

**Board of Education Meeting
February 14, 2005**

The Board of Education of the Findlay City Schools met in regular session at 7:00 p.m. in the Library at Jacobs Primary School.

President Rothery called the meeting to order. Present were: Mrs. Brown, Mr. Miserlian, Mrs. Rothery, Mr. Shrader, Superintendent Lotz, and Treasurer Barnhart. Absent was Mr. Cavallero.

2005-02-001 Approval of Minutes

It was moved by Mr. Miserlian, seconded by Mr. Shrader to approve the minutes of the regular meeting on January 24, 2005.

Roll call: Mr. Miserlian, aye; Mr. Shrader, aye; Mrs. Brown, aye; Mrs. Rothery, aye. President Rothery declared the motion carried.

PUBLIC PARTICIPATION

FEA President Dee Groman expressed appreciation for the additional Ohio School Net grant funds and inquired how the money would be used; stated negotiations would start Wednesday; called attention to the mentors being approved for the Teacher Intervention Assistance Program; and expressed appreciation for the community's continued support of schools through gifts.

Deb Baker from First Presbyterian Church addressed the Board about Wednesday evening activities. She asked the Board to consider returning to a policy of no activities on Wednesday evenings.

Jay Sutherland thanked the Board of Education for having the Education 161 Class from the The University of Findlay at the meeting.

Eric Browning addressed the Board of Education about the use of academic punishments for behavioral problems.

Mr. Say and two students from Jacobs Primary welcomed the Board of Education and guests to their school and shared information about special programs at Jacobs.

CORRESPONDENCE

Mr. Barnhart shared that 24 of the 63 school issues on the February ballot passed on February 8.

Mr. Lotz received a letter from Judy Cantwell of the Red Cross thanking the district for assistance during the recent ice storm.

The district received a letter from the Ohio Department of Health thanking Washington School for participating in an oral health survey.

CONSENT ITEMS

2005-02-002 Consent Items A-J

It was moved by Mrs. Brown, seconded by Mr. Shrader to approve Consent Items A-J as follows:

CERTIFICATED PERSONNEL

A. Resignation

The superintendent recommends that the following resignation be accepted:

Robert J. Lotz (Superintendent)	(3 years)
Reason: Personal	Eff: 7/31/05

B. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Home Instructor
Step 0 @ \$18.89/hour Jenalee Lentz
2. Adult Education Instructors
Step 0 @ \$18.89/hour
Luk Boggs Jennifer Long Nancy Wilder

3. Reading Intervention Tutors @ \$18.89/hour

Brooke Sloan	Deb Wilch	
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4. Summer School Principal - Chris Renn @ \$4,500.00
5. Substitute Teachers @ \$80.00/day

Allison Budde	Kimberly Houck	Adam Renard
Roberta Fontana	Robert Lovelace	Brad Shuck
Phil Gunder	Bruce Patterson	Kelley Snyder
C. J. Hitz	Ryan Pearson	Heather Wickard
6. Long Term Substitute Teachers

Maggie Gearing
Salary: BA, Step 5 @ \$77.07/day (1/2 time position)
Effective: January 18, 2005

Kelley Snyder (Millstream South - Medical Technology)
Salary: No Degree, Step 7 @ \$198.77/day
Effective: February 2, 2005
7. Flute Clinician @ Donnell (\$100.00 Stipend) - Teresa Collins (Donnell band account)
8. Saturday School Substitutes

<u>Step 0 @ \$18.89/hour</u>	David Alvarado	Andy Schroeder
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9. Mentors @ \$500.00 each (Entry Year Grant Funds)

Darlene Buck	Tina Gephart	Ruth Rinker
Jo Croy	Kerri Harmon	Angi Schroeder
Lori Faeth	Darlyn Hutton	Mary Jo Young
Kelee Garmong	Lisa McDowell	
10. Mentors @ \$1,000 each (2-YET's) – (Entry Year Grant Funds)

Mark Pendleton	Beth Smith	
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11. Mentor Trainers @ \$1,000 each (Entry Year Grant Funds)

Shelly Gilbert	Julie McIntosh	
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C. Reclassification – substitute teacher (for salary purposes only)

The superintendent recommends that the daily rate of pay for the following substitute teacher, who has served in the same assignment for thirty (30) consecutive days, be changed as indicated:

Norma Perrone - FHS, Special Education (Wendy Shively)
FROM: Substitute @ \$154.14/day
TO: BA, Step 4 @ \$183.61/day
Effective: February 15, 2005

CLASSIFIED PERSONNEL (D thru G)

D. Resignation

The superintendent recommends that the following resignation be accepted:

Conett Borders (St. Michaels, Food Service Worker)	(7-1/2 years)
Reason: Personal	Eff: 2/4/05

E. Leaves of Absence

The superintendent recommends that a leave of absence, without pay, be granted to the following classified personnel:

JoAnn Siferd – Jacobs, Food Service Worker
Effective: April 25 – April 28, 2005
Reason: Personal

Elizabeth Wilhelm – FHS, Food Service Worker
Effective: May 3, 2005
Reason: Personal

Deb Zimmerman – FHS, Writing Lab Aide
Effective: May 24 – 27, 2005
Reason: Personal

F. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Reading Intervention Tutor @ \$9.00/hour

Sherry Sullivan – Jefferson Primary

2. Substitute and/or Per Diem Employees

Jean Cindric – substitute teacher aide @ \$9.00/hour
Pamela Frey – substitute bus driver @ \$11.50/hour
Kimberly Hollenback – substitute custodian @ \$9.66/hour
Marjorie Huston – substitute teacher aide @ \$9.00/hour
Koanne Kathrens – substitute custodian @ \$9.66/hour
Nathen Rader – substitute custodian @ \$9.66/hour
Antoinette Pugh – substitute teacher aide @ \$9.00/hour
Jayme Spradlin – substitute custodian @ \$9.66/hour
Theresa Szczublewski – substitute clerical @ \$9.00/hour
Theresa Tomlins – substitute teacher aide @ \$9.00/hour

3. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said positions:

Ashley Kempfer – FHS, softball coach @ Volunteer
Ed Romatowski – Donnell, assistant girls' basketball coach @ Volunteer

4. Volunteer Tutor/Aide - Tyler Miller

G. Reclassifications

The superintendent recommends that the following employees be reclassified on the salary schedule, as indicated:

Ginger Hicks (Lincoln, Substitute Teacher Aide)
FROM: Substitute Teacher Aide @ \$9.00/hour
TO: Substitute Teacher Aide, Step 1 @ \$10.66/hour
Effective: January 26, 2005

Amy Robinson (Donnell, Substitute Teacher Aide)
FROM: Substitute Teacher Aide @ \$9.00/hour
TO: Substitute Teacher Aide, Step 1 @ \$10.66/hour
Effective: February 1, 2005

Vera Snelling (Northview, Substitute Teacher Aide)
FROM: Substitute Teacher Aide @ \$9.00/hour
TO: Substitute Teacher Aide, Step 1 @ \$10.66/hour
Effective: January 28, 2005

H. Increase in Appropriations

The superintendent recommends approval for the increase in the appropriations for Fund 450 – Ohio School Net from \$0 to \$49,875.00. This is due to the receipt of grant money that was not anticipated when the initial appropriations measure was approved by the Board.

I. Monthly Financial Report

The superintendent recommends that the Monthly Financial Report for January 2005, be accepted as presented by the treasurer. (EXHIBIT A)

J. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts, listed below:

GIFT: 1989 Oldsmobile 88 Royale (valued at \$575.00)
TO: Millstream Career & Technology Center
FROM: Mr. Jaime Brickner

GIFT: 1986 Cadillac Seville (valued at \$680.00)
TO: Millstream Career & Technology Center
FROM: Mr. Gerald Reichert

GIFT: \$1,200.00 (To purchase Science Equipment)
TO: Chamberlin Hill Intermediate School
FROM: Jefferson/Chamberlin Hill P.T.O.

GIFT: \$552.00 (To purchase materials for The Ohio Energy Project)
TO: Glenwood Middle School Science Department
FROM: Marathon-Ashland Petroleum Company

Roll call: Mrs. Brown, aye; Mr. Shrader, aye; Mr. Miserlian, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

ACTION ITEMS

2005-02-003 Acceptance of Bid

It was moved by Mr. Miserlian, seconded by Mrs. Brown to approve the superintendent's recommendation for the acceptance of the low bid from Charles Construction Services, Findlay, Ohio in the amount of \$203,150.00 for the construction of the proposed Press Box and Concession Building at Findlay High School, as shown in EXHIBIT B.

Roll call: Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothey, aye; Mr. Shrader, aye. President Rothey declared the motion carried.

DISCUSSION ITEMS

A. Section 3 – General School Information Policies and Procedures

Mr. Lotz presented Section 3 – General School Information Policies and Procedures.

B. Trane – H. B. 264

Richard Daedelow discussed the Trane – H.B. 264.

C. Director of Facilities Job Description EXHIBIT C

Mr. Lotz presented the Director of Facilities Job Description.

D. Director of Custodial Services Job Description EXHIBIT D

Mr. Lotz presented the Director of Custodial Services Job Description.

REPORTS

A. First Semester Enrollment Report - Jan. 14, 2005 EXHIBIT E

Mr. Lotz presented the First Semester Enrollment Report – Jan. 14, 2005.

B. Class Size Report EXHIBIT F

Dr. Ashworth presented the Class Size Report.

C. Special Education N.C.L.B. Update

Dr. Crates presented the Special Education N.C.L.B. Update.

SUPERINTENDENT'S COMMENTS

Mr. Lotz thanked Dr. Crates for her efforts with the special education students and preparing them to comply with No Child Left Behind; and thanked Mr. Say, Sandy Cavallero and the Jacob's staff for their efforts in hosting the Board meeting. He told the Board that the district tries not to schedule athletic competitions and musical performances on Wednesday evenings. All Sunday activities must be pre-approved by the Superintendent.

BOARD'S COMMENTS

Mrs. Brown offered congratulations to the We The People and Mock Trial Teams and wished them well as they continue in competitions. She noted the Drumline competition she attended was excellent. She thanked Eric Browning for continuing to keep discipline issue in front of the Board.

Mr. Shrader asked Mr. Lotz to look at activities held on Wednesday evenings and report back to the Board.

Mr. Miserlian expressed thanks for the gifts from the community, especially the generous gifts for the press box and concession stand. He also responded that the Board continues to look at discipline issues and work with school personnel on effective programs and methods to handle behavioral problems.

Mrs. Rothery stated that she attended the Federal Relations Network Conference in Washington D.C. as a lobbyist on behalf of public education and she had the opportunity to talk with Congressmen Oxley about the impact that the No Child Left Behind Legislation is having on Findlay City Schools and special education students. She thanked Findlay City Schools personnel for their help in providing research and information so she could be properly prepared for her meetings.

2005-02-004 EXECUTIVE SESSION

It was moved by Mr. Shrader, seconded by Mr. Miserlian to recess to executive session at 8:30 p.m. for the purpose of discussing negotiations.

Roll call: Mr. Shader, aye; Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothery, aye. President Rothery declared the motion carried.

The Board of Education returned to regular session at 9:18 p.m.

2005-02-005 ADJOURNMENT

It was moved by Mr. Shrader, seconded by Mrs. Brown to adjourn at 9:20 p.m.

Roll call: Mr. Shrader, aye; Mrs. Brown, aye; Mr. Miserlian, aye; Mrs. Rothery, aye. President Rothery declared the motion carried.

President

Treasurer

Read and approved February 28, 2005.