

**Board of Education Meeting  
June 20, 2011**

The Board of Education of the Findlay City Schools met in regular session at 6:00 p.m. in the Large Conference Room at the TLB Corporate Center Building.

President Hoffman called the meeting to order. Present were: Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard (arrived at 6:25 p.m.), Mr. Pochard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

**CELEBRATIONS**

Mrs. Dysinger celebrated the graduation class of 2011 and the graduation ceremony.

**PUBLIC PARTICIPATION**

FEA President Gary Kapostasy recognized all the retirees and their positive influence on the district; and noted the Race to the Top calendar for next year is complete. He said the committee will be working on adjusting the curriculum to meet the new state standards. Also, the state has agreed to provide the instructional improved piece for all districts which will free up to \$125,000 to be used on teachers and programs.

**2011-06-001 Approval of Minutes**

It was moved by Mr. Pochard, seconded by Mrs. Dysinger to approve the minutes of the regular meeting on May 23, 2011, and the special meeting on May 31, 2011.

Roll call: Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

**CORRESPONDENCE**

Mr. Barnhart distributed the June 16, 2011 minutes from the Records Commission regarding the disposal of records.

**CONSENT ITEMS**

**2011-06-002 Consent Items A-V**

It was moved by Mr. Pochard, seconded by Mrs. Dysinger to approve Consent Items A-V as follows with the exception of the FHS Head Varsity Hockey Coach in item G4 such that the only approval is for the FHS Color Guard and Majorette Advisor:

**CERTIFICATED PERSONNEL**

A. Leaves of Absence (will use paid sick time, if available)

The superintendent recommends that leaves of absence be granted to the following certificated personnel:

Jill Erford (Lincoln, Kindergarten)  
Effective: 5/10/2011 – end of 2010/2011 school year  
Reason: FMLA

Debra Gorman (Lincoln, Title I)  
Effective: 5/14/2011 – end of 2010/2011 school year  
Reason: FMLA

Mary Goshe (Chamberlin Hill, Grade 4)  
Effective: 5/11/2011 – end of 2010/2011 school year  
Reason: FMLA

Eric Payne (Chamberlin Hill, Special Education)  
Effective: 5/19/2011 – 5/25/2011  
Reason: FMLA

B. Leave of Absence (without pay)

The Superintendent recommends that a leave of absence, without pay, be granted to the following certificated personnel:

Christopher Anders (Northview, Grade 2)  
Effective: 2011/2012 school year  
Reason: Personal

C. Resignations

The superintendent recommends the following resignations be accepted:

|   |                                  |
|---|----------------------------------|
| Aaron Davis (Math, Glenwood)<br>Reason: Personal  | (1 year)<br>Eff: August 10, 2011 |
| Scott Grant (Social Studies, High School)<br>Reason: Other Employment                   | (5 years)<br>Eff: July 31, 2011  |
| Scott Grant (FHS, Head Golf Coach)<br>Reason: Other Employment                          | Eff: July 31, 2011               |
| Scott Grant (Assistant Athletic Director (2 seasons) - FHS)<br>Reason: Other Employment | Eff: July 31, 2011               |
| Bob Soellner (Assistant Golf Coach (Boys) – FHS)<br>Reason: Another Position            | Eff: June 17, 2011               |

D. Retirements

The superintendent recommends the following retirements be accepted:

|  |                                    |
|--|------------------------------------|
| Roberta Lyon (Title I, St. Mike's)<br>Reason: Retirement     | (36 years)<br>Eff: August 10, 2011 |
| Nancy Scott (Grade 4, Chamberlin Hill)<br>Reason: Retirement | (32 years)<br>Eff: May 31, 2011    |

E. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

- Football Camp Personnel - Certified  
Todd Armstrong - Assistant Coach @ \$120.00  
Brad Burrows - Assistant Coach @ \$100.00  
Mike Magnes - Assistant Coach @ \$120.00  
Mark Ritzler - Head Coach @ \$1,350.00  
Jeff Stutzman - Assistant Coach @ \$120.00
- Homework Club Grant Stipend @ \$400.00 (Acct. – CH Block Grant)  
Deb Wickerham
- Home Instructors for the extended school year (Summer 2011) – Step 0 @ \$21.25/hour  
Mary Flickinger  
Beth Swecker
- Summer School Teachers – Step 0 @ \$21.25/hour (Effective: 6/13/11-7/22/11)  
Ramona Alumbaugh  
Bion “Neil” Bartlett  
Brandon McCall
- Cognitive Coaching Days in June & August @ \$21.25/hour not to exceed 30 hours each  
(Acct. 572-2213-410-9320)  
Lindsey Boes  
Denise Bowsher  
Angela Dittman  
Janine Gilts  
Alison Schnipke  
Tonya Thorbahn
- Creativity Clubs Stipend @ \$1,400.00 (Gifted ID account #001-1210-113-1210)  
Kristin Woodhull
- Emerging Technologies Communications I Curriculum Writing @ \$21.25/hour (Acct. #001-1100-111-16)  
Debbie Benson – 2 hours  
Andy Cantrell – 4 hours  
Jim McGonnell – 2 hours  
Mary Beth Kennedy Mowrey – 1 hour

8. Race to the Top Transition Team @ \$21.25/hour (Acct. #506-1100-111-9011)

Rebecca Biesiada – 3 hours  
Meredith Bieszczad – 8.5 hours  
Angela Dittman – 8.5 hours  
Gary Kapostasy – 7 hours  
Kathy Kapostasy – 15.5 hours  
Kathy Lyon – 8.5 hours

9. Revise Math Curriculum @ \$21.25/hour for 4 hours on June 1, 2011 (Acct. #001-1100-111-16)

|              |               |
|--------------|---------------|
| Todd Boblitt | Kim Murphy    |
| Ellen Laube  | Karen Ouwenga |
| Ryan Lindahl | Ruth Waite    |
| Aaron Moyer  |               |

10. Special Ed/Title PD/Literacy PD @ \$21.25/hour for 12 hours (Acct. #572-1270-111-9011)

Whittany Hartman  
Candice Korkos  
Kim Plesec

11. Supplemental Duty Assignments – Certificated Personnel for 2011-2012 School Year

Andy Mangas – FHS, Assistant Football Coach  
Ruth Rinker – FHS, Yearbook Advisor  
Ruth Rinker – FHS, Yearbook Business Manager  
Bob Soellner – FHS, Head Golf Coach

**\*salary yet to be determined based on upcoming negotiations**  
**\*no amounts approved for board meeting**

**CLASSIFIED PERSONNEL**

F. Resignations

The superintendent recommends the following resignations be accepted:

|  |              |
|--|--------------|
| Peter Brooks (Elementary Technology Support Coordinator) | (3 years)    |
| Reason: Other Employment                                 | Eff: 6/24/11 |
| David Cusick (Transportation, Bus Driver)                | (2 years)    |
| Reason: Personal   | Eff: 6/1/11  |

G. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Findlay High School Security Guard

Michael Martien  
Salary: \$15.00/hour  
Effective: August 15, 2011

2. FABSS Program Coordinator

Tiffani Murray  
Salary: Step 4, Year 7 @ \$32,203.00  
Effective: 2011/2012 School Year

3. Football Camp Personnel - Classified

Marc Bosworth - Assistant Coach @ \$40.00  
Jarrett Buckosh - Assistant Coach @ \$40.00  
Chris Schneider - Assistant Coach @ \$120.00

4. Supplemental Duty Assignments – Non-Certificated Personnel for 2011-2012 School Year

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said position(s):

Chad Clum – FHS, Color Guard and Majorette Advisor

**\*salary yet to be determined based on upcoming negotiations**  
**\*no amounts approved for board meeting**

5. Volunteers – 2011-2012 School Year Classified Club Advisors/Helpers

Andy Haines – FHS, FFE Choreographer Clinician @ Volunteer

6. Reclassifications

Jane Koch

FROM: Food Service Substitute @ \$9.03/hour  
TO: Food Service Worker (5+hrs)-Secondary Cashier (Glenwood) Step 1 @ \$10.57/hour  
Effective: August 1, 2011

Kathleen Tooman

FROM: Food Service Worker (5+hrs) @ \$11.38/hour  
TO: Food Service Lead-Secondary (HS Satellite Program) for 8 hrs./day, Step 5 @ \$12.36/hour  
Effective: August 1, 2011

Rebecca Yeo

FROM: Food Service Substitute @ \$9.03/hour  
TO: Food Service Worker-Cashier (St. Michael's) for 2.5 hrs./day, Step 1 @ \$10.08/hour  
Effective: August 1, 2011

H. Reduction-In-Force

The superintendent recommends approval of the following resolution:

BE IT RESOLVED that the Findlay City School District Board of Education, effective at the end of the 2010/2011 school year, hereby intends to suspend the contract of the following employee because of decreased enrollment of pupils and lack of financial resources:

Scott Williams

AND, BE IT FURTHER RESOLVED that the board directs the Treasurer to provide written notice to the affected employee.

I. Findlay Digital Academy Contracts (Effective 2011-2012 School Year)

The superintendent recommends approval of the following contracts for work at the Findlay Digital Academy, which will be reimbursed back to FCS from FDA, as listed below:

Mike Barnhart, FDA Treasurer @ \$9,029.00 for 2011/12

Kim Opp, FDA Lead Instructional Coach @ \$25,000.00 (10-months effective 8/8/11 to cover 2 weeks before school starts and 2 weeks after school ends)

Barb Ebersole, FDA Plato Mentor @ \$22,000.00 (10-months effective 8/8/11 to cover 2 weeks before school starts and 2 weeks after school ends)

Tammy Boyce, FDA Plato Mentor @ \$22,000.00 (10-months effective 8/8/11 to cover 2 weeks before school starts and 2 weeks after school ends)

Susan Busey, FDA Instructional Coach @ \$21.25 per hour on as-needed basis

Carolyn Clevenger, FDA Instructional Coach @ \$21.25 per hour on as-needed basis

\*Note: Salaries reflect \$0 increase from 2010-11 school year.

J. Monthly Financial Report

The treasurer recommends that the monthly financial report for May 2011 be accepted as presented by the treasurer as shown in EXHIBIT A.

K. Agreements for Depositories of Public Funds

The treasurer recommends approval that the following institutions be designated as public depositories for the Findlay City Schools per EXHIBIT B and as specified below:

First Federal Bank  
Fifth Third Bank  
Key Bank National Association  
Huntington Bank  
STAR Ohio

And, all other banks within Ohio up to the amount that they are FDIC insured and able to guarantee uninsured amounts with proof of a bond or pledged collateral.

L. FY2011 Appropriations Amendment #4

The treasurer recommends approval of the FY2011 Appropriations Amendment #4 as presented in EXHIBIT C. This reflects a \$5,000 increase to fund 001 transfers out, a \$5,000 increase in fund 451 for estimate of additional funds from the State announced earlier this month and a \$155K increase in fund 532 to spend stabilization funds this summer.

M. Transfer of Funds to 034-9123

The treasurer recommends the transfer of \$273,273.38 from the Permanent Improvement Fund (003-7200-910-9030) to the Middle School/Millstream Maintenance Fund (034-5100-9123). Per the January 25, 2010 board resolution and OSFC requirements the district must place the equivalent of 20.55% of PI collections, not to exceed \$414,021.00, into fund 034 for future maintenance and upkeep each year through fiscal year 2032. FY11 required amount of \$401,498.38 is offset by \$128,225 in rent revenue collected from Millstream districts and previously deposited into fund 034.

N. Transfer of Funds to 018-9212

The treasurer recommends the transfer of \$9,000 from general fund 001-7200-910 to BCI background check fund 018-5100-9212-000000-212.

O. Administrative and Administrative Special Areas Compensation Plans

The treasurer recommends the Administrative and Administrative Special Areas Compensation Plans be accepted as shown in EXHIBIT D and EXHIBIT E.

P. Non-Union Salary Schedules

The superintendent recommends approval of the Salary Schedules for Clerical, Cafeteria, Substitutes for OAPSE positions, Bus Mechanic, Technical Aide, School Nurse, and FABSS positions as shown in EXHIBIT F.

Q. Findlay High School Math Fee Increase for 2011-2012 School Year

The superintendent recommends an increase in the Findlay High School math fee from \$17 to \$20 due to an increase in the cost of the newest edition of the workbook, Preparing for the ACT Math & Science Reasoning and shipping costs.

R. Civil Service Bill

The treasurer recommends the payment of the 2010 Civil Service bill shown in EXHIBIT G.

S. Bus Donation

The superintendent recommends board approval of the donation of a 1984 school bus for use in the City of Findlay firefighter training to be held within the next month where said bus has no working engine and is of no value to the district. After use in the firefighter training exercise, the treasurer will sign the title over to Shorty's Towing which will scrap the remains and may keep the proceeds in exchange for towing the bus from district property to and from the firefighter training site.

T. Acceptance of Bakery and Dairy Bids

The superintendent recommends the acceptance of the low bids from Aunt Millie's for bread/bakery items and Reiter Dairy for dairy items as shown in EXHIBIT H.

U. Findlay High School Credit Recovery Program Fee

The superintendent recommends a \$25 fee for the recently instituted Credit Recovery Program at Findlay High School.

V. Correction to May 9, 2011 Board Minutes

The superintendent recommends the minutes of the May 9, 2011 Board of Education meeting be corrected as shown:

From: David Cusick (Transportation, Bus Driver)  
Effective: 3/25/2011 – 6/30/2011  
Reason: Leave of Absence - Medical

To: David Cusick (Transportation, Bus Driver)  
Effective: 3/25/2011 – 5/19/2011  
Reason: Leave of Absence – Medical

Roll call: Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

**ACTION ITEMS**

**2011-06-003 Approval of the Chemical Health Policy – 9.29**

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve the superintendent's recommendation for approval of the Chemical Health Policy as shown in EXHIBIT I.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye. President Hoffman declared the motion carried.

**2011-06-004 Approval of the Extra-curricular Eligibility Rules Policy – 9.28**

It was moved by Mrs. Dysinger, seconded by Mr. Pochard to approve the superintendent's recommendation for approval of the Extra-curricular Eligibility Rules Policy as shown in EXHIBIT J.

Roll call: Mrs. Dysinger, aye; Mr. Pochard, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

**2011-06-005 Approval of the Policy for Dealing with Drug, Alcohol and Anabolic Steroid Use – 9.11**

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve the superintendent's recommendation for approval of the Policy for Dealing with Drug, Alcohol and Anabolic Steroid Use as shown in EXHIBIT K.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye. President Hoffman declared the motion carried.

**2011-06-006 2012 Budget**

It was moved by Mrs. Dysinger, seconded by Mr. Shrader to approve the treasurer's recommendation for approval of the 2012 Budget as shown in EXHIBIT L.

Roll call: Mrs. Dysinger, aye; Mr. Shrader, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

**2011-06-007 FY2012 Temporary Appropriations**

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to approve the treasurer's recommendation for approval of the 2012 Temporary Appropriations Measure as shown in EXHIBIT M.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

**REPORTS TO THE BOARD**

A. Construction/Moving Update

Dennis McPherson updated the Board on the new building projects and efforts to move Donnell into Central.

**DISCUSSION ITEMS**

A. Curriculum

1. Interactive Science Pilot EXHIBIT N

Nancy Allison presented the Interactive Science Pilot.

2. Nursing Assistant Pilot EXHIBIT O

Chris Renn presented the Nursing Assistant Pilot.

3. Emerging Technologies Communications I Pilot EXHIBIT P

Nancy Allison and Vickie Swartz presented the Emerging Technologies Communications I Pilot.

4. CP Algebra III EXHIBIT Q

Nancy Allison and Ellen Laube presented CP Algebra III.

5. Textbook Proposal EXHIBIT R

Ellen Laube presented the Textbook Proposal.

6. Board of Education Policy 2.00

Mr. Hoffman presented Board of Education Policy 2.00

#### **SUPERINTENDENT'S COMMENTS**

Dr. Wittwer thanked Ellen Laube and Karen Ouwenga for their hard work creating the Algebra III class curriculum for the course that will be offered next year. He also stated the Donnell neighborhood meeting went well. He thanked Denise Grant for her 20 years of reporting on education.

#### **BOARD'S COMMENTS**

Mr. Shrader congratulated Scott Grant on his recent appointment as Van Buren's Athletic Director. He stated that Mr. Grant will be missed at Findlay High School and wished him the best of luck in his new endeavor. He also thanked Nancy Allison for her service to the district.

Mrs. Dysinger thanked the entire committee involved in Policy 9.29. Mrs. Dysinger also reminded the Board that board goals and treasurer and superintendent evaluations were coming up in September.

Mr. Shrader commented that Policy 9.29 represents the values of this community.

#### **2011-06-008 Executive Session**

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to go into executive session to discuss ongoing negotiations and employment and discipline of personnel at 7:12 p.m.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

Mr. Shrader left at 8:00 p.m.

The Board of Education returned to regular session at 8:59 p.m.

#### **2011-06-009 ADJOURNMENT**

It was moved by Mr. Hoffman, seconded by Mrs. Lockard to adjourn at 9:00 p.m.

Roll call: Mr. Hoffman, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

Read and approved July 18, 2011.