

**Board of Education Meeting
January 14, 2008**

The Board of Education of the Findlay City Schools met in regular session at 7:00 p.m. in the Library at Washington Intermediate School.

Mr. Shrader called the meeting to order. Present were: Dr. Browning, Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart. Mr. Barnhart noted that 4 of the 5 members are beginning new terms and are required to take an oath of office. He also noted that he administered the oath to each of those members before tonight's meeting.

2008-01-001 Nomination for President

Mrs. Lockard nominated Mrs. Dysinger for President.

Roll call: Mrs. Lockard, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Shrader, aye. Mr. Shrader declared the motion carried.

2008-01-002 Nomination for Vice President

Dr. Browning nominated Mr. Hoffman for Vice President.

Roll call: Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mr. Shrader, aye. Mr. Shrader declared the motion carried.

Mrs. Dysinger and Mr. Hoffman took the officers oath of office.

Mr. Barnhart recited the Code of Ethics on behalf of the Board as presented in EXHIBIT A.

ORGANIZATIONAL CONSENT ITEMS

2008-01-003 Organizational Consent Items A-H

It was moved by Mr. Shrader, seconded by Dr. Browning to approve Organizational Consent Items A-H as follows:

A. Setting the date, time, and place of regular meetings.

January 14	Washington Intermediate School – Library
January 28	Glenwood Middle School – Library
February 11	Chamberlin Hill Intermediate School – Library
February 25	Northview Primary School – Gymnasium
March 10	Whittier Primary School – Gymnasium
March 24	Donnell Middle School – Cafeteria (Optional - Spring Break – Monday after Easter)
April 14	Bigelow Hill Intermediate School – Library
April 28	Wilson Vance Intermediate School – Library
May 12	Jacobs Primary School – Library
May 27	Jefferson Primary School – Gymnasium (Tuesday)
June 23	Millstream South – Commons
July 21	Marcyn Building – Training Room
August 11	Marcyn Building – Training Room
August 25	Millstream East – The Cafe
September 8	Central Middle School – Library
September 22	Findlay High School – Library
October 13	Lincoln Elementary School – Library
October 27	Jefferson Primary School – Gymnasium
November 17	Chamberlin Hill Intermediate School – Library
December 15	Bigelow Hill Intermediate School – Library

B. Approve membership in O.S.B.A. (\$5,868.00) and N.S.B.A. (Direct Affiliate).

C. Appointment of School Physician – Dr. Gary E. Hirschfeld.

D. Adoption of Annual Resolutions to Meet Legal Requirements and/or Expedite Business of the District throughout the Year:

1. Designation of Superintendent, Assistant Superintendent, and Director of Operations as Purchasing Agents.
2. Designation of the Superintendent to act for the Board on matters pertaining to surplus property procurement and federal grant applications and reports.
3. Authorization for Treasurer to pay utility bills and contractual obligations when they become due.
4. Authorization for the purchase of liability insurance to protect the district, Board members, administrators, teachers, and classified staff.

5. Authorization for the Treasurer to establish a service fund.
6. Authorization for the Treasurer to pay school debts.
7. Authorization for the Treasurer to pay bills prior to regular Board meetings, to take advantage of discounts.
8. Authorization for the Treasurer to secure advances on tax monies.
9. Authorization for the Treasurer and/or the Superintendent to act as official custodians of district safety deposit box.
10. Authorization for the Superintendent and/or his designee to approve the use of school buses for field trips outside the district.
11. Authorization for the Superintendent and/or Assistant Superintendent to approve attendance of staff members at professional meetings and conferences outside the district.
12. Authorization for the Treasurer to temporarily invest interim deposits, as allowed by law.
13. Authorization for the Treasurer to open and read bids publicly before the Board meeting.
14. Authorization for the Treasurer to make necessary transfers when needed (not to exceed \$50,000.00).
15. Authorization for the Treasurer to borrow funds when necessary.
16. Authorization for the Superintendent to appoint such temporary personnel as needed for emergency situations, with such employment to be presented for approval by the Board of Education at the next Board meeting following the emergency.
17. Authorization for the Principals to act as purchasing agents for purchases made through the Student Activity Funds.
18. Authorization for the Superintendent and/or Assistant Superintendent to suspend and dismiss classified personnel in accordance with law and policy.
19. Authorization for the Superintendent to hear appeals of suspension and expulsion as Board designee.

E. Appointment of a Parliamentarian – Dr. Paul Blaine

F. Appointment of Board Member Representatives and Liaisons, as follows:

1. Representatives to Management Team Committees
 - a. Personnel – Mrs. Dysinger, Mrs. Lockard
 - b. Facilities – Dr. Browning, Mr. Hoffman
 - c. Strategic Planning – Mrs. Dysinger, Mrs. Lockard
 - d. Finance – Mr. Shrader, Mr. Hoffman
 - e. Policy – Dr. Browning, Mr. Hoffman
 - f. Technology – Mrs. Dysinger
2. Board Liaisons
 - a. Legislative – Mr. Hoffman
 - b. Ohio School Boards Association – Dr. Browning
 - c. P.T.O. – Mrs. Dysinger
 - d. Findlay Recreation Commission – Mr. Shrader
 - e. Business Advisory Council – Mr. Shrader

G. Compensation of Board of Education Members – Continue the Board of Education’s past practice of waiving compensation for Board of Education service.

H. Resolution to Support a Request for FCS to Act as Sole Voting Member of Findlay Digital Academy

The superintendent recommends approval and support of the Findlay City Schools Board of Education for the documentation labeled Minute of Findlay City School District Board of Education Acting as the Sole Voting Member of the Findlay Digital Academy (community school), as shown in EXHIBIT B.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

CELEBRATIONS

Congratulations to the girls’ swimming team for winning their first ever Greater Buckeye Conference Championship title! Best wishes to students as they take final exams and to the teachers who will be grading those exams. Thank you to the mentors in the mentorship program. Welcome to new board members and those returning! We celebrate

Challenge Day at FHS and the journalism of the Blue & Gold as they reported on this event. Congratulations to Beth Ann Nissen (Bigelow Hill) on achieving National Board Certification.

PUBLIC PARTICIPATION

FEA President Dee Groman welcomed new board members; thanked the community for their gifts and continued support of the district; said negotiations for teachers were coming up between February and March and invited board members to join discussions as well as the labor management committee meetings which are held once a month; offered sympathies to Erin Abernethy (Donnell) in the loss of her daughter last week; offered best wishes to Mark Pendleton as he retires; stated there are some potential issues on the county side with the school calendar; noted teachers are looking forward to this "prime teaching time" as they experience very few interruptions and they will be preparing for achievement tests coming up in April; and Dee welcomed all board members to visit any classroom at anytime.

Rod Warnimont, parent of a junior at Findlay High School, approached the Board regarding the school calendars. He asked for reconsideration of students being in school August 27-29, 2008 or at least excused absences for those missing school to show animals or projects. Dr. Wittwer indicated he has spoken with the school principals and students involved in the fair will receive excused absences.

Ándrea King, principal of Washington Intermediate School, welcomed the Board, staff, parents and community to Washington. Every day, students are there to learn and do their best with the help of a great staff as well as much volunteer and community support. Thanks to the community and Board!

2008-01-004 Approval of Minutes

It was moved by Mr. Shrader, seconded by Dr. Browning to approve the minutes of the regular meeting on December 17, 2007.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

CORRESPONDENCE

Mr. Barnhart distributed minutes from the Records Commission Meeting regarding records approved for disposal, primarily as a result of the flood.

Mr. Hoffman received communications from concerned citizens regarding the fair and upcoming school schedule.

Dr. Wittwer received an email from Dr. Zelman congratulating Ohio schools for being 7th in the nation in the annual Quality Counts report. The ADAMHS Board will be offering Aggression Replacement Training to art and English teachers in April.

CONSENT ITEMS

2008-01-005 Consent Items A-N

It was moved by Dr. Browning, seconded by Mr. Shrader to approve Consent Items A-N as follows:

CERTIFICATED PERSONNEL

A. Retirement

The superintendent recommends that the following retirement be accepted:

Mark Pendleton (Millstream, South)	(30 years)
Reason: Retirement	Eff: May 31, 2008

B. Leaves of Absence (will use sick time until no longer available)

The superintendent recommends that a leave of absence be granted to the following certificated personnel:

Erin Abernethy (Donnell, Grade 7)
Effective: 11/12/07 – 2/15/08
Reason: FMLA – Medical

Melissa Heydinger (Wilson Vance, Grade 4)
Effective: 12/10/07 – 2/1/08
Reason: FMLA – Maternity

Jeanette Jordan (Donnell, Grade 8)
Effective: 12/20/07 – 2/20/08
Reason: FMLA – Medical

Summer Thomas (Glenwood, Health)
Effective: 12/17/07 – 1/25/08
Reason: FMLA – Maternity

C. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. TANF Get Smart Grant @ \$20.08/hour
Julie Lammers Beth Ann Nissen

2. Home Instructor, Step 0 @ \$20.02/hour – Robert Lovelace

3. Adult Education Instructor (Eff: 7/1/07)
Step 0 @ \$20.02/hour – Dawn Reens

4. Project M.O.R.E Stipend @ \$862.00 each
Nicole Roach – Bigelow Teresa Yeater – Bigelow

5. Supplemental Duty Assignments
Heather Burkin – Glenwood, 7th gr. girls' basketball coach @ \$2,000.44
Joe DeVaul – Washington, student council advisor @ \$732.98
Angela Dittman – Washington, just say no advisor @ \$916.23
Julie Lammers – Washington, just say no advisor @ \$916.23

6. Curriculum Writing @ \$20.08/hour – Dan Pack

CLASSIFIED PERSONNEL (D thru G)

D. Resignation

The superintendent recommends that the following resignation be accepted:

Tricia (Wiechart) Smaltz (Transportation) (4 years)
Reason: Personal Eff: 1/3/08

E. Leaves of Absence

The superintendent recommends that a leave of absence be granted to the following classified personnel:

Neil Karhoff (Central, Custodian)
Effective: 1/4/08 – 1/11/08
Reason: FMLA – Medical

Lisa Myers (Millstream, East – Aide)
Effective: 1/22/08 – 2/1/08
Reason: FMLA – Medical (will use sick time until no longer available)

F. Leaves of Absence (Without Pay)

The superintendent recommends that a leave of absence, without pay, be granted to the following classified personnel:

Pam Leass (Donnell, Aide)
Effective: 12/14/07 – 1/13/08
Reason: Medical

Kathy Tooman (Food Service Worker)
Effective: 1/9/08
Reason: Personal

G. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Food Service Employee
Teresa Wilkins (Food Service Worker, Floater)
Salary: Step 1 @ \$9.34/hour
Effective: Jan. 8, 2008

2. Attendance Aide

Christina Zacharias (Millstream/FHS, Attendance Aide)
Salary: Step 7 @ \$13.57/hour
Effective: Jan. 2, 2008

3. TANF Grant Get Smart Program Aides @ \$9.41/hour

Brenda Binner Sheila Bloom Dee Cowden

4. Project M.O.R.E. @ \$9.41/hour – June Miller

5. Noon Hour Monitor @ \$ 8.42/hour – Jon Hart

6. Substitute and/or Per Diem Employees

Patricia Collingwood – substitute custodial @ \$10.10/hour
Shawn Martien – substitute custodial @ \$10.10/hour
Tricia (Wiechart) Smaltz – substitute bus driver @ \$12.03/hour

H. Monthly Financial Report

The superintendent recommends that the Monthly Financial Report for December 2007, be accepted as presented by the treasurer. (see EXHIBIT C)

I. Second Quarter Fringe Benefit Report, Financial Report, and Investment Report

The superintendent recommends that the 2008 Second Quarter Fringe Benefit Report, Financial Report and Investment Report presented by the treasurer be accepted, as shown in EXHIBIT D.

J. Amended Student Activity Budget

The superintendent recommends the approval of the amended Student Activity Budget for DECA/Marketing, Student Activity Account #200-9938, as shown in EXHIBIT E.

K. Alternate Transportation Resolution

The superintendent recommends that Aidan Gibson, Hunter Hosler Lentz, Crystal Gallant and Tyler Rash, who are legal residents of the Findlay City School District, be declared eligible for payment for transportation reimbursement by the State Board of Education, as provided in Section 3327.01 of the Ohio Revised Code, because it is impractical to transport these students by regular Findlay City School conveyance. (Effective: 2007/2008 school year)

L. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts, listed below, which have been given to the Findlay City School District:

GIFT: Hewlett-Packard 2500 Color Plotter (valued at \$3,600.00)
FROM: Marathon Petroleum Company LLC
TO: Millstream Career & Technology Center for the College Tech Prep Interactive Multimedia Program

GIFT: Table Saw (valued at \$140.00)
FROM: Jason & Linda Pickerman
TO: Construction Skills Program for "Make a Difference Day" Auction

GIFT: \$54.21
FROM: Graham Family
TO: Wilson Vance Library in memory of the Crawford Family (Michele, Yaniela, Victoria & Ivan)

GIFT: Choral Platform Risers (valued at \$15,000.00)
FROM: The Wenger Corporation
TO: Findlay First Edition/Findlay High School

GIFT: \$680.00
FROM: Japanese Association of Toledo
TO: Findlay City Schools – Transportation Services

GIFT: \$2,700.00
FROM: Japanese Association of Toledo
TO: Findlay City School District

GIFT: \$1,500.00 (In-kind Contribution)
FROM: Marathon Oil/Petroleum Company LLC
TO: The Findlay High School Musical Program Ad

GIFT: \$955.00
FROM: Marathon Oil/Petroleum Company LLC
TO: Camp Discovery Scholarship - \$200.00
FHS Blue & Gold Newspaper Ad - \$245.00
FHS Sports Program Ad - \$300.00
FHS Yearbook Ad - \$210.00

M. Revision of Administrative Special Areas Compensation Plan, Page 7

The treasurer recommends the revision of the Administrative Special Areas Compensation Plan, Page 7 to read as shown in EXHIBIT F.

N. Adoption of Board Policy 3.07 – Public Records Policy

The superintendent recommends adoption of the Board Policy 3.07 – Public Records Policy which was presented to the Board of Education at the December 17, 2007 board meeting as Exhibit P.

Roll call: Dr. Browning, aye; Mr. Shrader, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

ACTION ITEMS

2008-01-006 2009 TAX BUDGET

It was moved by Mr. Shrader, seconded by Dr. Browning to approve the treasurer's recommendation for approval of the 2009 Tax Budget as presented in EXHIBIT G.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

2008-01-007 Five-Year Forecast

It was moved by Dr. Browning, seconded by Mrs. Lockard to approve the superintendent's recommendation for approval of the Five-Year Forecast document as required by Section 5704.391 O.R.C. enacted as sub. H.B. 412 and presented by the treasurer in EXHIBIT H.

Roll call: Dr. Browning, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

DISCUSSION ITEMS

A. Format for January 28 Community Forum

Dr. Wittwer discussed the format for the January 28 Community Forum at Glenwood cafeteria.

B. Policy and Finance Committee Meeting Dates and Topics

Dr. Wittwer asked the Policy, Finance, and Facilities committees to set meeting dates as soon as possible. The finance committee hopes to discuss the financial impacts of all day/everyday kindergarten at its next meeting.

REPORTS

Dr. Wittwer reported that he recently spoke to Steve Lutz with the OSFC Exceptional Needs Program and the district needs to get community surveys out.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer recognized each board member for their contribution to American Education and their work for our students and staff. To honor the Board, each member was presented with a certificate as well as a matted and framed print made by FHS art students. He said voicemail will soon be restored to the district.

BOARD'S COMMENTS

Mr. Shrader offered thanks to the FHS art students for the gifts and thanked the community for their generous gifts and support. He appreciates the support from the Japanese Association and said it's good to have these students in our schools. He offered thanks to Dee Groman for her comments about calculating grade cards: this is something to consider with respect to progress book as pilots continue. He welcomed new board members, Rick and Barb.

Mrs. Dysinger attended the Technology Advisory Meeting last week which was directed by Martin White. The meeting was very informative and she appreciated the innovative ideas. Three community members who attended the meeting also volunteered their time in the future to assist with any needs.

2008-01-008 ADJOURNMENT

It was moved by Mr. Shrader, seconded by Dr. Browning to adjourn at 8:30 p.m.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

President

Treasurer

Read and approved January 28, 2008.