

**Board of Education Meeting
March 28, 2011**

The Board of Education of the Findlay City Schools met in regular session at 5:30 p.m. in the Gymnasium at Jefferson Primary School.

President Hoffman called the meeting to order. Present were: Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart. Absent was: Mr. Pochard.

CELEBRATIONS

Jefferson Principal, Mike Wallace celebrated all the wonderful things happening at Jefferson this year. The theme this year is the Garden of Learning with a writing and literacy focus.

Mrs. Lockard celebrated the Chamberlin Hill students who had their art work displayed at the Findlay Art League.

PUBLIC PARTICIPATION

FEA President Gary Kapostasy congratulated Mike Wallace and his staff for all their hard work; congratulated all the retirees for their combined 100+ years of service to the district; informed the board that the teachers were in agreement with the principals on the make-up day schedule; reminded the board of the third insurance meeting set for Tuesday, March 29th; noted a meeting is scheduled with Stephanie Roth regarding the crosswalk document; and said dates are currently being recommended for negotiations.

2011-03-006 Approval of Minutes

It was moved by Mrs. Dysinger, seconded by Mr. Shrader to approve the minutes of the regular meeting on March 14, 2011.

Roll call: Mrs. Dysinger, aye; Mr. Shrader, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

CORRESPONDENCE

Mrs. Dysinger shared an email that she received regarding make-up calamity days. Dr. Wittwer will respond to the email.

CONSENT ITEMS

2011-03-007 Consent Items A-O

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to approve Consent Items A-O as follows:

CERTIFICATED PERSONNEL

A. Leaves of Absence (will use sick time until no longer available)

The superintendent recommends that leaves of absence, with pay, be granted to the following certificated personnel:

Debra Gorman (Lincoln, Title I)
Effective: 3/31/2011 – 5/13/2011
Reason: FMLA

Courtney Roush (Jacobs, Kindergarten)
Effective: 2/23/2011 – 3/27/2011 (full leave) and 3/28/11 – 4/24/11 (intermittent)
Reason: FMLA

B. Leaves of Absence (unpaid)

The superintendent recommends that leaves of absence, without pay, be granted to the following certificated personnel:

Stacy Buchanan (Whittier, Grade 2)
Effective: 2011-2012 School Year
Reason: Personal

Desra Dabney (Glenwood, Music)
Effective: 2011-2012 School Year
Reason: Personal

C. Resignation

The superintendent recommends the following resignation be accepted:

Mary Jo Young (Donnell, Grade 7)
Reason: Personal

(18 years)
Eff: April 8, 2011

D. Retirements

The superintendent recommends the following retirements be accepted:

Cynthia Amon (FHS, Special Education) Reason: Retirement	(32 years) Eff: May 31, 2011
Linda Bash (FHS, French) Reason: Retirement	(28 years) Eff: May 31, 2011
John Ewing (Millstream, Integrated Computer Systems) Reason: Retirement	(29 years) Eff: May 30, 2011
Ron Keller (Millstream, Counselor) Reason: Retirement	(26 years) Eff: June 30, 2011
Don Schmidt (Wilson Vance, Special Education) Reason: Retirement	(39 years) Eff: May 31, 2011
Linda Siferd (Student Services, ESL Teacher) Reason: Retirement	(21 years) Eff: May 31, 2011

E. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Curriculum Writing @ \$21.25/hour (Acct. #001-1100-111-16)
Carrie Allsop (2 1/2 hours)
Ellen Laube
Karen Ouwenga
2. Curriculum Writing from Lape Grant @ \$12.50/hour (Acct. #007-2212-113-9128)
Patty Majors
3. Home Instructor, Step 2 @ \$21.53/hour
Jenny Noggle
4. Supplemental Duty Assignments – Certificated Personnel for 2010-2011 School Year
Brad Bosse – Donnell, Assistant 7th & 8th Grade Boys' Track Coach @ \$1,829.72
5. Administrative Contracts (Renewals)

The superintendent recommends the following administrative contracts, which expire 7/31/2011, be renewed for three (3) years from 8/1/2011 thru 7/31/2014. This is based upon a positive evaluation of the performance of these administrators:

Susan Chesebro – Principal, Whittier
Craig Kupferberg – Assistant Superintendent
Scott Marcum – Assistant Principal, Donnell
Barbara Peterson – Principal, Lincoln
Deborah Rollins – Assistant Principal, Glenwood
Victoria Swartz – Principal, High School

6. Administrative Contracts (Renewals)

The superintendent recommends the following administrative contracts, which expire 7/31/2011, be renewed for two (2) years from 8/1/2011 thru 7/31/2013. This is based upon a positive evaluation of the performance of these administrators:

Andrea King – Principal, Washington
Richard Steiner – Principal, Central
Michael Wallace – Principal, Jefferson

7. Administrative Contract (Renewal)

The superintendent recommends the following administrative contract, which expires 7/31/2011, be renewed for one (1) year from 8/1/2011 thru 7/31/2012. This is based upon a positive evaluation of the performance of this administrator:

David Barnhill

CLASSIFIED PERSONNEL

F. Leave of Absence (will use sick, vacation and personal time until no longer available)

The superintendent recommends that a leave of absence be granted to the following classified personnel:

Elaine Kidwell (Donnell, Secretary)
Effective: 3/8/2011 – 3/28/2011
Reason: FMLA

G. Leave of Absence (unpaid)

The superintendent recommends that an unpaid leave of absence be granted to the following classified personnel:

Patricia Iott (Transportation, Aide)
Effective: 3/15/2011 – 3/30/2011
Reason: Leave of Absence - Medical

H. Resignation

The superintendent recommends that the following resignation be accepted:

Mary Twining (Transportation, Bus Driver) (7 years)
Reason: Other Employment Eff: April 1, 2011

I. Retirement

The superintendent recommends the following retirement be accepted:

Lois Armeni (Administration, EMIS Coordinator) (22 years)
Reason: Retirement Eff: June 30, 2011

J. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Substitute and/or Per Diem Employees

Becky Limpach – Lincoln noon hour monitor @ \$9.09/hour

2. Volunteer – 2010-2011 Classified Club Advisors/Helpers

Justin Schafer – FHS, Freshman Softball Coach @ Volunteer
Dan Thomas – FHS, Assistant Baseball Coach @ Volunteer

K. Classified Administrative Contracts (Renewals)

The superintendent recommends the following classified administrative contracts, which expire 6/30/2011, be renewed for a period of three (3) years from 7/1/2011 thru 6/30/2014. This is based upon a positive evaluation of the performance of these administrators:

Dennis McPheron – Director of Operations
Martin White – Coordinator, Technology

L. Classified Administrative Contracts (Renewals)

The superintendent recommends the following administrative contracts, which expire 6/30/2011, be renewed for a period of two (2) years from 7/1/2011 thru 6/30/2013. This is based upon a positive evaluation of the performance of these administrators:

Peter Brooks – Technology Support Coordinator
Dewey Lee – Director, Custodial Services
Teresa Welty – Director, Food Services

M. Special Education Waiver Request for Jacobs Primary School

The superintendent recommends the Special Education Waiver Request for Jacobs Primary School be approved as shown in EXHIBIT A.

N. Resolution to Solicit Bus Bids

The superintendent recommends that the Director of Operations be given the authority to seek bids for up to four (4) new school buses for the district.

O. Acceptance of Gift

The superintendent recommends the acceptance and written expression of appreciation for the gift, listed below, which has been given to the Findlay City School District:

GIFT: \$500.00
TO: FHS Support Fund
FROM: Anonymous

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

ACTION ITEMS

2011-03-008 Resolution to Approve Construction Documents (CD) Design Phase Submission and Bid Package for the Donnell Asbestos Abatement and Authorizing the Placement of Advertisements to Solicit Bids

It was moved by Mrs. Lockard, seconded by Mr. Shrader to approve the superintendent's recommendation for the acceptance of the resolution to approve Construction Documents (CD) Design Phase Submission and Bid Package for the Donnell Asbestos Abatement and Authorizing the Placement of Advertisements to Solicit Bids as shown in EXHIBIT B.

Roll call: Mrs. Lockard, aye; Mr. Shrader, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye. President Hoffman declared the motion carried.

2011-03-009 Approval of Extended School Hours to Make-Up Calamity Day

It was moved by Mrs. Lockard, seconded by Mr. Shrader to approve the superintendent's recommendation that the following school days be extended by one (1) hour each to make-up one (1) calamity day: Tuesday, April 5; Wednesday, April 6; Thursday, April 7; Tuesday, April 12; Wednesday, April 13; and Thursday, April 14, 2011.

Roll call: Mrs. Lockard, aye; Mr. Shrader, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye. President Hoffman declared the motion carried.

REPORTS TO THE BOARD

A. Ground Breaking Update

Barb Shick gave an update on the upcoming groundbreaking ceremonies at Donnell, Glenwood and Millstream. She shared a tentative invitation list and draft invitations for the May events.

B. Retirement Information

Dr. Wittwer recognized Dr. Kathleen Crates for her years of service to Findlay City Schools.

DISCUSSION ITEMS

A. Donnell Neighborhood Meeting

Dr. Wittwer discussed the Donnell neighborhood meeting that will be taking place on Tuesday, March 29th at 6:00 p.m. in the Donnell cafeteria, and reported that invitations were delivered to neighborhood homes.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer reminded everyone of the insurance meeting on Tuesday. He also stated it was time for the policy committee to meet. He thanked the principals and staff for their input on the make-up calamity days and stated that it will be in the best interest of the students to get this time made up prior to testing. The scheduled make-up dates are: April 5, 6, 7, 12, 13, 14 – one hour extension of each school day; April 25 – full school day, and May 27 – full school day.

BOARD'S COMMENTS

Mrs. Dysinger commented how much she enjoys the Washington Intermediate newsletter. She also spoke briefly about Right to Read week at Jacobs Primary with the theme "Pirates Who Care about Reading."

Mr. Shrader thanked Northview for the balloon ride and the opportunity to read to the preschool class.

Mr. Hoffman reminded Bigelow Hill Principal, Pam Hamlin that soon she may be pink from head to toe. Her students are just 3000 points away from reaching their reading goal!

2011-03-010 Executive Session

It was moved by Mrs. Dysinger, seconded by Mr. Shrader to go into executive session to discuss employment of personnel, upcoming negotiations, and purchase or sale of property at 6:10 p.m.

Roll call: Mrs. Dysinger, aye; Mr. Shrader, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

The Board of Education returned to regular session at 7:40 p.m.

2011-03-011 ADJOURNMENT

It was moved by Mr. Hoffman, seconded by Mrs. Lockard to adjourn at 7:41 p.m.

Roll call: Mr. Hoffman, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

President

Treasurer

Read and approved April 11, 2011.