

**Board of Education Meeting  
January 11, 2010**

The Board of Education of the Findlay City Schools met in regular session at 6:00 p.m. in the Library at Bigelow Hill Intermediate School.

President Pro-tem Dysinger called the meeting to order. Present were: Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard, Mr. Pochard, Superintendent Wittwer and Treasurer Barnhart. Absent was: Mr. Shrader. Mr. Barnhart noted that 2 of the 5 members are beginning new terms and are required to take an oath of office. He also noted that he administered the oath to Mr. Pochard and Mrs. Dysinger before tonight's meeting.

**2010-01-001 Election of 2010 President**

It was moved by Mrs. Lockard, seconded by Mr. Pochard to nominate Mr. Hoffman as President.

Roll call: Mrs. Lockard, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye. President Hoffman declared the motion carried.

**2010-01-002 Election of 2010 Vice President**

It was moved by Mr. Hoffman, seconded by Mr. Pochard to nominate Mrs. Lockard as Vice President.

Roll call: Mr. Hoffman, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

**Oath for Officers and the Code of Ethics**

Mr. Barnhart administered the oath of office to Mr. Hoffman and Mrs. Lockard (see below). He also recited the Code of Ethics on behalf of the Board as presented in EXHIBIT A and they all signed a copy.

OATH OF OFFICE FOR BOARD OFFICERS

"Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as President/Vice-President in and for the Findlay City School District, Hancock County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter enacted?"

**ORGANIZATIONAL CONSENT ITEMS**

**2010-01-003 Organizational Consent Items A-H**

It was moved by Mrs. Dysinger, seconded by Mr. Pochard to approve Organizational Consent Items A-H as follows:

A. Setting the date, time and place of regular meetings

January 11	Bigelow Hill Intermediate School - Library (Organizational Meeting)
January 25	Glenwood Middle School - Cafeteria
February 22	Northview Primary School - Gymnasium @ 7:00 p.m. (Community Forum)
March 8	Whittier Primary School - Gymnasium
March 22	Donnell Middle School - Cafeteria
April 12	Bigelow Hill Intermediate School - Library
April 26	Jefferson Primary School - Gymnasium
May 24	Wilson Vance Intermediate School - Library
June 21	Marcyn Building - Large Conference Room
July 19	Marcyn Building - Large Conference Room
August 9	Marcyn Building - Large Conference Room
August 23	Millstream East - The Cafe
September 13	Central Middle School - Library
September 27	Findlay High School - Library or Glenwood
October 11	Lincoln Elementary School - Library @ 7:00 p.m. (Community Forum)
October 25	Jacobs Primary School - Gymnasium
November 15	Northview Primary School - Gymnasium
December 13	Chamberlin Hill Intermediate School - Library

B. Approve membership in O.S.B.A. and N.S.B.A. (Direct Affiliate)

C. Appointment of School Physician – Well at Work

D. Adoption of Annual Resolutions to Meet Legal Requirements and/or Expedite Business of the District throughout the Year:

1. Designation of Superintendent, Assistant Superintendent, and Director of Operations as Purchasing Agents.
2. Designation of the Superintendent to act for the Board on matters pertaining to surplus property procurement and federal grant applications and reports.

3. Authorization for Treasurer to pay utility bills and contractual obligations when they become due.
4. Authorization for the purchase of liability insurance to protect the district, Board members, administrators, teachers, and classified staff.
5. Authorization for the Treasurer to establish a service fund.
6. Authorization for the Treasurer to pay school debts.
7. Authorization for the Treasurer to pay bills prior to regular Board meetings, to take advantage of discounts.
8. Authorization for the Treasurer to secure advances on tax monies.
9. Authorization for the Treasurer and/or the Superintendent to act as official custodians of district safety deposit box.
10. Authorization for the Superintendent and/or his designee to approve the use of school buses for field trips outside the district.
11. Authorization for the Superintendent and/or Assistant Superintendent to approve attendance of staff members at professional meetings and conferences outside the district.
12. Authorization for the Treasurer to temporarily invest interim deposits, as allowed by law.
13. Authorization for the Treasurer to open and read bids publicly before the Board meeting.
14. Authorization for the Treasurer to make necessary transfers when needed (not to exceed \$50,000.00).
15. Authorization for the Treasurer to borrow funds when necessary.
16. Authorization for the Superintendent to appoint such temporary personnel as needed for emergency situations, with such employment to be presented for approval by the Board of Education at the next Board meeting following the emergency.
17. Authorization for the Principals to act as purchasing agents for purchases made through the Student Activity Funds.
18. Authorization for the Superintendent and/or Assistant Superintendent to suspend and dismiss classified personnel in accordance with law and policy.
19. Authorization for the Superintendent to hear appeals of suspension and expulsion as Board designee.

E. Appointment of a Parliamentarian – Mr. Craig Kupferberg

F. Appointment of Board Member Representatives and Liaisons, as follows:

1. Representatives to Management Team Committees
  - a. Personnel – Barbara Dysinger and Barb Lockard
  - b. Facilities – Shane Pochard, Rick Hoffman and Alternate Jeff Shrader
  - c. Strategic Planning – Barbara Dysinger and Shane Pochard
  - d. Finance – Jeff Shrader and Rick Hoffman
  - e. Policy – Barb Lockard and Rick Hoffman
  - f. Technology – Barbara Dysinger
2. Board Liaisons
  - a. Legislative – Rick Hoffman
  - b. Ohio School Boards Association – Barb Lockard and Alternate Jeff Shrader
  - c. P.T.O. – Barbara Dysinger
  - d. Findlay Recreation Commission – Jeff Shrader
  - e. Business Advisory Council – Jeff Shrader

G. Compensation of Board of Education Members – continue the Board of Education’s past practice of waiving compensation for Board of Education service.

H. Resolution to Support a Request for FCS to Act as Sole Voting Member of Findlay Digital Academy

The superintendent recommends approval and support of the Findlay City Schools' Board of Education for the documentation labeled Minutes of Findlay City School District Board of Education Acting as the sole Voting Member of the Findlay Digital Academy (community school), as shown in EXHIBIT B.

Roll call: Mrs. Dysinger, aye; Mr. Pochard, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

**CELEBRATIONS**

Resolutions of Commendation were presented to the Board of Education.

Bigelow Hill Principal, Pam Hamlin presented the board with a gift certificate from the administrators. She also gave them an update on Bigelow Hill to read. Five student council students: Zaresha Neal, Joran Fuller, Jamie Parsell, Emily Block and Chase Ebanks read poems they had written to the board. They thanked the board for all their hard work to get the new schools they will be entering in the sixth grade.

Mr. Hoffman thanked the Community Foundation for all the support they provide for programs in the Findlay City School District.

**2010-01-004 Acceptance of Community Foundation Grant**

It was moved by Mrs. Lockard, seconded by Mrs. Dysinger to approve the superintendent's recommendation for the acceptance of \$325.00 from the Findlay-Hancock County Community Foundation (funding source: Hancock Education Fund) to the Findlay City Schools and Judy Withrow at Findlay High School to support supplies for a Junior Statesman of America project fundraiser and transportation of computers from Tanzania to Uganda as described in EXHIBIT C.

Roll call: Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

**PUBLIC PARTICIPATION**

FEA President Gary Kapostasy congratulated Mr. Hoffman and Mrs. Lockard on their new leadership roles on the board; thanked Kimberly Bash and the Community Foundation for the generous grants awarded to Findlay teachers; thanked the community for their generous donations; congratulated the retirees and thanked them for their years of service to Findlay City Schools; and congratulated Sue Davis and the students for their presentation to the board.

A parent addressed the board and commended them for their hard work and praised the district for the successes of his daughters. He also thanked them for their service to the community.

**2010-01-005 Approval of Minutes**

It was moved by Mr. Pochard, seconded by Mrs. Lockard to approve the minutes of the special meeting on December 11, 2009 and the regular meeting on December 14, 2009.

Roll call: Mr. Pochard, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye. President Hoffman declared the motion carried.

**CORRESPONDENCE**

Mrs. Lockard spoke about the email from Lisa Miller regarding the lockdown at Findlay High School.

Mr. Barnhart shared a response from the State Senator's office regarding the changes in the State Teacher's Retirement System.

**CONSENT ITEMS**

**2010-01-006 Consent Items A-L**

It was moved by Mr. Pochard, seconded by Mrs. Dysinger to approve Consent Items A-L as follows:

**CERTIFICATED PERSONNEL**

A. Leaves of Absence (will use sick time until no longer available)

The superintendent recommends that a leave of absence be granted to the following certificated personnel:

Lori Anast (Chamberlin Hill, Grade 4)  
Effective: 11/11/09 – 1/3/2010  
Reason: FMLA

Denise Bowsher (Washington, Title 1 Reading)  
Effective: 1/4/2010 – 1/4/2010  
Reason: FMLA



E. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Jacobs Project More Stipend @ \$1,487.00  
Jane Homan
2. After School Intervention Aides @ \$9.41/hr.  
Toni Bennett – Washington  
Jan Gower – Jacobs
3. Substitute and/or Per Diem Employees  
John Schimmoeller – substitute security officer @ \$15.00/hr.
4. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said positions:

Jake Trevino – FHS, J.V. Softball Coach @ \$2,957.46  
Katie Yarnell – FHS, Freshman Softball Coach @ \$2,957.46

5. Volunteer – Club Advisor/Helper  
Elizabeth Haber – FHS, Swim Coach @ Volunteer

F. Monthly Financial Report

The treasurer recommends that the Monthly Financial Report for December 2009, be accepted as presented by the treasurer (see EXHIBIT D).

G. 2009/2010 Second Quarter Fringe Benefit Report, Financial Report, and Investment Report

The treasurer recommends that the 2009/2010 Second Quarter Fringe Benefit Report, Financial Report and Investment Report presented by the Treasurer be accepted, as shown in EXHIBIT E.

H. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts, listed below, which have been given to the Findlay City School District:

GIFT: \$50.00  
FROM: TelecomPioneers  
TO: Washington School Library

GIFT: \$100.00  
FROM: Edith Wannemacher  
TO: Millstream Marketing Program

GIFT: \$540.00  
FROM: Hancock County Homebuilders Association  
TO: Millstream Construction Tech Program

I. Approval of Findlay Digital Academy Board Member List (see EXHIBIT F)

The superintendent recommends approval of the Findlay Digital Academy board member list as presented in EXHIBIT E.

J. Student Activity Budget

The superintendent recommends approval of the Student Activity Budget for FHS Schools for Schools Account #200-9407.

Roll call: Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

**ACTION ITEMS**

**2010-01-007 OSFC Project Reimbursement Resolution**

It was moved by Mrs. Dysinger, seconded by Mr. Pochard to approve the OSFC Project Reimbursement Resolution as presented in EXHIBIT G.

Roll call: Mrs. Dysinger, aye; Mr. Pochard, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

**2010-01-008 Five Year Forecast**

It was moved by Mr. Pochard, seconded by Mrs. Dysinger to approve the treasurer's recommendation for approval of the Five-Year Forecast document as required by Section 5704.391 O.R.C. enacted as sub. H.B. 412 and presented in EXHIBIT H.

Roll call: Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

**2010-01-009 2011 Tax Budget**

It was moved by Mrs. Lockard, seconded by Mr. Pochard to approve the treasurer's recommendation for approval of the 2011 Tax Budget as presented in EXHIBIT I.

Roll call: Mrs. Lockard, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye. President Hoffman declared the motion carried.

**2010-01-010 Superintendent Contract**

It was moved by Mr. Pochard, seconded by Mrs. Dysinger to approve the new contract for Superintendent Dean Wittwer for August 1, 2010 through July 31, 2013.

Roll call: Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

**DISCUSSION ITEMS**

Mrs. Lockard shared with the board an article about an Algebra I intervention program and wants to look into what Findlay City Schools offers in this area. She also discussed House Bill 19 about dating violence.

**REPORTS**

A. Findlay Digital Academy – Survey Results

Sandy White presented Findlay Digital Academy survey results and successes of Digital Academy.

**SUPERINTENDENT'S COMMENTS**

Dr. Wittwer thanked the board and the district for their efforts to put the children first. He stated buildings are important but we must take care of the students first. He expressed how blessed he is to work with the staff and administrators of this district.

**BOARD'S COMMENTS**

Mrs. Dysinger stated that Findlay City Schools and the community are fortunate to have Dr. Wittwer, and she thanked him for the tireless hours he gives to the community. She also reminded the board members of their building assignments and set a time for their self evaluation meeting.

Mr. Pochard also commended Dr. Wittwer for the fiscal health plan and all day every day kindergarten.

Mrs. Lockard also thanked Dr. Wittwer and Mr. Barnhart for their dedication to the district.

Mr. Hoffman thanked the community and hopes to have a productive year.

**2010-01-011 ADJOURNMENT**

It was moved by Mrs. Lockard, seconded by Mr. Pochard to adjourn at 7:16 p.m.

Roll call: Mrs. Lockard, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye. President Hoffman declared the motion carried.

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President

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Treasurer

Read and approved January 25, 2010.