – The District meets the annual spending requirement for SB345 set-asides. If the District spends monies in the textbook and instructional material set-aside in excess of the required amount for that year, the Board may deduct the excess amount of money from the required deposit in future fiscal years. This requirement was repealed by HB 30 in 2011.

9.020 Capital Improvements - The district budget meets the annual spending requirement for SB345 set-asides. If the District spends monies in the Capital Improvements set-aside in excess of the required amount for that year, the Board may NOT deduct the excess amount of money from the required deposit in future fiscal years.

9.070 Bus Purchases - The District annually spends the allocations provided in these funds. While such subsidies used to be received every year, they stopped many years ago, and there is no expectation that such subsidies will be received in the future based on the current state budget.

11.020 Property Tax Renewal – The District no longer has any levies that expire so no more renewals are needed.

FLOOD NOTES: Hancock County sustained major flood damage from large rainfalls at the end of August 2007. The Findlay City Schools had 8 properties that were affected: Central, Washington, Lincoln, Wilson Vance, Northview, and Findlay High School, as well as the Transportation garage and offices, and the softball shed at FHS. Repair and restoration and mitigation exceeded \$3.5 million. The bulk of the damage (over \$3.3 million) occurred at Central Middle School where the district's central offices and records were located in the basement. On August 27, 2007, the Board appropriated \$1.8 million for immediate needs to help clean up and replace what was damaged in the flood. The District qualified for public assistance from FEMA. FEMA covered 75% of the costs, while the State covered about 12.5% and the District covered the remainder.

SIX MONTH INTEREST REPORT TO THE BOARD

January-June 2017

As presented 7/17/17

Board Policy 4.04 states,

REVENUE FROM INVESTMENT

The Treasurer shall keep an accounting of the following funds with respect to interest earned: General 001; Bond Retirement 002; Capital Projects 003; Enterprise Funds, Lunchroom 006; Consumer Rotary 011; Internal Service Funds, Millstream Cooperative 014; Trust Funds 007; Student Activity 200; Special Revenue Funds, Principal's 018; FABSS 020 (retroactive through 7/1/99); Student Athletics 300; Auxiliary Service 401; 024 Self Insurance.

The Treasurer shall report to the Board a listing of interest earned to the above funds each six (6) months. With respect to the distribution of interest earned in Student Activity 200, Student Athletics 300, and Principal Fund 018, each account must maintain a 1% balance of the total fund to be credited with interest earned.

The following report is in accordance with the above policy. The District received \$99,003.81 of investment income from January through June 2017. It was allocated as follows:

Fund	Description	Interest
001	General	\$ 65,458.30
003	Permanent Improvements	8,266.00
004	2010 Bond Proceeds	4,125.98
006	Food Service	1,042.27
007	Trust Funds	1,400.59
008	Endowment Funds	2,470.26
011	Millstream Rotary	276.99
014	Millstream Career Center	2,007.73
018	Principal's Public Support	504.72
020	FABSS	571.28
024	Health Insurance	10,685.65
200	Student Activity	467.07
300	Student Athletics	1,214.79
401	St. Michael Auxiliary	512.18
	TOTAL	\$99,003.81

As prepared by
Mike Barnhart, Treasurer
July 11, 2017