

**Board of Education Meeting  
March 14, 2011**

The Board of Education of the Findlay City Schools met in regular session at 5:30 p.m. in the Cafeteria at Donnell Middle School.

President Hoffman called the meeting to order. Present were: Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard, Mr. Pochard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

**CELEBRATIONS**

Donnell Middle School Principal, Don Williams welcomed the board members and guests to Donnell Middle School. He celebrated the Donnell staff and students and their hard work all year in addition to preparing for the upcoming Ohio Achievement Assessments (OAA). He also mentioned the ground-breaking ceremony scheduled for May 16, 2011 as well as open houses which will be scheduled.

Mrs. Lockard celebrated the students recently inducted into the National Honor Society at Findlay High School.

Mrs. Dysinger celebrated the successes of our varsity basketball team, our swimmers, and our music groups.

Mr. Hoffman celebrated an email he received from the grandfather of a Glenwood Middle School student who has recently achieved success at school through the collaboration of the Glenwood administrators, teachers, the student and also family members.

**PUBLIC PARTICIPATION**

FEA President Gary Kapostasy congratulated David Alvarado on a job well-done with the student noted in Mr. Hoffman's celebration; congratulated Don Williams and Scott Marcum on preparing their students for the upcoming OAA; stated that he and Nancy Allison will be attending a follow-up meeting regarding Race to the Top on March 17<sup>th</sup>, and he mentioned upcoming conversations regarding negotiations as well as the round table meeting on March 22<sup>nd</sup> and another insurance meeting on March 29<sup>th</sup>.

**2011-03-001 Approval of Minutes**

It was moved by Mrs. Lockard, seconded by Mrs. Dysinger to approve the minutes of the regular meeting on February 21, 2011.

Roll call: Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Pochard, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

**CORRESPONDENCE**

Mr. Barnhart shared three letters related to Findlay City Schools and Findlay Digital Academy audits which indicated the reports are acceptable. He also indicated audits are available on the Auditor of State's website

Dr. Wittwer shared correspondence from OSBA regarding our membership which was renewed for 2011. He also shared that Central, Donnell, Glenwood and Washington participated in the National Association of Educational Progress (NAEP) and thanked the administrators for their work in this process. Dr. Wittwer also celebrated our students' successes and pronounced Thursday, March 17<sup>th</sup> as Blue and Gold Day!

**CONSENT ITEMS**

**2011-03-002 Consent Items A-N**

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve Consent Items A-N as follows:

**CERTIFICATED PERSONNEL**

A. Leaves of Absence (will use sick time until no longer available)

The superintendent recommends that leaves of absence, with pay, be granted to the following certificated personnel:

Sharon Smith (Bigelow Hill, Special Education)  
Effective: 2/24/2011 – 4/6/2011  
Reason: FMLA

Samuel Bello (Findlay High School, Math)  
Effective: 2/7/2011 – 2/24/2011  
Reason: FMLA

Jon Gaberdiel (Findlay High School, Art)  
Effective: 3/2/2011 – 3/8/2011  
Reason: FMLA

B. Resignation

The superintendent recommends that the following resignation be accepted:

Aaron Davis (Glenwood, Assistant 7<sup>th</sup> & 8<sup>th</sup> Grade Girls' Track Coach)  
Reason: Personal Eff: 2010-2011 School Year

C. Retirements

The superintendent recommends the following retirements be accepted:

Virginia O'Connell (Wilson Vance, Special Education) (23 years)  
Reason: Retirement Eff: February 28, 2011

Judy Coppes (Wilson, Vance, Speech/Language Pathologist) (32 years)  
Reason: Retirement Eff: May 31, 2011

D. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Scheduling Data for FHS @ \$21.25/hr. (not to exceed 20 hours)

Laura Julien

2. DI Coaches Training Prep Time @ \$21.25/hr. for 1 1/2 hrs. on Feb. 23 (Acct. #001-1100-111-16)

Laura Finney	Julie Miller
Allison Gerken	Eric Payne
Mary Goshe	Judy Storer
Lisa McDowell	

3. In-service Prep for Feb. 21 & March 2 In-service @ \$21.25/hr. for 6 hours (Acct. # 001-1100-111-16)

Jimmy Orr  
Deb Stall

4. Home Instructor, Step 0 @ \$21.25/hr.

Jan Miller

5. Supplemental Duty Assignments – Certificated Personnel for 2010-2011 School Year

Ann Coger – Glenwood, Assistant 7th & 8th Grade Girls' Track Coach @ \$1,829.72  
Ashley Rakestraw – Donnell, Assistant 7th & 8th Grade Girls' Track Coach @ \$2,489.08

**CLASSIFIED PERSONNEL**

- E. Leaves of Absence (will use sick, vacation and personal time until no longer available)

The superintendent recommends that leaves of absence be granted to the following classified personnel:

Wayne Gierke (FHS, Custodian)  
Effective: 3/2/2011 – 4/22/2011  
Reason: FMLA

John Hummell (Whittier, Custodian)  
Effective: 2/7/2011 – 2/25/2011  
Reason: FMLA

Charles Hollis (Glenwood, Custodian)  
Effective: 2/14/2011 – 4/29/2011  
Reason: FMLA

Heidi Kiffmeyer (Executive Secretary to Superintendent)  
Effective: 2/26/11 – 3/15/11 (intermittent)  
Reason: FMLA Extension

Elizabeth Bycynski (Glenwood, Aide)  
Effective: 3/4/2011  
Reason: FMLA Extension

F. Resignation

The superintendent recommends that the following resignation be accepted:

Bonnie Carpenter (Food Service Cashier, Glenwood) (2 years)  
Reason: Other employment Eff: February 25, 2011

G. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Bigelow Hill Intervention Aide @ \$9.41/hr. (not to exceed 40 hours)  
(To be paid from 572-1910-141-932O-000000-306-00-000)

Daniel Copus

2. Substitute and/or Per Diem Employees

Doris Bise – substitute noon hour monitor @ \$9.09/hour  
Jeanna Jones – substitute noon hour monitor @ \$9.09/hour

3. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said position(s):

**2010-2011 School Year**

Tim Gossard – FHS, Assistant Girls' Track Coach @ \$3,016.57  
William Schafer – FHS, JV Softball Coach @ \$3,016.57

**2011-2012 School Year**

\*David LaRocco – FHS, Head Girls' Soccer Coach

\*salary yet to be determined based on upcoming negotiations  
\*no amount approved for board meeting

H. Approval of the Suspension of Administrative Contracts (Non-Disciplinary) Policy

The superintendent recommends approval of the Suspension of Administrative Contracts (Non-Disciplinary) Policy as shown in EXHIBIT A.

I. Resolution to Approve Construction Documents (CD) Design Phase Submission for the New Donnell Middle School Project and Authorize the Placement of Advertisements to Solicit Bids

The superintendent recommends the acceptance of the resolution to approve Construction Documents (CD) Design Phase Submission for the new Donnell Middle School project and authorize the placement of advertisements to solicit bids as shown in EXHIBIT B.

J. Monthly Financial Report

The treasurer recommends that the monthly financial report for February 2011 be accepted as presented by the treasurer as shown in EXHIBIT C.

K. Resolution Accepting Tax Rates

The superintendent recommends approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor as shown in EXHIBIT D.

L. Approval of the 2011 Appropriations Amendment #2

The treasurer recommends the approval of the 2011 Appropriations Amendment #2 as shown in EXHIBIT E. This reflects increase to fund 004 of \$1,250,000 to cover the geothermal contract.

M. Preschool Class Size Waiver

The superintendent recommends the Preschool Class Size Waiver be approved as shown in EXHIBIT F.

N. Resolution to Approve Modification of the Additional Bidder Standards Adopted for the ENP Project to be Consistent with Current OSFC Policy

The superintendent recommends the acceptance of the resolution to approve modification of the additional bidder standards adopted for the ENP Project to be consistent with current OSFC Policy as shown in EXHIBIT G.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

**REPORTS FROM THE BOARD**

A. Facilities Committee

Mr. Pochard discussed last week's facilities committee meeting and this summer's project to redesign the athletic fields at Findlay High School.

**REPORTS TO THE BOARD**

A. OGT Test Week Update

Vickie Swartz discussed the OGT test week.

B. Flood Update

Dennis McPheron updated the Board on the flood mitigation work indicating that the Central building stayed dry during recent rain and flooding.

C. Summer Projects

Dennis McPheron discussed upcoming summer projects.

D. State of the Schools

Dr. Wittwer provided the Board with a PowerPoint presentation of the current state of the schools.

**DISCUSSION ITEMS**

A. Calamity Days

Dr. Wittwer discussed calamity days and some changes for make-up days to the 2010-11 school calendar.

**2011-03-003 Changes to the 2010/11 School Calendar**

It was moved by Mr. Shrader, seconded by Mr. Pochard to change the 2010/11 school calendar where April 25 and May 27 will be additional student days to make up for calamity days. (Note: This will move the clerical day for teachers to Tuesday, May 31<sup>st</sup>, and presently requires three more make-up days yet to be scheduled.)

**SUPERINTENDENT'S COMMENTS**

There was none.

**BOARD'S COMMENTS**

Mr. Hoffman stated he has received calls from other boards of education inquiring about our proposed drug testing, indicating other districts are watching us closely.

**2011-03-004 Executive Session**

It was moved by Mrs. Dysinger, seconded by Mr. Pochard to go into executive session to discuss upcoming negotiations and employment of personnel at 7:00 p.m.

Roll call: Mrs. Dysinger, aye; Mr. Pochard, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mrs. Shrader, aye. President Hoffman declared the motion carried.

The Board of Education returned to regular session at 8:14 p.m.

**2011-03-005 ADJOURNMENT**

It was moved by Mr. Hoffman, seconded by Mrs. Lockard to adjourn at 8:15 p.m.

Roll call: Mr. Hoffman, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Pochard, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

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President

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Treasurer

Read and approved March 28, 2011.