

Board of Education Meeting  
November 19, 2007

The Board of Education of the Findlay City Schools met in regular session at 7:00 p.m. in the Gymnasium at Bigelow Hill Intermediate School.

President Brown called the meeting to order. Present were: Mrs. Brown, Dr. Browning, Mrs. Dysinger, Mrs. Rothey, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

**CELEBRATIONS**

Congratulations to the new board members – Rick Hoffman and Barb Lockard.

Chris Brooks, Principal of Bigelow Hill, welcomed everyone to Bigelow Hill. He is pleased with the results of the 3<sup>rd</sup> grade reading test indicating they are at 70%. The staff has two of the three interventions in place with the TANF grant for before and after school sessions as well as Project MORE. Goal setting is in its 4<sup>th</sup> year with student led conferences. He said he is thankful for relationships and the six new staff members he has this year. He thanked the board members for their support and welcomed the new board members.

OSBA Capital Conference – Dr. Blaine presented a session on 20 Steps to Fiscal Health; student achievements were recognized with the Blue & Gold and 2A Today; FFE performed to kick off the conference with more than 10,000 people in attendance. Marty Rothey was recognized as the past president of OSBA. It was a great event and we were proud of Marty!

Community Forum with board members held on November 5 at Coffee Amici. It was a good discussion and the next forum is proposed for January 28, 2008.

**PUBLIC PARTICIPATION**

Gary Kapostasy, Vice President of FEA, said he appreciated the role of parents in the schools, especially their attendance at parent-teacher conferences; thanked the Board for hosting the Community Forum and noted it was a good start and led to engaging conversation; congratulated the returning board members and welcomed Rick Hoffman and Barb Lockard; thanked the community for the generous gifts; and thanked Mrs. Brown and Mrs. Rothey for their civic-mindedness. They have served as excellent examples.

Gary Fleming, OAPSE President, congratulated Rick Hoffman and Barb Lockard on their recent elections to the Board and said he looked forward to working with them.

Brenda VanDeKoppel, parent of two high school seniors, approached the Board regarding questions about the online and AP classes for credits. Mrs. VanDeKoppel expressed concern that the information is not clearly defined and written for all parents and students. The Educational Options Plan also was discussed and the need for documentation. The policy will go to the High School Task Force and Dr. Wittwer will bring answers to the December board meeting.

**2007-11-001 Approval of Minutes**

It was moved by Mrs. Rothey, seconded by Mrs. Dysinger to approve the minutes of the regular meeting on October 22, 2007 and the work session on October 30, 2007.

Roll call: Mrs. Rothey, aye; Mrs. Dysinger, aye; Mrs. Brown, aye; Mr. Shrader, aye. Dr. Browning abstained. President Brown declared the motion carried.

**CORRESPONDENCE**

Mrs. Brown acknowledged a thank you note from Mrs. Rothey, thanking the Board and Administrative members for attending the OSBA Conference as well as for her flowers and the gift made by Dr. Wittwer.

Dr. Wittwer provided the lockdown drill press release to board members: buildings are required to conduct these at least once a year.

Mr. Barnhart presented a letter from Governor Strickland acknowledging receipt of the Board's letter opposing HB 315. He also noted the district has received two awards for excellent fiscal reporting for Fiscal Year 2006 and thanked his staff for making it possible.

**CONSENT ITEMS**

**2007-11-002 Consent Items A-P**

It was moved by Mr. Shrader, seconded by Dr. Browning to approve Consent Items A-P as follows:



E. Resignation

The superintendent recommends that the following resignation be accepted:

Kerri Arredondo (Central M.S. Nurse) (1 year)  
Reason: Other Employment Eff: 11/2/07

F. Leaves of Absence

The superintendent recommends that a leave of absence, without pay, be granted to the following classified personnel:

Sandy Inbody (Millstream South, Adult Education Secretary)  
Effective: November 21 – December 7, 2007  
Reason: Personal

Jerri Ruckstuhl (Transportation, Bus Driver)  
Effective: October 23, 2007 – October 22, 2009  
Reason: Medical Leave

G. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Noon Hour Monitors @ \$8.42/hour

Mary Bair Kathy Heistand Joe Knopick

2. Substitute and/or Per Diem Employees

Kerri Arredondo – substitute school nurse @ \$18.67  
Julie Ridenour – substitute food service worker @ \$8.36/hour

3. Substitute Aides for Get SMART After-School Programs @ \$9.41/hr.

Kim Blake Jane Homan Anthony Nugeness  
Jan Gower

4. Reading Intervention Aide – Lincoln

Lori Wolfe @ \$9.41/hour

5. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, as listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for these specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said positions:

Kelly Atkins – FHS, hockeyette advisor @ Volunteer  
Jeri Bjorling – FHS, hockeyette advisor @ Volunteer  
Nick Shoop – Glenwood, asst. wrestling coach @ \$2,305.85

6. After-School Tutor (Glenwood) @ \$25.00/hour – Jon Hart

H. Reclassifications

The superintendent recommends that the following employees be reclassified on the salary schedule, as indicated:

Sharon Cunningham  
FROM: Substitute Bus Aide @ \$9.41/hour  
TO: Bus Aide @ \$11.33/hour  
Effective: November 20, 2007

Sherrell Gary  
FROM: FHS, Food Service Floater @ \$9.34/hour  
TO: Jacobs, Food Service Worker @ \$9.34/hour  
Effective: October 22, 2007

Patricia Iott  
FROM: Substitute Bus Aide @ \$9.41/hour  
TO: Bus Aide @ \$12.08/hour, Step 3  
Effective: November 20, 2007

Becky Kairys  
FROM: FHS, Substitute Secretary @ \$9.41/hour  
TO: Central, Secretary @ \$14.48/hour, Step 8 (234 days/yr.)  
Effective: December 3, 2007

Teresa Line  
FROM: Millstream South, Substitute Secretary @ \$9.41/hour  
TO: Millstream South, Secretary @ \$13.99/hour, Step 7  
Effective: November 20, 2007

Stephanie Mellot  
FROM: Substitute Secretary @ \$9.41/hour  
TO: Transportation, Aide @ \$12.83/hour, Step 5  
Effective: November 20, 2007

Amy Rackley  
FROM: Substitute Bus Aide @ \$9.41/hour  
TO: Bus Aide @ \$11.33/hour, Step 1  
Effective: November 20, 2007

I. Monthly Financial Report

The superintendent recommends that the Monthly Financial Report for October 2007, be accepted as presented in EXHIBIT A.

J. New Student Activity Budget

The superintendent recommends approval of the new student activity budget for account #200-9303 for the Donnell Science Club as shown in EXHIBIT B.

K. New 2007/2008 Student Activity Budget, Account and Constitution

The superintendent recommends approval of the new 2007/2008 student activity budget for account #200-9427, FHS, Junior Statesmen of America and their Constitution of the Findlay High School Chapter of the Junior State, as shown in EXHIBIT C.

L. Legal Assistance Fund Resolution

The superintendent recommends adoption of the agreement and consultant service contract between the Findlay City School District and the Ohio School Board Association Legal Assistance Fund, be approved as shown in EXHIBIT D.

M. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts received, as listed below:

GIFT: Football Scoreboard (valued @ \$1,572.67)  
TO: Central Middle School  
FROM: Mrs. Archange Crotty in honor of Ms. Ellen Hanawalt

GIFT: \$500.00  
TO: Findlay High School, Challenge Day Program  
FROM: Whirlpool Corporation

GIFT: \$10.00  
TO: Findlay City Schools Hearing Impaired Programs  
FROM: LCBA #1155 – Ruth Guilliford, Treasurer

N. Resolution to Support a Request for FCS to Act as Sole Voting Member of Findlay Digital Academy

The superintendent recommends approval and support of the Findlay City Schools Board of Education for the documentation labeled Minutes of Findlay City School District Board of Education Acting as the Sole Voting Member of the Findlay Digital Academy (community school), as shown in EXHIBIT E.

O. Public Records Training

The superintendent recommends that the Board of Education designate the Treasurer to attend public records training as required by House Bill 9.

P. Resolution of Commendation

The superintendent recommends adoption of the Resolution of Commendation for the following classified employee who will soon retire:

Jane Ann Pelton EXHIBIT W

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Brown, aye; Mrs. Dysinger, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

**ACTION ITEMS**

**2007-11-003 Resolution of Appreciation for All Employees of the Findlay City Schools**

It was moved by Mrs. Dysinger, seconded by Mrs. Rothey to approve the superintendent's recommendation for a Resolution of Appreciation for All Employees of the Findlay City Schools as shown in EXHIBIT X.

Roll call: Mrs. Dysinger, aye; Mrs. Rothey, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Shrader, aye. President Brown declared the motion carried.

**DISCUSSION ITEMS**

A. Dates and Location of 2008 Board of Education Meetings EXHIBIT F

Dr. Wittwer presented the dates and locations of the 2008 Board of Education meetings.

B. Calendar Summit

Dr. Wittwer presented the Summit calendar.

C. College Prep Algebra 2 Course of Study EXHIBIT G

Stephanie Roth presented the College Prep Algebra 2 Course of Study.

D. Basic English 12 Course of Study EXHIBIT H

Stephanie Roth presented the Basic English 12 Course of Study.

E. Basic English 11 Course of Study EXHIBIT I

Stephanie Roth presented the Basic English 11 Course of Study.

F. Probability and Statistics Course of Study EXHIBIT J

Stephanie presented the Probability and Statistics Course of Study.

G. Spanish II Course of Study EXHIBIT K

Stephanie Roth presented the Spanish II Course of Study.

H. Latin II Course of Study EXHIBIT L

Stephanie Roth presented the Latin II Course of Study.

I. German II Course of Study EXHIBIT M

Stephanie Roth presented the German II Course of Study.

J. French II Course of Study EXHIBIT N

Stephanie Roth presented the French II Course of Study.

K. Industrial Technology Course of Study EXHIBIT O

Stephanie Roth presented the Industrial Technology Course of Study.

L. Teaching Professions Course of Study EXHIBIT P

Stephanie Roth presented the Teaching Professions Course of Study.

M. High School Business – Business Economics EXHIBIT Q

Stephanie Roth presented High School Business – Business Economics.

N. High School Business – Leadership Course of Study EXHIBIT R

Stephanie Roth presented the High School Business – Leadership Course of Study.

O. High School Business – Principles of Business EXHIBIT S

Stephanie Roth presented High School Business – Principles of Business.

P. Proposed Textbook List EXHIBIT T

Stephanie Roth presented the proposed textbook list.

Q. Course of Study Revisions on CD EXHIBIT U

Stephanie Roth presented the following course of study revisions on CD: CP 10 English, American & World History CP 9, American & World History CP 10, CP English 9, and World Literature Grade 11 CP.

### **REPORTS**

A. First 9-Week Enrollment Report EXHIBIT V

Dr. Blaine presented the first 9-week enrollment report.

B. Facilities and FEMA Update

Dennis McPheron and Dr. Wittwer presented the facilities and FEMA update.

C. Facilities Committee Meeting

Dr. Wittwer announced there would be a facilities committee meeting at noon on Wednesday.

D. District Priorities: Strategy I

Dr. Wittwer and Stephanie Roth discussed District Priorities: Strategy I.

### **SUPERINTENDENT'S COMMENTS**

Dr. Wittwer thanked the parents for the well-attended parent-teacher conferences; stated he needs dates to meet with the policy committee; thanked the board members for recognizing the Findlay City School staff for their hard work following the flood; and said he hoped that our staff has the opportunity to spend time with their families and reconnect over the Thanksgiving holiday.

### **BOARD'S COMMENTS**

Mrs. Brown thanked Jane Ann Pelton for her years of service – she is a remarkable person! She also thanked Marty Rothey.

Dr. Browning said the OSBA Conference provided a very strong message that the “world is flashing past” and we need to catch up in education by starting first in classrooms and with families. He also thanked Jane Ann Pelton for her service.

Mr. Shrader congratulated Rick Hoffman and Barb Lockard and said he looked forward to working with them. He noted that Donnell Stadium will again host state playoff games this weekend which provides additional Booster money as well as sharing our great facility with others. He stated the OSBA Conference was a great opportunity to build Board relationships.

Mrs. Rothey thanked those willing to serve on the Executive Board of the Findlay Digital Academy. She acknowledged the Creativity Clubs in schools, indicating this is one advantage we have over schools overseas. She also reflected on her trip abroad as part of the U.S. Delegation to study schools overseas.

### **2007-11-004 Executive Session**

It was moved by Dr. Browning, seconded by Mr. Shrader to go into executive session to discuss the purchase of land for public purpose at 8:50 p.m.

Roll call: Dr. Browning, aye; Mr. Shrader, aye; Mrs. Brown, aye; Mrs. Dysinger, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

The Board of Education returned to regular session at 9:34 p.m.

**2007-11-005 ADJOURNMENT**

It was moved by Mrs. Brown, seconded by Mr. Shrader to adjourn at 9:35 p.m.

Roll call: Mrs. Brown, aye; Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mrs. Rothery, aye. President Brown declared the motion carried.

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President

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Treasurer

Read and approved December 17, 2007.