

**Board of Education Meeting
December 18, 2006**

The Board of Education of the Findlay City Schools met in regular session at 5:00 p.m. in the Board Room at Central Middle School.

President Brown called the meeting to order. Present were: Mrs. Brown, Mrs. Dysinger, Mrs. Rothery, Mr. Shrader, Superintendent Wittwer, and Treasurer Barnhart. Absent was: Dr. Browning.

CELEBRATIONS

The holiday concerts have been wonderful. Students and staff are giving back to the community through a variety of community service projects. The community newsletter offers a great opportunity for feedback. Findlay High School is featured in the Highlights magazine from the Ohio Department of Education. The Board wants to send holiday wishes and their appreciation to the staff for working so hard this year.

PUBLIC PARTICIPATION

Deb Foster offered best wishes to Cliff Hite on his retirement and new position, and best wishes to Erin Gonder, Candace Korkos, Jerri Strait, Carolyn Farrington and Al Bailey; noted the Elementary Task Force Committee will meet on December 19, and the Findlay Education Association is hosting a financial planning workshop for teachers; congratulated Mike Barnhart on his contract extension; thanked the community for supporting the schools through gifts and grants; extended condolences to the families of Ryan and Brooke Imke and Jane Rodeheffer for recent losses in their families; wished a happy holidays to all!

Jacki Gray, parent and sub teacher, addressed the board regarding her concerns with the Out-of-School Suspension Policy.

2006-12-003 Approval of Minutes

It was moved by Mr. Shrader, seconded by Mrs. Rothery to approve the minutes of the regular meeting on November 20, 2006 and the Board of Education Work Session on December 11, 2006.

Roll call: Mr. Shrader, aye; Mrs. Rothery, aye; Mrs. Brown, aye; Mrs. Dysinger, aye. President Brown declared the motion carried.

CORRESPONDENCE

Dr. Wittwer shared the staff member memo would go out tomorrow.

REPORTS

A. Course of Study Update and Textbook Approvals

Sandy White presented the course of study update and textbook approvals.

B. Board Finance Committee Report

Mr. Barnhart presented the Board Finance Committee Report.

CONSENT ITEMS

2006-12-004 Consent Items A-DD

It was moved by Mr. Shrader, seconded by Mrs. Rothery to approve Consent Items A-DD as follows:

CERTIFICATED PERSONNEL

A. Retirement

The superintendent recommends that the following retirement be accepted:

Cliff Hite (FHS, Social Studies)	(28 years)
Reason: Retirement	Eff: 12/22/06

B. Resignations

The superintendent recommends that the following resignations be accepted:

Jeff Bixler (Millstream North, CBI Class)	(13 years)
Reason: Relocation	Eff: 08/06/07

Laura Davis (FHS, co-Junior Statesman Advisor – volunteer)	
Reason: Personal	Eff: 11/28/06

Erin Gonder (Donnell, Special Education)	(4 years)
Reason: Personal	Eff: 12/31/06
Candice Korkos (Chamberlin, co-Just Say No Advisor)	
Reason: Relocation	Eff: 12/8/06
Steve Seagrave (Washington, Principal)	(4 years)
Reason: Personal	Eff: 8/6/07

C. Leaves of Absence

The superintendent recommends that a leave of absence be granted to the following certificated personnel:

Nicole Metzger (FHS, Art)
 Effective: January 19, 2007 thru June 8, 2007
 Reason: FMLA – Extended Maternity

Mike Ruthenberg (FHS, Math)
 Effective: November 6 thru November 17, 2006
 Reason: FMLA

Margret Wien (FHS, Special Education)
 Effective: November 2 thru December 1, 2006
 Reason: FMLA

Kate Winger (Central, Gifted)
 Effective: December 14 thru December 22, 2006
 Reason: FMLA – Extended Maternity

D. Leaves of Absence Without Pay

The superintendent recommends that a leave of absence, without pay, be granted to the following certificated personnel:

Mary Flickinger (Northview, Special Education)
 Effective: March 20 thru March 23, 2007
 Reason: Personal

Karen Gerschutz (Northview, Grade 1)
 Effective: April 24 thru April 25, 2007
 Reason: Personal

Matt Miles (Washington, Special Education)
 Effective: May 1 thru May 7, 2007
 Reason: Personal

E. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Substitute Teachers @ \$82.00/day

Amanda Allshouse	Michele Fisher	Lance Mowrey
Carrie Bergman	Daneen Haggard	Barbara Routson
Michael Braddock	Jena Holeton	Rodney Smith
Michael Clark	Betsy Klein	Shirley Jo Thomas

2. State Tested Nursing Instructor – Clinical Training @ \$19.69/hour
 Kim Thiry

3. Supplemental Duty Assignments
 William Back – Junior Statesman Advisor @ Volunteer
 Heather Burkin – Glenwood, 7th gr. girls' basketball coach @ \$1,961.20
 Maria Little – Central, spirit club advisor (1/3 time) @ \$294.43
 Sharon Simko – Hockeyettes Advisor @ Volunteer
 Nicholas Stuck – Donnell, 7th gr. girls' basketball coach @ \$1,961.20
 Michalene Sujaritchan – Chamberlin, Just Say No Advisor (60% time) @ \$538.96

4. Adult Ed. Instructors – 2006/2007 School Year

Step 0 @ 19.69/hour

Dawn Bouldrey

Katie Dues

Yumiko Kobari

5. Home Instructors – 2006/2007 School Year

Step 0 @ \$19.69/hour

Amber Tesnow

Kimberly Thiry

CLASSIFIED PERSONNEL (F thru I)

F. Retirement

The superintendent recommends that the following retirement be accepted:

Jerri Strait (Transportation Director)
Reason: Retirement

(30 years)
Eff: 12/31/06

G. Resignations

The superintendent recommends that the following resignations be accepted:

Brooke Dunbar (Central, Spirit Club Advisor)
Reason: Personal

Eff: 11/30/06

Chuck Johnson (Transportation, Bus Driver)
Reason: Personal

(20 years)
Eff: 12/5/06

H. Leave of Absence Without Pay

The superintendent recommends that a leave of absence, without pay, be granted to the following classified personnel:

Sandra Wilch (Food Service Worker)
Effective: December 18 thru December 21, 2006
Reason: Personal

I. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Ohio Reads Tutor @ \$9.23/hour - Toni Alge

2. Noon Hour Monitors @ 8.25/hour

Kenneth Bahler
Kimberly Coldren
Marcia Enck

Stacy King
Debra Loudenslager

Annette Payne
Ruth Robinson

3. Substitute and/or Per Diem Employees

Marcia Enck – substitute educational aide @ \$9.23/hour
Harvester Moritz – substitute custodian @ \$9.90/hour

4. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said positions:

Jami Dellifield – FHS, freshman cheerleading/JV coach @ 1,347.39
Rosemary Lyon – FHS, head ticket manager @ \$4,491.30

J. Reclassifications

The superintendent recommends that the following employees be reclassified on the salary schedule, as indicated:

Tracy August
FROM: Millstream, East Campus, Secretary @ \$14.20/hour, Step 8
TO: Accounting/Payroll @ \$15.50/hour, Step 8
Effective: December 18, 2006

Lana Blunk
FROM: Substitute Bus Driver @ \$11.79/hour
TO: Bus Driver @ \$13.25/hour, Step 1
Effective: November 28, 2006

Roger Neff
FROM: Substitute Bus Driver @ \$11.79/hour
TO: Bus Driver @ \$13.25/hour, Step 1
Effective: November 27, 2006

Lynnette Parker
FROM: Substitute Bus Driver @ \$11.79/hour
TO: Bus Driver @ \$13.25/hour, Step 1
Effective: November 29, 2006

Dorothy Phillips
FROM: Substitute Bus Driver @ \$11.79/hour
TO: Bus Driver @ \$13.25/hour, Step 1
Effective: December 1, 2006

Sheila Schroeder
FROM: Substitute Bus Driver @ \$11.79/hour
TO: Bus Driver @ \$13.25/hour, Step 1
Effective: November 30, 2006

K. Correction of June 12, 2006 Minutes

The superintendent recommends the correction of the salary for Parent Mentor, Jayne Young in the June 12, 2006 minutes, as shown below:

Jayne Young, Parent Mentor
FROM SALARY: \$16,000/year (paid from parent mentor grant)
TO SALARY: \$17,300/year (paid from parent mentor grant)
Effective: 2006/2007 School Year

L. Correction of July 17, 2006 Minutes

The superintendent recommends the correction of the July 17, 2006 Board of Education Minutes by rescinding Item K in which the action to correct the following positions was made on the supplemental agenda with incorrect amounts. Please note the corrected salary amounts as listed below:

Aaron Moyer – FHS, freshman boys' basketball coach @ \$3,967.32
Ryan Imke – FHS, freshman boys' basketball coach @ \$3,368.48

M. Treasurer's Contract (extended)

The Board of Education agrees to extend the Treasurer's Contract for four (4) years commencing on the Board's organizational meeting in January 2007 and ending at the Board's organizational meeting in January 2011, as shown in EXHIBIT K.

N. Monthly Financial Report

The superintendent recommends that the Monthly Financial Report for November 2006, be accepted as presented in EXHIBIT A.

O. Revised Student Activity Budget

The superintendent recommends approval of the Revised Student Activity Budget for FIED – Findlay First Edition as shown in EXHIBIT B.

P. Approval of 2007 OSBA Legal Assistance Fund Membership

The superintendent recommends the adoption of the 2007 OSBA Legal Assistance Fund Membership at an annual rate of \$250.00 as shown in EXHIBIT C.

Q. Adoption of Fiscal Year 2007 Appropriation Amendment

The superintendent recommends adoption of the Fiscal Year 2007 Appropriation Amendment, as presented in EXHIBIT D.

R. Adoption of Job Description – Director of Operations

The superintendent recommends adoption of the Job Description for Director of Operations be approved as presented to the Board of Education at the November 20, 2006 board meeting as Exhibit D.

S. Adoption of Job Description – Network Administrator: Elementary and Telecommunications Tech Support

The superintendent recommends adoption of the Job Description for Network Administrator: Elementary and Telecommunications Tech Support be approved as presented to the Board of Education at the November 20, 2006 board meeting as Exhibit E.

T. Adoption of Course of Study for Pre-Calculus

The superintendent recommends adoption of the Course of Study for Pre-Calculus that was presented to the Board of Education at the November 20, 2006 board meeting as Exhibit F.

U. Adoption of Course of Study for Mathematical Problem Solving (Course #46)

The superintendent recommends adoption of the Course of Study for Mathematical Problem Solving (Course #46) that was presented to the Board of Education at the November 20, 2006 board meeting as Exhibit G.

V. Adoption of Course of Study for Environmental Science

The superintendent recommends adoption of the Course of Study for Environmental Science be approved as presented to the Board of Education at the November 20, 2006 board meeting as Exhibit H.

W. Adoption of Course of Study for English Special Education (SLD) Grade 9

The superintendent recommends adoption of the Course of Study for English Special Education (SLD) Grade 9 be approved as presented to the Board of Education at the November 20, 2006 board meeting as Exhibit I.

X. Adoption of Course of Study for English Special Education (SLD) Grade 10

The superintendent recommends adoption of the Course of Study for English Special Education (SLD) Grade 10 be approved as presented to the Board of Education at the November 20, 2006 board meeting as Exhibit J.

Y. Adoption of Course of Study for World Literature, 11th Grade English

The superintendent recommends adoption of the Course of Study for World Literature, 11th Grade English be approved as presented to the Board of Education at the November 20, 2006 board meeting as Exhibit K.

Z. Adoption of Course of Study for English Special Education (CD) Grade 9

The superintendent recommends adoption of the Course of Study for English Special Education (CD) Grade 9 be approved as presented to the Board of Education at the November 20, 2006 board meeting as Exhibit L.

AA. Adoption of Course of Study for English Special Education (CD) Grade 10

The superintendent recommends adoption of the Course of Study for English Special Education (CD) Grade 10 be approved as presented to the Board of Education at the November 20, 2006 board meeting as Exhibit M.

BB. Adoption of Textbook List

The superintendent recommends adoption of the Textbook List which was presented to the Board of Education at the November 20, 2006 board meeting as Exhibit N.

CC. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts, listed below, which have been given to the Findlay City School District:

GIFT: \$2,800.00
TO: Findlay City School District
FROM: Friends of Findlay City Schools

GIFT: Janome Sewing Machine (valued at \$170.00)
TO: Family Consumer Science Dept. at Millstream CTC
FROM: Mrs. Sue Shrader

GIFT: Sewing Notions and Fabric (valued at \$200.00)
TO: Family Consumer Science Dept. at Millstream CTC
FROM: Mrs. Kim Duff

DD. Resolutions of Commendation

The superintendent recommends adoption of the Resolutions of Commendation for the following classified employees who will soon be retiring:

Al Bailey EXHIBIT L

Carolyn Farrington EXHIBIT M

Roll call: Mr. Shrader, aye; Mrs. Rothery, aye; Mrs. Brown, aye; Mrs. Dysinger, aye. President Brown declared the motion carried.

ACTION ITEMS

2006-12-005 Acceptance of Community Foundation Grant

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to approve the superintendent's recommendation for acceptance of the Community Foundation Grant, Funding Source: Madeleine Thomas Schneider Fund to the Findlay City School District in the amount of \$625.00 to partially support the speaker fees for Rev. & Mrs. Shuttleworth to speak on cultural diversity as explained in EXHIBIT E.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Brown, aye; Mrs. Rothery, aye. President Brown declared the motion carried.

2006-12-006 Acceptance of Community Foundation Grant

It was moved by Mrs. Dysinger, seconded by Mr. Shrader to approve the superintendent's recommendation for the acceptance of the Community Foundation Grant, Funding Source: HancockReads Fund to the Glenwood Middle School in the amount of \$500.00 to partially support the Glenwood Community Reading Project as explained in EXHIBIT E.

Roll call: Mrs. Dysinger, aye; Mr. Shrader, aye; Mrs. Brown, aye; Mrs. Rothery, aye. President Brown declared the motion carried.

2006-12-007 Acceptance of Community Foundation Grant

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to approve the superintendent's recommendation for the acceptance of the Community Foundation Grant, Funding Source: HancockReads Fund to the Findlay City Schools' FIND Program in the amount of \$850.00 to purchase books to promote literacy enrichment and enhance the learning experience of their immigration unit, as explained in EXHIBIT G.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Brown, aye; Mrs. Rothery, aye. President Brown declared the motion carried.

2006-12-008 Acceptance of Community Foundation/ECLIPSe Partnership Grant

It was moved by Mrs. Dysinger, seconded by Mr. Shrader to approve the superintendent's recommendation for the acceptance of the Community Foundation/ECLIPSe Partnership Grant in the amount of \$850 to Findlay High School for the "Junior Statesman of America" Program, Funding Source: ECLIPSe Dance Marathon, as explained in EXHIBIT H.

Roll call: Mrs. Dysinger, aye; Mr. Shrader, aye; Mrs. Brown, aye; Mrs. Rothery, aye. President Brown declared the motion carried.

DISCUSSION ITEMS

A. Tax Budget for 2008 EXHIBIT I

Mr. Barnhart presented the Tax Budget for 2008.

B. Dates and Locations of Board Meetings EXHIBIT J

Dr. Wittwer presented the dates and locations of board meetings for 2007.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer highlighted the numerous community service projects that our students and staff are involved with. School staff and principals will be making a report at the January board meeting regarding discipline; both quantitative and qualitative data will be reviewed. The district is in negotiations with a developer to purchase approximately 14 acres adjacent to Glenwood Middle School. Dr. Wittwer thanked the staff for their hard work and wished everyone a great holiday!

BOARD'S COMMENTS

Mrs. Brown thanked the Community Foundation for gifts of grants; thanked all community members and students who serve the community; and noted that she attended a globalization workshop where students were partnered with kids from other countries on group projects and presentations.

Mrs. Rothery asked that public safety officials be included in discussions with discipline policies as it is a community concern.

Mrs. Dysinger thanked the staff for their hard work in writing the curriculum; it is very sophisticated and time consuming work.

Mr. Shrader thanked Mrs. Gray for sharing her concerns with the Out-of-School Suspension Policy.

2006-12-009 ADJOURNMENT

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to adjourn at 5:47 p.m.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Brown, aye; Mrs. Rothery, aye. President Brown declared the motion carried.

President

Treasurer

Read and Approved January 8, 2007.