

**Board of Education Meeting
October 23, 2006**

The Board of Education of the Findlay City Schools met in regular session at 7:00 p.m. in the Gymnasium at Jefferson Primary School.

President Brown called the meeting to order. Present were: Mrs. Brown, Dr. Browning, Mrs. Dysinger, Mrs. Rothey, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

CELEBRATIONS

Congratulations to the girls' cross country team and Kyle Hermiller for qualifying for the regional cross country meet. Glenwood students are conducting their annual peanut butter and jelly drive. Dr. Browning thanked the Glenwood staff for having him at their staff meeting; he was impressed with their positive approach to problem solving. The Findlay High School Alumni concert was wonderful; thanks to the musicians and Roger Powell for their efforts. Congratulations to Debbie Reynolds for receiving the INFOhio Award. Good luck to the girls' and boys' soccer teams. Whittier teachers are utilizing grade-level teams and Quality Tools to improve instruction.

PUBLIC PARTICIPATION

FEA President Dee Groman informed the board about the insurance meetings held last week for staff; shared a letter from Dr. Zelman thanking teachers for their work on behalf of students; reminded board members of the candidate forum sponsored by the FEA; offered congratulations to Jennifer Suermann and Tonya Bruni on successful grant applications; acknowledged the superior rating earned by the Findlay Trojan Marching Band; and announced Lincoln Elementary is also collecting peanut butter and jelly.

Jennifer Suermann and Tonya Bruni gave summaries of the Martha Holden Jennings grants that they had successfully written.

Mr. Wallace highlighted the work of the students and staff at Jefferson Primary, discussed the rock wall, and shared how Jefferson is using data to improve instruction for each child.

2006-10-007 Approval of Minutes

It was moved by Mrs. Rothey, seconded by Dr. Browning to approve the minutes of the regular meeting on October 9, 2006.

Roll call: Mrs. Rothey, aye; Dr. Browning, aye; Mrs. Brown, aye; Mrs. Dysinger, aye; Mr. Shrader, aye. President Brown declared the motion carried.

CORRESPONDENCE

Administration and board members received several letters and phone calls from community members offering to assist with technology issues.

Mrs. Brown received a letter from a parent regarding her child's bus stop location.

CONSENT ITEMS

2006-10-008 Consent Items A-O

It was moved by Mr. Shrader, seconded by Dr. Browning to approve Consent Items A-O as follows:

CERTIFICATED PERSONNEL

A. Resignation

The superintendent recommends that the following resignation be accepted:

Jason Wagner (FHS, Freshman Wrestling Coach)
Reason: Personal

Eff: 10/17/06

B. Leaves of Absence

The superintendent recommends that a leave of absence be granted to the following certificated personnel:

Jason Callan (Washington, Art)
FROM: December 5, 2006 thru March 5, 2007
Reason: FMLA

Jill Naert (Washington, Grade 4)
Effective: December 1, 2006 thru December 22, 2006
Reason: FMLA

Jenna Potteiger (Washington, Grade 3)
Effective: December 20, 2006 thru February 14, 2007
Reason: FMLA (Maternity)

C. Leave of Absence

The superintendent recommends that a leave of absence, without pay, be granted to the following certificated personnel:

Michelle Lewis (Chamberlin Hill, Grade 3)
Effective: April 19 thru April 25, 2007
Reason: Personal

D. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Adult Ed. Instructors (Effective: 2006/2007)

<u>Step 0 @ \$19.69/hour</u>	Theresa Kummerer	Lori Martin
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2. Substitute Teachers @ \$82.00/day

Matthew Bower	Nancy Cupp	Carol Curtis
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3. Stipend for TANF Grant "Topic Specialists" @ \$19.69/hour

Jeanine Atkinson	Beth Ann Nissen	Sharon Smith
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4. Supplemental Duty Assignments

Jon Ammons – FHS, assistant athletic director @ \$6,587.24		
Jodi Garver – FHS, assistant athletic director @ \$7,186.08		

CLASSIFIED EMPLOYEES (E - H)

E. Resignation

The superintendent recommends that the following resignation be accepted:

Jimmy Williams (FHS, assistant wrestling coach)
Reason: Relocation
Eff: 10/16/06

F. Leave of Absence

The superintendent recommends that a leave of absence be granted to the following classified personnel:

Debra Schlachter (Millstream South, Educational Aide)
Effective: October 23 thru November 8, 2006
Reason: FMLA

G. Leave of Absence

The superintendent recommends that a leave of absence, without pay, be granted to the following classified personnel:

Jill Youngpeter (Transportation, Bus Driver)
Effective: October 9, 2006 thru June 7, 2007
Reason: Personal

H. Time Off, Without Pay

The superintendent recommends that time off, without pay, be granted to the following classified personnel:

Kathie Saum (FHS, Educational Aide)
FROM: October 31 thru November 8, 2006
Reason: Personal

I. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Substitute and/or Per Diem Employees

Amy Fox – substitute nurse @ \$18.67/hour
Heather Hardy – substitute noon hour monitor @ \$8.25/hour

Barb Routson – substitute educational aide @ \$9.23/hour
Jillian Steinemann – substitute educational aide @ \$9.23/hour

2. Child Abuse Recognition & Prevention Training

Tiffany Murray-Hogrefe @ \$540.00

3. Supplemental Duty Assignments

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below to the certificated employees of the district and have advertised the position to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said positions:

Steve Cotterman – FHS, freshman wrestling coach @ \$3,368.48
Eric Duenke – FHS, assistant wrestling coach @ \$3,383.45
David Erickson – FHS, assistant hockey coach @ Volunteer
Gina Luginbill – FHS, assistant girls' basketball coach @ Volunteer
Matt McAlpin – FHS, assistant hockey coach @ Volunteer
Steve Stone – FHS, assistant hockey coach @ Volunteer
Matt Thomas – FHS, assistant hockey coach @ Volunteer

J. Reclassification

The superintendent recommends that the following employee be reclassified on the salary schedule, as indicated:

Kathern Kinn (Food Service Worker)
FROM: Substitute food service worker @ \$8.20/hour
TO: Food service worker @ \$9.16/hour, Step 1
Effective: October 16, 2006

K. Correction of June 12, 2006 Minutes

The superintendent recommends the correction of the June 12, 2006 minutes by removing Chad Mathewson as Academic Quiz Team Advisor (1/2 time) @ \$486.45 and change the appointment of Dean Kirian to reflect what is stated below:

Dean Kirian
FROM: FHS, academic quiz team advisor @ \$486.56 (1/2 time)
TO: FHS, academic quiz team advisor @ \$973.12 (full time)

L. SERS Tax Deferred Payroll Resolution

The superintendent recommends that the Board approve the Tax Deferred Payroll Deduction Resolution as stated below:

WHEREAS, Internal Revenue Code Section 414(h)(2) permits employer pick-up of the employee portion of contributions to a retirement plan, thereby resulting in tax deferral of employee contributions; and

WHEREAS, under the School Employees Retirement System of Ohio (SERS) laws and rules, members may: (1) redeposit contributions previously withdrawn plus interest and/or (2) purchase eligible service credit.

NOW, THEREFORE BE IT RESOLVED that in order to permit tax deferral for these additional amounts, any employee who wishes to purchase SERS credit or restore STRS, PERS or SERS credit by payroll deduction must enter into a binding irrevocable payroll deduction authorization and such employee shall not have the option of choosing to receive the amounts directly instead of having them paid by the employer to SERS.

BE IT FURTHER RESOLVED, that additional amounts specified through payroll deduction from salary are designated as being picked up by the employer and paid by the employer in accordance with Internal Revenue Code Requirements. This resolution shall be effective October 1, 2006.

M. Cooperative Service Agreement with the Wood County Educational Service Center

The superintendent recommends approval of the cooperative services contract between the Wood County Educational Service Center and the Findlay City School District for autism/special education services for the 2006/2007 school year, see EXHIBIT A.

N. Correction of May 8, 2006 Minutes

The superintendent recommends the reduction of school/class fees for the junior, Culinary Arts students from \$135.00 for the 2006/2007 school year to \$107.00 for the 2006/2007 school year, which were previously shown in Exhibit CC.

O. Acceptance of Gift

The superintendent recommends the acceptance and written expression of appreciation for the gift listed below, which was given to the Findlay City School District:

GIFT:	\$200.00
FROM:	Bowling Green State University Educational Administration and Leadership Studies Dept.
TO:	Chamberlin Hill Sign Choir

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Brown, aye; Mrs. Dysinger, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

ACTION ITEMS

2006-10-09 Acceptance of a Martha Holden Jennings Grant

It was moved by Mr. Shrader, seconded by Mrs. Rothey to approve the superintendent's recommendation for acceptance of the Martha Holden Jennings Grant Agreement awarded to the Findlay City School District and Ms. Tonya Bruni, teacher at Glenwood Middle School, in the amount of \$2,967.00 entitled "Literacy Intervention" in which she will pilot a reading series selected specifically for the special education population and make the resource room at Glenwood Middle School a data driven classroom with systemic materials available to the special education students, as explained in EXHIBIT B.

Roll call: Mr. Shrader, aye; Mrs. Rothey, aye; Mrs. Brown, aye; Dr. Browning, aye; Mrs. Dysinger, aye. President Brown declared the motion carried.

2006-10-010 Acceptance of a Martha Holden Jennings Grant

It was moved by Dr. Browning, seconded by Mrs. Rothey to approve the superintendent's recommendation for acceptance of the Martha Holden Jennings Grant Agreement awarded to the Findlay City School District and Ms. Jennifer Suermann, teacher at Washington Intermediate School, in the amount of \$2,984.00 entitled "Preparing Students for the Future" by providing an increase in non-fiction and informational books to the school library which will help students learn to read the world by providing them with literacy learning tools that will last a lifetime by developing abilities that will allow students to not only survive but also thrive in the technological age to come, as explained in EXHIBIT C.

Roll call: Dr. Browning, aye; Mrs. Rothey, aye; Mrs. Brown, aye; Mrs. Dysinger, aye; Mr. Shrader, aye. President Brown declared the motion carried.

DISCUSSION ITEMS

A. Technology Advisory Committee

Dr. Wittwer discussed the creation of a Technology Advisory Committee.

B. Facilities Advisory Committee

Dr. Wittwer discussed reassembling the Facilities Advisory Committee.

C. Possible Board Retreat

Mrs. Brown discussed the possible Board Retreat. It is tentatively scheduled for October 31, 2006.

REPORTS

There was none.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer shared his thoughts for the future of the district and the need for ongoing planning and discussions regarding curricular needs, facilities and technology. The district is also planning to start a newsletter as a communication tool for the community.

BOARD'S COMMENTS

Mr. Shrader thanked Ms. Bruni and Ms. Suermann for their work on the grant proposals and thanked the Jefferson staff for attending the board meeting.

Mrs. Dysinger stated that she hopes the district newsletter will be used as an opportunity to gain community input.

Mrs. Rothey highlighted the importance of the student-teacher relationship and thanked all district teachers for being positive influences on children.

Mrs. Brown commended the high school on a great open house, thanked the grant writers for their extra efforts to help students, and thanked Dr. Wittwer for his efforts to establish two new district committees.

Dr. Browning thanked the grant writers and the Jefferson staff for their use of data to improve student instruction, and acknowledged a need for community engagement to seek their input into district decisions.

2006-10-011 Executive Session

It was moved by Mr. Shrader, seconded by Dr. Browning to recess to executive session for the purpose of discussing employment and compensation of personnel, and the purchase and/or sale of property at 8:02 p.m.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Brown, aye; Mrs. Dysinger, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

The Board of Education returned to regular session at 9:46 p.m.

2006-10-012 ADJOURNMENT

It was moved by Mrs. Brown, seconded by Mr. Shrader to adjourn at 9:47 p.m.

Roll call: Mrs. Brown, aye; Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

President

Treasurer

Read and Approved November 20, 2006.