

**Board of Education Meeting
April 11, 2011**

The Board of Education of the Findlay City Schools met in regular session at 5:35 p.m. in the Millstream East Café.

Mr. Shrader called the meeting to order. Present were: Mrs. Dysinger, Mrs. Lockard (arrived at 5:44 p.m.), Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart. Absent were: Mr. Hoffman and Mr. Pochard.

CELEBRATIONS

Millstream Director, Chris Renn welcomed the board to Millstream East. The Millstream Culinary Arts students provided delicious treats for the meeting.

Mrs. Lockard celebrated the Blue & Gold newspaper staff for receiving the Ohio Scholastic Media Award, and also celebrated her son, John Sisser for receiving the High School Journalist of the Year award.

Mrs. Dysinger celebrated the Jacobs Father/Daughter Dance and expressed that the father/daughter slow dance was a sight to behold.

Mr. Shrader congratulated the high school for the wonderful musical.

PUBLIC PARTICIPATION

FEA President Gary Kapostasy congratulated all the retirees and thanked them for their service to the district, and congratulated teachers receiving continuing contracts.

Kathy Kapostasy gave a report on the Race to the Top and the roll out of new standards.

Parent, Toni Alge thanked Dr. Wittwer for his quick response to her email and appreciated the time he spent explaining an issue to her. She also asked when the middle school staffing would be decided and brought a concern to the board's attention regarding the Findlay High School Indoor Drumline participation in the Dayton World Championship.

2011-04-001 Approval of Minutes

It was moved by Mr. Shrader, seconded Mrs. Dysinger to approve the minutes of the regular meeting on March 28, 2011.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. Vice President Lockard declared the motion carried.

CORRESPONDENCE

Dr. Wittwer shared geothermal information given to him from Touchstone.

CONSENT ITEMS

2011-04-002 Consent Items A-P

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to approve Consent Items A-P with the exception of item O, per the amendment below:

2011-04-003 Remove Item O, Exhibit F from Consent Items

It was moved by Mrs. Lockard, seconded by Mr. Shrader to remove Item O, Exhibit F from consent items and move to discussion items.

Roll call: Mrs. Lockard, aye; Mr. Shrader, aye; Mrs. Dysinger, aye. Vice President Lockard declared the motion carried.

CERTIFICATED PERSONNEL

A. Leave of Absence (will use sick time until no longer available)

The superintendent recommends that a leave of absence, with pay, be granted to the following certificated personnel:

Rachael Hertel (Jacobs, Special Education)
Effective: 3/14/2011 – 4/15/2011
Reason: FMLA

B. Resignation

The superintendent recommends the following resignation be accepted:

Summer Thomas (from leave of absence) (5 years)
Reason: Personal Eff: May 31, 2011

C. Retirements

The superintendent recommends the following retirements be accepted:

Kathryn Archer (Lincoln/Glenwood/FHS, Speech & Language Pathologist) Reason: Retirement	(22 years) Eff: May 31, 2011
Marvin Miller (Millstream, Construction Skills) Reason: Retirement	(25 years) Eff: July 30, 2011
Sharon Smith (Bigelow Hill, Special Education) Reason: Retirement	(20 years) Eff: May 31, 2011

D. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Curriculum Writing @ \$21.25/hour (Acct. #001-1100-111-16)

Susan Davidson

2. Reading Intervention Substitute (Bigelow Hill) @ \$85.00/day

Jennifer A. Miller

3. Summer School Teachers (Eff: 6/13/11 – 7/22/11)

Step 0 @ \$21.25/hour

Blake Blackburn	Mark Laux
Mike Janton	Kathy Lyon
Mary Beth Kennedy-Mowrey	

Step 1 @ \$21.53/hour

Holly Fair	Jackie Gray
Jeff Foltz	Michele Prater

Step 2 @ \$21.82/hour

Brenda Boster	James McCurry
Andy Cantrell	Becky Pfaltzgraf
Jena Lentz	Sharon Pullom
Chad Mathewson	Kevin Swan

4. Visual and Performing Arts Identification Assessors @ \$21.82/hour (Funded by Gifted State Identification Funds)

Steve Froelich

5. Supplemental Duty Assignments – Certificated Personnel for 2010-2011 School Year

Dan Pack – FHS, Assistant Girls' Track Coach (2/3 time) @ \$1,990.94

6. Supplemental Duty Assignments – Certificated Personnel for 2011-2012 School Year

Ray Elbin – FHS, Head Girls' Tennis Coach
Mark Gleason – FHS, Head Cross Country Coach
Scott Grant – FHS, Head Golf Coach
Mark Ritzler – FHS, Head Football Coach
Erica VanGunten – FHS, Varsity Cheerleading Coach (Football)

***salary yet to be determined based on upcoming negotiations**

***no amounts approved for board meeting**

7. Certified Reappointments – 2011-2012 School Year (R.C. 3313.48)

The superintendent recommends that the certificated personnel, as shown in EXHIBIT A be reappointed for the 2011-2012 school year – 184 days.

8. Reappointments – Extended Service – 2011-2012 School Year (R.C. 3313.48)

The superintendent recommends that the certificated personnel, as shown in EXHIBIT B, be reappointed for extended service days for the 2011-2012 school year.

9. Continuing Contracts – Teachers

Kristyn Bishop	Kyle Lacy
Brad Boes	Jill Leatherman
Sally Brzozka	Jenelle Niceley
Angel Buck	Mark Ritzler
Joseph DeVaul	Cesar Ruiz
Gera Durbin	Lisa Rutter
Amber Elliott	Alison Schnipke
Angela Frost	Melanie Smith
Jackie Gleason	Tim Stroub
Ryan Headley	Tonya Thorbahn
Rachael Hertel	Marcus Tuttle
Ryan Imke	Daniel Wilson
Ben Kirian	

CLASSIFIED PERSONNEL

E. Leaves of Absence (unpaid)

The superintendent recommends that unpaid leaves of absence be granted to the following classified personnel:

Patricia Iott (Transportation, Aide)
Effective: 3/31/2011 – 4/29/2011
Reason: Leave of Absence - Medical

Wayne Gierke (FHS, Custodian)
Effective: 4/23/2011 – 4/29/2011
Reason: FMLA Exhausted - Leave of Absence

F. Retirements

The superintendent recommends the following retirements be accepted:

Becky Burgard (Chamberlin Hill, Aide) (13 years)
Reason: Retirement Eff: May 27, 2011

Denise Simon (Chamberlin Hill, Aide) (24 years)
Reason: Retirement Eff: May 31, 2011

Nancy Wierman (FHS, Food Service) (24 years)
Reason: Retirement Eff: June 30, 2011

Noreen Wilkins (St. Michael's, Food Service) (9 years)
Reason: Retirement Eff: May 27, 2011

G. Resignation

The superintendent recommends the following resignation be accepted:

Tim Gossard (FHS, Assistant Girls' Track Coach)
Effective: April 7, 2011
Reason: Relocation

H. Reclassification

Kim Missler
From: Executive Secretary @ \$18.22 per hour, step 9, year 13, (includes 7+ years with district)
To: EMIS Coordinator, year 4 @ \$46,949 effective July 1, 2011 (2 yr. contract, 260 days/yr.)
Note: Salary based on present Special Areas Compensation Plan which has yet to be approved for next year.

I. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Adult Education Instructors, Step 0 @ \$21.09/hour (Effective 8/16/2010)

Troy Althaus
William "Brandon" Daniels

2. Substitute and/or Per Diem Employees

Julia Baker – substitute noon hour monitor @ \$9.09/hour
Tracy Minjarez – substitute bus driver @ \$12.64/hour effective 3/31/2011

3. Volunteer – 2010-2011 Classified Club Advisors/Helpers

Grayling Brown – Donnell Band, Equipment Truck Driver @ Volunteer

J. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said position(s):

2011-2012 School Year

Bill Geaman – FHS, Head Boys' Soccer Coach
Bob Moran – FHS, Head Girls' Volleyball Coach

***salary yet to be determined based on upcoming negotiations**

***no amounts approved for board meeting**

K. Acceptance of Gift:

The superintendent recommends the acceptance and written expression of appreciation for the gift, listed below, which has been given to the Findlay City School District:

GIFT: \$1,450.00 (Donation School Bus Transportation)
TO: Findlay City Schools
FROM: Japanese Association of Toledo

L. Monthly Financial Report

The treasurer recommends that the monthly financial report for March 2011 be accepted as presented by the treasurer as shown in EXHIBIT C.

M. 2010-2011 Third Quarter Fringe Benefit Report, Financial Report, and Investment Report

The treasurer recommends that the 2010-2011 Third Quarter Fringe Benefit, Financial Report, and Investment Report presented by the treasurer, be accepted as shown in EXHIBIT D.

N. 2011-2012 Breakfast/Lunch Prices

The superintendent recommends approval of the 2011-2012 Breakfast/Lunch prices as shown in EXHIBIT E.

P. Approval of the Extra-Curricular Rules and Eligibility Policy

The superintendent recommends approval of the Extra-Curricular Activities Rules and Eligibility Policy as shown in EXHIBIT G.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. Vice President Lockard declared the motion carried.

ACTION ITEMS

2011-04-004 Resolution to Approve Construction Documents (CD) Design Phase Submission for Millstream CTS (ENP) and Authorizing Placement of Advertisement to Solicit Bids

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to approve the superintendent's recommendation for the acceptance of the resolution to approve Construction Documents (CD) Design Phase Submission for Millstream CTS (ENP) and authorize the placement of advertisement to solicit bids as shown in EXHIBIT H.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. Vice President Lockard declared the motion carried.

2011-04-005 Roof Replacement at Lincoln Elementary School

It was moved by Mrs. Dysinger, seconded by Mr. Shrader to approve the superintendent's recommendation for approval for the Findlay City School District to take bids on the roof replacement at Lincoln Elementary School.

Roll call: Mrs. Dysinger, aye; Mr. Shrader, aye; Mrs. Lockard, aye. Vice President Lockard declared the motion carried.

2011-04-006 Site Work for Phase I of the High School Athletic Field Expansion

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to approve the superintendent's recommendation for approval for the Findlay City School District to take bids on the site work for Phase I of the High School Athletic Field Expansion.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. Vice President Lockard declared the motion carried.

REPORTS TO THE BOARD

A. Child Psychology Development EXHIBIT I

Chris Renn and Laurie Collert presented the Child Psychology Development course of study.

B. Fashion Design I EXHIBIT J

Chris Renn and Laurie Collert presented the Fashion Design I course of study.

C. Fashion Design II EXHIBIT K

Chris Renn and Laurie Collert presented the Fashion Design II course of study.

D. Life Planning EXHIBIT L

Chris Renn and Laurie Collert presented the Life Planning course of study.

E. Mentorship EXHIBIT M

Chris Renn and Laurie Collert presented the Mentorship course of study.

F. Nutrition and Foods EXHIBIT N

Chris Renn and Laurie Collert presented the Nutrition and Foods course of study.

G. Skills for Life EXHIBIT O

Chris Renn and Laurie Collert presented the Skills for Life course of study.

H. Work and Family EXHIBIT P

Chris Renn and Laurie Collert presented the Work and Family course of study.

I. Textbook List EXHIBIT Q

Chris Renn and Laurie Collert presented the Textbook List.

J. High School and Middle School Building Leadership Update

Nancy Allison gave an update on high school and middle school building leadership teams.

REPORTS FROM THE BOARD

A. Personnel Committee

Mrs. Lockard and Mrs. Dysinger reported that they reviewed evaluations of all teachers who applied for continuing contracts.

B. Policy Committee

Mr. Shrader and Mrs. Lockard discussed the policies recently reviewed and soon to be presented for approval.

C. Technology Committee

Mrs. Dysinger reported on the April 6, 2011 technology committee meeting.

DISCUSSION ITEMS

A. Financial Status and Challenges

Mr. Barnhart shared a draft forecast that built in assumptions based on SB5 and the Governor's budget. Dr. Wittwer discussed the challenges that the district faces.

B. April 15, 2011 Board Meeting at 7:30 a.m. in Superintendent's office – Acceptance of Glenwood Bids

Mrs. Lockard said there would be a board meeting on April 15, 2011 for the acceptance of Glenwood bids.

C. Board Meeting on April 25, 2011 at 5:30 p.m. – Central board room

Mrs. Lockard said there was a board meeting now scheduled for April 25, 2011.

D. Board Meeting Location Change to Washington Intermediate School – May 23, 2011

Dr. Wittwer noted the location of the board meeting on May 23, 2011 will now be at Washington Intermediate School.

E. Acceptance of Graduation Requirements Policy – 8.15

The Board discussed the Graduation Requirements Policy – 8.15, and stated this policy would be presented and voted on at a future board meeting.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer indicated that a meeting for middle school parents will be set up for either May 24th or May 25th. He also stated that he and Dennis McPheron attended a meeting regarding the city's north middle school clean-up project and is happy to report the project is on schedule and going well.

BOARD'S COMMENTS

Mrs. Dysinger thanked Mr. Barnhart for the information and for defining what could be defined. She also said she would attend the roundtable meeting this month.

Mr. Shrader commented that the district has some tough decisions to make.

2011-04-007 Executive Session

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to go into executive session to discuss employment of personnel and upcoming negotiations at 7:05 p.m.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. Vice President Lockard declared the motion carried.

The Board of Education returned to regular session at 8:05 p.m.

2011-04-008 Incentive for Early Notification of Departure (I-END)

It was moved by Mrs. Lockard, seconded by Mr. Shrader to approve \$1,000 Incentive for Early Notification of Departure (I-END) as presented in EXHIBIT R.

Roll call: Mrs. Lockard, aye; Mr. Shrader, aye; Mrs. Dysinger, aye. Vice President Lockard declared the motion carried.

2011-04-009 ADJOURNMENT

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to adjourn at 8:06 p.m.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. Vice President Lockard declared the motion carried.

President

Treasurer

Read and approved April 25, 2011.