

Findlay Board of Education Minutes
November 11, 2016

The Board of Education of Findlay City Schools met in special session at 7:30 AM in the Washington Administration Building. Vice President Siebenaler Wilson called the meeting to order at 7:30am. Present were: Mrs. Dysinger, Dr. Siebenaler Wilson, Mr. Pochard, and Treasurer Mr. Barnhart and Superintendent Mr. Kurt.

Mr. Aldrich arrived at 7:31am.

2016-011-007 CONSENT ITEM A

It was motioned by Mrs. Dysinger seconded by Mr. Pochard to approve consent item A.

CLASSIFIED PERSONNEL

A. Resignation

Julie Baker (Human Resources Coordinator, Administration) (9 years)
Reason: Resignation Effective: December 16, 2016

Roll call: Mrs. Dysinger, aye; Mr. Pochard, aye; Dr. Siebenaler Wilson, aye Siebenaler Wilson declared the motion carried.

ACTION ITEMS

2016-011-008 Out of State Travel

It was motioned by Mr. Pochard, seconded by Mr. Aldrich to the approval for Occupational Therapist Suzanne Kirk to travel to Fort Wayne, IN on November 15, 2016 to attend a conference on "Differentiating Sensory from Behavior" as shown in **EXHIBIT A** and the Millstream Engineering Robotics Team to travel to Fargo, ND on November 30, 2016 to compete in a regional competition as shown in **EXHIBIT B**.

Roll call: Mr. Pochard, aye; Mr. Aldrich, aye; Mrs. Dysinger, aye; Dr. Siebenaler Wilson, aye. Vice President Siebenaler Wilson declared the motion carried.

2016-011-009 ADJOURNMENT

It was motioned by Mrs. Dysinger, seconded by Mr. Aldrich to adjourn the meeting at 7:33 AM.

Roll call: Mrs. Dysinger, aye; Mr. Aldrich, aye; Mr. Pochard, aye; Dr. Siebenaler Wilson, aye. Vice President Siebenaler Wilson declared the motion carried.

Treasurer

President/Vice President

To be read and approved on December 12, 2016.

Professional Meeting Form with Expenses

For: Kirk, Suzanne
Sent By:

Completed By: User - troth

Sent On: 11/1/2016 2:56pm CT
Completed: 11/7/2016 2:54pm CT

After you return from this professional meeting you need to, within two weeks, write the actual expenses to the right of your estimated expenses with the following:

- * Attach a copy of the Purchase Order
- * Attach receipts for all expenses
- * Claims are not to include tips, gratuities, telephone charges, telegrams, or postage
- * Total claims shall not exceed the conference allocation for each individual or reimbursement policy of the Findlay City Board of Education

Sign and date to the right of your electronic signature and submit the form to your supervisor.

- * Name
- * School/Department
- * Title of meeting/conference

Suzanne Kirk
Jefferson Primary
Differentiating Sensory from Behavior

Purpose of meeting

To identify the root of behaviors relating to sensory differences versus sensory processing disorders

- * Grade/Subject
- * Date(s) of meeting
- * Time(s) of meeting
- * Location of meeting
- * Are you requesting a Substitute Teacher for this leave?

OT
11/15/16
8-3:30
Fort Wayne, IN
No

If you are requesting a Substitute Teacher, list any preferred Substitutes:

Location of Substitute Teacher plans and other pertinent information:

Estimated/Actual miles ROUND TRIP	198
Estimated/Actual miles ROUND TRIP x \$0.45/mile = \$	89.10
* Requisition for Miles:	SS111603
* Purchase Order # for Miles:	42161
Estimated/Actual transportation/air fare/taxi (Note: Detailed receipt is required for reimbursement which will not include tips or gratuities) \$	
* Requisition for Transportation/Air fare/Taxi:	-
* Purchase Order # for Transportation:	00000
Estimated/Actual lodging (Note: Detailed receipt is required for reimbursement which will not include tips, gratuities, telephone charges, telegrams, or postage) \$	
* Requisition for Lodging:	-
* Purchase Order # for Lodging:	00000
Estimated/Actual meals - Maximum \$25 per day (NOTE: Meals are only reimbursable if an overnight stay is required due to IRS tax consequences).	
* Requisition for Meals:	-
* Purchase order # for Meals:	00000
Estimated/Actual registration/meeting fees \$	



Schedule of Events

PLEASE NOTE The times listed in this schedule are subject to slight changes, but the overall series of events will remain as indicated.

Thursday, December 1st

- 3:00 PM – 6:00 PM Team Check-In, Sanford Health Athletic Complex Arena Floor (SHAC)
Team Exhibit Load In, North Loading Dock of the SHAC #72
- 6:00 PM Project Engineering Notebooks, Team Demographics Form, and Photo of Robot Due, Team Check-In Table, SHAC Arena Floor
- 6:30 PM – 9:00 PM Northern Plains BEST Extravaganza, NDSU Memorial Union #6
(Additional sign up link will be emailed out to teams.)

Friday, December 2nd

(Events are at NDSU Sanford Health Athletic Complex and NDSU Memorial Union, unless otherwise noted)

- 6:30 AM – 8:30 AM Team Check-In, NDSU's SHAC
Team Exhibit Set-up for Late Arrivals, NDSU's SHAC
- 8:00 AM – 12:00 PM Marketing Presentation Judging, Memorial Union Level 2
(Prairie, Rose, Lark, Meadow)
Specific judging times and rooms will be assigned
- 10:00 AM-6:00 PM Driving Pit Open, SHAC
Specific pit tables are assigned
- 12:00PM – 5:00 PM Practice Driving & Compliance Checks, SHAC
Sign up for practice times at team check-in
All teams need to be through compliance by 5 PM
- Lunch on your own
CONCESSIONS at SHAC
MEMORIAL UNION FOOD COURT OPEN
- 12:15 PM – 1:15 PM Women in Engineering Luncheon, North Dakota University Alumni Center #106
Seating will be limited
Please RSVP by November 18th here [Sign up here](#)

- | | |
|-------------------|---|
| 1:30 PM | Team T-shirt Award Entries Due, Team Check-In Table |
| 1:30 PM – 5:30 PM | Team Exhibit & Interview Judging, NDSU SHAC
<i>Specific judging times will be assigned</i> |
| 5:45 PM – 6:30 PM | MANDATORY Drivers Meeting, SHAC
<i>Attendance at this meeting is <u>required</u> for anyone who will be in the pit or on the field during the competition</i> |
| 6:30 PM – 8:00 PM | Practice Driving & Compliance Checks, SHAC
<i>Sign up for practice times at team check-in</i> |

* All robots **MUST** go through compliance check on Friday and all robots will remain in the pit area overnight on Friday. Compliance will re-open on Saturday morning from 7:00 AM – 8:00 AM for any final inspections.

Saturday, December 3rd *(All events are in the NDSU Sanford Health Athletic Complex)*

- | | |
|--------------------|--|
| 7:00 AM | Doors Open
Pit Area Opens |
| 7:00 AM – 8:00 AM | Final Robot Compliance Check |
| 8:30 AM – 9:00 AM | Opening Ceremony |
| 9:00 AM – 4:00 PM | Bet the Farm Robot Matches |
| 12:00 PM - 1:00 PM | Lunch on your own |
| 4:00 PM (estimate) | Awards Ceremony
<i>ALL teams must be present!</i> |
| 4:30 PM | Team Exhibit Teardown, SHAC |