

**Board of Education Meeting
June 21, 2010**

The Board of Education of the Findlay City Schools met in regular session at 5:30 p.m. in the Large Conference Room at the TLB Corporate Center.

Vice President Lockard called the meeting to order. Present were: Mrs. Dysinger, Mrs. Lockard, Mr. Pochard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart. Absent was: Mr. Hoffman.

CELEBRATIONS

Mitch Coppes, United Way Vista, gave an update to the Board on the Feed-A-Child program that will be piloted at Washington Intermediate School for the 2010-11 school year. Mitch expressed his thanks to The Community Foundation, YMCA, United Way, and Marathon for their efforts in getting this program up and running next year.

Mrs. Dysinger celebrated the Millstream Career and Technology Center on the wonderful accomplishments shared in the Year End Summary and also celebrated their electric vehicle.

PUBLIC PARTICIPATION

FEA President Gary Kapostasy congratulated Mitch Coppes and Barb Shick on their efforts to get the Feed-A-Child program started in the district and offered any assistance the FEA could provide; commented on the many meetings and hard work involved in the placement of teachers for next year: he stated that some teachers will be out of their comfort zone next year and that the administration and FEA will work together to make this transition; commented on the potential negotiations that may be coming up in the fall if Ohio gets a Race to the Top grant; and thanked the Board for their support.

2010-06-008 Approval of Minutes

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve the minutes of the board work session on May 20, 2010, the regular meeting on May 24, 2010, the special meeting on June 3, 2010 and the special meeting on June 7, 2010.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. Vice President Lockard declared the motion carried.

CORRESPONDENCE

Dr. Wittwer shared a letter from the Ohio Department of Education recognizing Valedictorian, Cole Lautermilch for receiving the Robert C. Byrd Honor Scholarship.

Mr. Barnhart shared the district will once again be awarded the Certificate of Excellence in Financial Reporting. This is the 19th consecutive year.

CONSENT ITEMS

2010-06-009 Consent Items A-V

It was moved by Mrs. Dysinger, seconded by Mr. Pochard to approve Consent Items A-V as follows:

CERTIFICATED PERSONNEL

A. Leaves of Absence (will use sick time until no longer available)

The superintendent recommends that a leave of absence, with pay, be granted to the following certificated personnel:

Deborah Kibble (Special Education, Glenwood)
Effective: 5/26/10 – end of the 2009/2010 school year
Reason: FMLA

Jessica Loomis (English, FHS)
Effective: 4/26/10 – end of the 2009/2010 school year
Reason: FMLA

B. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Classroom Teacher

Aaron Davis (initial assignment – Grade 4)
Salary: BA, Step 0 @ \$32,968.00
Effective: August 20, 2010

2. School Psychologists

Samantha DeWood (initial assignment – school psychologist)

Salary: MA+15, Step 1 @ \$39,806.00 (plus 3-weeks extended service @ \$3,245.06)

Effective: August 5, 2010

Julie Foster (initial assignment – school psychologist)

Salary: MA, Step 4 @ \$43,633.00 (plus 3-weeks extended service @ \$3,557.04)

Effective: August 5, 2010

3. Curriculum Writing Work/Special Projects @ \$21.25/hour on July 13, 2010 for 6 hours from Spec. Ed. VIB

Meredith Bieszczad

Lisa Dominique

Mary Flickinger

Rachael Hertel

Brooke Imke

Amy Kuhlman

Leighann Kuenzli

Jaimee McNamar

Angie Nunn

4. Northview DI Retreat @ \$21.25/hour on June 1, 2010 for 4 hours from account (536-2290-111-9010)

Chris Anders

Danielle Apple

Kim Balko

Nancy Baxter

Molly Derr

Tim Ervin

Jena Meloy

Nicole Newlove

Angela Nunn

Jaimee McNamara

Elsa Shrader

Valerie Smith

Rachel Topel

Holly Wise

5. Curriculum Writing Work/Special Projects @ \$21.25/hour on June 1, 2010 for 4 hours from Spec. Ed. VIB

Tonya Thorbahn

6. Summer Curriculum Writing @ \$21.25/hour

Ellen Brady

Linda D'Angelo

Lori Faeth

Laura Reinhart

Margret Wien

7. Summer Intervention @ \$21.25/hour

Jennifer Belza

8. Technology Integration Coach (TIC) @ Glenwood for 2010-2011 School Year

20 hours/week at a salary of \$25,000.00 from Title-II D Grant 533-2212-111-953Y-000000-253. This part-time salaried position is contingent on grant money funding and does not qualify for health benefits nor sick nor personal leave. It expires when its grant funding expires.

Sue Becker

9. Supplemental Duty Assignments – Certificated Personnel (2010-2011 School Year)

Lisa Canterbury – Central, Middle School Team Leader @ \$1,071.46

Sherri Federici – Central, Middle School Power of the Pen Coach @ \$1,071.46

Adam Gillespie – Central, Middle School Show Choir @ \$972.56

Danielle Lafountain – Lincoln, Student Council Advisor (1/2 time) @ \$395.62

Jill Leatherman – Central, Student Council Advisor @ \$791.23

Kelly Scherger – Lincoln, Elementary Intramural Director @ \$1,648.40

Jeff Stutzman – Central, Middle School Intramural Director @ \$1,648.40

Kevin Swan – Central, Secondary Alternatives Advisor @ \$1,648.40

Marc Tuttle – Central, Middle School Team Leader @ \$1,071.46

Mike Wilson – Central, Middle School Team Leader @ \$1,071.46

Karen Young – Lincoln, Student Council Advisor (1/2 time) @ \$395.62

CLASSIFIED PERSONNEL

C. Resignation

Kathy Parke (Transportation, Bus Driver)

Reason: Personal

(14 years)

Eff: 6/11/2010

D. Leave of Absence (will use sick, vacation and personal time until no longer available)

The superintendent recommends that a leave of absence, with pay, be granted to the following classified personnel:

Cynthia Lanagan (Washington, Custodian)
Effective: 5/28/10 – 7/8/10
Reason: FMLA

E. Appointments

1. Technical Aide

Andrew Groman (initial assignment – technical aide, Millstream)
Rate of pay: \$16.88/hr. prior to 7/1/2010 and \$17.22/hr. after 7/1/2010
Effective: June 21, 2010 (one-year 260 day contract)

2. Technology Summer Help

Sandra Garrick – Aide @ \$12.39/hour before 7/1/2010 and \$13.04/hour after 7/1/2010 – 7 hours/day
Laura Almond – Technical Aide @ \$22.26/hour before 7/1/2010 and \$22.71/hour after 7/1/2010 (maximum of 60 hours of work)

3. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said position(s):

John Coleman – Donnell, Assistant 7th & 8th Grade Football Coach @ \$1,829.72
Cody Fletcher – Central, Assistant 7th & 8th Grade Football Coach @ \$1,829.72
Rod Friar – Central, 7th Grade Football Coach @ \$2,159.40
AJ Gutting – Central, Assistant 7th & 8th Grade Football Coach @ \$1,829.72
Lisa Kurjan – FHS, Assistant Golf Coach (Girls) (1/2 time) @ \$1,079.70
Jeff Maroney – FHS, Freshmen Boys' Soccer Coach @ \$2,159.40
Chris Schneider – FHS, Assistant Freshman Football Coach @ \$3,197.90

4. Volunteers – 2010-2011 School Year Classified Club Advisors/Helpers

Joe Sneider – FHS, Percussion @ Volunteer
Hayley Townsend – FHS, Percussion @ Volunteer

F. Advances

The treasurer recommends the following advances from the general fund (001-7410-920): up to \$6,386.14 to the Title IV-A Drug Free fund (584-5210-9010).

These advances are necessary because the cash requests may not arrive until after June 30th so the general fund must cover any negative balance in these funds until the money arrives. Once the money arrives, it will be returned back to the general fund.

G. Transfer of Funds

The treasurer recommends the transfer of \$394,347.82 from the Permanent Improvement Fund (003-7200-910-9030) to the Middle School/Millstream Maintenance Fund (034-5100-9123). Per the January 25, 2010 board resolution and OSFC requirements the district must place the equivalent of 20.55% of PI collections, not to exceed \$414,021.00, into fund 034 for future maintenance and upkeep each year through fiscal year 2032.

H. Transfers of Funds

The treasurer recommends the transfers of funds as outlined in EXHIBIT A.

I. Monthly Financial Report

The treasurer recommends that the monthly financial report for May 2010 be accepted as presented by the treasurer as shown in EXHIBIT B.

J. FY2010 Appropriations Amendment #4

The treasurer recommends that the FY2010 Appropriations Amendment #4 be accepted as presented in EXHIBIT C.

K. FY2011 Budget

The treasurer recommends adoption of the 2011 Budget as discussed at the May 24, 2010 meeting and presented in EXHIBIT D.

L. FY2011 Temporary Appropriations

The treasurer recommends approval of the 2011 Temporary Appropriations Measure as shown in EXHIBIT E.

M. 2010-2011 Student Activity Budgets

The superintendent recommends approval of the 2010-2011 Student Activity Budgets as presented as EXHIBIT F.

N. Findlay Digital Academy Contracts (Effective 2010-2011 School Year)

The superintendent recommends approval of the following contracts for work at the Findlay Digital Academy, which will be reimbursed back to FCS from FDA, as listed below:

Lois Armeni, FDA EMIS Coordinator @ \$6,607.00 for 2010/11
Mike Barnhart, FDA Treasurer @ \$9,029.00 for 2010/11
Kim Opp, FDA Lead Instructional Coach @ \$25,000.00 (10-months effective 8/9/10 to cover 2 weeks before school starts and 2 weeks after school ends)
Barb Ebersole, FDA Plato Facilitator/Data Coordinator @ \$22,000.00 (10-months effective 8/9/10 to cover 2 weeks before school starts and 2 weeks after school ends)
Barb Ebersole, FDA Plato Facilitator/Data Coordinator @ \$21.25 per hour for necessary training prior to 8/9/10
Rob Fox, FDA Family & Student Engagement Instructional Coach @ \$21.25 per hour on as needed basis
Deb Metzger, FDA Instructional Coach @ \$21.25 per hour on as needed basis
Nancy Ruffing, FDA Instructional Coach @ \$21.25 per hour on as needed basis

O. Adoption of Freshmen Mentorship Curriculum

The superintendent recommends the adoption of the Freshmen Mentorship Curriculum which was presented to the Board of Education at the May 24, 2010 board meeting as Exhibit A-1.

P. Adoption of the Freshmen Mentorship Textbooks

The superintendent recommends adoption of the List of Textbooks for the Freshmen Mentorship Program as shown in EXHIBIT G.

Q. Correction to April 26, 2010 Minutes

The superintendent recommends the minutes of the April 26, 2010 Board of Education meeting be corrected as shown:

Kelly Ruhe (Lincoln, Grade 3)
FROM: Effective: 5/24/10 – end of the 2009/2010 school year
Reason: Extended FMLA

TO: Effective: 5/24/10 – 5/25/10
Reason: Extended FMLA (paid personal)

Effective: 5/26/10 – end of the 2009/2010 school year
Reason: Extended FMLA (unpaid)

R. Food Service Contracts

The superintendent recommends that the Findlay Board of Education enter into a contract with the schools listed below and shown in EXHIBIT H, for cafeteria food services:

St. Michael School
Blanchard Valley School
Head Start Program

S. 2010-2011 Breakfast/Lunch Prices

The superintendent recommends approval of the 2010-2011 breakfast/lunch prices which will remain the same as the prices for the 2009-2010 school year and are being presented to the Board of Education in EXHIBIT I.

T. Operational Procedures for Non-Teaching and Non-Administrative Employees

The superintendent recommends approval of the Operational Procedures for Non-Teaching and Non-Administrative Employees, which is presented in EXHIBIT J.

U. Acceptance of Gifts

The superintendent recommends that acceptance and written expression of appreciation for the gifts, listed below, which have been given to the Findlay City School District:

GIFT: 1994 Honda (approximate value of \$500.00)
FROM: Sonja Brand
TO: Millstream Career & Technology Center

GIFT: 1992 Toyota (approximate value of \$500.00)
FROM: Susan Decker
TO: Millstream Career & Technology Center

V. Resolution of Commendation

The superintendent recommends adoption of the Resolution of Commendation for the following certificated employee who recently retired:

William Shoop EXHIBIT K

Roll call: Mrs. Dysinger, aye; Mr. Pochard, aye; Mrs. Lockard, aye; Mr. Shrader, aye. Vice President Lockard declared the motion carried.

ACTION ITEMS

2010-06-010 Reclassification – 2010-2011 School Year

It was moved by Mrs. Dysinger, seconded by Mr. Shrader to approve the superintendent's recommendation for approval to reclassify Chris Renn for the 2010-2011 school year as noted below:

Chris Renn
FROM: Millstream CTC, Assistant Director (224 day contract)
TO: Millstream CTC, Director (260 day contract)
EFF: August 1, 2010

Roll call: Mrs. Dysinger, aye; Mr. Shrader, aye; Mrs. Lockard, aye; Mr. Pochard, aye. Vice President Lockard declared the motion carried.

2010-06-011 Acceptance of the Martha Holden Jennings Foundation Grant

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to approve the superintendent's recommendation for the acceptance of the Martha Holden Jennings Foundation Grant to Mrs. Anne Potteiger, 3rd grade teacher at Wilson Vance Intermediate School for Findlay City School District, in the amount of \$2,859.00 for the purpose of Differentiated Math Instruction as shown in EXHIBIT L.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye. Vice President Lockard declared the motion carried.

2010-06-012 Resolution to Approve the Family and Civic Engagement Team

It was moved by Mr. Pochard, seconded by Mr. Shrader to approve the superintendent's recommendation for the approval of the resolution to appoint members to the Family and Civic Engagement Team as shown in EXHIBIT M.

Roll call: Mr. Pochard, aye; Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. Vice President Lockard declared the motion carried.

2010-06-013 Adoption of Family and Civic Engagement Committee Policy

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to approve the superintendent's recommendation for adoption of the Family and Civic Engagement Committee Policy 10.13 as shown in EXHIBIT N.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye. Vice President Lockard declared the motion carried.

2010-06-014 Resolution to Approve the Schematic Design (SD) Phase for Millstream Career Technical School

It was moved by Mr. Pochard, seconded by Mrs. Dysinger to approve the superintendent's recommendation for the approval of the resolution to adopt the schematic design phase for Millstream Career Technical School as shown in EXHIBIT O.

Roll call: Mr. Pochard, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Shrader, aye. Vice President Lockard declared the motion carried.

REPORT TO THE BOARD

A. Building Updates

Dr. Wittwer reported on building updates.

DISCUSSION ITEMS

A. Enrollment Data

Dr. Wittwer discussed the district's enrollment data for the upcoming school year, stating that the district's enrollment numbers are steadily decreasing.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer stated he appreciates everyone's flexibility during these transition years.

BOARD'S COMMENTS

Mr. Shrader discussed the design of the Glenwood Middle School building.

Mrs. Dysinger attended the Diversity Coalition and will be attending the upcoming meeting. She stated it was very interesting. She also reminded the board of the board evaluation that needs to be done.

Mr. Pochard discussed the community questions regarding state funding and building three new buildings. He stated that bond funds can not be used for operational funds.

Mrs. Lockard attended a meeting regarding the use of Central Middle School after the construction of the two new middle schools. She stated it was great to see so much interest in the building by the community.

2010-06-015 ADJOURNMENT

It was moved by Mr. Shrader, seconded by Mr. Pochard to adjourn at 6:40 p.m.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. Vice President Lockard declared the motion carried.

President

Treasurer

Read and approved July 19, 2010.